

Resume

Name : Teli Rajesh Rao
Contact : 8249922933,9040677182
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Career objective :

> To join a company that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all parties concerned and to enhance my skills with learning.

Working Experience :

> Woked as a Clerk in Navata road transport from 1 March 2019 to 5 August 2019.

Project completion :

>A study on fund flow statement of Berhampur Co-op. Central Bank Limited, Berhampur (Ganjam)) from April 2018 to May 2018.

Academic qualifications :

- > Completed M.COM with grade 'A' from Khallikote University Odisha in 2018.
- > Completed B.COM with firrst class from Khallikote University in 2016.
- > Completed C.H.S.E with first class from commerce stream in 2013.
- > Completed High school with second class grade in 2011.

Additional qualifications :

- > Completed Diploma in financial accounting in 2018 under Ministry of Communications and Information Technology, Government of India.
- > Completed Diploma in retail management in 2017 from Retailers association's skill council of india.
- > Completed NCC training in year 2010 under the Ministry of Defence, Govrnment of india.

Achievements :

- > Winner of the sports competation in year 2008
- > Winner of the Veda chanting competation in year 2017
- > Winner of the essay competation in year 2009

Strengths :

- > Optimum utilisation of knowledge and technology.
- > Computational and analytical skills.
- > Proficiency in accounting software tally.

Personal details :

Son of. : T Krishna Rao and T Puspa
Date of birth : 24 Jan 1996
Gender : Male
Language : English, Hindi, Telugu and Odiya
Religion : Hindu
Marital status : Unmarried