

Project manager with proven ability to develop

multi-disciplinary teams.

Available immediately.

Creativity | Strategic Thinking

Data Analysis | Detail Oriented

Organization | Teamwork

a step further.

SKILLS

Portuguese

English

Spanish

brands that captivate and inspire, as well as lead

Expertise in Marketing and educational background

Native

Advanced C2

Advanced C.1

in B.A. and International Business, I'm a born techsavvy strategist, always eager to learn more and go

### PROFESSIONAL EXPERIENCE INTRODUCTION

# **TYPOGRAPHIA**

#### E-COMMERCE MANAGER

**BRAND MANAGER** 

Textile Retail B2C Aug 2019 - Jun 2020

Supervise all activities and product development

Team management and customer service monitoring.

Manage complaints/returns and incorporate best practices.

Achieved high conversion rates and very positive customer feedback.

Develop brand and marketing strategy strategy through digital and physical channels.

RESUMÉ

Coordinate design team, agencies, copywriters for content creation.

Establish yearly product collaborations with international illustrators.

Achieved high organic audience on Instagram and brand reference in the sector/market.

#### PROJECT MANAGER - BUSINESS DEVELOPMENT

Mar 2015 - Jun 2020

Aug 2016 - Jun 2020

Responsible for planning and coordinating projects to develop various company businesses, such as opening 6 new physical shops, open a new e-commerce shop, create a new B2B business & brand, and develop a new wholesale business, among others.

Concluded projects in record time, leading various multidisciplinary teams and contributing to 120% growth.

LIDL Food Retail B2C

#### **DISTRICT MANAGER**

Jun 2014 - Nov 2014

Lead teams of multiple stores and coordinate operations.

Monitor performance and optimize processes to achieve efficiency.

Address any lapses in compliance with corporate policies or local/national laws.

Independently managed 3 stores, ensuring operations and results.

# **COVET GROUP**

Luxury Furniture B2B Mar 2012 - May 2014

### MARKETING SPECIALIST

Implement multi-brand digital and physical marketing strategies for the UK: social media management; e-mail campaigns; SEO; Adwords; managed a blog; manage database; and create partnerships with online and physical media.

Increased market brand awareness, resulting in increasing website visitors and sales.

#### MARKETING DIRECTOR'S ASSISTANT

Mar 2012 - May 2014

Assist in the development of the annual multi-brand marketing plan.

Support the coordination of the department (50 px) and execute administrative tasks.

Plan and organize events and trade shows.

# Project Management

CERTIFICATES

PMI In course Professional (PMP)®

Google Analytics | MS Office | iWork

Adobe Photoshop | Trello | Asana

MailChimp | Wordpress | Shopify | SEO

HTML | CSS | JavaScript | Python

Content Marketing

Hubspot Academy, Nov 20

Advanced Google Analytics

Google, Oct 20

Agile Foundations

Linked In. Oct 20

Learn Python 3 Course

Codecademy, Oct 20

Learn Javascript Course Codecademy, Sept 20

#### CONTACTS

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## EDUCATION-

### FEP - School of Economics, University of Oporto

-Portugal

MASTER OF INTERNATIONAL BUSINESS (MIB)

Sept 2015 - Sept 2017

International Marketing, International Strategic Management, Multinationals and Internationalisation.

#### BACHELOR OF BUSINESS ADMINISTRATION (B.A.)

Sept 2008 - Sept 2013

Mathematics, Statistics, Marketing, Econometrics, Corporate Strategy, Economics, Accounting, Corporate Finance.

Extracurricular Activities

AIESEC - Marketing Director '10-'11

AEFEP - Marketing Coordinator '11

#### Universitat Autònoma De Barcelona Spain

BACHELOR OF BUSINESS ADMINISTRATION (B.A.)

Jan 2011 - Jul 2011

Exchange Program (ERASMUS)

VIEW ONLINE