

CURRICULUM VITAE

Juhi

D44/45 Bhagya vihar Rani khera

Delhi: 110081

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Objective:-

To work under big banner, for the development of personal skills, self-personality & eager to learn what comes my way, and always try to devote my skills for the betterment of our organization.

Academic Qualification:-

- ❖ M.A pursuing **IGNU University**.
- ❖ B.A passed from **Delhi University**.
- ❖ Passed Intermediate (10+2) from **CBSE Board**.
- ❖ Passed Matriculation (10th) from **CBSE Board**.

Professional Qualification:-

- ❖ DCA Completed from **Mehta Institute**

Work Experience:-

- ❖ 2 Year Exercise as a Data Entry Operator (CBSPL).
- ❖ 1 Year Exercise as a Data Entry Operator & Scanning Operator (Enaira).
- ❖ 2 Year Experience Data Entry Operator (Alankit).

Strengths: -

- ❖ Sincere
- ❖ Hardworking
- ❖ Energetic
- ❖ Flexible
- ❖ Convincing power

Plus Points:-

- Honest
- Punctual

Hobbies

Listening old songs, surfing net and cooking.

Personal Information:-

Father	K.N Ojha
DOB	27 March 1995
Sex	Female
Marital status	Unmarried
Nationality	Indian
Language	Hindi, English

Declaration:-

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Juhi

Date: -