

# CURRICULUM VITAE

## SHOBHA KUMARI

Address: RZCD/52B  
Mahavir Enclave Part 1  
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## CAREER OBJECTIVE

- To Work with a dynamic institution with a professional setup where I can get an opportunity to face multiple challenge and sharpens my skill by applying the acquired knowledge.

## EDUCATIONAL QULIFICATIONS

- 10<sup>TH</sup> Passed Form 2011 C.B.S.E. Board.
- 12<sup>TH</sup> Passed Form 2013 C.B.S.E. Board.
- Graduate B.A political Science (Hons) 2016.
- M.A political Science (Hons) pursuing.

## ADDITIONAL QUALIFICATION

- NCC B Certificate

## TECHNICAL QUALIFICATION

- Basic knowledge of computer.
- MS Office, power point, excel.

## WORK EXPERIENCE

- I Worked at **innovation Private limited**. Company, as a tally caller post 5 months work this BPO job.
- I worked at grocery store as a Bill Retailer one year.
- Currently I am working in SGT UNIVERSITY GURUGRAM as a front office executive post since last 7 months.

## STRENGHTS

- Progressive, Good Communication Skills.
- Hardworking and Capability to work in a team.
- Ability to deal with People.
- Trying to have good relationships with all my colleagues.

## PERSONAL DETAILS

Father's name	Santosh Kumar
Date of Birth	16/Dec/1993
Gender	Female
Marital Status	Unmarried
Language known	English & Hindi

Nationality

Indian

## **DECLARATION**

I hereby declare that the above written particulars are true to best of my knowledge.

**Date:**

**Place:**

**(SHOBHA KUMARI)**