

# **Curriculum Vitae**

## **Harpreet Kaur**

Village – Kohja

Post Office – Kotla

District – Jalandhar

Punjab – 144106

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## **CAREER OBJECTIVES:**

To secure a challenging position preferably in the networking field as an IT professional, where my creative, innovative ideas and a genuine enthusiasm would benefit me as well as the organization at large.

## **EDUCATION QUALIFICATION:**

<b>Degree/ Certificate</b>	<b>Institution/Board</b>	<b>Year</b>
MCA	LPU University	2018
TELLY	PTU,University	2017
CCOA	Cal-C Center	2017
BCA	PTU, Adampur	2015
PHP & MYSQL	Cal-C Centre	2015
Computer Application	PTU, Adampur	2015
10+2	PSEB	2012
Matriculation	PSEB	2010

## **SOFTWARE PROFICIENCIES:**

Accounting Software	Tally
Computer Knowledge	Operating System, MS-Office, Internet
Languages	C, C++, Java, HTML, DHTML, XML

**Experience:**

Currently Assistant E Magic Electric Company at Jalandhar(pb.)  
Computer Courses at **PAUL ACADEMY**, Adampur

2018-19(Perusing)  
6 Month Teaching 2018

**PERSONAL PROFILE:**

Name	Harpreet Kaur
Father's Name	Sh. Nasib Singh
Date of Birth	14-09-1994
Languages	English, Hindi & Punjabi
Gender	Female
Marital Status	Single
Citizenship	Indian

**DECLARATION:**

Given the opportunity to work with your organization, I would do my best work for the position offered. Your time and money invested in me would be returned with good results for the organization, in the near future.

**Date:**

**Place: VPO - Kohja (Jalandhar)**

**(Harpreet Kaur)**

