

# RESUME

**Maruthi Mohan Reddy.B**

Email Id:bmmr970@gmail.com

**Mobile No.:**9704359019

## OBJECTIVE:

To utilize my academic experience to assist me to upgrade my skills and make positive contribution to the growth of the organization where I work.

## ACADEMIC PROFILE:

Course	College/School	Board/University	Year of passing	Percentage
Degree (B.A)	Vedavyasa Distance Education Center Proddatur	Acharya Nagarjuna University	2016	71.77%
INTERMEDIATE (CEP)	Z.P.H.S, MYDUKUR	Andhra Pradesh Open School Society	2012	58.6%
SSC	Z.P.High School, Tallapaka	Board of Secondary Education	1998	57.5%

## SOFTWARE SKILLS:

- **Operating Systems** : Windows(7,8,10,Xp)
- **Softwares** : Word, Excel, Powerpoint, Photoshop
- **Typing** : **All types of question papers**
- **Others** : Online data entry, Managing softwares, O.S Installation.

## PERSONAL SKILLS:

- Good Communication skills
- Hard working, Commitment to Work
- Positive Attitude, Self-Motivated & ability to work in group.

**ACADEMIC EXPERIENCE:**

- Worked as a Computer Operator in **Venkataram (V.R) Junior College**, Mydukur for a period of **12 years (2007 – 2019)**

**PERSONAL PROFILE:**

**NAME** : Maruthi Mohan Reddy B

**Father's Name** : B Channa Reddy

**Mother's Name** : B Lashmi Devi

**Date of Birth** : 02 – 06 – 1983

**Nationality** : Indian

**Present Address** : **Old No. 665, New No. 20, 3<sup>rd</sup> cross, Krishnappa Layout,  
Subbannapalya, M.S.Nagar (post), Bangalore, 560033**

**Permanent Address** : **1/79, Lakshmipeta (Vi), Chapadu (Man), Y.S.R. Kadapa (Dt)  
Andhra Pradesh, 516172.**

**DECLARATION:**

I hereby declare that all the above furnished information is true to the best of my knowledge and belief.

PLACE :

DATE :

**(Maruthi Mohan Reddy.B)**