



**DALMIA CEMENT (B) LIMITED – CEMENT PLANT  
ARIYALUR  
SAFETY DEPARTMENT MANUAL**



Issue No. 01	Rev. No: 01	Effective Date: 04.04.2013	WI-02(PI-14; AM-7)
Issued By: M.R		Approved By: HOD -SAFETY	
WORK INSTRUICTION FOR PERSONAL PROTECTIVE EQUIPMENTS			

**1.0 PURPOSE:**

- To protect person from high impact on body if any incident occurs.
- To specify the need of PPE, Types, mode of issue / enforcement strategy etc.

**2.0 SCOPE:**

- All workmen and staff of Dalmia cement (Bharat) Ltd, Ariyalur
- Extends to contract workmen and visitors.

**3.0 RESPONSIBILITY:**

<b>Management</b>	- responsible to ensure that all staff and workmen are wearing PPE & enforcement of PPE.
<b>Staff and Workmen</b>	-- responsible for proper usage of PPE
<b>Section Head (Safety)</b>	-- responsible for procurement of quality PPE, Responsible to give training for proper usage and enforcement.

**4.0 DESCRIPTION:**

Personal Protective Equipments are designed to interpose an effective barrier between a person and harmful objects, substances or radiations. It must be borne in mind that PPE do not eliminate a hazard.

The details of PPE issued to Staff & workmen of Dalmia cement (Bharat) Ltd, Ariyalur is furnished in the Table below.



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S.No.	Protection of Limb	PPE	Issued to	Issued by	Mode of issue	Enforcement
1	Foot	Shoes	All employees	Section Head (Safety)	Once in a year	At Main gate & site
2	Head	Helmet	All employees	Section Head (Safety)	Immediately on joining duty. There after replacement on need basis	Main gate entrance & at site
3	Face	Face shield	Welders	Concerned HODs	On need basis	At Site
4	Ear	Ear muff/ Ear Plug	Compressor Mechanics	Concerned HODs	On need basis	At Site
5	Respiratory System	Nose mask, Cartridge Mask & SCBA	Workmen exposed to dust	Concerned HODs	On need basis	At Site
6	Eye	Goggles	Turner, Gas Cutting & Grinding persons & Packing Plant Persons	Concerned HODs	On need basis	At Site
7	Hand	Gloves	Electricians, Welders, Gas Cutters, Hot material handlers	Concerned HODs	On need basis	At Site
8	Body	Apron	Machinist, Welders	Concerned HODs	On need basis	At Site
9	Body	Full Body Harness	Persons working at height	Concerned HODs	On need basis	While working at height



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**NOTE:**

- i) PPE required for contract workmen will be supplied by the concerned Contractors and HOD will ensure under whom contractor working.
- ii) Providing safety helmet for the visitors visiting the plant area is responsible of Security Department.

**5.0 RECORDS:**

<b>Sl. No.</b>	<b>Description</b>	<b>Format number</b>	<b>Location</b>	<b>Retention period</b>
<b>1</b>	<b>Issue of PPE.</b>	<b>F-1/WI-4(PI-14;AM-7)</b>	<b>Safety Office</b>	<b>2 Years</b>