

# HEMANTHKUMAR JELLA (CA-semi qualified, B.com)

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## AREAS OF EXPOSURE

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- Performed **accounting** tasks, prepared **MIS** reports, and demonstrated proficiency with **ERPs** to enhance financial reporting and operational efficiency through performance metrics.
- Handled **GST monthly** returns and **annual** returns (reconciliation), providing **advisory** services while preparing the books of accounts regarding input tax credit, reverse charge mechanism.
- Filed **income tax returns** and ensured **TDS** compliances, maintaining accuracy and adherence to tax regulations for a wide range of clients.
- Oversaw **payroll** compliance for a company with **200** employees, ensuring accurate and timely processing in line with regulatory requirements.
- Conducted **tax audits, internal audits** for numerous clients with a turnover of up to INR 150 crore, according to regulatory standards and identifying areas for financial improvement through variance analysis.
- Prepared comprehensive **Project reports** and Credit Monitoring Arrangement (**CMA**) reports for a diverse range of clients, aiding in financial statement analysis and strategic planning.
- Conducted **revenue audits** for three branches of SBI, successfully leading a team of four members to ensure compliance with financial regulations and to find any **revenue leakages**.
- Managed **RERA** (Real Estate Regulatory Authority) compliances, guaranteeing adherence to regulations and facilitating a smooth compliance process.

## WORK EXPERIENCE

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- Artha pro - Business advisory & management consultant (**Jul22 – Mar24**) – As **associate**
- Kallam & associates (**Aug18 – Aug20**) – **Article** assistant; (**Sep20 – Jun22**) – As **associate**
- Jitendra Patel & associates (**Aug17 – Jul18**) – **Article** assistant

## EDUCATIONAL QUALIFICATIONS

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| <b>CA-FINAL GroupII</b>                        | <b>54%</b> | May 2022 |
| <b>Graduation</b> (B.com A&F) – IGNOU          | <b>60%</b> | Dec 2021 |
| <b>CA-IPCC</b>                                 | <b>54%</b> | May 2019 |
| <b>CA-CPT</b>                                  | <b>68%</b> | Jun 2015 |
| <b>Intermediate (MEC)</b> – State board Andhra | <b>96%</b> | May 2015 |
| <b>Xth</b> – SSC Andhra                        | <b>95%</b> | Mar 2013 |

## OTHERS

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- Languages: English, Telugu, Hindi
- Technical skills: Advanced excel, Word, Tally prime, Greythr payroll
- Soft skills: Attention to detail, Analytical thinking, Flexible, Problem solving, Communication
- Location: Hyderabad