Here’s a design outline for a UI (User Interface) for a Document Approval Tracking system. This design focuses on usability and clarity, making it easy for users to submit documents, track their status, and manage approvals.

**UI Components**

1. **Header**
   * **Logo**: Company logo on the left.
   * **Navigation Links**: Links to Home, Dashboard, Documents, and Profile.
   * **User Profile**: Icon or dropdown for user settings and logout.
2. **Sidebar (Navigation Menu)**
   * **Dashboard**: Overview of document statistics (e.g., total documents, pending approvals).
   * **Submit Document**: Form to submit new documents.
   * **Documents List**: View all submitted documents with filters.
   * **Reports**: Generate reports on document status and approvals.
3. **Main Content Area**

**Dashboard**

* + **Overview Cards**:
    - Total Documents
    - Pending Approvals
    - Approved Documents
    - Rejected Documents
  + **Recent Activity**: List of recently submitted documents with status updates.

**Submit Document Form**

* + **Form Fields**:
    - Document Name (text input)
    - Document Type (dropdown)
    - Upload Document (file input)
    - Comments (textarea)
  + **Buttons**:
    - Submit (to send the document for approval)
    - Cancel (to clear the form)

**Documents List View**

* + **Table Layout**:
    - Columns: Document ID, Name, Type, Date Submitted, Status, Actions.
    - Action Buttons: View, Edit, Delete.
  + **Filters**: Options to filter by status (Pending, Approved, Rejected).
  + **Search Bar**: To quickly find documents by name or ID.

1. **Modal Pop-ups**
   * **Document Details**: Show detailed information about a document when clicked.
   * **Confirmation Dialog**: For actions like deleting a document.
2. **Footer**
   * Contact information, links to privacy policy and terms of service.

**Example Wireframe Layout**

Here's a textual representation of how the UI components are organized:

A screenshot of a computer screen

Description automatically generated

**Design Considerations**

* **Responsive Design**: Ensure the UI is responsive and works well on both desktop and mobile devices.
* **Accessibility**: Use appropriate labels and ARIA attributes to make the UI accessible.
* **Color Scheme**: Choose a color palette that is visually appealing and consistent with your brand. Use contrasting colors to highlight important actions (like the Submit button).
* **User Feedback**: Provide visual feedback (like loading spinners or success messages) when users perform actions.

**Tools for UI Design**

You can use various tools to create your UI design:

* **Figma**: Great for collaborative design and prototyping.
* **Adobe XD**: A powerful design tool with prototyping features.
* **Sketch**: Popular among UI/UX designers for creating interfaces.
* **InVision**: For creating interactive prototypes.

**Conclusion**

This design outline provides a solid foundation for a Document Approval Tracking system UI. It emphasizes clarity, usability, and responsiveness. If you have any specific requirements or need further assistance, feel free to ask!

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**1. Dashboard Page**

**Overview Cards**

* **Total Documents**: 150
* **Pending Approvals**: 25
* **Approved Documents**: 100
* **Rejected Documents**: 25

**Recent Activity**

* **Document A** - Submitted on Sep 1, 2023 - Status: Pending
* **Document B** - Approved on Sep 2, 2023
* **Document C** - Rejected on Sep 3, 2023

**2. Submit Document Form**

When a user clicks on "Submit Document", they see the following form:

**Submit Document**

* **Document Name**: [Sample Report]
* **Document Type**: [Dropdown with options: Report, Invoice, Proposal]
* **Upload Document**: [Choose File]
* **Comments**: [Please review the attached report.]

**Buttons**:

* [Submit] [Cancel]

**3. Documents List View**

In the Documents List section, the user sees a table with the following columns:

| **Document ID** | **Name** | **Type** | **Date Submitted** | **Status** | **Actions** |
| --- | --- | --- | --- | --- | --- |
| DOC001 | Sample Report | Report | Sep 1, 2023 | Pending | [View] [Edit] [Delete] |
| DOC002 | Invoice #123 | Invoice | Sep 2, 2023 | Approved | [View] [Edit] [Delete] |
| DOC003 | Proposal XYZ | Proposal | Sep 3, 2023 | Rejected | [View] [Edit] [Delete] |

**4. Document Details Modal**

When the user clicks on "View" for a specific document, a modal pops up with:

**Document Details**

* **Document ID**: DOC001
* **Name**: Sample Report
* **Type**: Report
* **Date Submitted**: Sep 1, 2023
* **Status**: Pending
* **Comments**: Please review the attached report.
* **Uploaded By**: User123

**Buttons**:

* [Close]

**5. Confirmation Dialog**

When a user clicks "Delete" on a document, a confirmation dialog appears:

**Confirmation**

* **Are you sure you want to delete this document?**
* **This action cannot be undone.**

**Buttons**:

* [Confirm] [Cancel]

**Conclusion**

This example illustrates how users can interact with the Document Approval Tracking system UI at various points, from submitting documents to viewing their status and making edits. Each section is designed to be clear and intuitive, ensuring a smooth user experience. If you have any specific scenarios or need further details, feel free to ask!