

General Planning Application – Cover/Form

Condensed one-page checklist (advisory; refer to official handouts for full requirements).

- GENERAL APPLICATION FORM
- Last updated: [DATE]
- City of Petaluma Planning Division
- 11 English Street, Petaluma, CA 94952
- Hours: Please visit our webpage for current hours
- Monday through Thursday. Closed Fridays
- T: (707) 778-4470
- For faster responses, please e-mail us at: petalumaplanning@cityofpetaluma.org
- URL: <https://cityofpetaluma.org/departments/planning/>
- This form, together with corresponding application forms for specific permits, will become the permit document. There is no fee for this form.
- Please submit online at the City of Petaluma Permits & Planning Application Hub
- Type of Application
 - ■ Tentative Map (Minor): ≤4 lots
 - ■ Tentative Map (Major): ≥5 lots
 - ■ Tree Removal
- Property/Land Use Information
- Address: _____
- Assessor's Parcel No.: _____
- Existing Land Use: _____
- Zoning Designation: _____
- General Plan Designation: _____
- Historic Designation: _____
- Project Description (Required for all applications)
- Format Guide: Use this format for your project summary:
 - Example: "New construction of 15,000 sq ft retail building on 2.3 acres at 123 Main Street, zoned C1, consisting of ground floor retail with surface parking."
- Project Summary: (Provide a one-sentence description)
- Project Characterization: (Check all that apply)
- Will this project:
 - Project Scale:
 - Total building square footage: _____ sq ft
 - Number of residential units: _____ units
 - Building height: _____ feet
 - Special Conditions: (Check if applicable)
 - ■ Located in PUD/PCD area (Planned Unit/Commercial Development)
 - ■ Tree removal proposed (requires Planning Commission approval)
 - ■ Environmental constraints (slopes, creeks, hazards)
- Detailed Project Description:
 - Existing Site:
 - What currently exists on the site (buildings, uses, significant features)?
 - What is the character of the surrounding neighborhood?
 - Are there any site constraints or special conditions?
 - Proposed Project:
 - What is the proposed use, building design, and architectural style?
 - What site improvements and supporting infrastructure are planned?
 - How will the project function (operations, access, key features)?
 - Neighborhood Context:
 - How does the project relate to surrounding development in scale and character?
 - Are there any unique design features that address site or neighborhood conditions?
- ...