

# CURRICULUM VITAE

**GUDDU KUMAR SAH**

H. No.- 395,

Street No – 5, Salapur Khera, Bijwasan  
New Delhi - 110061

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✉guddustar1990@gmail.com

## **CAREER OBJECTIVE**

- ✓ To seek opportunity in a progressive organization this can provide opportunity for growth and environment to draw upon my knowledge and skills.

## **EDUCATIONAL QUALIFICATION**

Sl. No.	Examination	Name of Board
1.	Matriculation	Bihar Board Patna
2.	Intermediate	Bihar Board Patna

## **PROFESSIONAL QUALIFICATION**

- ✓ One Year Diploma in Computer Application (Ms Word, Ms Excel, Ms Power Point, Ms Access, DOS, Windows- XP, Tally 9.0, Photo Shop-12, Internet).
- ✓ Good Knowledge of Ms Office Version 2007 & 2010.
- ✓ Knowledge of Computer Hardware.
- ✓ (Windows Formation& Installation, Software Installation, Computer Shearing & Networking, Printer Shearing, New Computer Assembling.
- ✓ Good Knowledge of English Typing (Between 40 to 45WPM Speed)

## WORKING EXPERIENCE

- ✓ Worked with **Max Life Insurance** behalf of **Datamation Research Service Pvt. Ltd.**  
Plot No – 532, Ph – V, Udyog Vihar, Gurgaon (Hr.) As a Data Entry Operator for 4 Year's.
- ✓ Worked with **Empreal Realty**, Ph – II, DLF City, Gurgaon (Hr.) as a Computer Operator for 1 Year.
- ✓ Presently working with **Unique Identification Authority Of India** , Bijwasan, (New Delhi)  
As a Aadhaar Supervisor from Jan 2015 To Till Date.

## HOBBIES

- ✓ Net Surfing
- ✓ Listening Music

## LANGUAGE KNOWN

- ✓ Hindi
- ✓ English
- ✓ Regional

## PERSONAL DETAILS

Father's Name	:	Sh. Yogeshwar Sah
Date of Birth	:	09 Nov 1988
Sex	:	Male
Nationality	:	Indian
Marital Status	:	Married
Permanent Address	:	Vill + Post- Kanhuali, Po.-Mahua Dist- Vaishali (Bihar) Pin- 844122

## DECLARATION

I hereby declare that all the information mentioned about me is true according to best of my knowledge and belief.

Date:.....

Place:.....

**GUDDU KUMAR SAH**