Pls use Company letter (with address and email & Contact Mobile No.)
Date:
To: The Consulate General of People's Republic of Bangladesh Visa Section. Hong Kong
INVITATION LETTER
Re: Issurance of Business Visa
We are pleased to inform you that, we would like to have couple of Business Meetings in respect of business developmen in Bangladesh .In this connection, we would like to invite him fromto for Meetings.
Please find the details info of Mr/Ms.:
Full Name:- Date of Birth:- Passport No.:- Passport Exp:- Nationality:- Position:- Job Title:-
 Meeting Address:- In Bangladesh will stay:- (Name of Hotel or Dormitory Address)
We will responsible to all cost incurred during his/she stay in Bangladesh.
We highly appreciated your attention in this regard & Issue business visa as soon as possible.
Best Regards,
COMPANY CHOP & SIGNATURE
Name of:- Bangladesh Guy Job Tidtle:- Bangladesh Company Name Email:- Mobile:-