

**KWALE REGISTRY**

**(PDTP)-PRESIDENTIAL DIGITAL TALENT PROGRAMME WEEKLY REPORT**

**BY JEFFERSON MWATATI & DONATUS KAMAU**

|  |  |  |
| --- | --- | --- |
| **DAY** | **DATE** | **ACTIVITY** |
| Monday | 20/2/2017 | Scanned: Additional records - 12  Parcel files - 23  New cards - 8 |
| Tuesday | 21/2/2017 | * Did level 1 verification of white card data * Compiled ICT hardware inventory report |
| Wednesday | 22/2/2017 | * Did level 1 verification of white card data   Scanned: Parcel files - 17 |
| Thursday | 23/2/2017 | Scanned: Parcel files - 22  New green cards – 4  Additional records - 6 |
| Friday | 24/2/2017 | Scanned: Parcel files - 27  Additional records – 4  Did data entry - 18 |
| **Remarks/ Observation/ Recommendation** | | |
| * The Internet issue should be fixed in time so that scanned data and data entry should be uploaded directly because it’s risky for the data to be saved on the local machine. | | |