

**Mahak**

**mahak.grover.14299@gmail.com**  
**7419220126**

## **CAREER OBJECTIVE**

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To enhance my working capacities, professional skills, business efficiencies and to serve my organization in best possible way with sheer determination and commitment.

## **PERSONAL DETAILS**

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Address	multani chowk lal sarak hansi
Date of birth	14/02/1999
Gender	Female
City	Hansi
State	Haryana
Pin Code	125033
Nationality	India
Marital Status	Unmarried
Religion	Hindu
Languages known	Hindi,english
Hobby	Playing Chess Is My Best Hobby.. Dancing,singing,reading Books On Failure Before Success...

## **WORK EXPERIENCE**

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### **Data Entry**

Orion Hyundai

Dec 2018 - Jan 2019

Data entry on computer

## **PROJECTS**

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**No Project**

## **EDUCATION DETAILS**

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Degree/Course	Institution	University/Board	CGPA/Percentage	Year of Passing
Bsc(non Med)	Dn College Hisar	Kuk	67%	2019
12th	SD Kanya Sr. Sec. School	BSEH	87%	2016
10th	Unique High School	BSEH	92%	2014

## **SKILLS**

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Data entry, Excel,  
ms office,  
computer,telecalling  
domestic,

Chess player                  Played in interuniversity north zone Noida

## **REFERENCES**

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Data Entry Jobs And Computer Work  
Gurgaon  
Gurgaon  
mahak.grover.14299@gmail.com  
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## **DECLARATION**

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I hereby declare that the above cited information is true to the best of my knowledge and belief,  
if given a chance, I can prove myself.

Date: 07/09/2019  
Place: Hansi

Mahak