

KARISHMA LAXMAN ZATE

R.N.52 2/9, Near Saibaba Temple,
Kela Vakhar, Laxmi Baug, Sion,
Dharavi (w), Mumbai-400022.
Mobile No - 9167350520
Karishmazate688@gmail.com
Date Of Birth : 10-05-1996.

CAREER OBJECTIVE :

To get elevated in the field assigned, by exploring my skill and working hard as true to my conscience for the upliftment of the organization as well as my personal growth

EDUCATIONAL QUALIFICATION :

YEAR	QUALIFICATION	BOARD / UNIVERCITY	% OR GRADE
2014 – 17	BAF	SNDT UNIVERCITY	68.00
2012 – 14	HSC	MAHARASHTRA	56.62
2002 – 12	SSC	KONKAN	72.36

WORK-EXPERIENCE :

- 2 Month Experience from Kiran Damle & Co.
- 8 Month Experience from Mumbai Golden Transport Co.

AWARDS AND ACHIVEMENT :

- Awarded 1st prize in Dance competition in the year 2012
- Secured 95 % in TALLY Course from Narendra Chaya Institute in the year 2018.

ADDITIONAL QUALIFICATION :

- Certificate in TALLY ERP 9 from SNDT College and NRIT Institute
- Certificate in skills building from J.P. Morgan
- Basic knowledge of Microsoft Office
- Certificate in ADVANCE EXCEL from Narendra Chaya Institute

SKILLS :

- Team- Player
- Good at written and verbal communication
- Excellent Time-management skills

