

MOHD. NAUSHAD

- **OBJECTIVE:-**

Would like to be a part of an organization where I can utilize my knowledge and skills at par to the requirements of an organization.

- **ACADEMIC QUALIFICATION:-**

- B.com from CCS University in 2015.
- Intermediate from U.P. Board in 2012.
- High School from U.P. Board in 2010.

- **PROFESSIONAL QUALIFICATION:-**

- Basic Knowledge of Computer with Internet.
- Certificate in Microsoft Office Word-2007, Excel, Power Point & Outlook.
- Tally ERP 0.9

- **SKILLS:-**

- Time management.
- Problem solving & Dealing with stress.
- Pleasant personality.
- Knowledge of human behavior and performance.

- **STRENGTHS :-**

- Positive thinking.
- Quick learn.
- Speak truth social work.

- **HOBBIES:-**

- Play & watch cricket.
- Listening music.

- **PLATFORM:-**

- Microsoft Windows Xp.

- Vista.
- Windows 7.
- **EXPERIENCE:-**
 - 6 Months in BPO
 - 10 Months in E-Tendering

- **PERSONAL DETAILS:-**

- Name = Mohd. Naushad
- Father = Mr. Mohd. Shamshad
- Gender = Male
- Marital Status = Single
- Date of Birth = 17/May/1995
- Nationality = Indian
- Address = House No.-309
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- City = Noida
- Mobile No. = 9634982381
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Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.