

## **Article 7: Elections, Campaign Finance and Lobbying**

### **Division 10: Initiative**

*(“Initiative” renumbered from Division 25  
on 7-26-1999 by O-18664 N.S.)*

#### **§27.1001 Subjects of Initiative**

Any proposed legislative act or proposed amendment or repeal of an existing legislative act may be submitted to the City *Council* by an initiative *petition* filed in the Office of the City *Clerk*. The City *Council* may also submit a proposed legislative act, or proposed amendment or repeal of an existing legislative act, to the voters without having first received a *petition* therefor.

*(“Subjects of Initiative” renumbered from Sec. 27.2501 and amended 7-26-1999 by O-18664 N.S.)*

#### **§27.1002 Notice of Intention to be Published**

An initiative *petition* may not be circulated for signatures until the *proponent* has published at least once in a newspaper of general circulation a notice of intention to circulate the *petition*. The notice of intention shall contain the proposed legislative act in full and the statement of reasons for the *petition* prepared in accordance with Section 27.1010.

*(Renumbered from Sec. 27.2504, retitled to “Notice of Intention to be Published” and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 10-12-2022 by O-21542 N.S.; effective 11-11-2022.)*

#### **§27.1003 Notice of Intention, Signed Statement of Reasons, and Affidavit of Publication to be Filed with Clerk**

- (a) Within ten calendar days after publication of the notice of intention to circulate an initiative *petition* for signatures, the *proponent* shall file:
  - (1) a copy of the notice, as published;
  - (2) the statement of reasons prepared in accordance with Section 27.1010 and the signature of the individual initiating the proposed legislative act or, if the *proponent* is an organization, the signatures of two officers of the organization; and
  - (3) an affidavit of publication. The affidavit of publication shall be in a form satisfactory for the City *Clerk*’s verification of publication.

- (b) All documents specified in Section 27.1003(a) shall be filed in the Office of the City Clerk.

*(Amended 7-18-2000 by O-18826 N.S.)*

**§27.1004 Initiative Petition Circulators**

An initiative *petition* may be circulated for signatures by a paid signature gatherer or by a volunteer. A circulator must be a U.S. citizen and at least 18 years old.

*(Amended 7-18-2000 by O-18826 N.S.)*

**§27.1007 Time to Begin Circulating Initiative Petition**

An initiative *petition* may not be circulated for signatures until:

- (a) the twenty-first calendar day after publication of the notice of intention; and  
(b) the filing requirements of Section 27.1003 have been met.

*(Renumbered from Sec. 27.2506, retitled to "Time to Begin Circulating Initiative Petition" and amended 7-26-1999 by O-18664 N.S.)*

**§27.1008 Contents of Initiative Petition**

- (a) Initiative *petition* forms shall be furnished by the *proponent*.
- (b) The initiative *petition* shall consist of sheets of white paper uniform in size with dimensions no smaller than 8-1/2 by 11 inches and no greater than 8-1/2 by 14 inches.
- (c) The initiative *petition* may consist of any number of sections. Each section shall contain items specified in section 27.1008(c)(1) through (4) in the order specified:
- (1) One or more sheets setting forth the proposed legislative act in full, prepared in accordance with section 27.1009.
- (2) A statement of reasons for the *petition*, prepared in accordance with section 27.1010.
- (3) One or more *voter* signature sheets, prepared in accordance with section 27.1011. Any number of *voter* signature sheets may be incorporated into a *petition* section.

- (4) A *circulator's* affidavit of authenticity, prepared and signed in accordance with section 27.1013.
- (d) The sheets comprising each initiative *petition* section shall be fastened together securely and remain so during circulation for signatures and submittal to the City *Clerk*.

*(Renumbered from Sec. 27.2509, retitled to "Contents of Initiative Petition" and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 4-15-2019 by O-21063 N.S.; effective 5-15-2019.)*

## **§27.1009 Form of Initiative Petition**

- (a) Initiative *petition* forms shall be furnished by the *proponent*.
- (b) The form and format of the initiative *petition*, including the form of *voter* signature sheets and information to be included on such sheets, shall follow the guidelines as outlined in the City Clerk Administrative Guidelines, available to the public at the office of the *Clerk* and on the City's website.
- (Renumbered from Sec. 27.2508, retitled to "Form of Initiative Petition" and amended 7-26-1999 by O-18664 N.S.)*
- (Amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)*

## **§27.1010 Statement of Reasons for Initiative Petition**

The statement of reasons shall set forth the reasons for the initiative *petition*. It shall contain no more than 300 words. It shall be signed by the individual initiating the proposed legislative act or, if the *proponent* is an organization, by two officers of the organization. The individual or officers signing the statement shall also affix the date of signing, and a residence, business or mailing address at which the *proponent* may be reached.

*("Form of Statement of Reasons for Initiative Petition" added 7-26-1999 by O-18664 N.S.)*

*(Retitled to "Statement of Reasons for Initiative Petition" and amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)*

**§27.1011      Signing Voter's Information for Initiative Petition**

- (a) Signatures on the *voter* signature sheets shall be executed by *voters* in their own handwriting and each signer shall also affix his or her printed name, and place of residence, including street and house number, or other designation from which the location of the place of residence may be readily ascertained. Post office box numbers, business addresses, or mailing addresses that are not residence addresses are not permitted and, if used, shall make that *voter's* signature invalid. *Voters* shall also affix the date of their signature.
- (b) The form of the *voter* signature sheets shall follow the guidelines as outlined in the City Clerk Administrative Guidelines, available to the public at the office of the *Clerk* and on the City's website, as stated in section 27.1107.  
*(Renumbered from former Section 27.1012 and amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016. Former Section 27.1011 "Form of Voter Signature Sheets for Initiative Petition" repealed.)*

**§27.1012      Information Provided to Voters by Circulators**

- (a) *Voters* have the right to ask *petition circulators* for information regarding the persons and entities financing the initiative *petition*. Such information shall be made available to *voters* when *voters* are asked to sign the *petition*.
- (b) Information shown to *voters* by *circulators* shall include a list of donors to the initiative *petition*, which must be conspicuous and include the identities of at least the top two donors that contributed cumulative amounts of \$1,000 or more, the amounts contributed, and the date the list was compiled. *Circulators* shall provide *voters* with the address of a website where *voters* can find current donor information. The disclosure statement shall be updated within 48 hours of any change to the list of the five largest contributors.  
*("Information Provided to Voters by Circulators" added 1-28-2016 by O-20592 N.S.; effective 2-27-2016. Former Section 27.1012 "Signing Voter's Information for Initiative Petition" renumbered to Section 27.1011.)*

**§27.1013 Circulator's Affidavit of Authenticity for Initiative Petition**

Each initiative *petition* section shall have attached to it an affidavit of authenticity of the *circulator*, signed by the *circulator* under California perjury laws, of the following form:

**AFFIDAVIT**

COUNTY OF SAN DIEGO)                          } ss.

STATE OF CALIFORNIA)

Under penalty of perjury, under the laws of the State of California, I, (printed name of *circulator*), declare: That all of the signatures on the voter signature sheets of this petition section were made in my presence and were observed by me; that all of the sheets constituting this petition section were fastened together at the time such signatures were made; and that, to the best of my knowledge and belief, such signatures are the genuine signatures of the persons who have signed the petition; and that the signatures were obtained between:

\_\_\_\_\_  
(Beginning date of circulation)                          AND                          \_\_\_\_\_  
(Final date of circulation)

\_\_\_\_\_  
(Circulator's Printed Name)                          \_\_\_\_\_  
(Circulator's signature)

\_\_\_\_\_  
(Date and Place of  
Signing by Circulator)

(“*Circulator's Affidavit of Authenticity for Initiative Petition*” added 7-26-1999 by O-18664 N.S.)

(Amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)

**§27.1017      Signatures on Initiative Petition**

- (a) An initiative *petition* may be signed by any *voter* of the City of San Diego.
- (b) Signatures of individuals who are not *voters* shall be invalid and shall not be counted.

*(Renumbered from Sec. 27.2511, retitled to “Signatures on Initiative Petition” and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)*

**§27.1018      Withdrawal of Signature from Initiative Petition**

Any *voter* signing a *petition* shall have his or her signature withdrawn from the *petition* if the *voter* files with the *Clerk* a written request to withdraw the signature, bearing his or her name, address, and signature, before the *petition* is filed with the *Clerk*. In order to be valid, the withdrawal request must also be received by the *Clerk* on or after the date the *voter* signed the *petition*. Once the *petition* is filed with the *Clerk*, no signatures may be withdrawn.

*(Renumbered from Sec. 27.2519, retitled to “Withdrawal of Signature from Initiative Petition” and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)*

**§27.1019      Time for Submitting Initiative Petition to Clerk**

An initiative *petition* may be submitted to the Office of the City *Clerk* any time within 180 calendar days following the publication of the notice of intention to circulate.

*(“Time for Submitting Initiative Petition to Clerk” added 7-26-1999 by O-18664 N.S.)*

**§27.1020      Submitting Initiative Petition to Clerk**

- (a) The initiative *petition* shall be submitted to the Office of the City *Clerk* by the *proponent* of the initiative or by any individual authorized in writing by the *proponent*. All sections of the *petition* shall be submitted at one time.
- (b) Six copies of the initiative *petition* with unsigned *voter* signature sheets shall be submitted to the Office of the City *Clerk* at the same time as the *petition* is submitted pursuant to this section.

- (c) When submitting the initiative *petition*, the *proponent* of the initiative, or any individual authorized in writing by the *proponent*, shall specify whether the *Clerk* is being requested to verify the validity of signatures of three percent, or of ten percent, of the registered *voters* of the City as of the last general City *election*. The *Clerk* shall issue a certification based upon the percentage requested, as follows:
- (1) Three percent of the registered *voters* of the City at the last general City *election*, which would be sufficient to present an initiative *petition* for the initiation of an ordinance to the *Council* for the *Council*'s discretionary consideration; or
- (2) Ten percent of the registered *voters* of the City at the last general City *election*, which would be sufficient to qualify the initiative *petition* to be directly submitted to a vote of the people.

*(Renumbered from Sec. 27.2513, retitled to "Submitting Initiative Petition to Clerk" and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 4-15-2019 by O-21063 N.S.; effective 5-15-2019.)*

## **§27.1021 Acceptance or Rejection of Initiative Petition as Filed**

- (a) The City *Clerk* shall not accept an initiative *petition* that is not in substantial compliance with this division.
- (b) When the initiative *petition* is submitted, the City *Clerk* shall determine that calendar day the number of signatures affixed *prima facie* to the *petition*.
- (1) If the City *Clerk* determines that the number of signatures, *prima facie*, equals or is greater than the minimum number required, the City *Clerk* shall accept the *petition* as filed.
- (2) If the City *Clerk* determines that the number of signatures, *prima facie*, is fewer than the minimum number required, the City *Clerk* shall reject the *petition* and treat it as not filed.
- (c) Any initiative *petition* sections not accepted as filed in accordance with Section 27.1021 shall be void for all purposes.

*("Acceptance or Rejection of Initiative Petition as Filed" added 7-26-1999 by O-18664 N.S.)*

**§27.1022 Verification of Initiative Petition Signatures; Time; Random Sampling**

- (a) The *Clerk* shall be allowed a period of 30 business days after an initiative *petition* has been accepted as filed to verify the validity or invalidity of signatures.
- (b) The random sampling method set forth in this section may be used for verification of signatures.
  - (1) The random sample of signatures to be verified shall be drawn so that every signature filed with the *Clerk* shall be given an equal opportunity to be included in the sample. The random sampling shall include an examination of at least three percent of the signatures.
  - (2) If the statistical sampling shows that the number of valid signatures is within 95 to 110 percent of the number of signatures of qualified *voters* needed to declare the *petition* sufficient, the *Clerk* shall, within 60 business days from the date of the filing of the *petition*, examine and verify the signatures filed.
  - (3) If the *Clerk* determines, prior to completing the examination of each signature filed, that the *petition* is signed by the requisite number of qualified *voters* to declare the *petition* sufficient, the *Clerk* may terminate the verification of the remaining unverified signatures.
  - (4) If the statistical sampling shows that the number of valid signatures falls below 95 percent of the number of signatures of qualified *voters* needed to declare the *petition* sufficient, the *petition* will be found insufficient and no further action shall be taken. A supplemental *petition* may not be filed. The failure to secure sufficient signatures on a given *petition* shall not preclude the filing of a new *petition* on the same subject.
- (c) To determine the sufficiency or insufficiency of an initiative *petition*, the *Clerk* shall only count valid signatures.
- (d) If the *circulator's* affidavit of authenticity for any given initiative *petition* section has not been signed by the *circulator*, the signatures on that *petition* section shall be invalid.

*(Renumbered from Sec. 27.2514, retitled to "Verification of Initiative Petition Signatures; Time; Random Sampling" and amended 7-26-1999 by O-18664 N.S.)  
(Amended 4-15-2019 by O-21063 N.S.; effective 5-15-2019.)*

**§27.1026 Clerk's Certification of Sufficiency or Insufficiency of Initiative Petition**

If the City *Clerk* finds an initiative *petition* to contain the requisite number of valid signatures and to be in substantial compliance with this division, he or she shall certify that the *petition* is sufficient, and qualifies for presentation to the City *Council* pursuant to Section 27.1031, or for submittal to the *voters* pursuant to Section 27.1033. If the City *Clerk* finds an initiative *petition* to contain fewer than the requisite number of valid signatures or not to be in substantial compliance with this division, he or she shall certify that the *petition* is insufficient, and does not qualify for submittal to the City *Council* pursuant to Section 27.1031, or for submittal to the *voters* pursuant to Section 27.1033.

(“*Clerk's Certification of Sufficiency or Insufficiency of Initiative Petition*” added 7-26-1999 by O-18664 N.S.)

**§27.1027 Notice of Sufficiency of Initiative Petition**

When an initiative *petition* has been certified as sufficient, the City *Clerk* shall send a notice of sufficiency to the *proponent* of the initiative. The City *Clerk* shall then present the *petition*, with the certification attached, to the City *Council* at the next regular City *Council* meeting at which the matter can be placed on the docket.

(Renumbered from Sec. 27.2515, retitled to “*Notice of Sufficiency of Initiative Petition*” and amended 7-26-1999 by O-18664 N.S.)

**§27.1028 Notice of Insufficiency of Initiative Petition**

When an initiative *petition* has been certified as insufficient, the City *Clerk* shall send a notice of insufficiency to the *proponent* of the initiative.

(Renumbered from Sec. 27.2516, retitled to “*Notice of Insufficiency of Initiative Petition*” and amended 7-26-1999 by O-18664 N.S.)

**§27.1031 Number of Initiative Petition Signatures Required for Presentation to City Council**

An initiative *petition* may not be presented to the City *Council* unless it contains the signatures of at least three percent of the *voters*.

(Renumbered from Sec. 27.2502, retitled to “*Number of Initiative Petition Signatures Required for Presentation to City Council*” and amended 7-26-1999 by O-18664 N.S.)

**§27.1032 Action by City Council on Three Percent Initiative Petition**

If the initiative *petition* presented to the City *Council* contains the signatures of at least three percent but less than ten percent of the *voters*, the City *Council* shall within ten business days of the date of presentation approve or reject the legislative act as presented, but may not amend it. The City *Council* may submit the *petition* to the *voters*, but is not required to do so.

*(Renumbered from Sec. 27.2520, retitled to “Action by City Council on Three Percent Initiative Petition” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1033 Number of Initiative Petition Signatures Required for Submittal to Voters**

An initiative *petition* is not required to be submitted to the *voters* unless it contains the signatures of at least ten percent of the *voters*.

*(Renumbered from Sec. 27.2503, retitled to “Number of Initiative Petition Signatures Required for Submittal to Voters” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1034 Action by City Council on Ten Percent Initiative Petition**

If the initiative *petition* presented to the City *Council* contains the signatures of ten percent or more of the *voters*, the City *Council* shall within ten business days of the date of presentation adopt or reject the legislative act as presented, but may not amend it.

*(Renumbered from Sec. 27.2521, retitled to “Action by City Council on Ten Percent Initiative Petition” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1035 Initiated Legislative Act to be Submitted to Voters**

If the City *Council* rejects a legislative act proposed by an initiative *petition* containing the signatures of ten percent or more of the *voters*, or fails to act within the time prescribed by Section 27.1034, then the City *Council* shall within ten business days of the date of the rejection or of the deadline for action prescribed by Section 27.1034, whichever is earlier:

- (a) adopt a resolution of intention to submit the matter to the *voters* at a *special election*; and
- (b) direct the City Attorney to prepare an ordinance calling a *special election* to place the matter on the ballot.

*(Renumbered from Sec. 27.2522, retitled to “Initiated Legislative Act to be Submitted to Voters” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1036 Direct Submittal of Initiated Legislative Act to Voters Without Petition**

When the City *Council* proposes any legislative act for vote, without a *petition* therefor, it shall be submitted to the *voters* at a *special election* scheduled pursuant to Section 27.1037.

*(Renumbered from Sec. 27.2523, retitled to “Direct Submittal of Initiated Legislative Act to Voters Without Petition” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1037 Time for Special Election for Initiative Measures**

Initiative *measures* that qualify for the ballot after the people’s *petition* process, and in compliance with the San Diego Charter and the Election Code, shall be submitted to the electorate at:

- (a) a *special election* consolidated with the next *City-wide General Election* ballot on which the *measures* legally can be placed, or
- (b) a *special election* held prior to the next *City-wide General Election*. The *special election* may be consolidated with the next *City-wide Primary Election* or may be held as a separate *special election* called for the purpose of voting on the matter.

*(“Time for Special Election for Initiated Legislative Act” added 7-26-1999 by O-18664 N.S.)*

*(Retitled to “Time for Special Election for Initiative Measures” and amended 5-5-2017 by O-20820 N.S.; effective 6-4-2017.)*

**§27.1040 Examination Period for Initiative Ballot Materials**

There shall be a public examination period for all *ballot materials* filed with the City *Clerk* for any *measure* to be submitted to the *voters* pursuant to this division. The examination period shall conform to the provisions of Section 27.0402 of this article.

*(“Examination Period for Initiative Ballot Materials” added 7-26-1999 by O-18664 N.S.)*

**§27.1041 Special Election for Initiated Legislative Act to Conform to Other Elections**

To the extent practicable, when a legislative act proposed by an initiative *petition* or directly by the City *Council* is submitted to the *voters*, the City *Clerk* shall conduct the *special election* in a manner conforming with other *elections*.

*(Renumbered from Sec. 27.2530, retitled to “Special Election for Initiated Legislative Act to Conform to Other Elections” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1042 Special Election Not Limited to One Initiated Legislative Act**

Any number of legislative acts proposed by initiative *petitions* or directly by the City *Council* may be submitted to the *voters* at a single *special election*.

*(Renumbered from Sec. 27.2529, retitled to “Special Election Not Limited to One Initiated Legislative Act” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1043 Voter Adoption of Initiated Legislative Act**

Except as provided in the California Constitution or the San Diego City Charter, any legislative act proposed by an initiative *petition* or directly by the City *Council* shall be adopted by majority vote.

*(“Voter Adoption of Initiated Legislative Act” added 7-26-1999 by O-18664 N.S.)*

**§27.1044 Conflicting Provisions in Initiated Legislative Acts**

If the provisions of two or more legislative acts proposed by initiative *petitions* or directly by the City *Council* and adopted at a single *special election* conflict, only the act receiving the highest number of votes shall take effect.

*(“Conflicting Provisions in Initiated Legislative Acts” renumbered from Sec. 27.2527 and amended 7-26-1999 by O-18664 N.S.)*

**§27.1045 Effective Date of Initiated Legislative Act Following Special Election**

A legislative act proposed by an initiative *petition* or directly by the City *Council* which has received the requisite number of affirmative votes for adoption shall be deemed adopted on the date of the *special election*. It shall be effective thirty calendar days after the date of the *special election*, or at the time indicated in the legislative act, whichever is later.

*(Renumbered from Sec. 27.2526, retitled to “Effective Date of Initiated Legislative Act Following Special Election” and amended 7-26-1999 by O-18664 N.S.)*

**§27.1048 Referendary Provisions Applicable to Initiated Legislative Acts**

Any legislative act proposed by an initiative *petition* and adopted by the *Council* shall be subject to the referendary provisions of this article.

*(Renumbered from Sec. 27.2525, retitled to “Referendary Provisions Applicable to Initiated Legislative Acts” and amended 7-26-1999 by O-18664 N.S.)*

*(Amended 1-28-2016 by O-20592 N.S.; effective 2-27-2016.)*

**§27.1049      Amendment and Repeal of Initiated Legislative Acts**

Unless the legislative act provides otherwise, any legislative act proposed by an initiative *petition* or directly by the City *Council* and adopted by the *voters* may be amended or repealed only by a vote of the requisite number of *voters* or by Charter amendment.

*(“Amendment and Repeal of Initiated Legislative Acts” renumbered from Sec. 27.2528 and amended 7-26-1999 by O-18664 N.S.)*

**§27.1050      Action by Petition to Amend or Repeal Initiated Legislative Acts**

- (a) A *proponent* seeking to repeal, rescind or amend any legislative act previously proposed by an initiative *petition* and adopted by the *voters* shall use the procedures outlined in this division regarding an initiative *petition* containing the signatures of at least ten percent of the *voters* of The City of San Diego. Should such a *petition* be presented to the City *Council*, then the City *Council* shall within ten business days of the date of presentation:
  - (1) adopt a resolution of intention to submit the matter to the *voters* at a *special election*; and
  - (2) direct the City Attorney to prepare an ordinance calling a *special election* to place the matter on the ballot.
- (b) The timing of the *special election* will follow the procedure set forth in section 27.1037.

*(“Action by Petition to Amend or Repeal Initiated Legislative Acts” added 7-26-1999 by O-18664 N.S.)  
(Amended 5-5-2017 by O-20820 N.S.; effective 6-4-2017.)*

**§27.1051      Action by City Council to Amend or Repeal Initiated Legislative Acts**

In addition to the authority granted to the City *Council* by Section 27.1001 of this article, the City *Council* may submit to the *voters* any proposed legislative act which would repeal, rescind or amend any legislative act which the *voters* have previously adopted by virtue of a *special election* held pursuant to the initiative provisions of this article. The City *Council* shall not commence proceedings for such submittal for a period of one year following the adoption of the legislative act by the *voters*.

*(Renumbered from Sec. 27.2531, retitled to “Action by City Council to Amend or Repeal Initiated Legislative Acts” and amended 7-26-1999 by O-18664 N.S.)*