

Internship Offer Letter

Date: 04/06/2019

Student Name: Mr. Shashank Jain

Dear Shashank,

I am pleased to confirm your acceptance of an internship position as Technical Executive in the R & D Department. Your first day of the work start from 01/06/2019. Your duties and assignments for this position will be those described to you in your orientation with Mr. Mohit Singh.

As such, your internship will include training/orientation and focus primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application of the knowledge you learned during internship period.

If you have any questions, please feel free to contact Mohit Singh. We are very pleased that you have decided to join us. We look forward to seeing you on 01/06/2019 and offer a very warm welcome.

Sincerely,


Rohit Singh

