

Form for Verification of Certificates

This page (on top), along with the necessary copies of certificates to be submitted in Departmental office.

Birth Category : _____ (GN/OBC-NC/SC/ST/PH)	Name of Student :
Student Category : _____ (TA/RA/TAP/SF/CT/SW/EX/PS/FN/IS/Other)	Roll No. :
Name of Programme : _____ (M.Tech/M.Phil/M.Mgmt./M.Des./Ph.D./M.Tech+PhD-DD)	Name of the Department Specialisation :

(Copies of the Certificates may kindly be arranged in the following order. Tick (✓) for certificates attached herewith)

[A] Compulsory Certificates to be submitted

1. ☐ **Qualifying Degree Certificate (QDC)** OR ☐ **Provisional Degree Certificate (PC) (*)**
2. ☐ **Mark-sheet (All Semesters) ; Pls. Specify Total (Aggregate) % of Marks (ALL semesters) / CPI: _____ % of Marks (only last semester)/SPI : _____ OR if result is still awaited, specify as RA : _____**
3. ☐ **The class mentioned in Qualifying degree certificate/ provisional degree certificate.**
4. ☐ **Date of Birth Certificate /10th class leaving certificate**
5. ☐ **Qualifying Exam certificate (GATE/CEED/CSIR/UGC or any other) - (in Original)**
6. ☐ **Migration /Transfer Certificate (in Original)**

(*) : In the cases, where, the QDC has not been issued or Convocation of the Univ./Inst. has not been held on this date, P.C. MUST be submitted for confirming the admission. However, QDC is a MUST. Students must submit the QDC as soon as it is issued by the Univ./Institute.

[B] Certificates to be submitted, if applicable

1. ☐ **Caste Certificate (OBC-NC (Non Creamy) /SC/ST)**
2. ☐ **Physically Handicapped Certificate (for PH category students)**
3. ☐ **No Objection certificate from employer (for students admitted in CT/SW/EX/Study Leave category)**
4. ☐ **Relieving Certificate (for all students, irrespective of category, who are/were working at the time of admission)**
5. ☐ **Sponsorship Certificate (for Sponsored category students)**
6. ☐ **Experience Certificate**
7. ☐ **Any other relevant certificate (s) : _____**

[C] Summary of Education Qualification

Qualification	% of Marks/CPI(out of)			Year of Completion	Board/University
B.E./B.Tech./M.Sc./M.Tech : _____ Overall % /CPI* : _____ Class _____	Year	Sem. 1	Sem 2		
	1 st				
	2 nd				
	3 rd				
	4 th				
	5 th				[If applicable]
HSC					
SSC					

- Please mention the average percentage/CPI of all semesters.

Signature _____

Date : _____

Name of the Student _____

DECLARATION

☐ I have understood the requirement of submission of the necessary certificates (as mentioned above) for confirming my admission to the **M.Tech./M.Phil./M.Des./M.Mgt./Ph.D. programme** in the Institute and I am aware that till such time my admission is **PROVISIONAL**. However, I am not in a position to submit the required certificate (s) on this date. **I will submit the same latest by 30th September, 2014.**

I am also aware that, if I fail to submit the said certificate(s) in the stipulated time, my admission can be canceled.

☐ I declare, that I have submitted all the necessary certificate, (as ticked above). However, I am aware that, my admission can be cancelled, if any discrepancy in the certificates is found, at a later stage.

Signature _____

Date : _____

Name of the Student _____

Checked by Academic Office Staff (Jr./Sr. Assistant/Supdt.) :

Name & Signature (With Date) : _____