

CURRICULUM VITAE

Chandan kumar

Add.-H. No137 Aliganj (Kotla),

Mubarakpur, New Delhi-03

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Career Objective:

To work on challenging assignment for a company that cares for its employee and provide professional environment as Energetic self-starter with excellent analytical, organizational, and creative person.

Educational Qualification:

Educational Qualification	University/Board	Year
B.com	Magadh University	2013
10+2	B.S.E.B Patna (Bihar)	2009
10	B.S.E.B Patna (Bihar)	2007

Carrier Experience:

- Experience in solving to be able to identify solution to application problem.
- Possesses good experience in MS Office.
- **6+ months Exp. In Shikha Packing PVT.LTD. (6Feb).**

Technical Skills:

- Microsoft office
- Operating System: Windows xp, Windows 7,8.
- Good Typing Speed with Accuracy
- Advance Diploma in computer Application (ADCA)
- Good knowledge in Excel.
- IT Enabled Services ACCENTURE (DR.REDDY'S FOUNDATION)

Personal Skills:

- Ability to learn faster and hence quickly adapt to new technology
- Willing to work in a team and intact in the organization
- Ready to take assignments with enthusiasm

Functional:

- Creating customized reports according to organization requirement
- Gathering User Requirements.
- Evaluating & assessing requirements.

Hobbies:

- Listening : song

Personal Details:

- Name : Chandan kumar
- Date of Birth : 01-jan-1991
- Sex : Male
- Father's Name : Ashok Singh
- Language known: Hindi, English

Declaration:

I solemnly declare that the above information is true and correct to the best of my knowledge. I understand that if any information that if any information given is found false/incorrect, my candidature is liable to be rejected.

Place: Delhi

Date:

(chandan kumar)