

GUMAN SINGH

F-126, Sector-40,

NOIDA, 201303

Uttar Pradesh.

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guman.negi@gmail.com

Career Objective

To serve reputed organization to the best of my skills, grow along with the organization to reach new levels of excellence.

Experience Summary

- Working with **INTEC TECHNOLOGIES PVT. LTD.**, Sector – 63, Noida as a Data Entry Operator Since June – 2014 to till date.
- Worked with **LEGALISTIC SOLUTIONS PVT. LTD.**, Sector-63, Noida as a Data Entry Operator Since May - 2013 to March - 2014.
- Worked with **NSB BPO PVT. LTD.**, Sector - 63, Noida as a Data Entry Operator since May - 2011 to April - 2013.
- Worked with **PLANMAN TECHNOLOGIES (INDIA) PVT. LTD.**, Okhla Phase - 1, New Delhi as a Data Entry Operator, since July - 2008 to March - 2011.

Professional Qualification

- Six Month Certificate Course in Computer Software, Lal Bahadur Shastri Training Institute, Noida.

Packages: Ms-Word, Ms-Excel & Internet.

- Typing Speed 50 WPM.

Academic Qualification

- 10th Pass from U.P. Board.
- 12th Pass from U.P. Board.
- B.A. from Garhwal University.

Personal Details

Father's Name : Sh. Bhopal Singh.

Date of Birth : 25.03.1980.

Marital Status : Married

Nationality : Indian.

Language known : Hindi, English.

Date:

Place: Noida.

(Guman Singh)