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## RE: Exit Formalities - Final Clearance From HPE Client

**From:** Kinagi, Prashant <prashant.kinagi@hpe.com>

**Sent:** Tuesday, May 25, 2021 10:25 AM

**To:** Cruz, Lissette <cruz@hpe.com>

**Cc:** sushma@bhilwarainfo.com; debajit.sil@bhilwarainfo.com; Rishith@bhilwarainfo.com; madhurima@bhilwarainfo.com

**Subject:** Exit Formalities - Final Clearance From HPE Client

Hi Lissette,  
Greetings,

I have updated my comments for each particulars in the Below table, Please update in the Client Comments table , Based on the Client confirmation , F & F Settlement will be process. Details are below, please go through it once,

<b>Client</b>	<b>Hewlett Packard Enterprise (HPE)</b>
<b>Reporting Manager</b>	<b>Cruz Lissette,</b> <a href="mailto:cruz@hpe.com">cruz@hpe.com</a>

S/No.	Particulars	Employee Comments Prashant Kinagi - BIL4136	Client Comments
1	IT assets (Laptop, Charger. Mouse, Data Card, LAN cable etc.)returned at client location (Yes / No / NA) –	NA - (IT Assets (Laptop, Charger. Mouse, LAN cable and Head Set) provided By Payroll Company (Bhilwara Infotechnology Ltd, Bangalore) )	
2	ID Card & Access Card returned at client location (Yes / No / NA) –	NA - (No ID Card & Access Card Provided )	
3	Other Assets, if any (Drawer Key / Documents / Project Files etc.) returned at client location (Yes / No / NA) –	Yes Documents Files and Project Files has be shared in the Specified Location	
4	Timesheet submitted till LWD in Client portal - (Yes / No / NA) –	Yes	
5	Manager's approval received for filled timesheet (Yes / No / NA) –	No	