

CURRICULUM VITAE

SHIVANI

Flat No. 4, Hindaun Vihar
Barola, sec -49, Noida
G.B. Nagar (U.P.) 201301
MoB -9599353685,9411835098
Email-shivikashyap211@gmail.com



CAREER OBJECTIVE

A challenging growth oriented position in progressive company to contribute immensely by providing support and service. Where my skills are effectively utilized for the company and may contribute in organization success.

ACADEMIC QUALIFICATION

- 10th Passed from U.P. Board in year 2013 with 71.2%

TECHNICAL QUALIFICATION

- Diploma in Computer Science Engineering from Govt Polytechnic Bijnor Affiliated to BTE Lucknow with 71% completed in 2017.

WORK EXPERIENCE:

- 1 months worked in DIGICALL Sec -63, Noida
- 1.5 years worked in Vibracoustic B-190, Phase-II, Noida
- 8 Months worked to till date in DRYCOOL Systems, C-34, Sec. 63, noida

PROJECT TRAINING:

- 1 months industrial training as a per BTE by Syllabus in “Bharat Heavy Electrical Pvt. Ltd. Haridwar (U.K.)

STRENGTHS:-

- Good at team work
- Capability of working hard.
- Do work in a systematic way

ROLES AND RESPONSIBILITY :-

- Support team members in understanding the technology and the requirement.
- Prepared documentation for the project.

COMPUTER KNOWLEDGE

- **Computer Basic :-** MS Word, MS Power Point, MS Excel, C++, Java, Photoshop, Page Maker, Outlook, Acrobat Reader, Internet Surfing.
- **Operating Systems:-** Windows 7, Windows 8.1, Windows 10, Windows XP

PERSONAL DETAILS

Father's Name	:	Shri Raj Kumar Kashyap
Date of Birth	:	15/07/1998
Marital Status	:	Unmarried
Nationality	:	Indian
Gender	:	Female
Languages Known's	:	Hindi, English
Permanent Address	:	Vill-Mukalampura
		Post-Kethoda, Meerapur
		Distt-Muzaffarnagar (U.P.) 251315

DECLARATION

I hereby declared that all the information given above is true to the best of my knowledge.

Date.....

Place.....

SHIVANI