

Login Using User ID, Password, and Grid Values

- 1. Visit Global PSP Office Portal (https://embassy.passportindia.gov.in)
- 2. Enter User ID
- 3. Press Submit button
- 4. Choose User Role
- 5. Press Submit button displayed below the User Role



Global Passport Seva at Indian Embassies and Consulates

Consular, Passport & Visa Division

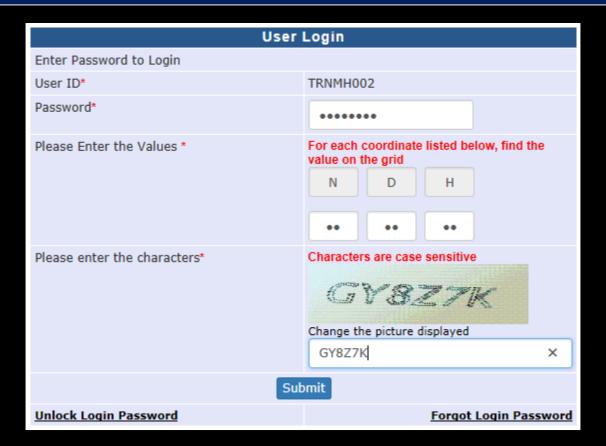
Ministry of External Affairs, Government of India



User Login						
Enter the details to Login						
Fields m	r the details to Login Is marked with asterisk(*) are mandatory. User ID* TRNMH002 Submit					
8	User ID*	TRNMH002				
	Submit					
User Role						
User Role						
Please Select Role						
	User Role*	MissionHead				
	Submit	3				

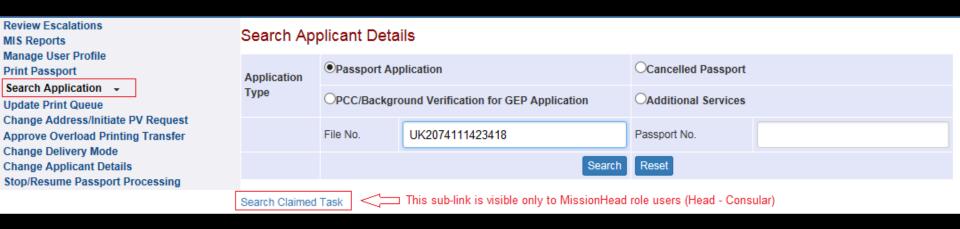
Login Using User ID, Password, and Grid Values (continued..)

- 1. Enter Password
- 2. Check your User Grid and enter the values for the three alphabets displayed on the screen
- 3. Enter the characters displayed in the CAPTCHA image
- 4. Press Submit button



Search Application Screen

- 1. Click on the Link 'Search Application' displayed in the Vertical Menu
- 2. Enter File Number or Passport Number to fetch corresponding application details (details can be fetched for applications of any Indian Mission/Post abroad or of an RPO in India)
- 3. Press Search button



Search Application Screen (continued..)

UK2074111423418

Clear

PAC/Policy Status

Index Remarks

1. General Details about the application are displayed on top

General Details

File Number

Service Type	REISSUE			
If Reissue, reason(s)	CHANGE IN EXISTING PERSONAL PARTICULARS, VALIDITY EXPIRED WITHIN 3 YEARS/DUE TO EXPIRE			
Details (if change in spouse NAME SPOUSE NAME		Photo		
Scheme Type	NORMAL			
Application Submission Date	27/09/2018			
File Submitted At	United Kingdom - London	Date of Birth	24/07/1978	
Applicant name	GURWINDER SINGH WALIA			
Application Status	Granting Initiated	Place of Birth	MANSAWAL, PUNJAB	
Father's Name	HARJINDER SINGH WALIA	Mother's Name	MANPREET KAUR	
Spouse's Name	SONIA KAUR	Contact Number		
Other Address	B58C, SOMERSET APARTMENTS,NORWYCH, PIN - NR1 1BD, LONDON, UK	Passport Printable Address	B 58 C, NAVKUNJ APARTMENTS, PATPARGANJ, EAST DELHI -110092, DELHI, INDIA	
Mobile Number	919212110087	Email Id	gurwinder.walia78@gmail.com	
VC Status		NOC/IC/PI Status		
Index Status	Clear	Index Check	ok	

Review Remarks
PAC/Policy Check

Review Remarks

Edit Index Remarks Employment Type

PRIVATE

Search Application Screen (continued..)

1. Payment, Passport and Police Verification details are displayed below the General Details

Payment Details					
Fee Submitted	GBP 11.0	Penalty Submitted	GBP 0		
Penalty Pending	GBP 0	ICWF Fee	GBP 10.0		
Passport Details					
Passport Number		Place Of Issue			
Date Of Issue		Date Of Expiry			
Passport Status		Dispatch Status			
Valid For Country	All	Dispatch Date			
Approved Passport Validity		Emigration Check Required			
Cancelled Passport/Booklets Details Preview View Previous/Subsequent/Linked Passport Application(s)					
PV Details					
PV Mode	NOT YET FINALIZED	PVR Status	NA		
		_			
Back	View Attachment	View History	View Application Form		

Viewing Application Processing History

Viewing Application Processing History

UK2074111423418

Granting Initiated

1. Click on the View History button to see the major application processing activities displayed in chronological order

PV Details PV Mode NOT YET FINALIZED PVR Status NA Back View Attachment View History View Application Form General Details

Applicant Name

Fathers Name

GURWINDER SINGH WALIA

HARJINDER SINGH WALIA

Application Status Change History

4 items found, displaying all items.1

File No.

Passport Number

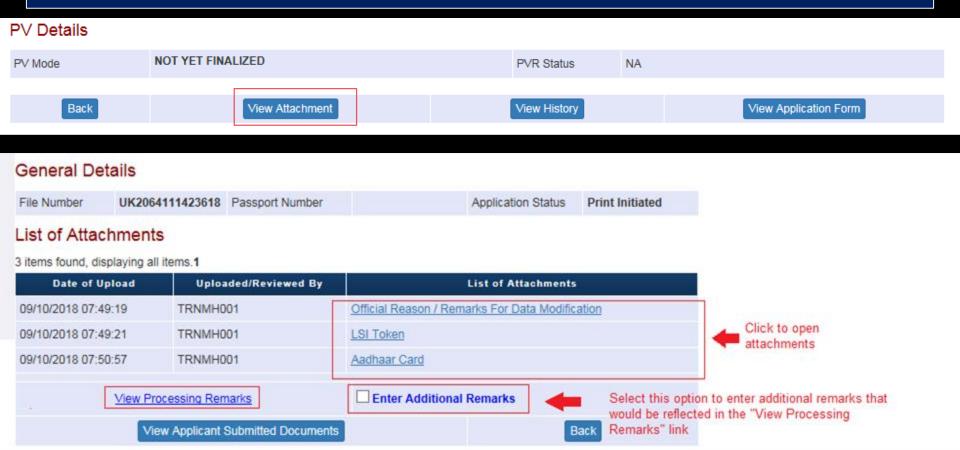
Application status

4 items round, displaying an items.								
DATE & TIME	ACTION TAKEN	STATUS CHANGED BY	APPLICATION STATUS	ROLE				
27/09/2018 13:09:17	Sent To GO	TRNVO001 / TRAINING VO	Granting Initiated	VO				
27/09/2018 13:09:17	Clear	TRNVO001 / TRAINING VO	Verified	VO				
27/09/2018 13:03:31	Sent To VO	TRNEO001 / TRAINING EO	Verification Initiated	EO				
27/09/2018 13:02:14	Application Form Submitted	TRNEO001 / TRAINING EO	Submitted	EO				
View Pending WorkLists Back								

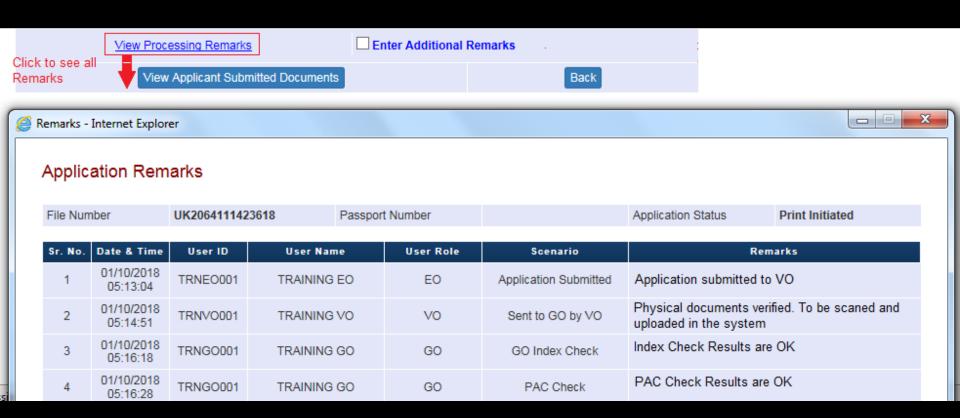
Viewing Attachment and Remarks

Viewing Attachment and Remarks

- 1. Click on the View Attachment button to see the documents and remarks
- 2. Click on View Processing Remarks link to see all remarks entered for the application
- 3. Click on Enter Additional Remarks link to add remarks that would be reflected under View Processing Remarks link



Viewing Attachment and Remarks (continued..)





Viewing Application Form

Viewing Application Form

1. Click on the View Application Form button to view the application form details

PV Details

NOT YET FINALIZED PV Mode **PVR Status** NA

Back

View Attachment

View History

View Application Form



HIGH COMMISSION OF INDIA INDIA HOUSE, ALDWYCH, LONDON WC2B 4NA, UNITED KINGDOM

00-44-20-78368484

https://www.hcilondon.in/



SERVICE REQUIRED

Application Reference Number 18-2040000116 File Number UK2074111423418 Applying For REISSUE VALIDITY EXPIRED WITHIN 3 YEARS/DUE TO EXPIRE., CHANGE IN EXISTING PERSONAL PARTICULARS If Re-issue, specify reason(s) SPOUSE NAME If change in existing personal particulars, specify

If other, specify Type of Application

Type of Passport Booklet

APPLICANT DETAILS Applicant's Name Date of Birth (DD/MM/YYYY) Place of Birth (Village/Town/City) District State/UT Country Gender Marital Status Citizenship of India by PAN Voter Id Employment Type Is either of your parent (in case of minor)/spouse, a government servant? Educational Qualification Are you eligible for Non-ECR category? Visible Distinguishing Mark

GURWINDER SINGH WALIA

24/07/1978 MANSAWAL MANSA PUNJAB INDIA MALE MARRIED BIRTH ACKPV6661P YRL1234008 PRIVATE GRADUATE AND ABOVE

NORMAL

NORMAL

MOLE ABOVE RIGHT EYEBROW 646593540590

HARJINDER SINGH WALIA

MANPREET KAUR SONIA KAUR

PASSPORT PRINTABLE ADDRESS DETAILS

To be printed on passport PIN

Aadhaar Number **FAMILY DETAILS** Father's Name

Mother's Name

Spouse's Name

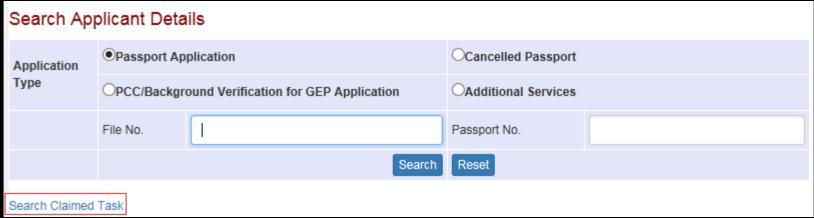
B 58 C, NAVKUNJ APARTMENTS, PATPARGANJ, MANDAWALI, EAST DELHI, DELHI 110092

Viewing Claimed Work-items (feature only

available to MissionHead role Users)

Viewing Claimed Work-items

- Click on the Link 'Search Application' displayed in the Vertical Menu
- 2. Click on the Search Claimed Task hyperlink displayed at bottom
- 3. Enter File Number and press Search button to view the work-items
- 4. To un claim a work-item, select the same and press Unclaim button



UK2074111423418



Grant Application

GO

TRNGO001

In case of additional information or clarification, please contact Global PSP Support Team at

Email : global.psp@tcs.com

Phone: +91-0120-672-9595/96

Mobile: +91-730-351-9595

Thank You