# Sarah Studholme Textiles

**Privacy Notice** 

www.sarahstudholmetextiles.com, www.facebook.com/sarahstudholmetextiles

Please read the following privacy policy to understand how we use and protect the information that you provide to us.

By registering or placing an order on this website, Facebook page, Facebook profile or through email communication with us, you consent to the collection, use and transfer of your information under the terms of this policy.

#### 1. Information that we collect from you

When you visit, register or order products or services through our website, Facebook page, Facebook profile or email communication with us, you may be asked to provide certain information about yourself including your name, contact details and credit or debit card information.

We may also collect information about your usage of our website, Facebook page or Facebook profile and emails or letters you send to us.

#### 2. Use of your Information

Your information will enable us to supply the goods or services you have requested. It will also enable us to bill you and to contact you where necessary concerning your orders. We will also use and analyse the information we collect so that we can administer, support, improve and develop our business.

In particular, we may use your information to contact you for your views on our services and to notify you occasionally about important changes or developments to the website, Facebook page or Facebook profile or our services. Further, where you have consented, we might also use your information to let you know by email about other products and services which we offer which may be of interest to you. If you change your mind about being contacted in the future, please let us know.

### 3. Disclosure of your Information

The information you provide to us may be accessed by or given to third parties who act for us for the purposes set out in this policy or for other purposes approved by you. Those parties process information, fulfil and deliver orders, process credit card payments and provide support services on our behalf.

Finally, if our business enters into a joint venture with or is sold to or merged with another business entity, your information may be disclosed to our new business partners or owners.

Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

# 4. Changes to our Privacy Policy

Any changes to our privacy policy in the future will be posted on our website, Facebook page and Facebook profile.