

Monis Kidwai

Senior Finance Analyst (SAP S/4 HANA)

Email:- monis.gidwai20@gmail.com

Contact-no: +91-9131151282, 7566988604

Summary

Senior Financial Analyst with near 10 year experience of Payment management , account reconciliation ,MIS reporting and ledger processing. Good experience in working with SAP modules for Material Management, Financial Control and inventory management.

Experience :

Senior Financial Analyst in MP Govt - E Nagar Palika (Contract)

Jan 2016- Till date :-

Deputed as District Head in (Damoh) with ARCEUS INFOTECH PVT LTD , BHOPAL (MP) for this Government Project

Key Responsibilities were Payment Management and MIS Reporting using SAP HANA

- Creation of G/L Masters, Cash Journal, House banks and Maintaining Field Status Variant and Posting Keys
- Defining Fiscal year variant, Posting periods, Tolerance groups, Document types and number ranges
- Define terms of payment, Defining Reference interest rates, Assigning Accounts for Automatic Posting for Bank charges and cash cash discount.
- Creation of Customer/Vendor Accounts Groups, Number Ranges, and Customer/ Vendor Masters Creation
- Configuring Automatic Payment Program and Dunning for Vendors/Customers
- Working on all Six modules of SAP under e-nagar Palika.

Asst Accountant in Reliable multimedia Pvt Ltd Bhopal (M.P)

Payment Analyst

May 2009 –Dec 2015 :-

Key Responsibilities were Payment Management and MIS Reporting

- Preparing MIS reports for customer details, bank transactions.
- Maintaining records and reports on customers cash inward and cashoutward balance
- Handling and maintaining weekly reports for customers.
- Cash Dealing at counter
- Prepared and provided reports required by customers.
- Created and analyzed management information and reports.
- Developed inventory lists of documents in compliance with control procedures.
- Set policies and trained staff regarding changes in bank policies as needed.
- Handled customer complaints, discrepancies in accounts and shortages.
- Responsible for overseeing all activities in regards to opening new accounts.

- Responsible for creating and executing training classes for all new associates.
- Coordinating with the sales team continuously enhancing the unit's productivity and excellence.

SAP S/4 Hana 2.0 SKILL

- S4HANA Architecture
- Business functions in SAP S/4HANA
- Landscape Transformation with SAP S/4HANA
- System conversion to SAP S/4HANA
- Key Functionalities
- SAP S/4HANA Cloud
- Deployment
- SAP Activate
- Key Areas of Innovation
- Columnar Data Organization
- Simplifying the Core Data Model
- PARALLEL EXECUTION
- New SAP HANA-Based Architecture
- Virtual Data Model
- Transports
- Provisioning Data Using SAP Data Services workbench
- Data Provisioning via Real-Time Replication
- Real time execution
- SAP Business Objects, Design Studio, SAP Lumira

SAP Fico SKILL

- Creation of G/L Masters, Cash Journal, House banks and Maintaining Field Status Variant and Posting Keys
- Defining Fiscal year variant, Posting periods, Tolerance groups, Document types and number ranges
- Define terms of payment, Defining Reference interest rates, Assigning Accounts for Automatic Posting for Bank charges and cash cash discount.
- Creation of Customer/Vendor Accounts Groups, Number Ranges, and Customer/ Vendor Masters Creation
- Configuring Automatic Payment Program and Dunning for Vendors/Customers

SAP BASIS

- **User Authorization** Assigning the authorization to the users. Assigning the Authorization to the missing objects using PFCG Various Roles creation and assignment to users.
- **System Monitoring** Performing Health Check, Setting Profile Parameter, Operation Mode and monitoring Background Job.
- **Client Administration** Client creation, Client Export & Import,
- Local Client Copy, Remote Client Copy

Educational Qualification:				
Qualification	College	University	Year	Percentage
<u>B.Com</u>	BU Bhopal	BU Bhopal	2009	59
12 th	MP Board	MP Board	2006	60
10 th	MP Board	M.P. Board	2004	58

Technical Skill set:	
Language	knowledge of SAP HANNA , SQL , HTML, MS Office

Declaration:

I am confident of my ability to work in a team.

I hereby declare that the information furnished above is true to the best of my knowledge.

Date ; (Monis Kidwai)

Place Bhopal