

CURRICULUM VITAE

ANKIT KUMAR

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Vill.- Pardhanpur, Ballia. UP.- 221712

OBJECTIVE

I promote the goodwill of the company for better output through a disciplined, organized and progressive ways with my sincere hard work and utmost in the task entrusted to me.

ACADEMIC QUALIFICATION

- 2015 - 10th from Rajasthan Board in 2015.
- 2017 - 12th from Rajasthan Board in 2017.
- Pursuing BCA from IGNOU
- 1 YEAR Computer Course (ADCA-WEB) From A-ONE Institute of Computer Education

COMPUTER SKILL

- Basic Knowledge (MS Word, MS Excel, Power Point ,Coral Draw , Photoshop)
- Internet work (E-mail, Personal sites login, searching and downloading documents etc.)
- Typing English 25 words per minute

WORK EXPERIENCE

5 Month Worked As – QA in Ahlcon Parenterals India Ltd. (RIICO industrial Area, Bhiwadi Raj. 301019)

1 Year Worked - Spirotech Heat Exchangers Pvt. Ltd. As Data Entry Operator

PERSONAL QUALITIES

- Does all the work assigned with full responsibility and sincerity, team spirit.
- Ability to quickly analyze, interpret and simplify information.
- Acquire new knowledge and technical information on the subject.
- A team player and can work well under pressure to meet deadlines.

PERSONAL DETAILS

Father's Name	:	Mr. Lakshman
Date of Birth	:	04/June/2000
Marital Status	:	Unmarried
Gender	:	Male
Nationality	:	Indian
Language Known	:	English & Hindi
Present Address	:	Sitaram colony, Bhiwadi, Distt- Alwar, Rajasthan
Pin code	:	(301019)

DECLARATION

I hereby declare that the above information produced by me is true to best of my knowledge.

Date

Place

ANKIT KUMAR