

Name of Work: Renovation of Vanvihar Guest house (Phase-2) within IITB Campus, Powai, Mumbai-400076.

NIT No.: IITB / Dean IPS / DC / VANVIHAR / 2022 / Dated – 22 / 08 / 2022

This BID documents Consists of:

**ENVELOPE 1: Eligibility Bid
(To be submitted in Envelope No.1)**

ENVELOPE 2: Technical, Specifications and Financial Bid

**Volume I, II and III
(To be submitted in Envelope No.2)**

**Time, date, place of opening to be intimated only to those who
qualify Eligibility Bid.**

Name of Work: Renovation of Vanvihar Guest house (Phase-2) within IITB Campus, Powai, Mumbai-400076.

NIT No.: IITB / Dean IPS / DC / VANVIHAR / 2022/ Dated – 22 / 08 /2022

PART 1: Eligibility Bid

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Signature of Tenderer with Date & Seal

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY (IITB)

NIT No.: IITB / **Dean IPS / DC** / VANVIHAR / 2022 / Dated – 22/08/2022

Dean (IPS), on behalf of the Director Indian Institute of Technology, Bombay (IITB invites tender in Two Envelope bid System for the work “Renovation of Vanvihar Guest house (Phase-2) Building at IITB within IITB campus, Powai, Mumbai- 400076”

For Vendor registration details can be obtained from the web <https://portal.iitb.ac.in/vrp/index.jsp> The press Notice bid forms and other details are available on <http://www.iitb.ac.in/deanpl/tender.html>

Completed tenders shall be submitted up to 13:00Hrs on. **_14_._09_.2022**

Dean (IPS)

NOTICE INVITING TENDER: (to be published in IITB web site)

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY (IITB)

NOTICE INVITING TENDER

FOR PRE-QUALIFICATION CUM TENDER

NIT No.: IITB / Dean IPS / DC / VANVIHAR / 2022 / Dated – __/__/2022

NAME OF WORK: Renovation of Vanvihar Guest house (Phase-2) building within IITB Campus, Powai, Mumbai-400076.

1. Dean (IPS), on behalf of the Director–Indian Institute of Technology, Bombay (IITB), invites Item rate bid from contractor of repute tender in two envelopes consisting of Envelope1: Documents related to Eligibility Criteria, Envelope 2: Technical Bid consisting Contract Conditions, Technical Specification & Drawings Financial Bid from eligible contractors for Renovation of Vanvihar Guest house (Phase-2) Building at IITB within IITB campus, Powai, Mumbai- 400076.

1.1

S. No.	NIT No.	Name of work & Location	Estimated cost put to tender	Earnest Money	Time of Completion	Down loading of tender documents	Time & date of online submission & opening of tender
1	2	3	4	5	6	7	8
	NIT No.: IITB / Dean IPS / DC / VANVIHAR/ 2022/ Dated – __/__/2022	Renovation of Vanvihar Guest house (Phase-2) building consisting civil interior work, plumbing work, fire alarm & PA system, electrical work, HVAC and ambient lighting work and fabrication work, for Indian Institute of Technology Bombay, Within IITB campus, Powai, Mumbai- 400076	Rs.4.30 Cr.	Rs.8.60 Lakhs as per tender conditions drawn in favor of Registrar Indian Institute of Technology, Bombay payable at Mumbai payable at Mumbai to be submitted by the agencies at time of tender submission. (To be submitted in separate envelope along with eligibility document in envelope I)	6 months (including monsoon)	From __/23/_/08/_/2022 To __/14/_/09/_/2022 Pre bid meeting __/02/_/09/_/2022 @ 12:00 Hrs.	Submission– __/14/_/09/_/2022 up to 13:00 Hrs. Opening of Envelope-I __/14/_/09/_/2022 at 15:30 Hrs.

- 1.2 Tenders will be considered from eligible contractors who shall satisfy eligibility criteria as specified in the tender, documents to be submitted online with Envelope1 of the tenders subject to producing definite proof (from the appropriate authority which shall be to the satisfaction of the competent authority) of having satisfactorily completed similar works of magnitude specified hereinafter.

2. Criteria of eligibility for submission of bid documents

Contractors who fulfill the following requirements supported with documentary proof shall be eligible to apply. Joint ventures are not accepted.

- Should have satisfactorily completed the works as mentioned below during the last Seven years ending March 2022:-
- Three similar works each cost not less than **Rs.1.72 Cr.** or two similar works each cost not less than **Rs.2.58 Cr.** or one similar work costing not less than **Rs.3.4 Cr.**
- And One work of similar nature (either part of (i) above or a separate one) costing not less than **Rs.1..72 Cr.** with any Central/State Government Department/Central Autonomous Body/ Central Public Sector Undertaking.
- Similar work shall mean civil interior work, plumbing work, fire alarm & PA system, electrical work, HVAC and ambient lighting work and fabrication work, LAN network, Telephone work, etc.

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RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

- (e) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.
 - (f) Should have had average annual financial turnover of Rs.3.40 Cr. on similar works during the last five consecutive financial years ending 31st March 2022.
 - (g) Should not have incurred any loss in more than two years during available last five consecutive balance sheets, duly certified and audited by the Chartered Accountant. In addition, the bidder should not have incurred loss in any of the preceding two years
 - (h) Should have a solvency of Rs.1.72 Cr.
 - (i) All relevant information should be submitted in the required format as given in the following section 'Information and Instruction for Bidders'.
 - (j) To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under:-I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Engineer-In-Charge, then I/We shall be debarred for tendering in IITB in future forever. Also if such violation comes to the notice of Engineer-in-charge before date of start of work, the bidder shall be liable to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.
 - (k) The bidder will quote his rates inclusive of Goods and service Tax (GST), Labour Cess and any other tax as applicable shall be borne by the Contractor himself.
3. Agreement shall be drawn with the successful bidders on prescribed Form attached in the Condition of Contract. Bidders shall quote his rates as per various terms and conditions of the Condition of Contract which will form part of the agreement.
4. The time allowed for carrying out the work will be 6 months from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
5. The site for the work is available.
6. The bid document consisting of Part I- Eligibility Criteria & Part II-Volume I –Contract conditions, Volume II – Technical Specifications – Civil interior & services including electrical, HVAC, Fire detection etc. (including List of Approved Makes), Volume III–Bill of Quantities and drawings are to be downloaded from the IITB website <http://www.iitb.ac.in/deanpl/tender.html> from __/__/2022 to __/__/2022.
7. Those Contractors who are not registered on the website <https://portal.iitb.ac.in/vrp/index.jsp>, are required to get registered themselves beforehand. Vendor ID generated shall be written on all the envelopes at the time of submission.
8. Earnest Money of Rs.8,60,000/- in the form of treasury challan / Demand draft or Pay order or Banker cheque or Deposit at call receipt or Fixed deposit drawn in favor of "Registrar, IIT Bombay" to be submitted in separate envelope along with Envelope 1 Eligibility Bid.
9. Pre Bid Meeting:
Tenderers are advised to attend Pre Bid Meeting at 12 noon. On 02 / 09 /2022 at the office of Dean (IPS) conference Room, 1st Floor, IIT Bombay, Powai, Mumbai 400 076 to clear the doubts of intending tenderer, if any. Subsequent to the Pre-bid meeting, clarifications to the queries shall be uploaded on the institute's website <http://www.iitb.ac.in/deanpl/tender.html>. Prospective bidder should take a note of it that, Clarifications to the queries, the Addendum / Corrigendum transpired at the Pre-bid meeting shall form a part of the tender document.

Schedule

Visit to site: Before discussion hours.

Discussion: 12 00 Hrs onwards at Design cell Main Bldg
IIT, Bombay

10. Application comprising of Documents related "Eligibility & EMD" (Envelope-1) and "Technical Bid & Financial bid" (Envelope 2), shall be placed in separate single PDF files respectively. The bids will be received in the office of Dean (IPS), 1st Floor, Main Building, IIT Bombay up to 13:00 Hrs. on 14 / 09 /2022. The envelopes Marked "Envelope 1 - Eligibility Documents" shall be opened by Dean (IPS) or his authorized representative in his office on the same day at 15:30 Hrs.. The time and date of opening of "Envelope 2 at a later date. Intended bidders please note that, tender documents shall be submitted in the printed format, each page duly sealed and signed by the bidder:

10A. Envelope 1 –Documents related to Eligibility Criteria as per the format along with the forms A to I duly filled and submitted in hard copies. _ EMD in a separate seal cover

10B. Envelope 2 – Conditions of Contract & Performa of Schedule A to F, Specifications and Drawings - Consists of Three volumes (Volume I, II, and III)

Signature of Tenderer with Date & Seal

Envelope 2

Volume I

- i) Covering Letter from the tenderer submitting the tender.
- ii) Notice inviting the tender including information and instructions to the Bidder.
- iii) Item Rate Tender & Contract for works.
- iv) Conditions of contract and Proforma of Schedules – Schedule 'A' to 'F'
- v) Statement of Queries raised & clarification offered during Pre-bid meeting. Every page of each of the above documents (i) to (v) shall be signed and stamped by the tenderer in token of acceptance of the contents, conditions and the documents.

Volume II

Civil Interior & services including Electrical, HVAC, Fire detection etc. (Specifications, drawings and list of approved makes)

Every page of each of the above documents shall be duly signed and stamped by the tenderer in token of acceptance of the contents, conditions and the documents.

Volume III

"Financial Bid" shall contain "Bill of Quantities-B.O.Q." duly filled in with rates (in figures & words) and amounts quoted. Each page of the B.O.Q. shall be Signed and stamped by the tenderers .

11. Short listing shall be done after verification of the credentials and inspection of works carried out if necessary, through an Expert Committee constituted by IIT Bombay.
12. The contractor whose bid is accepted will be required to furnish performance guarantee equal to 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of an irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form or in the form of Government security, fixed deposit receipt etc. This period can be further extended by the Engineer-in-charge up to a maximum period as specified in Schedule F. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.
13. Brief particulars of the work:
 - i. Salient details of the work for which bid is invited are as under:

Sl.no.	Name of work	Estimated cost	Period of completion
1.	Renovation of Vanvihar Guest house (Phase-2) building at IITB within IITB campus, Powai, Mumbai- 400076	Rs.4.30 Cr.	6 months(including monsoon)

ii. The work is situated at Indian Institute of Technology Bombay (IITB), Powai, and Mumbai-400076.

iii. Work shall be executed according to General Conditions of Contract.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work.

Signature of Tenderer with Date & Seal

RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

14. The competent authority on behalf of the Director, IIT Bombay does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
15. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
16. The competent authority on behalf of Director, IIT Bombay reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
17. The bid for the works shall remain open for acceptance for a period of One hundred twenty (120) days from the date of opening of financial bid. If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to IITB, and then IITB shall, without prejudice to any other right or remedy, beat liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
18. This notice inviting tenders shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
19. For Composite Bids
 - 1.1 The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor component individually.
 - 1.2 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.
 - 1.3 Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.
 - 1.4 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
 - 1.5 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to Engineer-in-charge. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
 - 1.6 The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.
 - 1.7 Final bill of whole work shall be finalized and paid by the Engineer-in-charge.
20. The tenderer must associate with agencies that are technically and financially capable for the other components individually. The list of proposed agencies shall be submitted along with organization details, annual turnover, list of work carried out / executing, list of technical persons employed and a valid license, along with tender.
21. The tenderer shall quote his rates as per various terms and conditions of the tender forms. The rate quoted in the tender form shall be written in both figures and words, failing which the bid will be liable for disqualification
22. The institute reserves the right to reject any prospective application without assigning any reason and to restrict the list to qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
23. It will be obligatory on part of the tenderer to sign the tender document for all the components. (General & Special Conditions, Bill of Quantities, Perform a Schedules, etc.)

In-Charge Design cell
For & on behalf of Director Indian Institute of Technology Bombay

Signature of Tenderer with Date & Seal

INFORMATION & INSTRUCTIONS TO THE BIDDERS

1.0 General:

- 1.1 Letter of transmittal and forms for deciding eligibility
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned that not giving true and complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the summarily disqualifying the bidder. Bids made by Telegram or Telex or those received late will not be entertained.
- 1.3 Bid shall be legibly type written. The bidder should sign each page of the application.
- 1.4 Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the eligibility criteria document shall be numbered. Additional sheets, if any added by the bidder, shall also be numbered by him. All the documents shall be sealed and signed by the bidder. They shall be submitted as a package with signed letter of transmittal.
- 1.5 References, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder shall be signed by an officer not below the rank of Executive Engineer or equivalent.
- 1.6 The bidder may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the IITB.
- 1.7 Any information furnished by the bidder found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in Indian Institute of Technologies, Bombay. If such bidder happens to be enlisted contractor in Indian Institute of Technologies, Bombay, his name shall also be removed from the approved list of contractors.

2.0 Definitions:

- 2.1 In this document the following words and expressions have the meaning hereby assigned to them.
- 2.2 Employer: Means the Director of Indian Institute of Technology, Bombay, acting through the Dean – Infrastructure, Planning & Support.
- 2.3 Bidder: Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
- 2.4 "Year" means "Financial Year" unless stated otherwise.

3.0 Method of application:

- 3.1 If the bidder is an individual, the application shall be signed by him above his full type written name and current address.
- 3.2 If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- 3.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or, alternatively, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application
- 3.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

4.0 Final decision making authority.

The IITB reserves the right to accept or reject any bid and to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders.

5.0 Particulars provisional

The particulars of the work given in are provisional. They are liable to change and must be considered only as advance information to assist the bidder.

6.0 Site visit

The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

7.0 Criteria for eligibility

7.1 The Bidder should have satisfactorily completed during the last Seven years ending on 31st March 2022. For this purpose cost of work shall mean gross value the completed work including cost of material supplied by the Government/Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/Project Manager or equivalent.

- i. Three similar works each cost not less than Rs.1.72 Cr., or two similar works each costing not less than Rs.2.58 Cr. or one similar work costing not less than Rs.3.4 Cr.
and
- ii. One work of any nature (either part of (i) above or a separate one) costing not less than Rs.1.72 Cr. with some Central/State Government/Central Autonomous Body/Central Public Sector Undertaking.

Similar work shall means execution of civil interior work, furniture work, plumbing work, fire alarm & PA system, electrical work, HVAC, ambient lighting work and fabrication work, LAN network, Telephone work, etc.

The works should have been executed either independently or as part of a major construction work.”

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.

- (a) Should have had average annual financial turnover of Rs.3.40 Cr. on similar works during the last five consecutive financial years ending 31st March 2022.
- (b) Should not have incurred any loss in more than two years during available last five consecutive balance sheets, duly certified and audited by the Chartered Accountant. In addition, the bidder should not have incurred loss in any of the preceding two years.
- (c) Should have a solvency of Rs.1.72 Crores certified by his Bankers
- (d) In addition to scrutiny of above related documents, IITB reserves the right to inspect the work of verification.

7.2 At the time of purchase of tender, the tenderer shall have to furnish an affidavit as under:

“I/We undertake and confirm that eligible similar work(s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of IIT Bombay, then I/We shall be debarred for tendering in IIT Bombay contracts in future forever. Also, if such a violation comes to the notice of IIT Bombay before the date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.”

7.3 The bidder should have had average annual financial turn over (gross) of Rs.3.40 Cr. on similar works during the immediate last three consecutive financial years ending 31st March 2022. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.

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- 7.4 The bidder should not have incurred any loss in more than two years during available last five consecutive balance sheets, duly certified and audited by the Chartered Accountant. In addition, the bidder should not have incurred loss in any of the preceding two years
- 7.5 The bidder should have a solvency of **Rs.1.72 Cr.** certified by his Bankers.
- 7.6 The bidder should have own construction equipment as required for the proper and timely execution of the work. Else, he should certify that he would be able to manage the equipment by hiring etc. and submit the list of firms from whom the he proposed to hire.
- 7.7 The bidder should have sufficient number of Technical and Administrative employees for the proper execution of the contract. The bidder should submit a list of these employees stating clearly how these would be involved in this work.
- 7.8 The bidder's performance for each work completed in the last Seven years and in hand should be certified by an officer not below the rank of Executive Engineer or equivalent and should be obtained in sealed cover

8.0 Financial information

Bidder should furnish the following financial information:

Annual financial statement for the last five year in (Form "A") and solvency certificate in (Form "B")

9.0 Experience in works highlighting experience in similar works

9.1 Bidder should furnish the following:

- (a) List of all works of similar nature successfully completed during the last seven years in (Form "C").
- (b) List of the projects under execution or awarded in (Form "D").

9.2 Particulars of completed works and performance of the bidder duly authenticated/certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work completed or in progress in (Form "E").

9.3 Information in (Form "D") should be complete and no work should be left out.

10.0 Organization information

- a) Bidder is required to submit the information in respect of his organization in Forms "F" & "G"
- b) List of Machineries & equipment's and address & details of workshop Form "H"
- c) Bidder is required to submit the Litigation History affidavit in Rs100 stamp paper (Form 'I')

11.0 Letter of transmittal

The bidder should submit the letter of transmittal attached with the document.

12.0 Opening of Price bid

After evaluation of applications, a list of short listed agencies will be prepared. Thereafter the financial bids of only the qualified and technically acceptable bidders shall be opened at the notified time, date and place after receipt & verification of E.M.D. amount in the presence of the qualified bidders or their representatives. The bid shall remain valid for 120 days from the date of opening of financial bid.

13.0 Selection criteria

- 13.1 The IITB reserves the right, without being liable for any damages or obligation to inform the bidder to:
- a. Amend the scope and value of contract to the bidder.

Signature of Tenderer with Date & Seal

RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

b. Reject any or all the applications without assigning any reason.

13.2 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the IITB would result in rejection of his application. Canvassing of any kind is prohibited.

13.3 The bidder should disclose details of arbitration / litigation cases, if any, is pending or in progress. Hiding of such information would result in summarily rejection of his bid without assigning any reason.

Signature of Tenderer with Date & Seal

LETTER OF TRANSMITTAL

From:

To
In-Charge Design cell
Indian Institute of Technology Bombay

NIT No.: IITB / Dean IPS / DC /VANVIHAR/ 2022/ Dated – _22_/_09_/2022

Subject: Submission of bids for the work of Renovation of Vanvihar Guest house (Phase-2) Building at IITB within IITB campus, Powai, Mumbai – 400076.

Sir,

Having examined the details given in press notice and bid document for the above work, I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to I and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the requisite certified solvency certificate and authorize the Design Cell IITB, Powai, Mumbai 400076, to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize Executive Design Cell IITB, Powai, Mumbai 400076 to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following works:

Sr. No.	Name of Work	Certified by / from

Enclosures: 1.
2.

Date of submission:

Signature(s) of Bidder(s) with Seal

Signature of Tenderer with Date & Seal

AFFIDAVIT (on Rs. 100/- Non judicial Stamp paper)

"I/We undertake and confirm that eligible similar work(s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of IIT Bombay, then I/We shall be debarred for tendering in IIT Bombay contracts in future forever. Also, if such a violation comes to the notice of IIT Bombay before the date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee."

Authorized Signatory

Signed & sealed

Signature of Tenderer with Date & Seal

FORM 'A'

FINANCIAL INFORMATION

- I. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Financial year	Gross Annual Turnover	Profit/loss
2021-2022		
2020-2021		
2019-2020		
2018-2019		
2017-2018		

(i) Gross Annual turnover on construction works.

(ii) Profit/Loss.

II. Financial arrangements for carrying out the proposed work.

III. Solvency Certificate from Bankers of the bidder in the prescribed Form "B".

Signature of Chartered Accountant with Seal

Signature of Bidder(s).

Signature of Tenderer with Date & Seal

FORM "B"

FORM OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK FOR CERTIFYING THE SOLVENCY OF THE BIDDER

This is to certify that to the best of our knowledge and information that
M/s.....having marginally noted address, a customer of our bank are/is
respectable and can be treated as good for any engagement up to a limit of Rs.....
Rupees.....)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the Bank

- NOTE: (1) Bankers certificates should be on letter head of the Bank, sealed in cover addressed to tendering authority.
(2) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.
(3) Non compliance & submission of Form A & B shall be treated as incomplete tender document.

Signature of Tenderer with Date & Seal

FORM 'C'
DETAILS OF ALL SIMILAR WORKS COMPLETED DURING THE
LAST SEVEN YEARS ENDING _____ 2022

S. No.	Name of work/project and location	Owner or sponsoring organization	Cost of work in lakhs of rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/arbitration cases pending/in progress with details*	Name and address/telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Bidder(s)

Signature of Tenderer with Date & Seal

RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

FORM 'D'
PROJECTS UNDER EXECUTION OR AWARDED AS ON _____

S. No.	Name of work/project and location	Owner or sponsoring organization	Cost of work in lakhs of rupees	Date of commencement as per contract	Stipulated date of completion	Up to date percentage progress of work	Slow Progress if any and reasons thereof	Name and address/ telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Bidder(s)

Signature of Tenderer with Date & Seal

FORM 'E'
PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS "B" & "C"

1. Name of work/project & location
2. Agreement no.
3. Estimated cost
4. Tendered cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
7. Amount of compensation levied for delayed completion, if any
8. Amount of reduced rate items, if any
9. Performance Report
 - (1) Quality of work Very Good/Good/Fair/Poor
 - (2) Financial soundness Very Good/Good/Fair/Poor
 - (3) Technical Proficiency Very Good/Good/Fair/Poor
 - (4) Resourcefulness Very Good/Good/Fair/Poor
 - (5) General Behavior Very Good/Good/Fair/Poor

Dated:

Executive Engineer or Equivalent

Signature of Tenderer with Date & Seal

FORM "F"
STRUCTURE & ORGANISATION

1. Name & address of the bidder
2. Telephone no./Telex no./Fax no.
3. Legal status of the bidder (attach copies of original document defining the legal status)
 - (a) An Individual
 - (b) A proprietary firm
 - (c) A firm in partnership
 - (d) A limited company or Corporation
4. Particulars of registration with various Government Bodies (attach attested photocopy)

Organization/Place of registration

Registration No.

- 1.
- 2.
- 3.

5. Names and titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization
7. Was the bidder ever required to suspend construction for a period of more than six months continuously after he commenced the construction? If so, give the name of the project and reasons of suspension of work.
8. Has the bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
9. Has the bidder, or any constituent partner in case of partnership firm, ever been debarred/black listed for tendering in any organization at any time? If so, give details
10. Has the bidder or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.
11. In which field of Civil Engineering construction the bidder has specialization and interest?
12. Any other information considered necessary but not included above.

Signature of Bidder(s)

Signature of Tenderer with Date & Seal

RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

FORM 'G'
DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

S. No.	Designation	Total number	Number available for this work	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Bidder(s)

I hereby declare that in the event of successful tender, the technical staff mentioned in Form G, shall be deployed for execution of the work.

Date:

Signature of Authorized Signatory

Signature of Tenderer with Date & Seal

RENOVATION OF VANVIHAR GUEST HOUSE (PHASE-2) INSIDE I.I.T.B CAMPUS AT IITB
ENVELOPE I: ELIGIBILITY BID

FORM "H"
LIST OF EQUIPMENT

S. No.	Name of equipment	Nos.	Age	Condition	Ownership status			Current location	Remarks
					Presently owned	Leased	To be purchased		
1	2	3	5	6	7	8	9	10	11

In case of Tie up documentary proof of agreement to be furnished along with address & details of Workshop / factory & equipments

Date

Signature of Bidder(s)

Signature of Tenderer with Date & Seal