

CURRICULUM VITAE

ROVIL KUMAR

Mobile: - 09759958812

ADDRESS:-

Current Address- H. No. 813, Gali 6, Shiv Colony
Tehsil- Fharukhnagar, Dist -Gurugram
Haryana-122506

Permanent address.- Vill+Post- Ahmadpur Chauoli,
Tehsil + Thana- Jewar, Dist- Gautam Budh Nagar,
Uttar Pradesh (203155)

Email:rovilmaithil@yahoo.com , rovilmaithil@gmail.com

CAREER OBJECTIVE

I am willing to take the challenging position, to put in my best efforts to live up to the expectations bestowed upon me to enable further personal and professional developing in the company with adaptable to different working condition, changing environment and cultures.

Professional Experience

V2 RETAIL LTD.

(V2 Retail Limited

KHASRA NO. 20.22, VILL- MUBARIKPUR MAIN

JHAJJAR ROAD, TEHSIL- FARUKH NAGAR, GURGAON, HARIYANA – 122506)

Role: **MIS (Current Work)**

Duration: **25 May 2018 to Till Date**

Company Profile-

V2 RETAIL LTD operates retail stores in India. Its stores ready-made apparels for men, women, boys, girls, infants and a range of household merchandise and other consumer goods, such as footwear, toys, watches, toiletries, grocery items, sports items , crockery , gift and novelties. As of August 21, 2004, the company operated 131 stores. V2 Retail Limited was founded in 1986 and is based in New Delhi, India.

KEY RESPONSIBILITY AREA

✓ **MIS DEPARTMENT**

- TL productivity report.
- All Division TAT and TAT Generation report.
- Daily SCM report.
- Daily SCM Dashboards report.
- All Division Lot discrepancy report.
- All Division Short and Excess report.
- All Division Dashboards
- All Division One Liner report

- Floor pending report.
- All Department weekly and monthly score card Generation.
- Knowledge in excel (pivot, v lookups, hookup) only use keyboard.

✓ TL PROCESSSS AND MENS DEPARTMENT

- Second attendance.
- Manpower productivity report.
- Consumable report.
- Lot discrepancy report.
- Short and Excess report.
- Tat (turn around time) report.
- Yes/No report.
- SOP check list.
- Sorting of the bar-coded goods (design wise, size wise, article wise) from sorting manpower.
- Bundling of sorted goods from bundling team.
- Sorting of non bar-coded goods (design wise, size wise, rate wise) which is without manual P.O.
- Fill live sorting details in excel.
- Send data in H.O. for article generate.
- Bar-coding of the non-bar-coded goods after generate article from bar-coding team.
- Maintain Pack size of article in SAP.
- Purchase Order modification in SAP.
- Scanning of the goods from the scanner team.
- Check floor pendency for next day planning.

SOFTWARE KNOWLEDGE

- Basic Command SAP.

Biba Apparels pvt ltd.

(BIBA Apparels Private Limited
REET/KILLA No 60/8,13 MIN, 7,14, 15/1, 15/2, 60/6,
Village Sikri ,Tehsil- Ballabgarh , Dist- Palwal
Haryana – 121004)

Role: **Data Entry Operator (Floor Supervisor)**

Duration: **7 March.'2017 to 25 May 2018**

Company Profile-

Biba Apparels Private Ltd founded in 1988. Biba designs and manufactures ethnic wear for women. The company sells its products through stand-alone stores, multi-brand outlets, and traditional retail establishments.

KEY RESPONSIBILITY AREA

- Inward and Outward Maintaining.
- Coordinating with store in case of any issue in GRN(Mismatch stock received from store)
- Preparing GRN report on daily basis.
- Coordinating stores manager/operation managers for stock returns.
- Monitoring / Leading team for the smooth flow of Inward and Outward.
- Coordinating with buyer and vendor for the smooth flow of Inward and Outward of stock.
- Planning and organizing the segregation of stock season, style, size wise.
- Coordinating the refinish team for the accuracy of refinishing the stock.
- Planning and organizing the dispatch of stock for all the stores and MBO's.

- Maintaining Hygiene of Entire DC.
- Preparing of manual document.
- Preparing of inward and outward filling.
- Put ways and picking Maintaining
- Knowledge in Excel(Pivot , V Lookup, H lookup)

SOFTWARE KNOWLEDGE

- Basic Command WMS.

COMPUTER PROFICIENCY

- ✓ Basic Knowledge of MS Office (knowledge excel) and Internet applications, Adobe Photoshop.
- ✓ Knowledge of Typing Speed (55 wpm English, 25 wpm Hindi).

EDUCATION QUALIFICATION

| Course | Year of Pass | University | Remark |
|------------------|--------------|--------------------------------|----------|
| MBA (IT) | Pursuing | Shaubhit University, Meerut | Distance |
| BCA | 2015 | CCS University, Meerut | Regular |
| 12 th | 2012 | UP Board | Regular |
| 10 th | 2010 | UP Board | Regular |

Personal Details

Father's Name : Harender Mishra
Date of Birth : 04nd January 1996
Sex : Male
Marital Status : Unmarried
Language Known : Hindi & English

Declaration.

I hereby declare that the information given above is true to the best of my knowledge and believe that I will work by full dedication.

Place:-

Date:-

(Rovil Kumar)