LibreOffice Edit Menu Tutorial

This menu contains commands for editing the contents of the current document.

Undo :- Reverses the last command or the last entry you typed. To select the command that you want to reverse, click the arrow next to the Undo icon on the Standard bar. (Ctrl+Z)

Redo :- Reverses the action of the last Undo command. To select the Undo step that you want to reverse, click the arrow next to the Redo icon on the Standard bar. (Ctrl+Y)

Repeat :- Repeats the last command. This command is available in Writer and Calc. (Ctrl+Shift+Y)

Cut :-Removes and copies the selection to the clipboard. (Ctrl+X)

Copy :-Copies the selection to the clipboard. (Ctrl+C)

Paste :- Inserts the contents of the clipboard at the location of the cursor, and replaces any selected text or objects. (Ctrl+V)

Paste Special :- Inserts the contents of the clipboard into the current file in a format that you can specify. (Ctrl+Shift+V)

Select All :- Selects the entire content of the current file, frame, or text object. (Ctrl+A)

Selection Mode :- Choose the selection mode from the sub menu normal selection mode, or block selection mode. By Default Standard Mode.

Find :- Toggle the visibility of the Find toolbar to search for text or navigate a document by element. (Ctrl+F)

Find & Replace :- Finds or replaces text or formats in the current document.(Ctrl+H)

Go to Page :- Opens the Navigator window on the Page Number spin button, so you can enter in a page number. (Ctrl+G)