

Curriculum Vitae

Divya Vats

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Career Objective

To be potential resource to the organisation where i can utilize all my skills & Knowledge which would help the organization to grow and further enhance my growth profile. It would be my never ending dedication to maintain the spectrum of integrity, honesty & character.

Academic Credentials

High school from C.B.S.E.
Intermediate from C.B.S.E.
B.Com (Prog.) from Delhi University.

Other Qualification

Knowledge of Computer.

Employment Details

Having a work experience of 1.4 years as a Relationship Manager in Yes Bank.

Roles & Responsibilities

- To acquire new customers over the call. (As was working in NRI segment).
- Helping them to maintain their accounts and introduce them to the new products and services launched.

Computer Skills

- Working Knowledge of MS Word & Excel.

Special Skills

- Flexible And Innovative
- Goal oriented, Positive and supportive
- Good communication and organisational skills

Interest and Hobbies

- Listening Music
- Playing Indoor Games
- Reading Novels

Language Proficiency

- Hindi
- English

Personal Details

Date of Birth : 06/ 11 / 1996
Father's name : Divya Vats
Permanent Address : WZ- 529C Sri Nagar, Shakur basti, Delhi - 110034
Gender : Female
Marital Status : Single
Nationality : Indian

Declaration

I hereby affirm that above information is true to the best of my knowledge

Date:

Place:

(DIVYA VATS)