

## CURRICULUM VITAE

*Gobinda chandra Nayak*

*Mob - 8867921991*

*Mob - 8073039796*

*Nayak1994gobindachandra@gmail.com*

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### **CAREER OBJECTIVE:**

To be a member of organization where growth and prospects are unlimited and be individual each each recognized by his work were the environmental provides growth oriented atmosphere and i will put my cent percent to provide myself in the term of work efficiency.

### **ACADEMIC SUMMARY:**

- B.A Brahmapur University in this year 2015.
- P.U.C N.B.C college in this year 2011.
- S.S.L.C Pragati vidya peeth kendupadar 2009.

### **PROFESSIONAL EXPERIENCE:**

- Xerox Business services India pvt ltd  
Bangalore, Whitefield road, Bangalore
- Designation; Transaction processer  
From; 27/08/2015 to 21/07/2016
- Genisys Info system India pvt ltd  
Bangalore, Whitefield road, Bangalore
- Designation; customer service representative  
From; 27/02/2017 to 13/08/2019

### **JOB PROFILE:**

- Data entry
- Health insurance claim settlement
- Agent for APL(Asian Paints Ltd) Process

### **TECHINICAL SKILLS:**

- Basic computer Knowledge
- Typing speed 35 Wpm

### **WORKING EXPERIENCE:**

- I have one years experience in Xerox Business service private limited.
- I also have more than one year experience in Genisys Info systems India pvt ltd.

### **PERSONAL PROFILE:**

- Gender : Male
- Date of birth : 03rd Feb 1994
- Religion : Hindu
- Nationality : Indian
- Marital status : Unmarried

### **LINGUISTIC FLUENCY:**

- English
- Hindi
- Oriya

### **HOBBIES:**

- Listening to music
- Playing Cricket
- Reading Newspapers and books

### **ADDRESS FOR COMMUNICATION:**

- C/O P K Dinesh
- Room No - # 12
- ITPL Pattandur Aghrahara
- Bangalore North
- PIN - 560066

### **DECLARATION:**

I here by declare that the information furnished above is true to the best of my knowledge.

**Place: Bangalore**

**Date:**

**Gobinda chandra Nyak**