



Document Checklist

This checklist:

- describes the visa you have applied for;
- is used to record the documents you are providing in support of your application

You will be asked to sign this checklist to confirm you have provided the documents listed and understand how your application will be dealt with.

Priority:

Standard

Product

Category:	Visit Visa - Business Visitor
Validity period / Duration/Length of Visa:	2 years
Payment notification number:	2JCA000202325
Fee Paid:	1000 RMB / CNY
Date Paid:	12/12/2014

Applicant

Applicant's full name:	Mr Dermot Browne
Date of birth:	23 September 1960
Place of birth:	Shanghai
Nationality:	China
Passport / Travel Document number:	E123456789

Landline telephone number: 0123456789123

Mobile / Cellular: 077756789123

Email: dermotbrowne@shangaix.zn

Submitted Date: 18 March 2014 14:53

Documents

All documents must be originals.

You have agreed to include the following documents in your application.

Please tick the box beside each document to confirm that you are providing that document:

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
Current/Valid Passport/Travel Document for Mr Dermot Browne Your passport should be complete and undamaged. It must have a page that is blank on both sides (so that your Visa can be attached). And it must not expire before your visit to the UK.	<input type="checkbox"/>	<input type="checkbox"/>
A Passport photo for Mr Dermot Browne Photo should have been taken within the last 6 months. There are rules about what your photograph should look like. To find out more about these rules, go to : https://www.gov.uk/photos-for-passports	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

A. N. Other document as indicated while completing application. (Would be shown on 'Documents' block.)

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If you do not provide your current passport and a passport photograph we will not be able to make a decision on your application. Please note that we may ask you to provide further documents at a later date. If you have a previous UK Visa in an old passport then please provide this passport also.

You may provide any documents in support of your application:

- All documents must be in English. Translated documents must be authorised;
- Originals of documents must be provided;
- Copies of each document must be provided so that they can be retained and the originals can be returned to you.

Further guidance is available at www.gov.uk/visas-immigration

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
Other Passports 2nd Passport: Number:	<input type="checkbox"/>	<input type="checkbox"/>
3rd Passport: Number:	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Travel Documents

Evidence of your permission to be in the country from which you are applying.

☐☐**Purpose of application (including any related arrangements).**

Evidence of arrangements made, such as:
tour details / flight details / letter of invitation /
evidence of sponsors immigration status in the UK

☐☐**Evidence of current employment**

Evidence of the employment and all income stated on application form, such as:
letter from employer / pay slips / tax returns /
business registration documents / business bank
account statements

☐☐**Evidence of current studies**

Evidence of being in education.

☐☐

Evidence of qualifications obtained.

☐☐**Finances**

Evidence of your income, such as:
Bank statements / bank books / bank letter / balance
certificate / tax returns / crop receipts

☐☐

Evidence of ability to meet costs of trip, such as:

Bank statements of the person paying for the trip.

☐☐

Accommodation at home

Evidence of assets like property or land, such as:

Property deed / mortgage statements / tenancy agreements / accountant's letters / land registration documents

☐☐

Accommodation in UK

Evidence of UK accommodation and travel details, such as:

Hotel booking confirmation / travel booking confirmation / travel agent confirmation / sponsor accommodation details

☐☐

Unaccompanied children

Written consent from your parent or guardian for you to travel to the UK.

☐☐

Health

TB certificate, OR

Letter/form from clinician stating a 'TB certificate is not required'

☐☐

Additional Information

☐☐

Evidence of your marital status, such as:

Marriage certificate / civil partnership certificate /

divorce certificate / death certificate

Evidence of family members remaining in your home
country whilst you travel.

☐☐

Other Documents

Please list any other documents, not indicated above, that you are providing with your application:

Please tick to indicate the documents provided	Applicant ✓	Official Use Only ✓
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>
<hr/>	<input type="checkbox"/>	<input type="checkbox"/>

Declaration

Please tick the following boxes to confirm you understand the application process.

Date:

Applicant's Name:

Applicant's Signature:

Or

Date:

Responsible Adult’s Name:

Responsible Adult’s Signature:

For official use only

Date:

Submission Officer’s Name:

Submission Officer’s Signature:

What to do next?

Attend the offices of vfs.global: <http://www.vfsglobal.co.uk/china> 15 minutes before the time of your appointment.
This will be at [time here] on [date] at the following location:

Wuchang District, Wuhan City, Hubei Province, 171 North Street, headquarters of the International c Han Dong
302 Zip Code: 430071
A map is available at: http://www.vfsglobal.co.uk/china/images/wuhan_map.jpeg
If you have any questions, contact

China Telephone

Local opening times: 8:00am - 4:00pm
You can call us on:

0086-10-84181724 or 0086-755-86243860 or 0086-755-86243861

If you would prefer to dial a UK number direct please call:

00 44 1243 218 100

This is a paid service and there is a cost of £1.37 UK Sterling per minute in addition to your standard network charges. Please have a valid credit or debit card ready to process your payment. We can accept Mastercard Credit and Debit cards, and Visa Credit and Debit cards. You will not be charged until you are connected to an advisor. Calls may be recorded for training purposes. We are able to handle your calls in English, Mandarin or Cantonese.

Your fingerprints will be taken during your appointment unless you are under 5 years old or are exempted, such as diplomats or x,y and z.