



**DALMIA CEMENT (B) LIMITED – CEMENT PLANT  
ARIYALUR  
CIVIL DEPARTMENT MANUAL**



Issue No. 02	Rev. No: 00	Effective Date: 01.11.2019	WI/CIVIL/009
Issued By: M.R		Approved By: HOD – CIVIL	
TRACTOR FOR WASTE MATERIAL SPILLAGE			

**PURPOSE:** Documented instructions for safe Working for tractor workers while doing spillages materials loading & unloading, of plant premises

**SCOPE:** Clearing the spillage /waste materials

**RESPONSIBILITY:** HOD (Civil) shall be responsible for approving the instructions and the section-In charge/area in charge shall be responsible for establishment and implementation of work-instructions

**PROCESS:** As follows.

- 1 Ensure the all workman' s should wear the PPE' s ( Safety helmet, Safety shoes, Goggles & Nose mask)
- 2 Area should be barricade before take up the works ,
- 3 To ensure the Condition of Reverse Horn, Break and vehicle condition.
- 4 To ensure Wheel choke to be provided in the wheels.
- 5 Concern area inch rage to ensure the loading materials.
- 6 Materials should not be loaded directly into the tractor; it has to be loaded by person who is standing on the tractor.
- 7 Material should fill / loaded up to the height of tractor trailer body.
- 8 After loading tractor trailer covered properly. (Tarpaulins, rope).
- 9 Unloading area to be identified for dumping the materials / spillages.