

**ASTHA NAGDA**  
**M.tech (Electronics & Communication)**  
**Phone no. : +91 – 9829715985**  
**Email: aashu64272@gmail.com**

## **CAREER OBJECTIVE**

**To be associated with a progressive organization which can provide me a dynamic work sphere to extract my inherent skills as a professional.**

## **ROLES AND RESPONSIBILITY**

- Bidding over Portals like Up Work, Freelancer, AppFutura, Bark and Work Rockers.
- Bid Lifecycle Management
- Client evaluation & engagement.
- Client handling includes requirements gathering, analysis of Scope of Work and negotiation.
- Skilled experience of preparing Feature list, Scope of Work, SRS, BRD and Proposal.
- Data-mining and analysis
- Strong diagnostic information gathering, and analytical thinking to achieve the targets daily/weekly/monthly based on unit plan.
- Expertise in preparing Documentations such as prototypes, wireframes, and mind maps.

## **WORK EXPERIENCE**

- **Worked with Endive Software Pvt. Ltd. from Nov. 2017 to Aug. 2018 as a Business Analyst.**
- **Worked with Beyond The Box Solutions Pvt. Ltd. from Aug. 2018 to Jan. 2019 as a Business Analyst.**

## **TRAINING**

<b>S. NO.</b>	<b>NAME OF COMPANY</b>	<b>BROAD AREA OF TRAINING/ INTERNSHIP</b>	<b>TIME SLOT</b>
<b>1.</b>	<b>Bharat Sanchar Nigam Ltd.</b>	<b>Communication</b>	<b>July 2014 – Dec 2015</b>

**ACADEMICS**

Course	School/College	University/Board	Year	CGPA/PERCENTAGE
Dual degree(B.Tech+ M.tech)	Gyan vihar School Of Engineering & Technology	AICTE and NAAC Approved(Deemed University)	2012-2019	7.69(CGPA)
Intermediate	Rajasthan Mahila Gelda Sr Sec School	RBSE	2012	64.20
10 <sup>th</sup>	Jyoti Shishu Niketan Sec School	RBSE	2010	69.17

**KEY PROJECTS AND SEMINARS**

S. NO.	TITLE OF PROJECT/ SEMINAR
1.	Project on Home Automation using Sound Signal
2.	Project on DTMF based Home Automation
3.	Seminar on 3-Dimensional IC
4.	Dissertation on Micro strip Antenna

**PERSONAL VITAE**

Name	Astha Nagda
Father's Name	Dinesh Nagda
Date of Birth	20 July 1995
Marital status	Married
Permanent Address	Udaipur
Languages Known	English, Hindi
Strengths	Quick Analysis and Understanding, Positive Attitude, Believe in Team efforts, Having good planning and problem solving skills, Self-motivation, Confidence and ability to grasp things quickly.

**Declaration:**

I hereby declare that all the above details are correct to my knowledge.

Astha Nagda