



**DALMIA CEMENT (B) LIMITED – CEMENT PLANT
ARIYALUR
SAFETY DEPARTMENT MANUAL**

Issue No. 02	Rev. No: 00	Effective Date: 01.11.2019	WI-35(PI-14; AM-8)
Issued By: M.R		Approved By: HOD -SAFETY	
WORK INSTRUICTION FOR SAFETY PRECAUTIONS INSPECTION OF VEHICLES AT ENTRY POINT			

- 1 Purpose :** Inspection of vehicles for meeting Standards and requirements under IMS .
- 2 Scope :** Applicable for vehicular movement of all classes of vehicles and for carrying employees or materials in to as also out of premises for Company owned Vehicles as also Contractors vehicles
- 3** Responsibility: HOD – HR shall be responsible for the implementation and HOS Security shall be primarily accountable
- 4** Instructions to meet the standards:
- 4.1** The Security shall check the vehicles at the various entry points for the following. All the points may be checked at random for some of the vehicles where as for packing and dispatch shall be checked and maintained 100 %
- 1** Pollution Under Control certificate
 - 2** Transport Emergency Card (TREM Card)
 - 3** Drivers license
 - 4** Logistics related documents
 - 5** C book, Insurance related documents
 - 6** Drivers Condition (For alcoholics)
 - 7** Vehicle reverse horns, lights
 - 8** Vehicle Fitness certificate
- 4.2** The security guards shall check as per the above and note down the details as Required The discrepancies shall be brought to the notice of the concerned and action initiated accordingly
- 4.3** The Security in their daily rounds/inspections/ house keeping audits shall keep a vigil on vehicles for noting abnormally high sound, oil leakages, acid leakages from batteries etc and alert the drivers or the concerned for initiating necessary action
- 4.5.1.1** The Fire Engine with water spraying facility shall be used for spraying of water on katcha roads as needed

Refer form -1 in the page of 77/108 F-1/WI-24 (PI-14; AM-8)