CURRICULUM VITAE

<u>OBJECTIVE</u>

Post applied for... Computer operator

Personal Data:

Name : Chandra Sen

Date of Birth : 10/11/1983 Father's Name: Kaleshwar

Prasad

Sex : Male Nationality : Indian Marital Status: Married

Address:

Correspondence address:

H. No. 25/164 Trilok Puri Delhi-110091

Contact No.: 8800613622

7529981402

<u>E-mail:</u>

<u> Chandrasen1008@mail.com</u>

Languages known:

- ➤ English
- ➤ Hindi

Place:

To anticipate the opportunity to the height of success in the organization by utilizing my strength. To work with a Team of professionals and prove my self.

EXPERIENCE EXPOSER

- Three year worked as a Data Entry Operator from "UNIT SOFT PVT. LTD." At Myur Vihar Phase –I New Delhi.
- One Year Computer Operator from "Kritikal Solution PVT. LTD." At Noida Sector 16.
- One year worked as a Data Entry Operator from "Reliable Data Services Pvt Ltd."At NoidaSe15

KEY SKILLS

- Good Communication Skills.
- > Can work effectively in team. As well as individually.

COMPUTER SKILLS

- Ms-office
- Excel
- Ms words
- Power point
- Typing course three month and 40 to 45 speed in English

ACADMI QUALIFICATION

- > 10th Passed from U.P. Board
- > 12th Passed from U.P. Board
- ➤ B.A. Persuing from Ignou

(CHANDRA SEN)