

RESUME

PRASAD KHANDU GONATE

16/5, Dr. Vearswadi (Kalewadi), G. D. Ambekar Marg,
Kalachowki. Mumbai – 400033

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OBJECTIVE

To work in an organization that will provide an opportunity for growth and career building and to contribute the organization's goal by efficient performance.

ACADEMIC QUALIFICATIONS

Examination	College/ School	Year	Percentage
B.COM	Dr. T. K. Tope Senior College (Mumbai University)	2013	56.85
HSC	R.M.Bhatt Jr. College, Parel	2010	54.17
SSC	Abhudaya Education Society's High School	2008	68.30

ADDITIONAL QUALIFICATION

- MS-CIT (Maharashtra State Certificate in Information Technology)
- Typing 40wpm (English)
- Tally ERP 9

WORK EXPERIENCE

1. **4 years ago I worked in KOKAN VIKAS PRATISHTHAN that in Accounts department as a office boy for 6 months.**
2. **I have an experience of 3.5 years as assistant Product Development work in THE DESIGN HOUSE (jewellery company)**

Design Data recorded in EMR software (data entry)
Liquid & rubber, metal mould follow up
Handle silver & alloy models
Solving the problem clerical problem of marketing & factory
I have an experience of managing 3 people team as a PD(product development) assistant.

- I have good knowledge of MS-excel, MS-word, internet, email .

PERSONAL PROFILE

Gender : Male
Marital Status : Unmarried
Nationality : Indian
Religion : Hindu
Language Known : English, Hindi, Marathi
Other Activities : Reading Books, Listening music
E mail ID : prasadgonate93@gmail.com

I hereby declare that, information mentioned above is true to the best of my knowledge.

Place: Mumbai

Signature

Date :.

(Prasad K. Gonate)

