

# **CURRICULUM-VITAE**

## **MEENA**

C-315/1, Qutub vihar ph-2,

Street no 18, Goyla dairy

Near Dwarka sec-19

New Delhi – 110071

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### **CAREER OBJECTIVE**

- To hold a reputed and challenging position in corporate world by putting in the best of knowledge, skill and smart work which will open the doors of growth for the company and self.

### **EDUCATIONAL QUALIFICATION**

- Graduated from Delhi University.
- 12<sup>th</sup> from CBSE Board.
- 10<sup>th</sup> from CBSE Board.

### **COMPUTER SKILLS**

- Basic Computer Knowledge.

### **WORK EXPERIENCE**

- 1 Year experience of Infocom Tech Solutions Pvt. Ltd. as a Team Employee.
- 8 Months experience of APAS Group in Data Entry.
- 9 months experience of VSIT Computer Education as a Counselor.

## **HOBBIES**

- Listening Music.

## **STRENGTH**

- Time punctual
- Adaptable

## **PERSONAL DETAILS**

|                |                  |
|----------------|------------------|
| Father's name  | -Sh.kheem kohli  |
| Date of Birth  | -5th June 1993   |
| Gender         | -female          |
| Marital Status | -Single          |
| Religion       | -Hindu           |
| Nationality    | -Indian          |
| Language Known | -Hindi & English |

## **DECLARATION**

I hereby declare by that all the above mentioned information is true my knowledge.

**Date**.....

**Place:**New Delhi

**(MEENA)**