



BID IPF 01/05/19: APPOINTMENT OF A PROFESSIONAL CONFERENCE ORGANISER (PCO) TO ASSIST IN CONCEPTUALISING, PLANNING AND MANAGEMENT OF THE TSHWANE TRADE AND INVESTMENT SUMMIT: 17-18 SEPTEMBER 2019, FOR TSHWANE ECONOMIC DEVELOPMENT AGENCY (TEDA)

The 80/20 preference point system will be applied to this tender. Bidders who are in the employ of the state will be disqualified automatically.

Advert date: 26 May 2019

Closing date: 13 June 2019 at 11:00 am

Tender documents and Terms of Reference are obtainable during normal office hours (Mondays to Fridays from 08:00 until 16:30) on receipt of a non-refundable deposit of **R1000, 00**. Bank-guaranteed cheques will not be accepted.

Bidders who have disputed municipal accounts for rates and taxes and/or accounts for municipal or other services that are more than 30 days overdue will be disqualified. Municipal accounts for the last three months must be submitted together with the bid documents.

Should the bidder be renting in a leased property, both lessor and the lessee's agreement must be furnished together with the landlord's municipal account or statement. Municipal account must be submitted together with the bid documents.

Submission of municipal accounts is applicable to sub-contracting service providers as well.

Failure to comply with the above conditions will lead to disqualification.

Enquiries regarding technical terms of reference or bid documents must be referred to Mr Ndivhuwo Madzivhandila at 012 358 6537 or Ndivhuwom@tshwane.gov.za.

Tender documents (The Technical proposal must be submitted separately from the Pricing schedule) The tender document must be enclosed in a sealed envelope bearing the applicable tender number, tender description and reference number, as well as the closing time and due date, and must be addressed to TEDA, Supply Chain Management, PO Box 11751, Zwartkop, Pretoria 0051. It must be placed in the tender box situated at the reception area on the 5th Floor, Anker Building, 1279 Mike Crawford Road, Centurion.

The bid can also be accessed on the Website at www.etenders.gov.za.

A compulsory briefing session will be held on 30 May 2019 at 14:00 am on the 5th Floor, Anker Building, 1279