
CURRICULUM VITAE

RAHUL RAI

H.No.309 Block No.21

Trilok Puri, Near Mayur Vihar Phase-1

New Delhi-110091

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CAREER OBJECTIVE

To work in with an organization where I can utilize my experience and which provide me a Growth oriented career profession and inspiring Environment.

QULIFICATION :-

- ❖ *10th Passed CBSE Board 2014*
- ❖ *12th Passed CBSE Board 2016*
- ❖ *B.COM. From Delhi University in 2019*

PROFESIONAL EDUCATION :-

- ❖ *6 Months Computer course*
 - *(From:- HCL Foundation)*
- ❖ *MS- Office*
- ❖ *MS- Excel*
- ❖ *MS-PowerPoint*
- ❖ *Tally-ERP.9.0*
- ❖ *TYPING(Speed -30)*
- ❖ *NOTEPAD*
- ❖ *3 Months of Advance Excel.*
 - *(Reliable Computer Education Pvt. Ltd.)*

WORKING EXPERIENCE:-

- ❖ *1 year Data Entry Operator in Karvy Computershare Pvt. Ltd.*

- ❖ *6 Months under Lawyer in Patiala House Court as Assistant.*
- ❖ *2 Months Data Operator in MSTB Solution Pvt. Ltd.*
- ❖ *1 Year Computer Operator in Garb Merchandisers Pvt. Ltd.*

PERSONAL STRENGTH:-

- ❖ *Positive Attitude.*
- ❖ *Ability to work hard accept challenge.*
- ❖ *Responsible.*
- ❖ *Cooperative.*
- ❖ *Hard Work.*
- ❖ *Best communication skill.*
- ❖ *Ability to perform well under pressure.*

PERSONAL DETAILS:-

- | | | |
|-------------------------|---|----------------------------|
| ❖ <i>Father's Name</i> | - | <i>Dahaur Rai</i> |
| ❖ <i>Date of Birth</i> | - | <i>09/Dec/12</i> |
| ❖ <i>Language Know</i> | - | <i>Hindi & English</i> |
| ❖ <i>Marital Status</i> | - | <i>Unmarried</i> |
| ❖ <i>Sex</i> | - | <i>Male</i> |
| ❖ <i>Nationality</i> | - | <i>Indian</i> |

DATE..../..../.....

(RAHUL RAI)

PLACE: