



# The 6<sup>th</sup> World Zoroastrian Youth Congress December 28<sup>th</sup> 2015 – 2<sup>nd</sup> January 2016 Kings College, Auckland, New Zealand



## Terms and conditions

### Registration

- 1.) Registration for this event is open to all global practicing Zoroastrians from age 15 to 35 (as of December 1, 2015).
- 2.) Submitting a registration form indicates acceptance of the terms and conditions set out below.
- 3.) All delegates must complete a registration form. Delegates under the age of 18 must have their legal guardian or parent complete and sign the registration form.
- 4.) Registration opens on 1<sup>st</sup> December 2014 and closes on 13<sup>th</sup> December 2015. Late registrations will be accepted subject to availability. Confirmation of registration is subject to the completion of all forms and full payment of the registration fee.

### Registration Procedure

#### Step 1: SUBMIT

- Complete registration form & accept terms & conditions (if applicable, have your legal guardian complete registration form and accept terms & conditions);
- Attach 1 **verified\*** visa copy for delegates who need a visa prior to entering New Zealand and send back via email or post *(not required for New Zealand delegates)*;
- Attach 1 **verified\*** passport copies via email *or post* *(not required for New Zealand delegates)*;
- Attach 1 recent colour passport-sized photo, with an appropriate label/file name to identify the delegate and their country of origin;
- Attach a doctor's certificate if said delegate has a pre-existing medical condition

*(\* Legal Verification in New Zealand is when the original document is sighted by a Justice of the Peace/Oath Taker/Registrar/Solicitor and the photocopy version is signed and dated/stamped by them or their company/firm)*

**Step 2: REVIEW**

The Organising Committee will review your application. Should it meet all the criteria they will issue a letter to the delegate with a unique delegate code and payment instructions.

**Step 3: PAYMENT**

Payment must be made using the unique delegate code.

**Step 4: CONFIRMATION**

Upon receiving payment, the Organising Committee will issue a letter of confirmation for attending the Congress. Please make sure you carry this letter with your passport as proof of the reason for your visit to New Zealand. This letter cannot be used as a letter of referee.

**Payment Methods**

1.) Credit Card facilities: SWIPE system

2.) Bank Transfer

*(Please note: With either payment method, delegates will incur minor processing/banking charges)*

Upon receiving all of the above stated documents, the Organising Committee will send delegates payment instructions for the above methods. These will also be accessible on the Congress website registration page.

**Fees**

1.)

Early bird rate of NZD\$	Casual rate of NZD\$	Last minute rate of NZD\$
(ONLY VALID FROM 1 <sup>st</sup> DECEMBER 2014 – 12 <sup>th</sup> APRIL 2015)	(ONLY VALID FROM 13 <sup>TH</sup> APRIL 2015 – 16 <sup>TH</sup> AUGUST 2015)	(ONLY VALID FROM 17 <sup>TH</sup> AUGUST 2015 – 13 <sup>TH</sup> DECEMBER 2015)

- 2.) Your registration fee includes (from December 28, 2015 to January 2, 2016) accommodation, breakfast (29<sup>th</sup> December to 2<sup>nd</sup> January), lunch (29<sup>th</sup> December to 1<sup>st</sup> January) & dinner (28<sup>th</sup> December to 1st January), all seminars and all activities including outdoor excursions and social activities organized by the 6<sup>th</sup> World Zoroastrian Youth Congress Organising Committee of New Zealand. It will also include transportation to and from the airport.

### **Cancellation/Refund Policy**

- 1.) While we understand that sometimes delegates will need to withdraw their attendance at the Congress at late notice, we are required to confirm and pay for accommodation, catering and activities in advance of the Congress. For that reason, refunds are only payable as follows:

- Before 28 October 2015: 75% refund
- From 28 October 2015 – 28 November 2015: 50% refund
- After 28 November 2015: No refund is payable

Refunds will be in New Zealand dollars and returned via bank wire transfer only.

Applicable bank charges will be deducted from all refunds.

### **Drugs, Alcohol and Harassment Policies**

- 1.) This is strictly a drug and alcohol-free event. This policy will be firmly enforced for ALL registrants (minors as well as adults). By filling out the registration form as a delegate, or parent/legal guardian of a delegate, you are agreeing to abide by this. Should you be found with drugs or alcohol on the school premises, you may be asked to leave the premises and find alternative accommodation. Please note that in New Zealand it is illegal to supply alcohol to anyone under the age of 18 years old and it is illegal to consume, possess or supply certain drugs. Congress officials may be required to involve Police if any criminal offending is detected.
- 2.) The Organisers of the 6<sup>th</sup> WZYC, 2015 are committed to creating and maintaining this global event, where all individuals who participate in the program and its activities can work and learn together in an atmosphere free of harassment, exploitation, intimidation or discrimination. Every participant should be aware that the organisers strictly prohibit sexual harassment and sexual violence and such behavior is in violation of both New

Zealand law and the policy of Kings College. Kings College will respond promptly and effectively to reports of sexual harassment and sexual violence, and will take appropriate action to prevent, to correct, and when necessary, to discipline behavior that violates this policy.

### **Insurance**

- 1.) Delegates are responsible for organising their own travel and medical insurance. This is strongly recommended by the Organising Committee. Should a delegate choose not to prepare this for themselves it is at their own discretion and the Organising Committee will not be held financially responsible.

### **Accommodation**

- 1.) Delegates agree to abide by the rules and regulations stipulated by Kings College. These rules will be provided to you on the day of the event.
- 2.) Kings College has 24-hour security on campus, however, all delegates are responsible for their own belongings. For your own safety, ensure you have a lock for your bag(s). Kings College has a safe on-site for delegates who wish to use this.
- 3.) Should a delegate set off a smoke alarm causing a false alarm, that delegate is responsible for the instant NZ\$1500 payment. To avoid setting off the alarms we urge all to not use/be extremely cautious when using deodorant, hair spray, hair straighteners and making toast in your houses.

### **Medical**

- 1.) All delegates with any pre-existing medical condition (including allergies) must attach and send through their Doctor's medical certificate, which should clearly state their circumstance and allowing them to participate in any and all activities.

### **Visas**

- 1.) Should a delegate require a visa for entrance to attend the Congress in New Zealand, the Hosts and Organising Committee will issue a referee letter to the delegate. For the most comprehensive list of countries requiring a visa or more information, please visit this New Zealand Government website: <http://www.immigration.govt.nz/migrant/stream/visit/>.

This letter cannot be used by delegates should they choose to travel around New Zealand before the Congress or stay on after the Congress dates. For any help or advice you need with visas please contact Mrs Kainaz Jamasbnejad at: [help.6thwzyc@gmail.com](mailto:help.6thwzyc@gmail.com) or [kainaz.jamasbnejad@gmail.com](mailto:kainaz.jamasbnejad@gmail.com)

### **Indemnity**

- 1.) By signing the registration form as a delegate, or parent/legal guardian of a delegate, you agree to indemnify ZANZ or any of its sub-bodies for any direct, indirect, consequential, exemplary, incidental damage to yourselves or your property. ZANZ and the Organising Committee also reserve the absolute right to make any changes when deemed necessary. By agreeing to attend this conference you and your representative, agent or parent / legal guardian agrees to indemnify and hold harmless ZANZ and its sub bodies of and from any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorneys' fees and costs.

### **Congress Procedure**

- 1.) In all matters relating to the Congress, the Chairman's decision will be final – after due process of deliberation involving the Organising Committee and the Host Association's (ZANZ) Management Committee.

### **To be filled by all delegates (including minors):**

I, \_\_\_\_\_ have read, understood and agree to abide by these terms and conditions to attend the 6<sup>th</sup> World Zoroastrian Youth Congress in Auckland, New Zealand from December 28, 2015 to January 2, 2016.

Signature of delegate:

Dated:

**To be filled by parent/legal guardian's of delegates under the age of 18:**

I, \_\_\_\_\_ parent/legal guardian of \_\_\_\_\_  
have read, understand and agree to ensure that my son/daughter will abide by these terms and conditions of the 6<sup>th</sup> World Zoroastrian Youth Congress in Auckland, New Zealand from December 28, 2015 to January 2, 2016.

Signature of parent/legal guardian:

Dated: