DAILY TIME RECORD April 01, 2021 - April 30, 2021 **Department of Transportation** DAILY TIME RECORD April 01, 2021 - April 30, 2021

Name : ESCOTO, MARY GRACE L. Emp. No : 3633 Position : Administrative Officer V OT Allowed: 30 hrs Division: HUMAN RESOURCE DEVELOPMENT DIVISION Shift : CLK-MF-74 Name : ESCOTO, MARY GRACE L. Emp. No : 3633 Position : Administrative Officer V OT Allowed: 30 hrs Division: HUMAN RESOURCE DEVELOPMENT DIVISION Shift : CLK-MF-74

LATE /

от

Remarks

MAUNDY THURSDAY;

OFFICIAL BUSINESS;

ARAW NG KAGITINGAN;

OFFICIAL BUSINESS;

OFFICIAL BUSINESS:

OFFICIAL BUSINESS;

OFFICIAL BUSINESS;

OFFICIAL BUSINESS:

OFFICIAL BUSINESS;

OFFICIAL BUSINESS;

DAY OFF;

DAY OFF;

DAY OFF;

DAY OFF;

GOOD FRIDAY:

DAY OFF;

DAY OFF;

DAY OFF;

DAY OFF;

A.M.

IN OUT

06:48 12:09 12:09

12:05

12:08

06:51 12:05

06:47 12:08

DATE

01 TH CLK-

MF-74 02 FR CLK-

MF-74 03 SA XX

04 SU XX

05 MO CLK-MF-74

06 TU CLK-

MF-74 07 WE CLK-

MF-74 08 TH CLK-

MF-74 09 FR CLK-

MF-74 10 SA XX

11 SU XX

MF-74 13 TU CLK-

MF-74 14 WE CLK-

MF-74 15 TH CLK-

MF-74 16 FR CLK-

MF-74 17 SA XX

18 SU XX

MF-74 20 TU CLK-

MF-74 21 WE CLK-

MF-74 22 TH CLK-

MF-74 23 FR CLK-

MF-74 24 SA XX

25 SU XX

MF-74 27 TU CLK-

MF-74 28 WE CLK-

MF-74 29 TH CLK-

MF-74 30 FR CLK-

26 MO CLK-

19 MO CLK-

12 MO CLK-

P.M.

IN OUT HD / UT

04:33

04:35

04:20

	A.M.		P.	М.	LATE /			
DATE	IN	OUT	IN	OUT	HD / UT	ОТ	Remarks	
01 TH CLK- MF-74							MAUNDY THURSDAY;	
02 FR CLK- MF-74							GOOD FRIDAY;	
03 SA XX							DAY OFF;	
04 SU XX							DAY OFF;	
05 MO CLK- MF-74							OFFICIAL BUSINESS;	
06 TU CLK- MF-74	06:48	12:09	12:09	04:33				
07 WE CLK- MF-74	06:51	12:05	12:05	04:35				
08 TH CLK- MF-74	06:47	12:08	12:08	04:20				
09 FR CLK- MF-74							ARAW NG KAGITINGAN;	
10 SA XX							DAY OFF;	
11 SU XX							DAY OFF;	
12 MO CLK- MF-74							OFFICIAL BUSINESS;	
13 TU CLK- MF-74							OFFICIAL BUSINESS;	
14 WE CLK- MF-74							OFFICIAL BUSINESS;	
15 TH CLK- MF-74							OFFICIAL BUSINESS;	
16 FR CLK- MF-74							OFFICIAL BUSINESS;	
17 SA XX							DAY OFF;	
18 SU XX							DAY OFF;	
19 MO CLK- MF-74							OFFICIAL BUSINESS;	
20 TU CLK- MF-74							OFFICIAL BUSINESS;	
21 WE CLK- MF-74							OFFICIAL BUSINESS;	
22 TH CLK- MF-74							OFFICIAL BUSINESS;	
23 FR CLK- MF-74							OFFICIAL BUSINESS;	
24 SA XX							DAY OFF;	
25 SU XX							DAY OFF;	
26 MO CLK- MF-74							OFFICIAL BUSINESS;	
27 TU CLK- MF-74							OFFICIAL BUSINESS;	
28 WE CLK- MF-74							OFFICIAL BUSINESS;	
29 TH CLK- MF-74							OFFICIAL BUSINESS;	
30 FR CLK- MF-74							OFFICIAL BUSINESS;	
				Total	00:00	00:00		

							OTTICIAL DOSINESS,
							OFFICIAL BUSINESS;
Total				otal	00:00	00:00	
Total Unfiled Leave Total Late Total Undertime Total Late/UT/HD in Days Total Work Hours Total Late/UT/HD in Hours Schedule Description				: : Hours : ())) 176.000	iday cLA	NRK (7:00AM - 4:00PM)

Total Late/UT/HD in Days : 0 Total Work Hours : 176.000

Total Late/UT/HD in Hours: 0.000

Total Unfiled Leave

Total Late Total Undertime

: monday-friday cLARK (7:00AM - 4:00PM) Schedule Description

: 0 : 0

: 0

ESCOTO, MARY GRACE L.

I hereby certify that the above records are true and correct.

ROWENA B. DIRAIN

Signature of Immediate Supervisor

>>>PERSONNEL DIVISION'S COPY *202105053633*

ROWENA B. DIRAIN

ESCOTO, MARY GRACE L.

I hereby certify that the above records are true and correct.

Signature of Immediate Supervisor

>>>>EMPLOYEE'S COPY *202105053633*

Run date: 05-05-21 Run date: 05-05-21