

Harinath Reddy Sangati

Plot No- 402, Naga Siva Residency, Venkat Ramana Colony, Gokul Plots, Kukatpally-500085

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Career Objective

Seeking an entry-level finance position in a reputable organization where I can apply my knowledge of finance, financial reporting, planning, accounting, taxation, GST filings, and financial software such as Tally. My goal is to contribute my skills while gaining further expertise in the finance field.

Experience

Abhilash Kantamaneni & Co., Chartered Accountant (CA) Firm

Full-Time Position | Aug 2024 – Present

- Involved in financial reporting, tax filing, and GST filings.
- Responsible for maintaining and organizing books of accounts using Tally ERP and Compu tax software.
- Coordinated with clients for tax-related documentation and queries.

Aravind Cherukuri & Co., Chartered Accountant (CA) Firm

Internship | Mar 2024 – Jul 2024

- Gained hands-on experience in accounting, GST filings, and tax return preparation.
 - Assisted in preparing financial statements and maintaining accurate records.
 - Supported the team in daily office operations and financial data management.
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Educational

Course	Board/University	Year of Passing	Percentage/CGPA
MBA (Finance)	Malla Reddy University	2024	7.67%
B. Com (General)	Osmania University (Avanthi Degree & PG College)	2022	7.78%
Intermediate (XII)	Telangana State Board of Intermediate	2019	56%
Secondary (X)	Board of Secondary Education, Telangana State	2017	7.3%

Technical Skills

- **Experience:** 6 months as an Accounts Assistant specializing in accounting, GST filings, income tax returns, and maintaining books of accounts.
 - **Software:** Proficient in Tally ERP and Compu tax software.
 - **Microsoft Office:** Skilled in MS Word, MS Excel, and MS PowerPoint.
 - **Communication:** Strong written and verbal communication skills.
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Skill Set

- Effective communication and problem-solving abilities.
 - Ability to work diplomatically and manage client relationships.
 - Quick learner with excellent explanatory skills.
 - Strong organizational and multitasking capabilities.
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Strengths

- Leadership and team management skills.
 - Self-confident with a proactive approach to work.
 - Adaptability to diverse work environments.
 - Strong motivation to learn and grow.
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Personal Information

- **Full Name:** Sangati Harinath Reddy
 - **Father's Name:** Bala Anki Reddy Sangati
 - **Date of Birth:** 20th March 2001
 - **Languages Known:** English, Hindi, Telugu
 - **Nationality:** Indian
 - **Gender:** Male
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Declaration

I hereby declare that the information provided above is correct to the best of my knowledge, and I bear full responsibility for the accuracy of the details mentioned.

Sangati Harinath Reddy

