

PRESIDENTIAL DIGITAL TALENT PROGRAMME

Work plan April 2019

| Process Name | Damu-Sasa, A blood services information management system | | | | | | | | |
|------------------------|---|------------------------------------|--------|-----------------|------------|----------|-------|--------|---------------------|
| Process Owner | Francis Kilemi | | | | | | | | |
| Goal of Process | Development and Deployment of the Reporting Module | | | | | | | | |
| Process | Objective(s) | Activities (list all the tasks) | Output | Indicators /KPI | Duration | | Input | Budget | Status(use colors) |
| Milestone | | | | | Start Date | Due date | | | |
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|--|--|--|---|--|----------------------------|-----------------------------|--|--|--|
| Sensitization of the users on the development . | Conduct a user sensitization activity in all the pilot areas in KNH | -Do a PowerPoint presentation in all the sessions. | -Have all the target users understand what the module entails | Users able to give feedback to enable enhanced development of the module | 4 April 2019 | 8th April 2019 | laptops, A projector, and a boardroom. | | |
| Compilation of the users feedback with respect to the system | Interview the target users for feedback with regards to the system -Document every user's comments. | -Develop a questionnaire for filling by the users -Request notes to book the target users for the interview sessions. | -Reporting Module within Damu-Sasa | -The system meets the target users' preferences. | 4 th April 2019 | 21 st April 2019 | Hardcopy papers, pens | | |
| Code the Reporting module | -Have the Reporting module completed | -Write the code for all the functionalities within the Reporting module. -Run the code to debug the errors | -Debugged functional Reporting module -capability to print out reports | -Delivery of complete module with reports | 4 th April 2019 | 28 th April 2019 | laptops, Internet | | |

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| User training | -Do a training for all the users on how the Reporting system works | -Prepare a user manual document for the Reporting module. | -All the target users can use the Reporting module with the least simplicity. | Least cases of misunderstanding the system reported. | 4 th April 2019 | 28 April 2019 | Printed handouts, laptops, Internet | | |
| Load the module as part of the Damu-Sasa system | -Have the module incorporated within Damu-Sasa | -Depend on user feedback | -The system seamlessly runs without interrupting the entire system. | -Minimal technical issues reported by the users on the ground. | 21st April 2019 | 28th April 2019 | laptops, Internet | | |

Key:

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| In progress |
| Pending |
| Complete |

Process owner: Francis Kilemi Date: 04/04/2019

Supervisor: Signature..... Date.....