

## **Article 7: Elections, Campaign Finance and Lobbying**

### **Division 2: Nominations**

*(Renumbered from Division 21 on 7-26-1999 by O-18665 N.S.)*

#### **§27.0201 Nomination Procedure**

Nominations of *candidates* for all *elective offices* shall be made by submitting nomination papers for filing in the Office of the City *Clerk* on forms provided by that office.

*(Renumbered from Sec. 27.2101, retitled to “Nomination Procedure” and amended 7-26-1999 by O-18665 N.S.)*

#### **§27.0202 Nomination Papers**

Nomination papers required of *candidates* seeking nomination to municipal *elective office* are the Statement and Affidavit of Nominee and the nominating *petition*. Nomination papers may also include the *candidate*’s designation of principal profession, vocation or occupation; statement of qualifications; and photograph, as provided for by Division 6 of this article.

*(“Nomination Papers” added 7-26-1999 by O-18665 N.S.)*

#### **§27.0203 Personal Appearance of Candidates**

*Candidates* seeking nomination either by *election* or appointment shall appear personally before the City *Clerk* to obtain the nomination papers for filing, unless service with the United States Armed Forces or a physical disability prevents such an appearance.

*(“Personal Appearance of Candidates” renumbered from Sec. 27.2102 and amended 7-26-1999 by O-18665 N.S.)*

#### **§27.0204 Time to Obtain Nomination Papers**

- (a) Nomination papers in connection with candidacy in *District* or *City-wide Primary Elections* that are consolidated with statewide primary *elections* may be obtained from the City *Clerk* not earlier than thirty calendar days prior to the date after which the *Registrar* of Voters may not accept nomination documents for the statewide primary *election* pursuant to California Elections Code Section 8020.

- (b) In the case of a *special election* called to fill a vacated *elective office*, nomination papers may be obtained from the City *Clerk* and circulated not earlier than seventy-four *days* prior to the *election*; except that for *special elections* that would be consolidated with other statewide *elections*, the City *Council* shall adopt a schedule consistent with the filing of nomination documents for the statewide *election*.

*(Renumbered from Sec. 27.2110, retitled to "Time to Obtain Nomination Papers" and amended 7-26-1999 by O-18665 N.S.)*

**§27.0205 Statement and Affidavit of Nominee**

*Candidates* seeking nomination shall complete and sign under California perjury laws a Statement and Affidavit of Nominee at the time of obtaining nomination papers from the City *Clerk* pursuant to Section 27.0203. The Statement and Affidavit shall be countersigned by the City *Clerk* or an authorized deputy of the City *Clerk*, and shall be considered filed at the time of signing.

*("Statement and Affidavit of Nominee" added 7-26-1999 by O-18665 N.S.)*

**§27.0206 Form of Statement and Affidavit of Nominee**

The Statement and Affidavit of Nominee shall state the name of the *candidate*, the *candidate's* current residence, their past residences for a period of four years, the date and place of their birth, the office for which they seek nomination, the term for which they are running, their occupation, a written acceptance of the nomination, and the manner in which the *candidate* wishes their name to appear. The completed and signed Statement and Affidavit of the Nominee shall be substantially in the following form:

**STATEMENT AND AFFIDAVIT OF NOMINEE**

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.

Under penalty of perjury, I, \_\_\_\_\_, say that I reside at \_\_\_\_\_ in the City of San Diego, County of San Diego, State of California; that I am a resident and registered voter of the political district for which I seek nomination and shall have been such for at least thirty calendar days immediately preceding the submittal of my nominating petition for filing; that I am a candidate for the office of \_\_\_\_\_ (include district designation, if appropriate) to be voted upon at the municipal primary election to be held \_\_\_\_\_ (insert date); that I request my name be printed upon the official ballot for nomination by such primary election for such office; that I will accept such nomination; and that I will serve in such office if elected. I am a candidate for the \_\_\_\_\_ full/\_\_\_\_\_ unexpired term. I desire to have my name printed on the ballot as follows:

\_\_\_\_\_  
(Print)

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

My occupation is \_\_\_\_\_

All other places where I have resided in the past four years:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)

Subscribed on: \_\_\_\_\_  
(Date)

(SEAL) \_\_\_\_\_  
(Signature of Clerk or Deputy)

\_\_\_\_\_  
(Official Title)

*(Renumbered from Sec. 27.2103, retitled to "Form of Statement and Affidavit of Nominee" and amended 7-26-1999 by O-18665 N.S.)*  
*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

## **§27.0207      Contents of Nominating Petition**

- (a)      Nominating *petition* pages shall be furnished by the Office of the City *Clerk*.
- (b)      Nominating *petition* pages shall be printed on white paper, 8 1/2 by 11 inches in size.
- (c)      Each nominating *petition* page shall contain items (1) through (3) in the order specified:
  - (1)      a statement which includes the name of the *candidate*, the office for which they seek nomination, and the date of the pertinent *District* or *City-wide Primary Election*.

- (2) space for signing *voters'* information prepared in accordance with Sections 27.0208 and 27.0209.
  - (3) a *circulator's* affidavit of authenticity prepared and signed in accordance with Sections 27.0208 and 27.0212.
- (d) The nominating *petition* may consist of any number of *petition* pages.

*(Renumbered from Sec. 27.2104, retitled to "Contents of Nominating Petition" and amended 7-26-1999 by O-18665 N.S.)*

*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0208 Form of Nominating Petition Page**

- (a) The following statement shall appear at the top of each nominating *petition* page and be in substantially the following form:

NOMINATING PETITION AND SIGNATURES IN LIEU OF FILING FEE

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.

We, the undersigned voters of \_\_\_\_\_ (The City of San Diego, or City Council District, including district designation) hereby nominate \_\_\_\_\_ for the office of \_\_\_\_\_ to be voted for at the Primary Election to be held \_\_\_\_\_.

- (b) The following note shall appear on each nominating *petition* page, immediately below the statement required by Section 27.0208(a):

(NOTE: Nominating petitions for Mayor and City Attorney may be signed at large throughout the City and must contain the signatures of at least 240 qualified voters. Nominating petitions for members of the Board of Education may be signed only by voters residing within the home district of the candidate, and must contain the signatures of at least 200 qualified voters. Nominating petitions for members of the City Council may be signed only by voters residing within the home district of the candidate, and must contain the signatures of at least 120 qualified voters. Nominating petitions for appointment to City elective offices require the signatures of at least 50 qualified voters. It is unlawful for any voter to sign more than one nominating petition for any given office.)

- (c) The *voter* signature portion of the nominating *petition* page shall appear immediately below the note required by Section 27.0208(b). On the right hand side of the *voter* signature portion of the *petition* page, a space at least one inch wide shall be left blank for the City *Clerk*'s use in verifying the validity or invalidity of the signatures. The *voter* signature portion of the *petition* page shall be arranged and lined to provide space for each *voter*'s signature, each *voter*'s printed name, place of each *voter*'s residence, and date of each *voter*'s signature.
- (d) The form and format of the *voter* signature portion of the nominating *petition* pages shall follow the guidelines for such pages in the City Clerk Administrative Guidelines, which shall be posted on the City website and made available to the public at the Office of the *Clerk*.
- (e) The *circulator*'s affidavit of authenticity shall appear immediately below the *voter* signature portion required by Section 27.0208(c), and shall be signed by the *circulator* under California perjury laws.
- (f) The *circulator*'s affidavit of authenticity shall be in substantially the following form:

**AFFIDAVIT OF AUTHENTICITY**

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.

Under penalty of perjury I, (printed name of circulator), declare: That all the signatures on this petition page were made in my presence and were observed by me, and that to the best of my knowledge and belief, such signatures are the genuine signatures of the individuals who signed the petition.

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(Circulator's Residence)

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(Circulator's Signature)

*(Amended 7-18-2000 by O-18826 N.S.)*

*(Amended 4-15-2019 by O-21063 N.S.; effective 5-15-2019.)*

*(Amended 1-30-2020 by O-21173 N.S.; effective 2-29-2020.)*

**§27.0209      Signing Voter's Information for Nomination Petition**

Signatures on the *voter* signature portion of a nominating *petition* shall be executed by *voters* in their own handwriting, and each signer shall also affix their printed name, date of their signature, and their place of residence, including street and house number, or other designation from which the location of the place of residence may be readily ascertained.

(“*Signing Voter’s Information for Nomination Petition*” added 7-26-1999 by O-18665 N.S.)

(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)

**§27.0210      Required Number of Signatures on Nominating Petition**

- (a) Only *voters* may sign the *voter* signature portion of a nominating *petition*. Signatures of individuals who are not *voters* shall be invalid.
- (b) Nominating *petitions* of *candidates* for the office of City Councilmember shall be signed by at least 120 *voters* registered in the district from which the *candidate* seeks nomination.
- (c) Nominating *petitions* of *candidates* for the offices of Mayor and City Attorney shall be signed by at least 240 *voters* registered in the City.
- (d) Nominating *petitions* of *candidates* for the office of member of the Board of Education shall be signed by at least two hundred *voters* registered in the district of the San Diego Unified School District from which the *candidate* seeks nomination.

(Renumbered from Sec. 27.2106, retitled to “Required Number of Signatures on Nominating Petition” and amended 7-26-1999 by O-18665 N.S.; amended 9-27-1999 by O-18690 N.S.)

(Amended 4-15-2019 by O-21063 N.S.; effective 5-15-2019.)

(Amended 1-30-2020 by O-21173 N.S.; effective 2-29-2020.)

**§27.0211      Candidacy Limited to One Office**

A *candidate* may not submit for filing a nominating *petition* for more than one office at any *election*.

(“*Candidacy Limited to One Office*” renumbered from Sec. 27.2105 and amended 7-26-1999 by O-18665 N.S.)

**§27.0212 Circulation of Nominating Petitions**

It is unlawful for any individual to circulate a nominating *petition* unless they are a U.S. citizen and at least 18 years of age.

*(Amended 7-18-2000 by O-18826 N.S.)*

*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0213 Signing of Nominating Petitions**

- (a) It is unlawful for any individual to sign a *candidate's* nominating *petition* more than one time.
- (b) It is unlawful for any individual to sign more than one nominating *petition* for the same office and if they do, their signature shall count only for the first nominating *petition* which is filed and in which the signature is used to qualify a candidate.

*(Amended 9-10-2001 by O-18979 N.S.)*

*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0214 Time for Submitting Nomination Papers to Clerk**

- (a) Except for the Statement and Affidavit of Nominee filed pursuant to Section 27.0205, nomination papers for candidacy in *District* or *City-wide Primary Elections* that are consolidated with statewide primary *elections* shall be submitted for filing in the Office of the City *Clerk* not earlier than twenty-two calendar days nor later than the calendar day prior to the date after which the *Registrar* of Voters may not accept nomination documents for the statewide primary *election* pursuant to California Elections Code Section 8020.
- (b) In the case of a *special election* called to fill a vacated *elective office*, nomination papers shall be submitted for filing in the Office of the City *Clerk* no earlier than the sixty-seventh calendar day prior to the *District* or *City-wide Primary Election* nor later than the close of business on the sixtieth calendar day prior to the *District* or *City-wide Primary Election*; except that for *special elections* that would be consolidated with other statewide *elections*, the City *Council* shall adopt a filing schedule consistent with the filing of nomination documents for statewide *elections*.
- (c) Except for the Statement and Affidavit of Nominee filed pursuant to Section 27.0205, all nomination papers shall be submitted for filing at the same time; no supplemental filings are allowed.

*(Renumbered from Sec. 27.2111, retitled to "Time for Submitting Nomination Papers to Clerk" and amended 7-26-1999 by O-18665 N.S.)*

**§27.0215      Acceptability of Nominating Petitions**

To be acceptable for filing, a nominating *petition* must on its face purport to contain the signatures of the requisite number of *voters*.

*(Renumbered from Sec. 27.2117, retitled to “Acceptability of Nominating Petitions” and amended 7-26-1999 by O-18665 N.S.)*

**§27.0216      Acceptance or Rejection of Nomination Papers as Filed**

- (a) If the City *Clerk* determines that a *candidate*’s nomination papers are in substantial compliance with this division and with the provisions of Division 6, the City *Clerk* shall accept the nomination papers as filed.
- (b) If the City *Clerk* determines that a *candidate*’s nomination papers are not in substantial compliance with this division and with the provisions of Division 6, the City Clerk shall not accept the nomination papers as filed.

*(“Acceptance or Rejection of Nomination Papers as Filed” added 7-26-1999 by O-18665 N.S.)*

**§27.0217      Verification of Nominating Petition Signatures; Time**

- (a) The City *Clerk* shall be allowed a period of twenty business days after a nominating *petition* has been accepted as filed to verify the validity or invalidity of signatures.
- (b) To determine the sufficiency or insufficiency of a nominating *petition*, the City *Clerk* shall only count valid signatures.
- (c) If the *circulator*’s affidavit of authenticity for any given *petition* page has not been signed by the *circulator*, the signatures on that *petition* page shall be invalid.

*(Renumbered from Sec. 27.2112, retitled to “Verification of Nominating Petition Signatures; Time” and amended 7-26-1999 by O-18665 N.S.)*

**§27.0218      Notice of Sufficiency of Nominating Petition**

If the City *Clerk* finds a nominating *petition* to be sufficient and in proper form, the City *Clerk* shall so certify and shall send a notice of sufficiency to the *candidate* nominated.

*(Renumbered from Sec. 27.2113, retitled to “Notice of Sufficiency of Nominating Petition” and amended 7-26-1999 by O-18665 N.S.)*

*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0219      Notice of Insufficiency of Nominating Petition**

If the City *Clerk* finds a nominating *petition* to be in insufficient or improper form, the City *Clerk* shall so certify and shall send a notice of insufficiency to the *candidate* seeking nomination.

*(Renumbered from Sec. 27.2114, retitled to “Notice of Insufficiency of Nominating Petition” and amended 7-26-1999 by O-18665 N.S.)  
(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0220      Nominating Fee**

The *election* nominating fee for the offices of City Councilmember, Mayor, and City Attorney shall be established according to the City Council's User Fee Policy. The fee schedule shall be filed in the Ratebook of City Fees and Charges in the Office of the Clerk. The nominating fee is non-refundable and shall be paid when nomination papers are submitted for filing.

*(Amended 7-18-2000 by O-18826 N.S.)  
(Amended 1-30-2020 by O-21173 N.S.; effective 2-29-2020.)*

**§27.0221      Signatures Used to Offset Nominating Fee**

- (a) Notwithstanding any other provision of this division, a *candidate* may submit signatures of registered *voters* above the number required pursuant to Section 27.0210 to fully or partially offset the nominating fee.
- (b) If signatures of registered *voters* above the number required pursuant to Section 27.0210 are to be used to reduce the nominating fee, the *candidate* shall give notice to the City *Clerk* at the time of submitting nomination papers for filing pursuant to Section 27.0214.
- (c) Signatures submitted for the purpose of reducing the nominating fee shall be executed by *voters* on the nominating *petition*, and are subject to the provisions of Section 27.0209 and Section 27.0210.
- (d) No signature used to determine the sufficiency of the nominating *petition* may be used for the purpose of reducing the nominating fee.
- (e) Every three valid signatures in excess of the number required pursuant to Section 27.0210 that are obtained and submitted for filing on the nominating *petition* within the prescribed nomination period for the purpose of reducing the nominating fee shall be valued at one dollar toward reduction of the nominating fee.

- (f) The *candidate* shall be reimbursed at the rate prescribed in Section 27.0221(e) up to the deposited amount of the nominating fee.

*(Renumbered from Sec. 27.2120, retitled to “Signatures Used to Offset Nominating Fee” and amended 7-26-1999 by O-18665 N.S.)*

*(Amended 1-30-2020 by O-21173 N.S.; effective 2-29-2020.)*

*(Amended 6-27-2023 by O-21667 N.S.; effective 7-27-2023.)*

**§27.0222 Withdrawal of Nomination**

Not later than five days after the expiration of the time for submitting nomination papers for filing, any individual for whom nomination papers have been filed may file a written withdrawal from nomination in the Office of the City Clerk.

*(“Withdrawal of Nomination” renumbered from Sec. 27.2118 and amended 7-26-1999 by O-18665 N.S.)*