



DALMIA CEMENT (B) LIMITED – DALMIAPURAM



PRODUCTION DEPARTMENT

Issue No. 02	Rev. No: 01	Effective Date: 22.05.2015	SOP/PROD/13
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Issued By: S & P	Approved By: Head – Production
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SOP FOR INSPECTION AND TEST STATUS

SCOPE : Inspection and Test Status

RESPONSIBILITY : Lab chemist.

Accountability : Section Head – Lab.

Procedure:

A. PLAN FOR RECEIPT MATERIAL:

1. In case of raw materials and solid fuels, materials are allowed to be unloaded inside factory at identified location & are identified by a name board “Under Testing”. As per test results the materials are handled as follows. If the materials passes it is used for consumption. If it is not conforming it is disposed off as per procedure AP07. If rejected the same is returned to the supplier and identified with the rejected board.
2. In case of packing materials in the stores godown, separate area has been marked, for storing the rejected items temporarily.

B. PLAN FOR IN PROCESS MATERIAL:

3. From crushing stage to raw meal storage process control is carried out to maintain the values in the desired operating range. As the above stages are operated in batch control basis, with facility for correction in the subsequent storage facilities, there is no necessity to reject any material during the above stages, as stated in Quality Control Plan.
4. During clinker preparation stage clinker is accepted or rejected according to the Quality Control Plan and accepted or rejected clinker is stored as shown in the Annexure-5.

C. PLAN FOR FINAL PRODUCT:

5. The final product preparation is continuously monitored as per Quality Control Plan, and if any non-conformity is observed, the grinding mill is stopped immediately and corrective action taken. The final product is stored as stated in Product Identification Plan



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Job Safety Analysis	Job: Inspection and test status	Date: 01 – 09 - 2013	Analysis by: Section Incharge	Reviewed by: Section Head
Title of employee doing job:	Supervisor: Sec.Incharge	Department:production	Section: Lab	Approved by: Department Head
Req'd/recommended PPE:				
Sequence of Basic Job Steps	Potential Hazards	Recommended Safe Job Procedure	What Could Go Wrong	Corrective Action

Emergency Shut- off:

1. If body injury is there, First aid will be given and inform to the Safety department or Call Emergency number 233/555/9865125176/9865177444.

Records/Annexure:

1. Refer Line clearance certificates.
2. JSA as enclosed below.

HOD PRODUCTION

HOD TECHNICAL