## Amit sinha

Email: amit.sinha3004@gmail.com Mob: 9599497063

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## **Career Summary**

> A competent leader with over 5 years of experience of Civil Engineering activities in Projects & Maintenance..

- Adept at developing technical environment, innovate the techniques to cost efficient & quality.
- > Demonstrated skills in relationship management and excellent analytical and leadership ability.

#### **Key Skills**

- Project execution.
- Manpower management
- innovator
- Durability testing of concrete
- > Site management
- Quality control
- Vendor management
- Time Management
- Prepare BBS
- Prepare BOQ

#### **Key Responsibilities Handled**

- Pre-start up activities.
- Permissions from different authorities.
- Materials &Resources forecasting & procurement process.
- Project planning assistance support to planning engineer to make reports.
- Lineout to execute entire project construction activities.
- Checking Levels & survey works as per needed.
- Daily, Weekly & Monthly Progress Reports preparation & submissions.

#### **Key Projects Handled**

- Underwater reservoir at Kirari, Delhi.
- > 5 Years job experience with Cs construction pvt. Itd as site incharge in alwar and kithore all structure and finishing work

#### **Achievements**

Maintained all Quality & HSE records for entire project.

# **Employers**

- M/S Offshore Infrastructure Pvt Ltd -Worked as trainee Engineer form May 2012 to Feb 2013.
- TPA engineering consitency Pvt. Ltd- Worked as an surveyor.
- Cs constructions Pvt. Itd as a a planning and site Engineer

### **Computer Knowledge**

- MS Office 2007 -- Proficient
- SAP / ERP modules -- Good
- > Auto CAD 2010 -- Proficient
- ➤ MS Project 2010 -- Fair

### **Education**

- > 03 years Diploma in Civil Engineering from Pusa Polytechnic, New Delhi.
- AMIE from the institution of engineers.
- ➤ 01 year Diploma in Computer Applications from Heights Institute of Computer Education, Nangloi, Delhi.
- ➤ Auto CADD 2D/3D during Diploma Course.
- > 10th Passed from NIOS, Delhi.

## **Personal Details**

DOB : 30 Apr 1992Languages known : English, Hindi.

Address : D1/16 palam kunj , sector -7

Dwarka, Delhi - 110075