

**TSHWANE ECONOMIC DEVELOPMENT AGENCY (TEDA)
CHIEF EXECUTIVE OFFICER (CEO) (Ref: TEDA061/2019)**

(Five Year Fixed Term Performance Based contract) (All-inclusive salary package which is consummate with work experience: Minimum R1 432 212; Midpoint R1790 265 and Maximum R2 148 318)

CLOSING DATE: 15 November 2019.

Key responsibilities

The incumbent will be responsible for managing and providing strategic leadership for the implementation of TEDA strategy and annual business plan. She/he will champion and drive efforts to ensure that TEDA is developed into one of the country's leading trade and investment promotion, economic development, tourism agencies. The incumbent will take responsibility for driving TEDA's involvement in the automotive special economic zone (SEZ) and delivering the profitable management of all industrial parks. The incumbent will ensure that all targets for foreign direct investment and export promotion are met, that they develop a 5-year destination marketing plan and that they will develop potential business models for the Agency to generate its own revenues. He/she will be responsible for the management of strategic economic development project on behalf of the City of Tshwane.

The Chief Executive Officer (CEO) is required to interact with the elected-members of government and the administration of the City of Tshwane, other organs of State, the Diplomatic core, the private sector and civil society to provide strategic advice and always position the Capital City as a leading investment and tourism destination.

The incumbent will lead and manage the administration of the organisation, ensure compliance to all legislation and regulations, enforce efficient control and effective management of the entity's resources, including its human capital, and maintain the entity's sound financial viability. Also assume all responsibilities associated with being an Accounting Officer of a Municipal Entity.

Competencies and Qualifications

Master's Degree in Business Management/Economics/Public Management or equivalent qualification. A minimum of ten (10) years' experience at Executive /Senior Management level in medium-to-large organisations in the private or public sector of which four (4) years must be relevant experience in driving economic development, growth management and/or a track record in investment promotion and business retention. The successful candidate will have a strong knowledge of special economic zones, financial modelling and packaging business opportunities. Exposure to destination marketing and understand the tourism sectors will be a necessity. Previous experience in the private and public sector or knowledge of MFMA/PFMA and experience in corporate governance will be preferred. A certificate of municipal minimum competency levels (MFMA) or to be completed within 18 months of assumption of duty. Computer Literacy. Valid Driver's license. The incumbent should be able to demonstrate a willingness to take responsibility and make decisions within the defined authority framework. The incumbent will be equipped with high-level interpersonal communication skills, strong negotiation skills, excellent people management and strategic thinking skills.

NOTE: TEDA subscribes to the principles of employment equity in its recruitment processes.

Prospective employees will be subjected to psychometric assessments and security vetting as part of the selection process.

Applicants who have not received any correspondence from us within six weeks of the closing date can consider their applications unsuccessful.

(PLEASE QUOTE THE Ref. No. ON YOUR APPLICATION). Applications can be submitted to teda.jobs@tshwane.gov.za no later than close of business on the 15 November 2019.