Near TVS Showroom, Madhepura, Bihar, Chousa-852213

#### **OBJECTIVE**

Seeking a challenging endeavor to enhance my skills and knowledge so that I can contribute to the organization as a prudent professional and procure consistent growth towards my professional objectives.

#### **PROFILE SUMMARY**

A team player, prudent analytical attitude, with excellent communication and interpersonal skills having six years of experience in Insurance sector.

#### **EXPERIENCE**

I have worked with Xchanging Technology Services India Pvt Ltd.

Xchanging Claim Service - XCS India Team since November 2011 as an Senior Associate.

### Key Responsibilities include:

- Maintaining Diary and Chasing Non Moving and TBA claims on behalf of Xchanging Clients For Lloyds as well as LIRMA Market such as: Ascot, Mitsui, Axis and TMG
- **Setting up First Advices for ECF** (Electronic Claim Files) on CLASS System and Allocating subsequent Advices through PEGA and setting Work item Diary on Claims Portal.
- FAST TRACKING of CLAIMS and CLAIM PROCESSING
- Maintaining Documents on IMR repository for TMR.

#### **EDUCATIONAL CREDENTIALS**

- Service in Insurance (SII)
- B. Sc from Patna University
- 10+2 from B.I.E.C.
- 10th from B.S.E.B.

#### PERSONAL DETAILS

Father's Name : Mr. Bashist Roy

Date of birth : 12th February 1988

Nationality : Indian

Hobbies : Playing Chess and Singing

# (Rakesh Roy)

## Place:

Date: