

KCMO Outdoor Event Permits Deadlines and Fees

Permit	KCMO Department	Fee	Late Fees	Deadlines
Animal Show Permit	Animal Health & Public Safety	\$100	None	14 days
Block Party Permit	Public Works	Free	None	7-10 days
Catering Permit (KCMO City Alcohol Permit)	Regulated Industries	\$15/day	None	14 days
Dance Hall	Regulated Industries	\$15/day	None	14 days
EMS Services	Fire Department	ALS ambulance crew: 1 medic and 1 EMT=\$250.00\hr. ALS truck crew: 1 medic and 1 EMT=\$165.00\hr. BLS crew: 2 EMT=\$80.00\hr. All rates carry a 4 hour minimum	None	30 days
Festival Permit	Public Works	\$75 non-refundable application fee Traffic control fee is additional cost	None	60 days
Noise Permit	Health Department	\$50	None	14-30 days
Non-Profit Special Events Permit (KCMO City Alcohol Permit for 501C3 events)	Regulated Industries	\$15/day	None	30 days
Parade Permit	Public Works	\$100 refundable (if permit denied) Traffic control fee is additional cost	None	60 days
Park Permits and Park Agreements	Parks Department	\$350 and up	Depends on # days for Park rental and use of Parks owned Parkway/Blvds	30 days
Police Security	Police Department	\$35/hour/officer	None	30 days
Police Traffic Division (street closures)	Police Department	\$59/hour/officer If more than 4 officers needed a Sergeant must be present at \$74/hour	None	30 days
Races/Walks/Rides Permit	Parks Department	\$100 = 90+ days out	60-89 days = \$150, 30-59 days = \$200, 1-29 days = \$300	90 days
Temporary Catering -- Food Permit for 1 Day event	Health Department	14 days out = \$57	13-7 days out = \$68 6-3 days out = \$82 Less than 3 days out = \$98	14-30 days
Temporary Catering -- Food Permit for a 2 day event	Health Department	14 days out = \$85	13-7 days out = \$102 6-3 days out = \$123 Less than 3 days out = \$148	14-30 days
Temporary Catering -- Food Permit for a 3-14 day operation	Health Department	14 days out = \$172	13-7 days out = \$206 6-3 days out = \$247 Less than 3 days out = \$297	14-30 days
Temporary Catering -- Food Permit for Not-for-Profit event	Health Department	14 days out = \$28	13-7 days out = \$34 6-3 days out = \$41 Less than 3 days out = \$48	14-30 days
Tents and Canopies	Fire Department	\$70 per permit	None	60 days
Traffic Control Permit	Public Works	\$150 minimum	Potential higher fee based on volume of cars affected & lost revenue (meter, parking)	60 days
State of MO Liquor Fees:				
Caterer License (State of MO alcohol permit)	Missouri Department of Public Safety, Alcohol & Tobacco Division	\$10	None	
Picnic Permit (State of MO alcohol permit)	Missouri Department of Public Safety, Alcohol & Tobacco Division	\$10	None	