

# BHAWNA SHARMA

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## Objective

To use my knowledge & talent to educate the students & make them literate to survive in today's world.

My aim is to work innovatively for the enhancement and betterment of education. I aspire to work for an institution which offers career growth and chances to learn and improve my knowledge. To continue to work in an institution that requires my skills and expertise and to continue to learn as I work, because I am aware that learning continues throughout life.

## Core Competencies:

- Good command over languages
- Effective inter-personal skills.
- Confident.
- Quick learner.
- Strong passion towards teaching.
- Dedicated & highly motivated.
- Positive Attitude.
- Knowledge of student's psychology.
- Problem Solving skills.

## Responsibilities:

- Teaching the children skill of computer and language through the various methods of teaching i.e. storytelling, educational games etc.
- Inspiring the students to learn the new things and by doing so shaping their future according to their interest.
- Interacting with each student and helping him/her to solve their problems
- Arranging meetings with parents and discussing the development of the children.
- Teaching the basic skills of language with phonics sounds and awareness of science and nature
- Conducted Dance Shows, Fancy Dress Competition and decorated class according to various themes
- Developing the various aspects of children i.e. physical, emotional, mental, and social by allowing them to learn them according to their creativity.
- Organizing the students in the group so they can interact with each other and by doing so they can develop their personality

## Key Skills:

- Teaching, Handling & guiding students being Class Teacher
- Counseling, giving accurate & appropriate path to success
- Helping them in making project work.

## Opportunities:

- Took junior level team of Madhaya Pradesh as a Coach in Junior National Championship.

## Educational Qualifications

- Bachelor's Degree in Commerce with Computer Application from RDVV University Jabalpur.
- HSC (Commerce) from CBSE Board in year 2009.
- SSC from CBSE Board in year 2007.
- One year Diploma in computer Application from AISECT university.

**IT Skills:**

- MS-Office (Excel,Word,PowerPoint,Access),C++,VB.Net.
- Internet Surfing

**Languages Known:** English and Hindi

**Extra Curricular Activities:**

- Participation in the trekking programe got A grade.
- Got Rajya Puraskar in Scout & Guide at school level.
- Participation in the various Volleyball tournaments at school level and got Gold,Silver & bronz medals and certificates.
- Participate in Youth Volleyball Championship at state level.
- Participate in National Volleyball Championship.

**Areas of Interests**

- Trekking and hiking
- Reading Books.
- Playing Volleyball.
- Watching movies.

**Personal Details:**

- Date of Birth: 23/02/1992
- Address: 201,Royal Trimula Hills,near value bajar,rasoolpur nawada,noida sec.62(u.p)
- Marital Status: Married