

CURRICULUM – VITAE

Ms. TEJASHRI PRABHAKAR PAWAR.

Date of Birth: 29th September, 1992

Email Id: tejashripwr16@gmail.com

Contact No.: 8108802186

Address: B-110, Siddhi Vinayak, B.P. Road, Talov Road, Bhayander (E), Thane – 401 105

Objective:

“To be successful and serve the organization with due responsibility and my best efforts for the growth of the organization”

Work Exposure:

Ability to work cheerfully in time bound schedules. Open to direction and suggestions from seniors and juniors.

Business Exposure:

CMS Securitas Ltd.	
Cashier	Jan 14 to April 16
<u>Responsibilities</u> <ul style="list-style-type: none">✓ Do electricity bill payment by cash or cheque.✓ Tally the account at the end and handover cash and cheques to the pickup guy.✓ End of the Day making MIS Report & Send Mail to the respective bankers, CMS officers and incharge, CRC supervisor.	

Academic Qualification:

Degree	Institute	University	Year	Grade
B.A.	Sathye College	Mumbai	2012-2013	II Class
H.S.C.	Sathye College	Maharashtra Board	2009-2010	II Class
S.S.C.	Lokmanya Vidyalyaya	Maharashtra Board	2007-2008	II Class

Computer Skill :

- Computer basic knowledge
- English Typing 30W.P.M

Languages known :

English, Marathi, Hindi

Hobbies :

Drawing, Singing, Reading story books.

I do hereby declare that all the above information is true to the best of my knowledge and belief & Waiting for a favorable reply.

DATE:

PLACE: BHAYANDER.

(TEJASHRI P. PAWAR)

