

RESUME

VANDANA RAWAT

B-28, Police Colony Thana Subhash
Place Delhi-110034
Contact No-9650657631
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JOB OBJECTIVE :-

- To seek a challenging position in professional organization where I would get a lot of Challenging opportunities to my skills while fulfilling the company goals and objectives.

JOB DETAILS:-

- 1 Year 5 Months Worked With ETA O.General Service Center as a Back Office Work.
- 1 Year Worked with Shaadisewa.com Company work as a Data Entry Operator.
- 9 Months Worked With Footwearxyz Company work as a Data Enter Operaror.
- 5 Months Worked Bolddec Technologies pvt lmt company work as a Computer Operator.

EDUCATION OUALIFICATION:-

- Graduate from IGNOU University from, New Delhi.
- Passed Higher Secondary Examination From C.B.S.E.
- Passed Senior Secondary Examination From C.B.S.E.

PROFESSIONAL OUALIFICATION:-

One Year Computer Course From Swami Vivekananda Institute.
1 Year English Typing Course.

STRENGTH:-

- Honest
- Positive Attitude.
- Hardworking.

PERSONAL DETAILS:-

Date of Birth - 22 May 1992
Nationality - Indian
Marital Status - Single
Languages Known - Hindi & English

Hobbies - Hindi, English Listening Music.

Sex - Female

I here by declare that all the information finished above is competed and true to the best of my knowledge and belief.

DATE:

(VANDANA RAWAT)