

## Pankaj Bhatia

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### Career Objective

To make a sound position in corporate world and work enthusiastically in team to achieve goal of the organization/MNC with devotion and hard work.

### Qualifications

Course	Year	Percentage	University/Board
10 <sup>th</sup>	2008-2009	51.4	CBSE
12 <sup>th</sup>	2010-2011	69.00	CBSE
BCA	2011-2014	61.00	GGSIU

### Work Experience

Worked in MGP Infotech Pvt Ltd as Back office executive from april 2015 to april 2017

1. Interacting with customers via mails and calls.
2. Sometimes meeting with customers personally.
3. Sending quotation to customers and generating order.

Worked in NIIT Ltd as Associate training coordinator for backend process from March,2018 to March,2019.

1. Worked on Sales force (CRM) software.
2. After reading queries from requester, assigning tickets to concerned department.

### Hobbies

1. Gyiming
2. Internet Browsing
3. Playing Badminton.

### Personal Details

1. DOB 30-03-1993
2. Father's Name Subhash Bhatia
3. Gender Male
4. Status Single
5. Languages Known English , Hindi, Punjabi

Date:

Place: New Delhi

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