

CURRICULUM VITAE

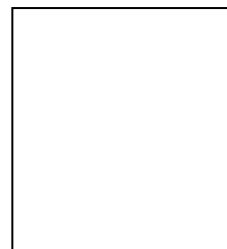
NAVEEN CHANDRA

Present Address: - Sect- 31

Near Huda City Center Metro Station

Gurgaon (122001)

Contact No. – +919675392977



CAREER OBJECTIVES

To become a successful person in the Computer world and to go through highly challenging career where I can prove my existing knowledge and experience and acquire new skills and contribute effectively to the organization with dedication, sincerity, honesty and communication skill.

ACADEMIC QUALIFICATION

- ❖ 10th from Board of School Education Uttarakhand in 2008.
- ❖ 12th from Board of School Education Uttarakhand in 2010.
- ❖ B.A. from Kumaun University Nainital Uttarakhand in 2015.

OTHER QUALIFICATION

- ❖ One year Computer P.G. Diploma in Computer Application.

WORK EXPERIENCE

- ❖ 2 Year Work Exp. As a Computer Operator in TahsilGarur(Bageshwar).
- ❖ 2 Year Work Exp. As a Computer Operator in St. Adams Public School Garur(Bageshwar).
- ❖ 6 Months Work Exp. As a EDP Incharge Ford India Pvt. Ltd. Gurgaon.

COMPUTER PROFICIENCY

- ❖ Desktop Applications, Microsoft Office Suite, Internet Applications.
- ❖ Operating Systems: MS Dos, DMS, Windows.

PERSONAL INFORMATION

Name	NAVEEN CHANDRA
Father's Name	MR. BISHAN RAM
Date of Birth	01/07/1991
Religion	Hindu
Nationality	Indian
Gender	Male
Marital Status	Unmarried
Language known	Hindi & English
Permanent Address:	Vill. – AMOLI
P.O.	GARUR
Distt.	BAGESHWAR
State	UTTARAKHAND (263641)

DECLARATION

I hope you find above information in order and give me an opportunity to prove my worth so that I can serve under kind guidance in your esteemed organization.

Date

Place

(NAVEEN CHANDRA)