

AMIT A. AWATE

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MUMBAI - 400 002.

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OBJECTIVES

To be potential resource to the organization where I can utilize all my skills and knowledge which would help the organization to grow and further enhance my growth profile. It would be my never ending dedication to maintain the spectrum of integrity, honesty and character.

EDUCATIONAL QUALIFICATIONS

DEGREE	YEAR	INSTITUTE	MARKS (%)
M.Com in Management	April, 2014	Mumbai University	67%
B.Com in Banking and Insurance	April, 2012	K.P.B. Hinduja College, Charni Road, Mumbai	66%
H.S.C.	February, 2009	Elphinston college, Fort, Mumbai	58%
S.S.C.	March, 2007	St. Xavier's High School, Fort, Mumbai	70%

EXPERIENCE

1. Contours Interio Pvt Ltd

Worked from Dec 2016 to June 2017

Designated as Senior Executive (Finance and Marketing)

I used to work under a senior to handle the accounts, portfolio and assess market potential.

2. Serco Pvt. Ltd

Worked since Sept 2014 till Nov 2016

With designation of Senior Customer Executive, I used to attend calls for Barclaycard credit cards as customer service & Acting Team Coach , have helped Team Leaders to monitor the progress of the team and build a connect with fellow team members.

3. First Source

Worked as Senior Customer Executive to service Sky products (i.e. Dish TV, broadband, etc) from June 2013 till March 2014.

- **Promotion activities** for various companies in Mumbai like **Radio City, Pepsodent, BPL, McCain Foods, DBS Bank** etc.
- Worked at **NET-TECH COMPUTERS** as a **Technician** and **Kingston for Data Entry**

INTERESTS

- Road trips and travelling, camping, swimming, photography and practicing guitar.

TECHNICAL SKILLS

- MS Word, MS Excel, MS Office, MS PowerPoint
- MS Windows, XP, Vista, 7

EXTRA-CURRICULAR ACTIVITIES

- Have been the administrative, cultural and creativity head in my college festival – “Aiyanas”

LANGUAGES KNOWN

- English (fluent), Hindi (native), Marathi (intermediate), French (intermediate)

PERSONAL DETAILS

Name : Amit Awate

Date of Birth (Age) : 23rd May, 1991 (28)

Gender : Male

Marital Status : Unmarried

I hereby affirm that the above information is true to the best of my knowledge.

(AMIT AWATE)