

Resume

Name: Pooja Dilip Dahiphale
E-mail ID : poojadahiphale0403@gmail.com
Cont no: +91 8888209173
Address: Behind Congress Bhawan, Corporation Pune-411005

Objective:

To pursue a highly rewarding career , seeking for job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth.

Educational Qualification:

Course Name	University	Year	Percentage
MBA(Finance)	Pune University	2017-19	Pursuing
B.com	Pune University	2015	58%
H.S.C(Commerce)	Maharashtra State Board	2012	68%
S.S.C	Maharashtra State Board	2010	45%

Additional Qualification:

Course Name	Institute Name	Year	Grade
MS-CIT	Creative Computer	2012	A

Achievement:

- Secured 2nd price in Eassy Writing Competition
- Secured 3rd Price in Kho-Kho Competition in school

Strength:

- Responsible
- Time Management

Key Skills:

Work In Tally 0.9, Direct Indirect Tax Working, Journal Entries, Bank Recociliation, Daily Accounting Working.

Profile Summaries:

- Experience of six months MAHARASHTRA POLICE MEGACITY.
- Experience of 1 year in MP PAWAR & COPMANY.

Hobbies:

- Playing Kho-Kho
- Cooking
- Listening Songs

Personal Information:

Name: Pooja Dilip Dahiphale

Date of Birth: 04-03-1995

Address: A/P-Balaji Nagar, Daund
Tal- Daund , Dist- Pune-413801

Language Known: Marathi , Hindi , English

Contact No: +91 8888209173

Nationality: Indian

Marital Status: Single

Declaration:

I hereby declared that above give information is true and genuine to my knowledge.

Sign

Pooja Dahiphale

