



The Asst. General Manager
State Bank of India
IIT Powai Branch
Powai, Mumbai - 400 076

Date :

Dear Sir,

REQUEST FOR RE-IMBURSEMENT OF FEES ALREADY PAID

I, _____ have applied for
Education/Scholar Loan in your bank for study in(course) _____
_____ at IIT Bombay

I have already paid the first semester fees of Rs. _____ owing to my family
sources as it was urgent at the time of admission. I, request you to please reimburse the
full paid fees amount less margin money as applicable to me. I have enclosed the copy/
original of the fees paid receipt for the proof. Kindly deposit the amount my /fathers's

SB A/c No. : _____

Thanking You.

Yours faithfully,

Signature

Name of the Student :

Roll No. :

Course :

Period :

Institute :