

DEEPTI BALI

CAREER OBJECTIVE

To utilize my skills and experience in an organization where I can contribute effectively towards **Quality domain** leading to positive impact on overall business.

EDUCATIONAL CREDENTIALS

DEGREE	COLLEGE/ UNIVERSITY	YEAR OF PASSING
M.Sc.(Biotechnology)	Banasthali University, Rajasthan	2016
B.Sc.(Life Science)	University of Delhi, Delhi	2014
Intermediate (CBSE)	Bal Bhavan Public School, Delhi	2010
Matriculation (CBSE)	Bal Bhavan Public School, Delhi	2008

WORK EXPERIENCE

KBB Nuts Pvt. Ltd., Delhi

QA Executive to Director

January 2019- Till Present

- Assisting in developing food safety policies and programs like HACCP, GMP, sanitation, food defense, pest control, quality and continuous improvement of the Quality Management Program
- Monitoring the effectiveness of the corrective and preventative action process across the sites
- Assist in developing Food Safety Plans and getting them timely updated
- Auditing internal work plans with reference to Quality, GMP, Safety and HACCP
- As a secondary role, assisting Director with key administrative duties like coordinating with stakeholders for meeting, documenting minutes of meeting (MOM), answering e-mails according to company procedure (including escalation)

Intas Biopharmaceutical Ltd., Gujarat

Executive in Quality Assurance department

September 2016 – October 2018

- Preparing and reviewing Standard Operating Procedure (SOP), Standard Testing Procedure (STP), Data Recording Sheet (DRS), Out of Trend (OOT) and Out of Specification (OOS)
- Monitoring In Process Quality Assurance(IPQA) activities of Quality Control department
- Ensuring the issuance and archival of the documents
- Preparing and revising the training modules as per the requirement of the Quality Audit department
- Implementing the document control activities as per the SOP
- Brief knowledge and actively performed about Pharmaceutical Quality System Element including Corrective Action Preventive Action (CAPA), Change Control, Deviation, Change Management System etc.
- Batch analysis raw data review (QC related) with data entry for trend related to in process and final Drug Product(DP), Critical Intermediate(CI) and Drug Substance (DS)
- To review the DRS and raw data of cleaning validation samples
- To review and evaluate stability related documents like consolidated data
- To prepare/review the QA data documents like SOP/protocol etc
- Verify the IPQA activity in QC area and inform to QC in charge/supervisor for discrepancy if any
- Coordinating for internal as well as external audits (US-FDA, EMA and ANVISA) Control sample monitoring for CI/DS/DP (Destruction and visual inspection)
- Responsible for timely batch release in coordination with QC and QA
- Handling of OOT and OOS
- Assists in creating training manuals and execution of all calendar trainings as per schedule.
- Conducts induction training program.

SKILLS

MS Outlook, MS Office (Excel, PowerPoint, Word), storing and restoring documents through G-Cloud (for documents archival), presentation, ability to listen and act effectively, punctual

PROJECTS AND TRAINING

- Done dissertation on “*Citrus limon* leaf extract mediated green synthesis of silver nanoparticles: characterization and antimicrobial study” from Banasthali University, Rajasthan
Supervisor- **Dr. Monika Sharma, Assistant Professor**
Objective- Fabrication of silver nanoparticles from *Citrus limon* leaf extract and their potential against multidrug resistant bacteria
Duration- January 2016-May 2016
 - Did summer training in “Food security and issues” from CSIR-NISTADS, Delhi
Supervisor- **Dr. Mohammad Rais, Senior Principal Scientist and Professor AcSIR**
Objective- Adulteration causes and its impact
Duration- May 2015- June 2015
-

ACCOLADES

- Received National Award for Pharmaceutical Research and Development 2018
 - Received **scholarship** from Department of Biotechnology (DBT), Banasthali University, Rajasthan
 - Received Second prize in Volleyball at District level, India
 - Received Second prize in essay writing competition, India
-

PERSONAL DETAILS

- **Linkedin Profile:** <https://in.linkedin.com/in/deeptibali>
- **Email ID:** deepti.bali.db@gmail.com
- **Contact number:** 9999367476
- **Permanent Residence:** East Delhi