Philipp Kogler  
Wexstrasse 23  
1121  
Vienna

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HELP PRO  
HelpPro Street 22  
6969  
Vietnam

Dear HELP PRO team,

My name is Philipp and I am writing to apply for a volunteer position in your Africa program. I have just finished my final year at the TGM in Austria Vienna and found your application in our local tec magazine. Since I studied Information technology / engineering in particular system engineering and informational systems I think I would be a valuable member for your organization and could support a variety of different projects you mentioned in your application.

Firstly, the main reason I want to take part in your Africa program is because I believe in the principles which HELP PRO is representing and the aim of the program which includes standing up for people’s fundamental rights especially for the right of purified and clear water as well as electricity and hospitality.

As I mentioned before, I started studying information technology and engineering 5 years ago and graduated earlier this year. One of our main emphasis in our apprenticeship was designing and planning construction plans for diverse electrical systems as well as a wide variety of different buildings. Therefore, I am familiar with all important programs and techniques needed to create a basic but necessary foundation which can easily be modified and adjusted for different areas and other projects.

As described in your job description every member of the African HELP PRO program has to be team oriented, so a project in this dimension can be implemented. My education included several subjects concerning team oriented working and training social skills as well as soft skills.

All in all I think I would be well suited for such a volunteer program as I am reliable and can work well in groups.