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| **Organization Name** | Ministry of Lands |
| **Sector** | Public |
| **Internship starting Date:** | 2017-05-01 |
| **Internship End Date:** | 2017-12-22 |
| **Intern's Assignment:** | Quality check on lands documents Indexing digitized lands documents Validation on lands documents |
| **Overall Objective(ICT Masterplan):** | Enhancing data access and protection stewardship of public data and information. Facilitating efficient and effective government services. Using ICT automated processes in the product and service delivery value chains across various economic sectors |
| **Specific Objective(Organization):** | Digitization of land records, thus ensuring that the ministry of lands is able to effectively and efficiently serve the citizens |
| **Project Name** | |
|  | Working with COSEKE Kodak Capture Pro software to QC, index and carry out validation. |
| **Activity** | |
| **1** | Quality Check |
| **2** | Indexing |
| **3** | Validation |
| **Tasks** | |
| **1** | Data cleaning |
| **2** | Data indexing |
| **3** | Digitization of title deeds |
| **4** | Records validation |
| **Input/Resources required** | |
| **1** | Desktops |
| **2** | Land Records |
| **3** | Land Documents |
| **Outputs/Deliverables(Measurable)** | |
| **1** | Digitized title deeds |
| **2** | Quick system search |
| **Status(Achieved tasks/Milestones)** | |
| **1** | Training on quality checking |
| **2** | Validation of land records |
| **3** | Indexing |
| **Expected Impact on Public Service/Service Delivery/Citizens** | |
| **1** | Efficient and effective government services |
| **2** | Better information and activity flow |
| **3** | Optimized services |