

RESUME

MEGHANA B

#81,72ND Cross,5TH Block, jedarahalli

Email ID – meghanamegha288@gmail.com

Rajajinagar, Bangalore-560010

Mobile no.- 7899427757

Career Objective:

I want highly rewarding career where I can use my skill and knowledge for the success of an organization. Seeking a good position where experiences will add value, with more opportunities to learn and grow. Strong work ethics and quality goals in all positions held.

Educational Qualification:

Qualification	University	Percentage	Passing year
SSLC	RPA School, Rajajinagar	76.48%	2011
PUC	RPA composite PU college, Rajajinagar	81.6%	2013
Bachelor of Arts	Govt. First Grade college, Rajajinagar	73%	2016

Skills:

- Basic computer
- Computerized Financial Accounting
- Typing Kannada (Nudi)
- MIS

Experience:

Worked for 2 years, 6 months as Executive-MIS in HDB Financial Services

Hobbies:

Reading books & Listening to music

Languages known:

English, kannada, Hindi

Key Strengths:

- Hard working and multi-tasking
- Good Communication
- Positive Thinking
- Quick Learner

Personal Details:

Name : Meghana B

Father Name : Bylappa.V.G

D.O.B : 15/08/1996

Gender : Female

Nationality : Indian

Religion : Hindu

Marital Status : Unmarried

Employee No.: KN02620155757

I hereby declare all the above information is true to the best of my knowledge & belief

Date: 03-08-2019

Your's faithfully,

Place: Bangalore

Meghana B