

CURRICULUM VITAE

Name :	CHANDRA PRAKASH	Indian	Male	Single	Age:30
Address:	RZ C2/120A, Street No. 4, Mahavir Enclave, New Delhi . 110045 (Landmark Prachin Shiv Mandir, Nanda Block)		S/o SH. MOHAN CHAND JUYAL (Government Retired)		
City :	NEW DELHI				
State :	NEW DELHI	Country : India	Date of Birth : 28 TH JULY, 1986		
Phone :	India 9868034471				
Email :	chandrajuyal@gmail.com				

To work in a company that will help me to grow naturally and will bring out the best in me. To be in a Position Where my problem-solving abilities would be utilized to the maximum, So that I will become an accomplished individual by maturing in-line with the objectives of the organization.

Resume Title :	5 year experience in Mortgage Process as process Associate & 1 year in Ngo as a Data Entry Operator/Event Manager
Type of Job Preferred :	Full Time, Flexible Hours
Languages Known :	English, Hindi
Job Specialty :	BPO, KPO, MNC, NGO
Job Function :	Mortgage Process, Deed Process, Insurance Documents , Data Entry, Supervisor, Administration
Location preferred :	India
skills	Data entry, Back office work, outdoor work
Expected Salary :	25000 - 40000
Notice period :	1 Month
Typing Speed:	50 wpm with 99+ accuracy

Educational Details

- 10th::Central Board of Secondary Examination: New Delhi::2002.
- 10+2::Central Board of Secondary Examination: New Delhi::2004.
- B.A::Art::Delhi University::2009
- MCA Final Semester:2016

Professional Qualification.

- ✓ COMPLETED A+, MCSE and CCNA FROM ATS INFOTECH PVT. LTD., NEW DELHI
- ✓ COMPLETED MS OFFICE, INTERNET, MULTIMEDIA & WEB DESIGNING FROM OXFORD SOFTWARE INSTITUTE

Computer Skills

- ✓ MS WORLD, MS EXCEL, MS POWERPOINT, PHOTOSHOP, FLASH, INTERNET SUFFERING, HARDWARE, NETWORKING, ASSEMBLING, MICROSOFT WINDOWS

Experience

- ✓ WORKED AS A PROCESS ASSOCIATE IN COMPETANT SOFTWARE PVT LTD FROM 2009 TO 2015 YEAR.
- ✓ PERSENTLY WORKING AS A DATA ENTRY OPERATOR/EVENT MANAGER IN NGO (HANS CULTURAL CENTRE) FROM 2015 TO TILL NOW.

Strength

Confidence, Hardworking, Honesty, Creative, Responsible, Eager to learn, A Person having determination.

Hobbies

Cricket, Computing, Listening Music

PERSONAL DETAILS

Father's Name	:	Sh. Mohan Chand Juyal
Date of Birth	:	28 th July 1986.
Sex	:	Male
Nationality	:	Indian
Hometown	:	Uttrakhand
Religion	:	Hindu
Marital status	:	Unmarried
Languages Known	:	English, Hindi
Permanent Address	:	RZ C2/120A, Street No. 4, Mahavir Enclave, New Delhi . 110045 (Landmark) Prachin Shiv Mandir, Nanda Block

Declaration

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Date:

[CHANDRA PRAKASH]

Place: New Delhi

Signature: