KAJIADO LAND REGISTRY

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OBJECTIVE

To be an effective public organization that will assist Kenyans derive maximum utility from the land resource.

OVERALL MINISTRIES/AGENCIES STRUCTURES AND VISIONS

The Land Ministry has played the role of automating the search process for getting Land Titles/green cards.

There is no structure in place for the ICT department. But this will soon change after digitization, meanwhile contractors from COSEKE have been hired to perform the digitization process.

PROJECT IN MINISTRIES

EDMS	Electronic Document Management System
	1. How users will be able to search and retrieve records already captured into the EDMS using predefined search queries.
	2. The various levels of approval a new transaction will pass through in order to be authorized as a new entry in a specific land record through the **LAND REGISTRATION PROCESS**.
	3. How land registration officers will perform land searches through the land search portal.

OPPORTUNITIES

Mitigate Duplication Innovation- This can be achieved by using sms to notify the genuine proprietor on any transaction whatsoever that occurs on the title deed. This verification process should be integrated into the EDMS.

Queue Ticket Dispenser Machine- This kind of innovation will help avoid long queues and create order in the offices.

Call Center/Help Desk – This will assist people who live in extremely far places like abroad to just make enquiries or be instructed on the necessary procedure by a mere phone call. This should operate on 24/7 basis.

SKILLS ACQUIRED IN THE PUBLIC SECTOR.

Technical Skills:

Troubleshooting the Printers

Scanning using the i3250 scanner.

Network configuration with the wamp server and D-link.

Indexing, data entry and validation.

Organization Skills:

We have learnt Subsequent transactions performed on land parcels which are mainly:

1. Cautions
2. Charges
3. Correction of Names
4. Court Orders
5. Discharge of Charges
6. Issuance of Lease Certificates
7. Issuance of Title Deeds
8. Loss of Title
9. Mutations
10. New Leases
11. Partition
12. Power of attorney
13. Registration of leases
14. Sub-leases
15. Transfer of land
16. Transfer of lease
17. Transmission (RL 19 and RL 7)

CHALLENGES/ISSUES

1. They need a centralized system where the clerical officers can access the information and have the knowhow of system operations.
2. Double allocation of plots has become a huge challenge during validation lack of proper records of which thousands of title deeds are not in the map, therefore finding it hard to prove.

Information Security

Broken Authentication and Session Management- A weak authentication mechanism and session management flaws can result in the compromise of a user or system administration accounts, Session tokens not properly protected can result in an attacker hijacking an active session and assuming the identity of the user.

SUPERVISOR
Learning / Experiences
Filing of Parcel files
How to retrieve binders from the Archive
Scanning of multiple documents at a time.
Indexing, Data Entry using Doc indexer system
Configure the D-link and the wamp server to create connection between the host and other computers
Transfer of Lands, Charges, Transmission (RL 19 & RL 7)

RECOMMENDATION

To public service- Reduction of paper work and more of automated processes in the land procedure.
To service delivery- Fast land searches, transfer, mutations etcetera.
To citizen- Eliminate queues, increased confidence and trust in the public service.