

# SPOKEN ENGLISH AND PERSONALITY DEVELOPMENT

## 1. Certificate in Basic Spoken English. (Duration: 03 Months.)

Title: Basic Spoken English

Course Duration: 3 Months

Objective: The Basic Spoken English course aims to provide learners with essential language skills to communicate effectively in everyday situations. By the end of the course, participants should be able to engage in basic conversations, understand common vocabulary and grammar structures, and express themselves in English with confidence.

Week 1-2: Introduction to English Pronunciation and Alphabet

- Introduction to the English alphabet
- Basic phonetic principles
- Pronunciation of vowels and consonants
- Common pronunciation challenges for non-native speakers

Week 3-4: Greetings and Introductions

- Basic greetings and responses
- Introducing oneself and others
- Small talk and social expressions

Week 5-6: Numbers, Dates, and Time

- Counting and using numbers in daily life
- Talking about dates and events
- Discussing time and scheduling

Week 7-8: Everyday Conversations and Vocabulary

- Common phrases for shopping, dining, and transportation
- Describing daily routines and activities
- Vocabulary building for common objects and places

Week 9-10: Grammar Essentials

- Basic sentence structure and word order
- Present simple and continuous tenses
- Use of common prepositions and articles

Week 11-12: Practical Situations and Role-Playing

- Engaging in role-playing exercises for real-life situations
- Building conversational confidence
- Review and practice of learned skills