

# **RESUME**

## **AMAN KUMAR**

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**Mailing Add: TC CAMP 136 GALI NO.05, PANDAV NAGAR, NEW PATEL NAGAR  
SHADIPUR DEPOT NEW DELHI-110008**

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### **OBJECTIVE:**

Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people, which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging and creative environment.

### **EDUCATIONAL QUALIFICATION:**

<b>S. No</b>	<b>Course</b>	<b>Board</b>	<b>Status</b>	<b>District</b>	<b>Year</b>
1	B.COM.	DU (SOL)	Persuing 3 <sup>rd</sup> Yr.	Delhi	2019
2	12 <sup>th</sup>	CBSE	Passed	Delhi	2016
3	10 <sup>th</sup>	CBSE	Passed	Delhi	2014

### **STRENGTH:**

- Good Communication skill.
- Strictness and dedicated towards the work.
- Self-motivated and optimistic.
- Strong willingness to learn new skills, taking challenges and observe perception.
- Ability to make report and team player.

### **Working Experience**

- Six Months experience as a TME at Silaris Information Pvt. Ltd.
- Working as a Team Leader with Max Bupa Health Insurance Co. Under the Flagship of CSOS Corporate Solution Pvt. Ltd., since 20<sup>th</sup> FEB, 2017.

### **Information About Current Work.**

- Quality Check Level, Fresh Application Form Document Given In System as per Requirement of Premium.
- MIS Publish, Coordinate with Customer & Other Branch and sharing daily basis feedback to TM

### **PERSONAL PROFILE:**

<b>Father's Name</b>	<b>Shiv Nath</b>
<b>Mother Name</b>	<b>Sandhya Devi</b>
<b>Date of Birth</b>	<b>20-Feb-1998</b>
<b>Gender</b>	<b>Male</b>
<b>Marital Status</b>	<b>Single</b>
<b>Languages known</b>	<b>Hindi &amp; English</b>

**Nationality**  
**Permanent Address**

**Indian**  
**TC CAMP 136 GALI NO.05, PANDAV NAGAR,**  
**PATEL NAGAR SHADIPUR DEPOT NEW DELHI-110008**

**COMPUTER SKILL:**

- Basic knowledge of computer.
- MS Office (Word, Excel, Power point)
- English typing with speed up to 35 to 40 WPM
- Tally Erp 9 (Computer Accounting)

**Declaration:**

I hereby declare that the above-furnished details are true to the best of my knowledge and belief.

Place: NEW DELHI

( AMAN KUMAR )