

CURRICULUM VITAE

Anju Sharma

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Career Objective: To work in a challenging atmosphere, this provides a conducive environment for growth and to work with full dedication to fulfill my career ambition of rising to the pinnacle of success.

Work Experience: Presently working with **Punjab National Bank**, Circle Office Rohtak, as **Data Entry Operator & Job Work in** (1st May'2002- Till date)

Interest and Activities: Surfing net, enjoy interacting with people.

Academic Qualification:

- XTH from B.S.E.H
- Govt. Girls Sr. Sec. School, Rohtak
- Graduate from M.D. University, Rohtak.
- One Year Diploma in Computer Application

Software Skills: Well versed with knowledge of MS-Office & Internet.

Strength / Positive traits: Self-Confidence, Never-Say-Die Attitude, Think Differently, Ability to Adapt to different situations, Team Work.

Languages Known: English, Hindi, and Punjabi

Personal Information: Date of Birth: 17 Sept. 1978
Father's Name: Sh. Kharati Lal
Marital Status: Unmarried

(Anju Sharma)