



KCMO Police Department
Off-Duty Staffing
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Police and Security Staffing Policies and Guidelines

If your event requires a KC Police presence, contact the Kansas City Police Off-Duty Coordinator and arrange an approved Police and security staffing plan for the event. Initial core staffing levels start at 1-3 officers per event. Additional police presence will be determined on a case-by-case basis using the guidelines below and other considerations. These guidelines are a starting point for determining appropriate police staffing levels.

Primary security indicators dictating minimum staffing levels for off-duty Police:

Crowd size: Security indicators each possess a unique qualifier for off-duty staffing. Crowd size and historical data is an important variable to consider when determining staffing.

Alcohol sales: Alcohol sales at any venue increase the probability of problems and should always be considered when determining staffing.

Private security presence (armed and unarmed): Private security is instrumental in reporting and relaying information to law enforcement where a police presence is required. Many times, private security may be the only initial back-up off-duty officers have at their disposal.

Available Communication (Police Dispatcher and between Off-duty Officers): Communication available both between off-duty officers and on-duty resources (as well as communication with private security) enables an immediate response and concentration of manpower to an area so that officers may deal with developing situations as needed.

Open air venue vs. reserved seating: Whereas, open air venues tend to allow the free flow of patrons, reserved seating and limited seating capacities restrict events from expanding past staffing levels. For this reason open air venues may require an increase in staffing.

Event type (concert, sporting event, family venues, nightclubs, and other adult entertainment venues): Advanced ticket sales in sporting events, concerts, and other family venues enables staffing levels to be defined and specific to the event. Nightclubs, taverns, or other similar adult entertainment venues fluctuate depending on the night of the week, weather conditions, and special events or arrangements within the venue. Staffing levels should have the availability to reflect these fluctuations and nuances.

Terrorism concerns (the targeting of large gatherings, special events, or specific symbolic locations in order to inflict mass casualties): Terrorism assessments should be considered at all events. Any place, where increased crowds and vehicle traffic to a particular area (whether it be a public venue or a private gathering), have the potential to be a terrorism threat. Many regular off-duty work assignments also take place at corporations and public places that are a possible target for an attack. The United States continues to face persistent and evolving threats from terrorist groups. Off-duty resources should remain vigilant and consider this threat when addressing staffing at events.

Staffing Level Guidelines:

Police and security staffing levels are also determined by factors including: crowd size, alcohol sales, presence of traffic officers, private security presence, event location and type, and other security concerns.

- Reserved seating (family oriented) with no alcohol sales; 1 officer per 2,000-3,000 attendees
- Sporting events with alcohol sales; 1 officer per 1,000-1,500 attendees
- Reserved seating (family oriented) with alcohol sales; 1 officer per 1,000-1,500 attendees
- Reserved seating (adult events) with alcohol sales; 1 officer per 500-1,250 attendees
- Open air events with alcohol sales; 1 officer per 500-750 attendees
- Nightclubs and adult entertainment events; 1 officer per 150-500