Dear Sir/Ma’am

Greetings!

I am happy to inform you all that **Rubicon’s** are going to conduct a **“Connect with Work”** program supported by **Barclays** in upcoming week for Engineering (B.Tech) & Management (MBA, BBA & B.Com) Students of 2020 passing out batch.

The training starts from **03rd Sep 2019 (Tuesday)** and concludes on **06th Sep 2019 (Friday)**.

Request you to kindly share the list of confirmed students latest by **tomorrow (29thAug 2019)** who wants to attend the session continuously for 4 days.

Details of the program are mentioned below:

Rubicon’s “Connect with Work” Program

**Rubicon’s** “Connect with Work” Program, supported by **Barclays** aims at improving the employability skills of the youth. This initiative is supported by **Barclays**. Under this program students will be trained by Corporate Trainers to enhance their life skills which would help them significantly to increase their chance of succeeding in a job interview. This Program is being launched with limited no of colleges in India.

**Plan to run the below initiatives:**

1.      24-Hrs. classroom capsule training program on Interview Skills, Soft Skills & Personality Development (Details mentioned below & document attached).

         **The batch size to be 50 students.**

         The duration of training can be 6 to 8 hours in a day.

         Rubicon to provide corporate trainers as per number of batches.

         We are aiming to train final year students under **“Connect with Work Training Program”.**

2.      Industry visit of students at Barclays Office in Delhi & Noida (Details is attached in the attachment).

         Students will interact with Barclays Team, get their queries answered on career options, career growth and latest trend in the industry.

         It will be a two-hour session from 2 pm to 4 pm.

         We required 15 confirmed students per batch to visit.

3. Virtual Interactive Session between students and Barclays Managers (Details of technical assistance required is attached in the attachment).

5. Three-Month IT Programs with Guaranteed Placement.

4. Placement Assistance in MNCs PAN India locations.

6. Post Placement Mentoring and Career Counseling for one year.

**In the 24- Hours Skills Training Program, we will be covering the below topics:**

1.         Organizational Structure

2.         Public Speaking

3.         Presentation Skills

4.         E-mail Etiquette

5.         Grooming

6.         Group Discussion

7.         Personal Interview

8.         Assessment will be conducted on Group Discussion and Personal Interview.

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Thanks & Regards

**Deepak Vishwakarma**

Manager | Placements

RAMA University

Contact: +91 – 7311139608

[placements@ramauniversity.ac.in](mailto:placements@ramauniversity.ac.in)

[www.ramauniversity.ac.in](http://www.ramauniversity.ac.in/)