

Mary Jennifer M

Contact No: 9845156691

E-mail Id: maryjennifer7a@gmail.com

Address: 29, Annai Illam, 1 Cross, Oil Mill Road, Kamanahalli Main road,

MS Nagar Post, Bangalore-33.

Objective:

To enhance my knowledge and put to practical use all my learning to mutually develop the organization and myself.

Academic education:

Qualification	Name of Organization	Year of Passing	Marks Obtained
B.Com	Christ (Deemed to be University)	2019	81.48%
II PUC	Christ PU College- Evening	2016	92.5%
X	St. Francis School - ICSE	2014	82%

Area of specialization:

- Financial Management
- Financial and Corporate Accounting
- Business Law
- Business Communication
- Income Tax
- Management Accounting

Work Experience:

- Data entry at Valuation unit in Christ (Deemed to be University)
 - Period : 2 months (26 March 2015 to 20 May 2015)
 - Activities undertaken : Decoding of answer sheets and entry of marks

- Interned at SOCHARA as a technical member
 - Period : 1 month (10 April 2017 to 10 May 2017)
 - Activities undertaken : Assisted in field work, conducted sessions on health and hygiene
- Interned at Nandi Toyota under the sales research team
 - Period: 1 month (16 April 2018 to 18 May 2018)
 - Activities undertaken: Sales outlet visits, conducted research on after sale services of Nandi Toyota cars.

Scholastic Achievements:

- Bachelor of Commerce Rank holder 2019, Christ (Deemed to be University)
- Member of the editorial team for Expressions and Epitome
- Headed and Organized various events at Christ PU College- Evening and Christ(Deemed to be University)
- Participated and won at various commerce and cultural fests
- Member of the Media and Communication team at Centre for Social Action (Christ deemed to be University)
- Completed credit course on The Fundamentals of English Grammar
- Completed credit course on The Art of Public Speaking
- Completed certificate course in Arthavidya
- Completed certificate course in Creative writing: The Craft of Plot, The Craft of Character, The Craft of Setting and Description – Wesleyan University

Fundamental Skills:

- Ability to work in team
- Time Management
- Keen on research based work
- Possess leadership qualities
- Basic computer knowledge
- Good writing and communication skills
- Perfectionism

Personal details:

Date of birth: 06 December 1997

Marital Status: Single

Nationality: Indian

Religion: Christianity

Personal Interest:

- Creative writing
<https://wrytin.com/maryjenniferm>
- Classical Dance
- Chess
- Singing

Languages known (In order of Proficiency):

- Reading : English, Hindi and Kannada
- Writing: English, Hindi and Kannada
- Speaking: English, Tamil, Hindi and Kannada

References:

1) Dr. Thelma Narayan,
Director, SOCHARA, Bangalore
Email id: thelma@sochara.org

2) Ms. Milly Johns
Lecturer, Kerala
Contact No: 08050289893

Declaration:

I do hereby declare that the above information is true to the best of my knowledge.

Mary Jennifer M

Date: 12 August 2019

Place: Bangalore