



CURRICULUM VITAE

MOHD NASIM

Email: mohdnasim521@gmail.com

Objectives:-

To work with an organization that can provide innovation and challenging working environment where my capabilities can be utilized for the growth of the company. I am very passionate about my work.

EDUCATIONAL QUALIFICATION

- 10th Passed from U.P Board
- 12th Passed from U.P Board
- Graduate From Dr. Ram Manohar Lohiya Avadh University Faizabad U.P

COMPUTER KNOWLEDGE

Operating Systems: Windows xp/2007

Software Packages: MS Office (M.S Word,M.S Excel)

Others: Working Knowledge of Internet

Typing speed- English (30-40) w/pm

One year certificate of (I.C.A) Industrial Accountant.

WORK EXPERIENCE

- **Three Year** Experience of Data Entry Computer Operator.
- Now working in Balaji Medicos Sagarpur for medicine billing **since 9th March 2012 to at this time.**

KEY SKILLS

- Ability of learning and grasping new things easily. Willingness to work hard. Desire to learn. Good in decision-making. Handling team member and also can work effectively. In a team as well as individually. Punctuality. Ability to deal with people diplomatically.

PERSONAL DETAILS

Permanent Address	H.No-19-B, Sec-1, Sainik Enclave, Mohan Garden, Uttam Nagar
Father's Name	Mohd Mustakeem
Date of Birth	13 th July 1988
Religion	Muslim
Sex	Male
Marital Status	Married
Hobbies	Internet
Language Known	English & Hindi

I hereby declare that all the given information are true and best of my Knowledge.

Date:

Place:

(MOHD NASIM)
MOB:- 8700366021

