

**Siddharth Sarkar**

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**siddharthsarkar73@gmail.com**

## **CAREER OBJECTIVES**

*Looking for a position in your esteemed organization for a bright future in India by using my sincere passion for working and focus on developing creativity and high-order thinking skills that increase the performance of the organization. At the same time with my balance of skills and experience, I can surely make a significant difference at your organization.*

## **PERSONAL DETAILS**

- **Name:** Siddharth Sarkar
- **Gender:** male
- **Father's Name:** Mr. S.K Sarkar
- **Mother's Name:** Mrs. Malashree Sarkar
- **Date of birth:** 27<sup>th</sup> July 2000
- **Mother tongue:** Bengali
- **Language known:** English, Hindi, Bengali
- **Marital Status:** Unmarried
- **Permanent Address:** D-765, 2nd Floor, Chittaranjan Park, New Delhi-110019

## **BASIC ACADEMIC CREDENTIALS**

<b>QUALIFICATION</b>	<b>BOARD/INSTITUTE/UNIVERSITY</b>	<b>YEAR</b>	<b>% /CGPA/Division</b>
<b>B.A (Psychology Hons.)</b>	Sharda University, Greater Noida	2023	1 <sup>st</sup> Division
<b>High School</b>	National Institute of Open Schooling	2019	1 <sup>st</sup> Division
<b>Intermediate</b>	CBSE-DELHI, Kendriya Vidyalaya Masjid Moth	2016	1 <sup>st</sup> Division

## **KEY SKILLS**

- Excellent communication skills with fluency in spoken English.
- Excellent command over comprehension.
- Well-mannered planning and organizing Skills.
- Expertise in computer operations.
- Knowledge of Excel sheet
- Stress management skills as per the workload

## **STRENGTHS**

- Enthusiastic and hardworking.
- Possess a Positive attitude.
- Responsible towards work.
- Self-motivated and directed.
- Adaptability and Flexibility.

## **WORK EXPERIENCE**

- Worked with a foreign-based client on Bluebeam Revu (located in Woodburn) Architectural software for 1 year.
- Worked as a freelancer in Airbnb (located in Dubai) as a customer support and Client registration manager for 2 Years.
- Worked in Stratsen Immigration Services (New Delhi-based company) as a Sales Executive (Consultant) for 6 months.
- Worked in Fracespace pvt.Ltd (Hyderabad) as a hospitality sales executive for 5 months
- Currently working in Fasttracks car care as sales executive for

## **RESPONSIBILITIES/ ACHIEVEMENTS**

- Worked as a volunteer in a blood donation camp in AIIMS, New Delhi
- Worked as a volunteer in an eye donation camp in AIIMS, New Delhi
- Research paper on “Social behaviour in adolescents” submitted to Sharda University.

## **HOBBIES**

- Socializing with people,
- Making social media content
- Sports like Badminton, Swimming, Running, Trekking
- Making videos and content
- Listening music.
- Have a social media account for cars-related awareness

## **DECLARATION**

I do hereby declare that the particulars and facts stated herein are true, correct and complete to the best of my knowledge and belief.

Place.