CURRICULUM VITAE

Arvind kumar

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Seeking a position to utilize my skills and abilities in an Industry that offers professional growth while being resourceful

EXPERIENCE 2 Years:

(1) August 2015 to Till Date at Bright Point India Pvt. Ltd at Delhi

Position: SUPERVISOR

Responsibilities:

- Followed standard operations procedures, manuals & work Instructions for production operations unit.
- SIM Packing with the help of XPP software on the Computer for AIRTEL, VODAFONE and Foreign Customer.
- Knowledge of Scanning with Barcode Scanner.
- Knowledge of Operating SIM Flow Wrap Machine, Strapping Machine, Shrink Wrap Tunnel and Box Packing Machine.
- Preventive Maintenance of all Machines with Maintenance Team.
- Knowledge of Palletizing.
- Basic Knowledge of Computer.
- 5"S" activities
- Worked 12 hour shifts when necessary

EDUCATIONAL CREDENTIALS

- Matriculation from CBSE 2012
- Intermediate from CBSE 2014

IT Skills Course

• 3 Month Course On Computer Concept From NIELIT

PERSONAL DETAIL:

Father's Name: Sh. Sohan Lal Date of Birth: 16-11-1995 Unmarried

Permanent Address: A-138, Dayal Singh Colony, Old Ishwar Nagar, Delhi-65

Hobby: Playing & Watching Cricket

<u>Declaration:</u> Hereby, I declare that the above information furnished by me is true to the best of my knowledge and belief. I assure you that if I am given an opportunity I will execute my work to the fullest satisfaction of my superiors.