



Fire Department

Fire Prevention Division

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Tents, Canopies and Concession Stands

RE: General Requirements

Tents that are 200 square feet (or more) and canopies that are 400 square feet (or more) require Fire Department permits. Minimum fire extinguisher coverage shall be provided in every tent, canopy, and temporary membrane structure as follows:

- 200 to 500 square feet: one 2-A, 10-BC
- Each additional to 1,000 square feet: two 2-A, 10-BC
- Each additional to 2,000 square feet floor area or fraction thereof: One 2-A, 10-BC shall be provided
- Tents and canopies at carnivals or fairs shall have a 2-A, 10-BC fire extinguisher every 75 feet.

Cooking: Concession stand utilized for cooking shall have a minimum of 20 feet clearance on all sides. A 40-BC fire extinguisher shall be provided where deep fat fryers are used. All concession stands, tents employing cooking shall have a minimum of a 20-BC type fire extinguisher. Gas, solid and liquid fuel burning cooking equipment located outside of a tent shall not be located within 30 feet of such structures.

Compressed Gases: LPG shall be limited to that within the manifold. Storage of LPG shall be outside of the tent or canopy area. Flammable or combustible liquids and LP gas shall not be stored in tent or membrane structure or less than 20 feet from all structures. All compressed gas cylinders shall be secured to prevent falling.

Smoking: No smoking signs shall be posted in all tents, canopies, and concession stands. No smoking is also to be posted in adjacent areas used to store combustible materials and in LP storage areas 15 feet away.

Hay Storage: Is to be a minimum of 20 feet away from all tents and canopies.

Automotive Parking: Is limited to 20 feet away from all tents and canopies.

Generators: Are to be 20 feet away from all tents and canopies.

Certificates: Certificate of flame retardancy shall be provided for all tents and canopies.

Plans: A measured site plan shall be provided showing tent locations, sizes, exiting and locations of other structures.

Tent Separation: The minimum distance between tents should be no less than ten (10) feet.

On May 7, 2009, the City Council passed Ordinance #090323 which set the fees as follows:

Initial Fire Permit	\$70.00
Each additional permit	55.00.