

SURESH B

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SENIOR MANAGEMENT PROFESSIONAL

A result-oriented professional, in quest of challenging assignments in **Accounts & Finance** with an organization of repute for long run

PROFILE SUMMARY

Comprehensive experience of Over 20 years in Finance & Accounts, Budgeting, Forecast, Financial reporting, MIS, Statutory Compliances & Payroll management. Skilled in formulating various systems, policies & procedures. Proven track record of finalising Balance Sheet & Annual accounts, managing accounting functions and attending statutory & internal auditors.

CORE COMPETENCIES

Financial Planning & Analysis

- Lead Long Term business planning, annual budgets & quarterly Forecasting by partnering with the respective cross functional groups & support strategic decision making.
- Critically analyze & monitor performance highlighting trends across key performance indicators. Lead discussion with business team to analyze variance.
- Financial reports for monthly/quarterly business reviews along with key performance.
- Business Finance Support to other key stakeholders like Sales during Bidding process & reviewing the proposal & operations during renewals of existing contracts.

Finance & Accounts

- Responsible for month, quarter, & year end book closure activities including revenue recognition & cost provision.
- Overseeing GL/AR/AP Team up to finalization of accounts on monthly & annual basis
- Development and Implementation of KEY FINANCIAL CONTROL.
- Monitoring AR team & review monthly days sales outstanding in coordination with sales & Operation team for working capital management
- Maintaining Books of Accounts in accordance with prescribed Accounting Standards

ORGANIZATIONAL EXPERIENCE

Feb '19 – till date	Sparxnetic Solutions Pvt. Ltd., - Bangalore	Manager - Finance
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Key Result Areas:

- Registration of Companies with ROC, GST, Professional Tax, Shops & Establishment, PF, ESI and Employee Professional Tax.
- Financial Projections to Bank for CC Limit, Term Loan and Bank Guarantee.
- Responsible for all financial reporting to group includes month end closing, MIS Reporting & Finalization of financial result; Budget & Forecast & dash board to Management.
- Responsible for end-to-end accounting operations, account compilation, compliances, invoicing, Statutory Audit.

June'15 – Jan' 19	Excel Intelligence Services Pvt. Ltd., - Bangalore	Manager - Finance
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Key Result Areas:

- Responsible for all financial reporting to group includes month end closing, MIS Reporting & Finalization of financial result; Budget & Forecast & dash board to leadership.
- Responsible for end-to-end accounting operations, account compilation, compliances, invoicing, Statutory Audit.
- Partner with Business team for Business Performance/ Managing Bid Center for new Bids & renewal of existing contracts

- Financial reports for business reviews providing explanation of operating results & variances to key stakeholders.
- Project wise & Process wise P&L and Employee wise P&L of BPO Unit
- Implementation of KEY FINANCIAL CONTROL across the organization for better control.
- Establishing & implementing internal control for smooth functioning of activities & prevention of losses.
- Defined the costing for product development and customization for Software implementation (ERP Product)
- Responsible for monthly invoicing for Software & BPO unit based on mile stone deliveries and follow up with customer for the payment and foreign exchange banking procedures
- Successfully raised fund from Bank for new setup of the BPO business.
- Key roles in implementation of BPO Unit, negotiated with vendors for the purchase of Capital Asset for the setup of BPO Unit.
- Defined the incentive plan and target per employee for BPO Unit employees
- Independently handled Assessment of Income Tax, Service Tax, Vat, PF & ESI

Mar'12 to May'15

MyShore IT Solutions Pvt. Ltd., - Mysore

Manager - Finance

Key Result Areas:

- Finance lead for IT, BPO, KPO, MT Services & eGovernance. Heading the Finance & Accounts Department.
- Presenting periodic management reports along with value added analysis to the management to assist in their high-level decision making.
- Presenting the financial Budget and Annual Business Plan of the unit and periodically reviewing the same based on the changes in Business Environment.
- Coordination with business, delivery and internal compliance team as and when required for the deals and negotiation.
- Instrumental in stabilizing the team from its nascent stage. Have standardized the overall deal review process across verticals in terms of system enhancement to handle large and complex deals.

April'99 to Feb'12

Comat Technologies Pvt. Ltd., Bangalore

Manager - Accounts

Key Result Areas:

- Supervised the process of end-to-end financial & accounting operations, account compilation, month end closing, MIS, reporting, budgeting, payroll administration, compliances, invoicing
- Engaged in the process of finalization & consolidation of monthly MIS constituting reports like Profitability Statement, Cash Flow, Balance Sheet & more as per IAS (Indian Accounting Standards)
- Formulated budgets & conducted Variance Analysis for determining gap between actual & projected results and implemented corrective measures for risk mitigation
- Ensured 100% compliance with various acts & regulations such as IT, Service Tax, PF & ESI & Sales Tax; complied with internal audits conducted on annual basis
- Conducted regular visits to branches across the country for employee engagement & regular physical checking of collections and invoicing process
- Monitored fortnightly review with senior leadership & weekly con-calls with branch personnel

Highlight:

- Designing and implementing
 - ✓ Segmental Cash Flow Reporting.
 - ✓ Cost Reporting Process with detailed analysis.
- Developed the Cash flow model for the company.
- Presenting of monthly management reports along with value added analysis to the management to assist in their high-level decision making.
- Finalization of the annual accounts & liasoning with the statutory as well as internal auditors.
- Handled all the important issues pertaining to Income Tax, Service Tax
- Verification of Income of the Exchange so as to ensure that revenue leakages are minimized. Reconciliation of Income received with the Individual departments so as to ensure completeness in recording of transactions.

EDUCATION

- B. Com, University of Mysore, 66%, 1996
- Diploma in Information Systems Management

Computer Literacy

- Proficient in MS Windows, MS office, Tally ERP 9

PERSONAL DETAILS

Date of Birth: 16th May 1969

Address: #2294, 10th Cross, Kumarswamy Layout, 2nd Stage, Chandranagar, Bangalore 560 078.

Languages Known: English, Hindi & Kannada