: CLK-MF-74

DAILY TIME RECORD March 01, 2021 - March 31, 2021

Department of Transportation DAILY TIME RECORD March 01, 2021 - March 31, 2021

Name : ESCOTO, MARY GRACE L. Emp. No : 3633 Position : Administrative Officer V OT Allowed: 30 hrs Division: HUMAN RESOURCE DEVELOPMENT DIVISION Shift

Name : ESCOTO, MARY GRACE L. Emp. No : 3633 Position : Administrative Officer V OT Allowed: 30 hrs Division: HUMAN RESOURCE DEVELOPMENT DIVISION : CLK-MF-74 Shift

	Α.	A.M.		м.	LATE /		
DATE	IN	OUT	IN	OUT	HD / UT	ОТ	Remarks
01 MO CLK- MF-74							OFFICIAL BUSINESS;
02 TU CLK- MF-74							OFFICIAL BUSINESS;
03 WE CLK- MF-74							OFFICIAL BUSINESS;
04 TH CLK- MF-74							OFFICIAL BUSINESS;
05 FR CLK- MF-74							OFFICIAL BUSINESS;
06 SA XX							DAY OFF;
07 SU XX							DAY OFF;
08 MO CLK- MF-74							OFFICIAL BUSINESS;
09 TU CLK- MF-74							OFFICIAL BUSINESS;
10 WE CLK- MF-74							OFFICIAL BUSINESS;
11 TH CLK- MF-74							OFFICIAL BUSINESS;
12 FR CLK- MF-74							OFFICIAL BUSINESS;
13 SA XX							DAY OFF;
14 SU XX							DAY OFF;
15 MO CLK- MF-74							OFFICIAL BUSINESS;
16 TU CLK- MF-74							OFFICIAL BUSINESS;
17 WE CLK- MF-74							OFFICIAL BUSINESS;
18 TH CLK- MF-74							OFFICIAL BUSINESS;
19 FR CLK- MF-74							SPECIAL PRIVILEGE LEAVE;
20 SA XX							DAY OFF;
21 SU XX							DAY OFF;
22 MO CLK- MF-74	06:52	12:00	12:00	04:18			
23 TU CLK- MF-74	06:45	12:02	12:02	04:38			
24 WE CLK- MF-74	06:27	12:03	12:04	04:25			
25 TH CLK- MF-74	06:49	12:06	12:06	04:19			
26 FR CLK- MF-74	06:43	12:02	12:02	04:40			
27 SA XX							DAY OFF;
28 SU XX							DAY OFF;
29 MO CLK- MF-74	06:42	12:05	12:05	04:10			
30 TU CLK- MF-74	06:40	12:03	12:03	04:12			
31 WE CLK- MF-74	06:43	12:03	12:04	04:20			
				Total	00:00	00:00	

DATE		М.	P.M.		LATE /	ОТ	Remarks
DATE	IN	OUT	IN	OUT	HD / UT	01	Remarks
01 MO CLK- MF-74							OFFICIAL BUSINESS;
02 TU CLK- MF-74							OFFICIAL BUSINESS;
03 WE CLK- MF-74							OFFICIAL BUSINESS;
04 TH CLK- MF-74							OFFICIAL BUSINESS;
05 FR CLK- MF-74							OFFICIAL BUSINESS;
06 SA XX							DAY OFF;
07 SU XX							DAY OFF;
08 MO CLK- MF-74							OFFICIAL BUSINESS;
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10 WE CLK- MF-74							OFFICIAL BUSINESS;
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31 WE CLK- MF-74	06:43	12:03	12:04	04:20			

Total Unfiled Leave : 0 Total Late : 0 Total Undertime Total Late/UT/HD in Days : 0 Total Work Hours : 184.000 Total Late/UT/HD in Hours: 0.000

: monday-friday cLARK (7:00AM - 4:00PM) Schedule Description

ESCOTO, MARY GRACE L.

I hereby certify that the above records are true and correct.

ROWENA B. DIRAIN

Signature of Immediate Supervisor

>>>PERSONNEL DIVISION'S COPY *202104063633*

Total Unfiled Leave : 0 Total Late : 0 Total Undertime : 0 Total Late/UT/HD in Days : 0 Total Work Hours : 184.000 Total Late/UT/HD in Hours: 0.000

Total

: monday-friday cLARK (7:00AM - 4:00PM) Schedule Description

00:00 00:00

ESCOTO, MARY GRACE L.

I hereby certify that the above records are true and correct.

ROWENA B. DIRAIN

Signature of Immediate Supervisor

>>>>EMPLOYEE'S COPY *202104063633*

Run date: 04-06-21 Run date: 04-06-21