

ACADEMIC QUALIFICATION			
PGDBA(HR)	2019	Symbiosis Center for Distance Learning	A+(71%)
B.SC(IT)	2014	KUVEMPU University	60%
GNIIT(Software Diploma)	2013	NIIT	Good
Class XII	2009	Central Board of Secondary Education	62%
Class X	2007	Central Board of Secondary Education	54%

PROFESSIONAL EXPERIENCE	
DCB Bank	
May 2019 – Till date	
HR Trainee	
Description	<ul style="list-style-type: none">Hiring for ‘Sales’ and ‘Operations’ business vertical of DCB Bank in North Region of India.Assisting with the Employee Engagement for the new employees within 1 month of period.
Responsibilities	<ul style="list-style-type: none">A part of Talent Acquisition for both Technical and Non-Technical requirements across all levels (starting from frontline to junior-level & mid senior-level)Ensure sufficient inflow of potential recruits by optimum utilization of all possible sourcing channelsResponsible to build candidate network using social media platform.Sourcing, screening and identifying relevant talent pool to meet business needs.Develop a robust pipeline of qualified candidates through networking, online recruiting sitesKnowledge of end to end recruitment life cycle.Involved in volume hiring, Niche hiringOrganizing Employee Engagement Activities for the new employees within one and half months of their joining
NDMC	
Oct 2014-Sep 2016	
Data Entry Operator	
Description	<ul style="list-style-type: none">Consolidate data from various sources into the organization’s computer system for processing and management. Need to efficiently manage a large amount of information that is often sensitive or confidential.
Responsibilities	<ul style="list-style-type: none">Managing Organization’s data from various sources in the computer systemHandling Client escalation with respective departments.Working on various projects presentations and consolidating data for the senior management

INTERNSHIP EXPERIENCE	
Cargill	
March 2019 - April 2019	
Creating An Engaged Work Culture	
Description	<p>Responsible for analyzing the team connection scores and working on a plan to improve employee connection/experience with team, manager and job.</p> <p>Conducting Stay-interviews for checking the interest of the employees in the organization</p>

PROJECTS UNDERTAKEN	
A Study of training and development in NTPC(PG)	<p>Training has become a major growth industry in recent years. Every organization needs to have well experienced people to perform the activities that have to be done.</p> <p>NTPC believes in achieving organizational excellence through Human Resources and follows People First leverage the potential of its 23,500 employees to fulfil its business plans</p>

ACHIEVEMENTS	
<ul style="list-style-type: none">➤ Received Certificate of proficiency in English Communication (108 hour duration).➤ Attended 4 Hour training program “Introduction to Windows App Development”.➤ Attended 14 Hour training program “What’s new in Java7”.➤ School Prefect of C.R.P.F Public School (2008-2009).➤ Participated in 10 days Combine Annual Training Camp organized by NCC.➤ Participated in All India Sikkim Trek (14 days) organized by NCC.	