

# RESUME

LOKESH KUMAR

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## Career Objective

To learn and achieve success throughout and share it with the profound institution with which I work loyally throughout.

## Academic Qualification

- ❖ High school from **R.K.G.S.B.V** (C.B.S.E Board) in 2008.
- ❖ Intermediate from **ST. Joseph Public school** (C.B.S.E Board) in 2010.
- ❖ Pursuing **B.C.A** from Indira Gandhi National Open University. (IGNOU)

## Technical skill

- ❖ Microsoft Word, Excel and PowerPoint.
- ❖ Basic knowledge of the software.

## Certifications

- ❖ InDesign CC course from Udemy. (Designing newsletters, pamphlets, sponsored cards.)

## Strength

- ❖ Strong analytical problem determination/solving skills.
- ❖ Ability to work independently and within a team.
- ❖ Willingness to learn.
- ❖ Self-Motivated and Goal Oriented.
- ❖ Hardworking & Punctual

## Working Experience

- ❖ Working with 911 Health care Pvt. Ltd. Curofy a leading Health-tech startup in India since Oct 2015- till date.

## Key role:

- ❖ Preparation of slides for medical content using data compiled from the literature, publication and clinical trials.
- ❖ Editing new content and applying the aspects as per specification.
- ❖ Managing original articles, Journals & Guidelines from Curofy Desk and posting it on App/web platform.
- ❖ Creating sponsored card & flow charts for Discussion post.
- ❖ I have a thorough knowledge of the Google console.
- ❖ Analyzing the weekly data of Original articles, Journals & Guidelines (App reads+web reads).

## **Other Responsibilities**

- ❖ User Retention - Making retention calls to retain inactive users with giving a proper solution through mail or call.
- ❖ Sales Closure Call - Making calls to generate maximum no. of verified leads of BD Projects, which helps in generating revenue.

## **Hobbies**

- ❖ Music – Listening.
- ❖ Collecting MCU Characters.

## **Personal Details**

Father's name	:	Lt. Krishan Kumar Karan
Date of Birth	:	22 <sup>nd</sup> may 1993
Sex	:	Male
Religion	:	Hindu
Marital Status	:	Unmarried
Nationality	:	Indian
Language known	:	Hindi, English & Maithili.

## **Declaration:**

I hereby declare that the above statement given by me is true to the best of my knowledge & believe.

Date.....

Place.....

(LOKESH KARAN)