

# VIVEK ASHOK PATIL

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Procurement/Supply Chain Management /Vendor development/Production Planning

## PROFILE SUMMARY

**A competent professional with almost 5 years of experience in:**

-Materials Management	-Supply Chain Management	-Sourcing & Procurement
-Negotiations / Costing	-Purchase/Stock Management	-Material Requirement Planning
-Vendor /Part development	- Transport Activity	-Operation & Maintenance

- The sourcing plans / strategies and vendor identification / development with focus on strengthening effectiveness
- Possess knowledge of raw material planning & control – Steel RM, Plastic RM, Electromechanical material, Chemical, Bed material ,Hiring construction equipment's
- Hands-on experience in overseeing overall functions of Materials Management entailing Vendor Development, Sourcing, Imports-local material planning, Procurement, Third party Logistics & warehousing.
- Manpower Contact finalization for operation and maintenance activity
- Costing for Labour contract
- Spend monitoring on services and material head over 25 site.

## ORGANISATIONAL EXPERIENCE

**Sep'14 to March 18 with Accuweigh Automation & Solutions Pvt Ltd (Pune) as Purchase Executive – Direct Procurement**

### Key Result Areas:

**As Sr. Executive Of Purchase – Direct and Indirect Material Sourcing& Production Planning :**

- Managing the complete function's for Material Handling system, assembly lines , fabrications .
- Directing the procurement of various components of all projects from more than 80 suppliers all over India accounting to 4 Cr to 5 Cr per annum
- Planning & scheduling activity for all the commodities like machining , fabrications , raw material
- Planning procurement activity for Bought-out items , considering priority
- Executing all on site projects and ensuring supply of required material on time
- Production planning-Plan with production team for project execution for on time delivery
- Worked towards the development of new part for conveyors , **SPM, workstations , POKAYOKA** satiations
- Managed vendor selection as per the manufacturing processes required, managed request for quotations (RFQ), led vendor assessment based on technical competences, quality facility, financial stability, location aspects, system and procedure, environmental aspects and health & safety aspects
- Performed costing & negotiations for new projects.
- Experienced in sourcing of direct and indirect spend, and adopted a variety of external market conditions and internal business environments
- Vendor development, part development
- Achieved timely development of new part within target dates
- Undertook various cost reduction in outsourced items as well as in-house production items by implementing PMO (Project Management Overview) for particular item by alternate source, changing the raw material, re-negotiation with suppliers, benchmarking
- Planning & Monitoring Manufacturing Activities & Store Activities

### Highlights:

- Work with suppliers to ensure products needed to complete projects are available when required and are up to quality specifications
- Handle All Purchase Related Activities
- Co-ordinate With Old Vendors And Set New Vendors As Per Requirement
- Planning & Monitoring Site Activities & co-ordinate with Site Engg For Material requirement
- Costing and Budgeting of projects.

**May 18 to Sep 18 with Fluid Controls pvt ltd working as purchase Engineer**

- Managing the complete function's for procurement of **Raw material, Forging, Tubing, and Machining Components.**
- Planning and scheduling of Raw material required for in-house machining and out sourcing job.

- Delivery of forgings as per production plan.
- Implementing **LIFO-FIFO systems** to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
- **ABC classification of vendors** on the basis of criteria like cost, quality, timely delivery etc.
- Development of New Supplier, to eliminate **Monopolies**.
- **Negotiations**- Bring other together and trying to reconcile the differences.
- **NDA agreement** with each and every supplier to avoid late delivery, documents and drawings disclose, and fluctuating Rates hold on for one year (**±5**)
- Every **Quarter does the Supplier Audit** and submits Audit report to QA and quality Manager for further evaluations.

### From Oct 18 with Thermax ltd working as Buyer

- Managing the complete function's for procurement of **Raw material, Forging, Tubing, and Machining Components**.
- Planning and scheduling of Raw material required for in-house machining and out sourcing job.
- **Negotiations**- Bring other together and trying to reconcile the differences.
- Planning for trading items- Raise purchase order, manage delivery schedule according to plant requirement's.
- Manage RM inventory to reduce inventory cost.
- Track on GRN and pay out to vendor.
- Responsible for **Preparation & Execution of purchase order** and sending the same to suppliers & sub-contractors through **Oracle ERP System**
- **Development of new components** with the New Suppliers.
- **Evaluation & Re-Evaluation** of Supplier on the basis of **ABC analysis**- main Focus on **Quality, Delivery and Rates (QDR-System)**
- Identify Bottleneck, Critical and Average Item, so everyone be practical and aware to avoid site operation and maintenance activity of plant
- Interaction with the Site Stores In-charge, Site In-charge, Project Manager and collecting indent time to time as per requirement.
- Provide Budgetary cost estimation **for O&M Activity** at new project site , considering all Gov. compliances
- Provide Service in maintenance activity for different types of equipment's
- Provide spares and equipment's , consumables to run power plant 24X7
- Finalize various service related contract for site location all over the India.
- Verify all site manpower supply invoice and compliances as per Gov. Rules and regulation.

### EDUCATION

- BE (Mechanical Engineering) from Pimpri Chinchwad College of Engineering, Pune University in 2014
- 12<sup>th</sup> from Nasik Board with 66.5% in 2008
- 10<sup>th</sup> from Nasik Board with 72.3% in 2006

### TRAINING /WORKSHOPS

- MS-Office, Oracle, ERP Packages as a user & Internet application, Auto CAD, CATIA

### PERSONAL DETAILS

Date of Birth: 3<sup>Rd</sup> Dec'1990  
 Languages Known: English, Marathi, Hindi.  
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