

Ravinder Kumar

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## **Career Profile**

- Highly talented and accomplished professional with two years of work experience in the mentioned field.
- Experience in Online Internet Sales.
- Experience in parts sales, parts managers, estimators, Adjusters, service writers.
- Experience of managing retail and wholesale parts sales.
- Knowledge of distribution, and inventory control for multiple locations.

## **Key Skills**

- Excellent knowledge of major automobile parts.

- Excellent management and supervisory skills.
- Responsible in performing task in a safe and accurate manner.
- Experience in auto parts industry.
- Well verse with Computer skills like Microsoft Outlook, Word, Excel, PowerPoint and the internet.

## **Personality Traits**

- Goal oriented and self-motivated
- Excellent negotiating abilities.
- Efficiency of managing multiple tasks
- Hard working and flexible to work in shifts.

## **Professional Experience**

Company Name- M/S Ba motors pvt ltd.

- Analyse sales, expenses and inventory on monthly basis to achieve goals of profit.
- Provide technical assistance to the employees.
- Ensure timely turnaround of parts.

- Monitor and supervise the daily reports like DOE and sales productivity.
- Develop sales promotions for automobile parts
- Supervise the stock order procedures.
- Ensures the high level of quality service is provided to internal and outside dealership customers.
- Ensure customer satisfaction.
- claim for short & damage automobile parts

Company Name- M/S Lochab Motors PVT.LTD

Automobile Parts Engineer

- Responsible for hiring staff.
- Monitor the on-going training sessions
- Create weekly, monthly and annual sales plan for external, internal and retail parts sales.
- Prepare quotation and finalize the price of automobile parts before sending it to customers
- Approve purchase orders for automobile parts.

- Prepare and submit the monthly sales statement to the senior officers.

- Handle the customer queries.

Company Name- M/S ASEEM Motors Pvt Ltd.

- Currently working

## **Achievements**

- hard work in the future

## **Qualification**

- Diploma in Automobile Engg. \*\*.

- HSC passed in 2007 (Hr)\*\*\*

## **Personal Details**

Date of Birth: 18 Oct 1991

Languages known: Hindi and English.

Address: vpo-Pauli, Julana(Jind) ***Haryana***