

## Resume

**Name:** Ashwini Santosh Agarwal

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## Career Objective

To work with an organization offering a responsible, challenging and creative working profile which nurtures professional freedom and provides continuous learning opportunities.

## Work Experience

- **Name of the current company:** - VODAFONE SHARED SERVICES INDIA, Pune.
- **Post:** - Senior Executive
- **Experience:** -2.2 years
- **Current CTC:** - 3.79 Lpa
- **Key Role:-**
  - Maintenance of Windows and UNIX servers (IIS services, CPU utilization, Logs, etc.)
  - Database Management (Oracle SQL)
  - Task Scheduling (Monitoring the scheduled jobs)
  - Daily, weekly & monthly activities, health checks, monitoring , housing keeping activities, & proactive restarts
  - Troubleshooting & resolving all incidents, service requests, and Change requests assigned as per agreed SLA's.
  - Worked on FileNet P8 Application an IBM developed tool for Files and documents management.
  - Worked on Resource management tool, which contained management of Projects and Resources with admin access for creating user profile and granting access to particular users as per required roles and grants.
  - Worked on IBM License Metric tool, which contained licenses for particulars servers and agents.
  - Worked on Fraud Management tool, which contained scheduling of various Cron Jobs (Visual Cron) and Teradata database.
  - Supported certificate renewal activities.
  - Ensure Design documents, Support guide, Run books and SOPs are up to Date.

➤ **Highlights:**

- Data Purging activities
- Certificate Renewals
- GDPR activities

**Educational Qualification**

Qualification	University/Board	Year of Passing	Percentage
MBA	Pune University	2019	8.02CGPA
BCA	Pune University	2017	68.37%
HSC	Maharashtra State Board	2014	68.46%
SSC	Maharashtra State Board	2012	79.64%

**Personal Skills**

- Confident, Positive Attitude
- Passionate for work
- Good listener
- Capacity to work in team or individually
- Strong leadership and motivational skills.
- Ability to handle pressure.
- Excellent in communication in written and verbal both, Good presentation skills.
- Ability to handle the team

**Technical skills**

Technology	Skills
Programming languages	SQL, Unix/Linux, C, C++, Html, Java, VB.NET, Oracle, Teradata
Operating Systems	Windows XP, Unix, Windows Server 2008 R2
Packages	Microsoft Office

RDBMS	Oracle
Pega 7	System Architect Course

### MBA Internship Project

- **Project Name:** Travel Management System
- **Tools Used:** Java 7.0, Eclipse, SQL database, Apache Tomcat Server
- **Description:** Designed a Travel Management Tool for Aditya Tours & Travels, which contained various aspects for managing bookings for Hotel, Car, Bus, and Train. Admin users could retrieve various reports to keep the track of all bookings.

### Academic achievements

- Presented a Research paper: PRACTO – A gamut in healthcare ecosystem in a State level Seminar held at PIMSE, which was published in AJANTA – UGC listed journal.
- NPTEL certification in Human Resource Management.
- Completed online certifications in Startup India, basic of – AWS; ERP; Internet Marketing and Project Management.
- Received best Outgoing Manager award in MBA.

### Personal Details

**Name** - Ashwini Santosh Agarwal  
**Father's Name** - Santosh Brijlal Agarwal  
**Date of Birth** - 18<sup>th</sup> Dec, 1996  
**Marital status** - Single  
**Permanent Address** - 226, Mangalwar Peth, Pune-411011  
**Hobbies** - Drawing & painting  
**Languages** - English, Hindi, Marathi

### Declaration

I hereby, declare that the above written particulars are true to the best of my knowledge and belief.

**Signature:** Ashwini Agarwal

**(Ashwini Santosh Agarwal)**

**Place:** Pune