

# UK Visas & Immigration



## Document Checklist

This checklist:

- describes the visa you have applied for;
- is used to record the documents you are providing in support of your application

You will be asked to sign this checklist to confirm you have provided the documents listed and understand how your application will be dealt with.

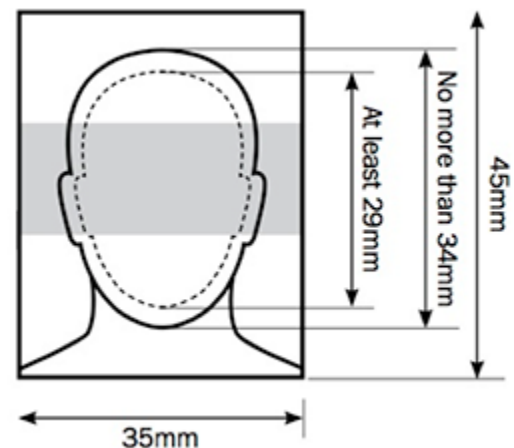
<b>Priority:</b>	<b>Standard</b>
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## Product

Category:	Visit Visa - Business Visitor
Validity period / Duration/Length of Visa:	2 years
Payment notification number:	2JCA000202325
Fee Paid:	1000 RMB / CNY
Date Paid:	12/12/2014

## Applicant

Applicant's full name:	Mr Dermot Browne
Date of birth:	23 September 1960
Place of birth:	Shanghai
Nationality:	China
Passport / Travel Document number:	E123456789
Landline telephone number:	0123456789123
Mobile / Cellular:	077756789123
Email:	dermotbrowne@shangaix.zn
Submitted Date:	18 March 2014 14:53



Documents

All documents must be originals.  
You have agreed to include the following documents in your application.  
Please tick the box beside each document to confirm that you are providing that document:

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
<b>Current/Valid Passport/Travel Document for Mr Dermot Browne</b>  Your passport should be complete and undamaged. It must have a page that is blank on both sides (so that your Visa can be attached). And it must not expire before your visit to the UK.	<input type="checkbox"/>	<input type="checkbox"/>
<b>A Passport photo for Mr Dermot Browne</b>  Photo should have been taken within the last 6 months. There are rules about what your photograph should look like. To find out more about these rules, go to : <a href="https://www.gov.uk/photos-for-passports">https://www.gov.uk/photos-for-passports</a>	<input type="checkbox"/>	<input type="checkbox"/>
A. N. Other document as indicated while completing application. (Would be shown on 'Documents' block.)	<input type="checkbox"/>	<input type="checkbox"/>
A. N. Other document as indicated while completing application. (Would be shown on 'Documents' block.)	<input type="checkbox"/>	<input type="checkbox"/>
A. N. Other document as indicated while completing application. (Would be shown on 'Documents' block.)	<input type="checkbox"/>	<input type="checkbox"/>

If you do not provide your current passport and a passport photograph we will not be able to make a decision on your application. Please note that we may ask you to provide further documents at a later date. If you have a previous UK Visa in an old passport then please provide this passport also.

You may provide any documents in support of your application:

- All documents must be in English. Translated documents must be authorised;
- Originals of documents must be provided;
- Copies of each document must be provided so that they can be retained and the originals can be returned to you.

Further guidance is available at [www.gov.uk/visas-immigration](https://www.gov.uk/visas-immigration)

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
<b>Other Passports</b>		
2nd Passport:                      Number: _____	<input type="checkbox"/>	<input type="checkbox"/>
3rd Passport:                      Number: _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Travel Documents</b>		
Evidence of your permission to be in the country from which you are applying.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Purpose of application (including any related arrangements).</b>		
Evidence of arrangements made, such as: tour details / flight details / letter of invitation / evidence of sponsors immigration status in the UK	<input type="checkbox"/>	<input type="checkbox"/>
<b>Evidence of current employment</b>		
Evidence of the employment and all income stated on application form, such as: letter from employer / pay slips / tax returns / business registration documents / business bank account statements	<input type="checkbox"/>	<input type="checkbox"/>
<b>Evidence of current studies</b>		
Evidence of being in education.	<input type="checkbox"/>	<input type="checkbox"/>

Evidence of qualifications obtained.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Finances</b> Evidence of your income, such as: Bank statements / bank books / bank letter / balance certificate / tax returns / crop receipts	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of ability to meet costs of trip, such as: Bank statements of the person paying for the trip.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Accommodation at home</b> Evidence of assets like property or land, such as: Property deed / mortgage statements / tenancy agreements / accountant's letters / land registration documents	<input type="checkbox"/>	<input type="checkbox"/>
<b>Accommodation in UK</b> Evidence of UK accommodation and travel details, such as: Hotel booking confirmation / travel booking confirmation / travel agent confirmation / sponsor accommodation details	<input type="checkbox"/>	<input type="checkbox"/>
<b>Unaccompanied children</b> Written consent from your parent or guardian for you to travel to the UK.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Health</b> TB certificate, OR Letter/form from clinician stating a 'TB certificate is not required'	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Information</b> Evidence of your marital status, such as: Marriage certificate / civil partnership certificate / divorce certificate / death certificate	<input type="checkbox"/>	<input type="checkbox"/>

Evidence of family members remaining in your home country whilst you travel.



**Other Documents**

Please list any other documents, not indicated above, that you are providing with your application:

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

**Declaration**

Please tick the following boxes to confirm you understand the application process.

<b>Date:</b>	<b>Applicant's Name:</b>	<b>Applicant's Signature:</b>
<hr/>	<hr/>	<hr/>

Or

<b>Date:</b>	<b>Responsible Adult's Name:</b>	<b>Responsible Adult's Signature:</b>
<hr/>	<hr/>	<hr/>

<b>For official use only</b>		
<b>Date:</b>	<b>Submission Officer's Name:</b>	<b>Submission Officer's Signature:</b>
<hr/>	<hr/>	<hr/>

**What to do next?**

Attend the offices of vfs.global: <http://www.vfsglobal.co.uk/china> 15 minutes before the time of your appointment.  
This will be at [time here] on [date] at the following location:  
Wuchang District, Wuhan City, Hubei Province, 171 North Street, headquarters of the International c Han Dong 302 Zip Code: 430071  
A map is available at: [http://www.vfsglobal.co.uk/china/images/wuhan\\_map.jpeg](http://www.vfsglobal.co.uk/china/images/wuhan_map.jpeg)  
If you have any questions, contact

**China Telephone**

Local opening times: 8:00am - 4:00pm

You can call us on:

**0086-10-84181724 or 0086-755-86243860 or 0086-755-86243861**

If you would prefer to dial a UK number direct please call:

**00 44 1243 218 100**

This is a paid service and there is a cost of £1.37 UK Sterling per minute in addition to your standard network charges. Please have a valid credit or debit card ready to process your payment. We can accept Mastercard Credit and Debit cards, and Visa Credit and Debit cards. You will not be charged until you are connected to an advisor. Calls may be recorded for training purposes. We are able to handle your calls in English, Mandarin or Cantonese.

Your fingerprints will be taken during your appointment unless you are under 5 years old or are exempted, such as diplomats or x,y and z.