

Fence Permit – Checklist

Condensed one-page checklist (advisory; refer to official handouts for full requirements).

- City of Petaluma Planning Division
- Fence Permit – Streamlined Checklist
- Submit this checklist with the General Application Form. Citations: IOZ Chapter 13 (Placement of Fences & Walls) and Chapter 24 (Administrative Procedures).
- Required Submittals
 - ■ General Application Form (completed & signed). (IOZ §24.030(A)–(B))
 - ■ Site Plan (PDF) showing property lines, easements, adjacent streets/ROW, existing buildings, driveways, and proposed fence location; drawn to scale or fully dimensioned. (IOZ §13.060(B); §24.030(B)(2))
 - ■ Fence Elevation & Section (PDF) to scale showing materials, construction method, and height from existing and finished grade. (IOZ §13.060(B))
 - ■ Property Line Signature Form (if fence is on a shared/mutual property line or construction occurs on/over the property boundary). (IOZ §24.030(A); City form)
 - ■ Landscape Plan (ONLY if requesting 6' fence within required street side setback—fence 5' of property line and landscaped). (IOZ §13.025(B))
- Code Compliance Quick-Reference
- Height/Location per Table 13.1: front 42", side/rear 6' (+2' open screening), visibility triangles 42". (IOZ §13.020)
- Measurement: height from grade; on slopes/retaining, max 10' total measured downslope. (IOZ §13.030)
- Modifications: Director may allow adjustments; 6' street-side requires 5' offset + landscaping. (IOZ §13.025)
- Retaining walls: step >48"; in front setback max 3'6" and ≤5% of required front setback area. (IOZ §13.050)