

PROLOGWARE SOLUTIONS - SMART HIRE AI HR GUIDE

DOCUMENT OVERVIEW

This comprehensive HR guide contains all essential company information for the Smart Hire AI recruitment system. The documentation includes company policies, benefits, job descriptions, evaluation criteria, and current performance metrics.

DOCUMENT STRUCTURE

1. COMPANY PROFILE

([prologware_solutions_company_profile.txt/.pdf](#))

- Company overview and mission
- Core business areas (Community + Agency services)
- Company values and competitive advantages
 - Target audience and market position

2. COMPANY POLICIES ([prologware_solutions_policies.txt/.pdf](#))

- Remote work policy (60% remote, 40% on-site)
- Work-life balance guidelines
- Professional development requirements
- Diversity & inclusion standards
- Communication and security protocols
- Community engagement expectations
 - Performance evaluation framework

3. EMPLOYEE BENEFITS (prologware_solutions_benefits.txt/.pdf)

- Health & wellness benefits
- Financial benefits and compensation
- Time off and leave policies
- Professional development budget (\$2000/year)
- Technology equipment and allowances
 - Community access and social benefits

4. JOB DESCRIPTIONS (job_descriptions.txt/.pdf)

- Senior Software Engineer
- AI/ML Engineer
- Mobile App Developer
- Web Developer
- Community Manager
 - Detailed responsibilities and requirements for each role

5. EVALUATION CRITERIA (evaluation_criteria.txt/.pdf)

- Technical skills assessment framework (1-5 scale)
- Soft skills evaluation criteria
- Interview process stages
- Scoring matrix and minimum requirements
 - Red flags and rejection criteria

6. COMPANY EXPECTATIONS (company_expectations.txt/.pdf)

- Technical excellence standards
- Professional conduct requirements
- Collaboration and teamwork expectations
- Innovation and growth mindset
- Client service standards
 - Performance metrics and KPIs

7. CURRENT STATUS & SCORES (current_status_scores.txt/.pdf)

- Company health score: 4.2/5.0
- Financial metrics and growth indicators
- Team composition (28 employees)
- Client satisfaction: 4.4/5.0
- Community metrics (2,847 members)
 - Risk assessment and future readiness

QUICK REFERENCE FOR AI RECRUITMENT

KEY HIRING PRIORITIES:

- AI/ML Engineers (High demand)
- Senior Software Engineers
- Mobile App Developers

- Community-oriented professionals

COMPANY CULTURE HIGHLIGHTS:

- **Community-first approach**
- **Continuous learning emphasis**
- **Work-life balance priority**
- **Innovation and technology focus**

- Diversity and inclusion commitment

COMPETITIVE ADVANTAGES FOR CANDIDATES:

- **Hybrid work model with flexibility**
 - **Strong professional development budget**
 - **Access to Resources Heaven platform**
 - **Opportunity to work on AI/ML projects**
 - **Community building and networking opportunities**
- Comprehensive benefits package

EVALUATION QUICK REFERENCE:

- **Minimum score for senior roles: 4.0/5.0**
- **Minimum score for mid-level: 3.5/5.0**
- **Minimum score for junior roles: 3.0/5.0**
- **Technical skills weight: 60%**

- Soft skills weight: 40%

- Cultural fit is mandatory

INTERVIEW PROCESS SUMMARY:

1. Initial Screening (30 min)
2. Technical Assessment (60-90 min)
3. Behavioral Interview (45 min)
4. Final Interview with team (60 min)

RED FLAGS (Automatic rejection):

- Dishonesty about qualifications**
- Poor communication skills**
- Inability to work in teams**
- Misalignment with company values**

- Lack of basic technical skills

CURRENT HIRING NEEDS (Priority Order):

1. AI/ML Engineers (2 positions)
2. Senior Software Engineers (1 position)
3. Mobile App Developers (1 position)
4. Community Manager (1 position)

SALARY RANGES (Annual):

- Senior Software Engineer: \$80,000 - \$120,000

- AI/ML Engineer: \$85,000 - \$130,000

- Mobile App Developer: \$65,000 - \$95,000

- Web Developer: \$55,000 - \$85,000

- Community Manager: \$45,000 - \$65,000

BENEFITS HIGHLIGHTS:

- **Health insurance (100% covered)**
- **\$2000 annual learning budget**
- **Flexible PTO policy**
- **Stock options program**
- **\$500 home office allowance**
- Mental health support

COMPANY GROWTH TRAJECTORY:

- **45% revenue growth YoY**
- **92% client retention rate**
- **89% employee retention rate**
- **Expanding into AI solutions market**
- Growing community platform (2,847 members)

TECHNOLOGY STACK:

- **Programming: Python, Java, C#, JavaScript, Kotlin**
- **AI/ML: TensorFlow, PyTorch, OpenAI APIs**
- **Mobile: Android Studio, .NET MAUI**
- **Web: React, Node.js, .NET Core**
- **Cloud: AWS, Azure, GCP**
- Tools: Git, Docker, Kubernetes