

VINOD KUMAR PAL

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CAREER OBJECTIVE

To work in a healthy, innovative and challenging Environment extracting the best out of me, which is conducive to learn and grow at Professional as well as Personal level thereby directing my future endeavors as an asset to the organization.

QUALIFICATION

Examination	University/Board	Year of examination	Result (%)
Academic Qualification:			
B.A (Ist Year)	Gorakhpur University	APR,2010	50 %
B.A (II Year)	Gorakhpur University	APR 2011	50%
B.A (III Year)	Gorakhpur University	-	Dropped
Higher Secondary	U.P Board	MAR,2007	54%
High School	U.P Board	MAR,2009	47%

EXPERIENCE

I had worked with ***M/s Kerkoll India Pvt Ltd*** New Delhi as an office assistant (Field boy) collection department (From 4-1-2010 to 25-4-2014)

Kerkoll india Pvt Ltd . is a Chemical & Construction Company. It deals in Waterproofing, Cement,Chemical ,Self Leveling, Tile insulation.

It also takes contracts of IGI Airport, Hyatt Hotel,Supertech Etc.

About- Job Profile in Kerakoll India Pvt Ltd

1. Coordinating about the stages of construction with the site officers.
2. Getting the necessary paper work.
3. The necessary collection Demand Draft & Cheques.
4. Data Entry work , Collections of Cheques, maintain records of every client related to company.

P.P.Jewellers Pvt Ltd (Karol Bagh New Delhi) as an FIELD EXECUTIVE since December 2014 to Jan 2016

Currently working in Its My Name Pvt Ltd (Gold Manufacturing Company) as an FIELD EXECUTIVE Since March 2016

COMPUTER PROFICIENCY

- Basic Knowledge of Computer

PERSONAL ATTRIBUTES

- Hard working and very sincere to the assigned work.
- Positive Attitude & ready to accept challenges.
- Result Oriented Approach
- Good team player
- Potential & enthusiasm for growth & development

EXTRA CURRICULAR ACTIVITIES

- Serve as a House Captain during school time.
- Participated in many cultural events and Competitions at school level and won many prizes.

PERSONAL DETAILS

Father's Name	:	Mr.Sita Ram Pal
Date of Birth	:	06-08-1992
Marital Status	:	Unmarried
Gender	:	Male
Languages Known	:	English, Hindi
Nationality	:	Indian

DECLARATION

I hereby declare that all the statement and information given by me in this resume are true, correct and complete to the best of my knowledge and belief.

VINOD KUMAR PAL

Last updated: 13 June,2019