

UMME SALMA
#54, 7th Cross,
SBM Colony, Mathikere,
Bangalore-54.
(Mb) 9880015697

umme.83@gmail.com

Career Objective	:	To work with an Organization that offers a long term relationship with opportunities to hone the existing set skills that I possess and acquire new one for a satisfying career. I like to be a part of winning team and to make my contributions that help to achieve the Company's objective.
Work Experience	:	<p>Worked for a period of 1 year in UBI.</p> <p>Worked for a period of 3 months in Leader Capital Services (I) Ltd, as a Tele Marketing Executive.</p> <p>Worked in M/s. Merrell Pharmaceuticals Co., for the period of 1 year and continued the work in their sister's concern M/s. Pooja (India) & Co. as a Computer Operator and in Accounts department for the period of 3 years 6months.</p> <p>Worked as Customer Relations Executive in Blue Hyudai.</p> <p>Worked in M/s. Surgical Sutures Pvt. Ltd. as International Marketing Manager for the period of 1 year.</p>

Company Profile	:	<p>UNION BANK OF INDIA, a Scheduled Bank having Branches all over India.</p> <p>Leader Capital Services (I) Ltd., a Foreign Exchange Company.</p> <p>M/s.Merrell Pharmaceuticals Co., dealers in Pharmaceuticals.</p> <p>M/s. Surgical Sutures Pvt. Ltd.</p>
Job Profile	:	<p>Working in all Departments in the Bank i.e., Clearing, Remittances, Cash, Cheques including Outstanding Cheques.</p> <p>Working in Accounts department.</p>
Academic Details	:	<p>IIInd P.U.C. from Govt. Girls College, Bangalore.</p>
Additional Qualification	:	<p>Diploma in Banking.</p>
Computer Literacy	:	<p>Diploma in Computer Programming, Tally 5.4, 9.0</p> <p>Typewriting (Junior)</p>

- **Personal Details:**

Husband's Name	:	Abdul Khader Jamal
Permanent Address	:	#54, 7 th Cross, SBM Colony, Mathikere, Bangalore-54.
Date of Birth	:	11 th November 1983
Sex	:	Female
Marital Status	:	Married
Nationality	:	Indian
Languages known	:	English, Hindi, Kannada
Hobbies	:	Reading Books, Painting, Sports, Listening to Music etc.,

Date :

Place : BANGALORE

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