



DALMIA CEMENT (B) LIMITED – CEMENT PLANT

ARIYALUR

INSTRUMENTATION DEPARTMENT

Issue No. 02	Rev. No: 00	Effective Date: 01.11.2019	SOP/INST/56
Issued By: M.R		Approved By: HOD-Instrumenetation	
SOP FOR SAFE DISPOSAL OF PRINTER CARTRIDGE			

Scope/Purpose : This SOP is applicable to Safe disposal of Printer cartridge

Responsibility : IT /Inst Engineers

Accountability : IT/Inst Section In-Charge

PPE:

1. Hand gloves, Nose Mask

Tools:

1. Screw Driver

Hazard Analysis:

Risks associated

Cartridge contains hazardous chemical waste
avoid

Mitigating Measures

Use hand gloves and nose mask to

Inhaling

Training needs:



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1. Awareness of hazardous Chemical waste

Procedure:

1. Switch off the Printer by pressing ON/OFF switch on the printer.
2. Open the front Panel and remove the cartridge properly.
3. Pack in the same bag supplied or suitable packet.
4. Handover to the stores.
5. Cartridge is sent back to OEM for recycle / reuse.

Emergency / Emergency Shut OFF:

NIL

Records/Annexure:



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1. Return material issue request

Job Safety Analysis	Job: Maintenance of NLG	Date: 20.09.2017	Analysis by:	Reviewed by:
Title of employee doing job: Instrument Mechanic	Supervisor: Section Engineer	Department: Instrumentation	Section: IT	Approved by:
Req'd/recommended PPE: Hand gloves, Safety Shoes, Safety goggles, Safety Helmet, Nose Mask				
Sequence of Basic Job Steps	Potential Hazards	Recommended Safe Job Procedure	What Could Go Wrong	Corrective Action
Switch off the Printer by pressing ON/OFF switch on the printer.	No Hazards			
Open the front	Ink powder	Handle the	Ink powder	Use PPE



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Panel and remove the cartridge properly	may leak from the cad ridge	cadridge with hand gloves and nose mask	can be inhaled during leakage	During disposal
Pack in the same bag supplied or suitable packet. Handover to the stores	No Hazards			
Cartridge is sent back to OEM for recycle / reuse	No Hazards			



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