

Resume

Sunita Mahavar

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Address:
K-II-30 madangir Ambedkar
nagar, New Delhi-110062

Personal Data:

Father's Name : MR. Kanehiya Lal

Date of Birth : 01/Aug/1990

Gender : Female

Nationality : Indian

Marital Status : Unmarried

Proficiency : Hindi,

English

Hobbies: Listening Music,
Traveling, Net-Surfing & Reading,

Career Aim

To become an effective individual in every sphere of my life by accomplishing any task undertaken with efficiency, effectiveness & precision of highest order.

Academic Qualification

10th Passed from CBSE Delhi Board.

12th Passed from CBSE Board New Delhi.

Graduation from DU

Waiting result from MA Final years

Technical Qualification

Computer Knowledge:

- MS- OFFICE (MS-WORD, MS-POWER-POINT, MS-EXCEL)
- INTERNET & E-MAIL
- I years fashion design course from ITI

Experience

- Three Years EXP Data Entry Imrb International 8 Balaji state kalka ji 110019

Self-Assessment

I have a flair for learning new things and accepting challenges; I also determination, logical thinking and devotion, I can prove to be an asset for any organization have realization and strongly believe that by skill

Competencies

- Hard working & Punctuality
- Responsible

Declaration

I Hereby Declare That Above Particulars Are True And Complete To The Best Of My Knowledge And Belief.

Place : New Delhi

