

RESUME

K.JAGANMOHANREDDY
S/oK.V.KONDAREDDY(LATE)

LIG-51DHARMAREDDYCOLONY-PHASE-II
Hydernagar,
Hyderabad,Telangana-500072

E-mail:reddyjaganmohan1974@gmail.com

Mobile-8688426308

Objective:

Seeking for a challenging position in your organization and to streamline my career

Personal Skills:

- ❖ Positive attitude, willingness
- ❖ Capacity to evaluate self
- ❖ Ability to deal with people diplomatically.

Academic Profile:

Academically had been in the zone of consist entperformance.

- ♦ **B.A** **SRIKRISHNADEVARAYA UNIVERSITY,ANATHAPUR**
- ♦ **Intermediate:** From **V.RCOLLEGE,NELLORE,**
affiliatedto **Boardof Intermediate Education,**
Andhra Pradesh.
- ♦ **S.S.C:** From **Z.P.H.S,Thimma Reddypalli** affiliatedto **Board**
of Secondary School Education, Andhra Pradesh

Computer Knowledge:

Working with SAP,ERP,MSOFFICE.

Languages Known:

Mother Tongue :Telugu
Other Languages :Hindi, English

EXPERIENCE:[21Years4Months]

Company1:

Company: **M/s.KMC CONSTRUCTIONS LTD, Hyd.**
Designation :**ASSISTANT(STORES)**
During the Period: **From June 2002 to June 2008**

WORKED IN THE FOLLOWING SITES:

APSH4/TNRSP-01/NHAI-NH-47 ROAD PROJECTS

Company2:

Company: **SOMAENTERPRISESLTD,HYD**
Designation: **EXECUTIVE(STORES & PURCHASE)**
During the Period :**From July 2008 to MAY 2013**

SITE:-

NH-7-ANDHRAPRADESH (ROADPROJECT)(MAHARASTRA BORDER TO ECHODA)

Company3:

Company: **GKCPROJECTSLTD, HYD**
Designation: **Sr. EXECUTIVE (STORES & PURCHASE)**
During the Period: **From June 2013 to Sep 2015**

SITE:- ORBC- MADYAPRADESH (IRRIGATION PROJECT) (RESERYOR, PUMP HOUSE, PIPELINE)

Company4:

Company: **SARKPROJECTS, HYD**
Designation: **ASST.MANAGER (STORES & PURCHASE)**
During the Period: **From OCT 2015 to NOV-2022**

SITE:-VILLAS & HIRISE BUILDINGS, MOKHILA, SANKARPALLY, HYDERABAD

Company5:

Company: **NSLSUGARSLTD, MAJLGAON, MAHARASTRA**
Designation: **DY.MANAGER (STORES & PURCHASE)**
During the Period: **From DEC 2022 to NOV 2023**

SITE:-JAYMAHESH UNIT-III, NSLSUGARSLTD, BEEDDT-MAHARASTRA

Company6:

Company: **SVSPROJECTSINDIAPVT LTD, NARAPALLY-HYDERABAD**
Designation: **MANAGER (STORES & PURCHASE)**
During the Period: **From MAR 2024 to PRESENT**

CURRENT CTC: 5.4 Lacks + (OTHER ALLOWANCES)
EXPECTED CTC: 6 Lacks + (Other Allowances)

KEYACTIVITIES:

- Preparing Purchase Requisitions
- Monthly Budgets Planning & discussion with Planning Dept.
- Negotiation Rates with suppliers for purchase Orders finalization.
- As per Site Requirement against PR's Collecting Quotations,
- Preparing Comparative Statements
- Correspondence with suppliers, Supervision of all my subordinate staff
- Follow up Bills & Process Accounts & Releasing Payments to Vendors
- Finalization of Orders.
- Discussing & Arranging Transportation for Material Shifting from Vendors.
- Material Receipts through Specifications entered in POs
- Making MRN & GRN entered in Stock Ledgers
- Material arranged as per item wise stacking and maintain in Bincard system

Monthly Physical stock checking & weekly/Monthly MIS Reports Preparation as per Management Requirement

- Maintenance Ware House & Go down as per Company Policies
- Vendor Development, Material Management, Cost analysis, Risk Management, Relationship Management, Leadership, Communication Skills
- Preparing Accounts Vouchers, Maintain Cash Flow

Personal Profile:

Father's Name : K.V.KondaReddy(Late)
Date of Birth : 01-06-1974
Permanent Address: K.JaganMohanReddy
Basinenipalli-Vil
SeetharamPuram-Mandal,Nellore
AndhraPradesh-524226
Gender : Male.

DECLARATION:

I hereby declare that the information furnished above is true to the best of my knowledge

[K.J.MOHANREDDY]