Merchant Application Form

Instructions: Please complete all sections of this form accurately. Incomplete applications may delay processing. Attach all required supporting documents as specified in Section 6.

## 1. Business Information

* Legal Business Name: VIRTUOPEY
* Trading Name (if different):
* Business Registration Number: 207494308
* VAT Number:
* Date of Incorporation:
* Country of Incorporation:
* Legal Business Address: Country: BULGARIA, Region: Sofia (capital), Municipality: Stolichna, City/Village: Sofia, pc 1000, Serdika, str. Vitosha No. 4, fl. 1
* Operating Address (if different):
* Business Website URL:
* Business Email Address:
* Business Phone Number:
* Customer Support Email:
* Customer Support Phone Number:
* Type of Business Entity (ie: Limited Liability, self-employed, …): Limited liability company
* Nature of the Business:

## 2. Ownership and Management

### 2.1 Directors

(Provide details for each director. Attach additional sheets if necessary.)

* **Full Name**: CARLOS URTADO DIAC
* Date of Birth:
* Nationality:  
  Identification Document:
  + Type (e.g., Passport, National ID):
  + Number:
  + Issuing Authority:
  + Issue Date:
  + Expiry Date:
* **Residential Address**:
* Email Address:
* Phone Number:
* Signature Authority: Sole / Joint (with whom): \_\_\_\_\_\_\_\_\_\_\_
* Politically Exposed Person (PEP) Status: Yes / No

(Provide details for each director. Attach additional sheets if necessary.)

* **Full Name**: EUGENIO CALDERON LOPEZ DEL PAN
* Date of Birth:
* Nationality:  
  Identification Document:
  + Type (e.g., Passport, National ID):
  + Number:
  + Issuing Authority:
  + Issue Date:
  + Expiry Date:
* **Residential Address**:
* Email Address:
* Phone Number:
* Signature Authority: Sole / Joint (with whom): \_\_\_\_\_\_\_\_\_\_\_
* Politically Exposed Person (PEP) Status: Yes / No

### 2.2 Shareholders

(Provide details for each shareholder holding 10% or more equity. Attach additional sheets if necessary.)

* Full Name/Company Name:
* Date of Birth/Incorporation:
* Nationality/Country of Incorporation:
* Identification Document:
  + Type (e.g., Passport, National ID, Company Registration):
  + Number:
  + Issuing Authority:
  + Issue Date:
  + Expiry Date:
* Residential/Registered Address:
* Email Address:
* Phone Number:
* Percentage of Shareholding:
* Politically Exposed Person (PEP) Status: Yes / No

## 3. Settlement Bank Information

* Bank Name:
* Bank Account Holder Name:
* IBAN / Bank Account:
* SWIFT/BIC Code:
* Bank Address:
* Currency of Account:

## 4. Operational Information

* Estimated Monthly Transaction Volume (€):
* Low, Avg and Max Transaction Value (€):
* Chargebacks and Refund Ratios:
* Current Payment Processor (if any):
* Reason for Switching (if applicable):
* Top 5 Targeted Countries, with sales percentage per country:

## 5. Website and E-commerce Details

(Provide information for each website. Attach additional sheets if necessary.)

* Processing Website URLs:
* Username / Password with access to all the content and reaching the checkout:
* Description of Products/Services Offered. What is the using paying for?:
* Current and Desired Payment Descriptor:
* Business Model (Subscription, One-Time, Mixed (one-shot %):
* Content Creators Age Verification (if applicable): Yes / No
* Content Moderation before available (if applicable): Yes / No
* Users Age Verification (if applicable): Yes / No

## 6. Supporting Documentation Checklist

(Please attach the following documents with your application.)

* Certificate of Incorporation, less than 6 weeks old;
* Directors Certificate, less than 6 weeks old;
* UBOs Certificate, less than 6 weeks old;
* Memorandum and Articles of Association
* Proof of Business Address (e.g., utility bill), less than 6 weeks old;
* Identification Documents for Directors and UBOs (ID, Passport)
* Proof of Address for Directors and UBOs, less than 6 weeks old (Utility Bill or bank statement);
* Last month’s Bank Statement;
* Website processing stats from the last 6 months: screenshot from the current processor with the processor’s URL visible, the sales, the refunds, and the chargebacks in count and amount;
* The last invoice of the URL Domain renewal;
* PCI DSS Compliance Certificate (if applicable);
* Legal Age Check Policies and Procedures (if applicable);
* Content Monitoring Policies and Procedures (if applicable).

## 7. Declaration and Consent

I/We hereby declare that the information provided in this application is true and correct to the best of my/our knowledge. I/We consent to collecting, processing, and storing our personal and business data following applicable data.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Name:

Position:

Date: