

CURRICULUM VITAE

Utkarsh Agrawal

8/366 Old Daga Building

Byron Bazar, Raipur,

Chhattisgarh-492001

Mob No.: +91 –7775058540,

Email: utkarsh.agrawal10@gmail.com

Date of Birth: 27.10.1995

Career Objective

Seeking a position where I can enhance my professional skills for a rewarding career

Qualification	College / Institution	Board/university	Percentage/CGPA	Year of Completion
B.Com	Symbiosis College of Arts & Commerce	Pune University	60%	2017
12 th	Delhi Public School	CBSE	69%	2014
10 th	Delhi Public School	CBSE	6.8	2012

Professional Experience:-

Company- Northern Operating Services Pvt. LTD

Process- Global Reconciliations

Designation- Analyst

Duration- 03rd Jul 2017 till 17th May 2019

Key Achievements:-

- Received Bronze award for best performer in R&R for Q3 2018.
- Received Bronze award for TLM Premium Migration.
- Received Bronze award for Client migration.
- 2nd Rank holder in Idea space leaderboard.
- Successfully Migrated a Process from another Business Unit.
- Received EP rating for Year 2018.

System/Application Knowledge:-

- TLM(Transaction Lifecycle management)
- FM(Fund Master)
- MS-Excel, Word, Powerpoint & Outlook
- Custody website navigation such as State street, Bny Mellon, BBH
- IIP(Institutional Investor Passport)

Strengths and Skills

- Quick learner
- Good communication skills.
- Good at completing task within the deadline.
- Adaptive to different work environment.

Internship experience

S.no	Company	Time Period	Company's Profile	Key Role
1)	Om Shakti Om IND.LTD	45 Days	Printing & Press	-Market Analyst. -Took market survey. -Made marketing strategies.
2)	The Grapevine Company	1 Year	Marketing & Promotion	-Digital Marketing & On Ground Events. -Brand Promotion.

Co-Curricular Activities

- Learned guitar and tabla.
- Joined a self help group(Earth 5r)

Personal Description

- **Hobbies / Interests :** Football , badminton , event management.
- **Languages :** Proficient English and Hindi.
- **Father's name:** Surya kumar Agrawal
- **Sex:** Male
- **DOB :** 27-10-1995