

NANDITA HARIPRASAD



Driven and motivated to help organisations thrive.

Skilled in prioritising and completing given tasks independently.

ADDRESS- #42,4th cross, Ramchandrapa layout, kariyana palya

St.Thomas town, Lingarajpuram. Bangalore-560084

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CAREER OBJECTIVE - to contribute towards organisation's growth
and goal achieving factors as well as achieving my professional goals.

Year	Course/Class	College University/Board	Percentage (Agg.)
2016-2019	B.B.A	CMS- JAIN UNIVERSITY	70%
2016	2 ND P.U	CMR-PU COLLEGE	82%
2014	10 TH	RYAN INTERNATIONAL SCHOOL	76%

TECHNICAL SKILLS

- MS Excel, MS Word, MS PowerPoint
- Microsoft Windows
- **TALLY-** Basics

SOFT SKILLS

- Fluency in Verbal and Written Communication
- Organised
- Professionalism
- Presentation and Public Speaking

- Active Listening
- Creativity
- Hardworking
- Strong believer in Teamwork

CERTIFICATES/ADDITIONAL COURSES

- **CIM- The Chartered Institute of Marketing**
Award in Marketing (VRQ) - LEVEL 4 from UNITED KINGDOM.
- **TOASTMASTERS-** *Won Best Speaker from CMS club*
- Head of Women Cell- **SUCHETANA**
- Organiser- **NSS, JAIN.**
- Organiser- **Kannada kalpa, JAIN**
- Organiser- **Abhinaya** (CMS Festival)
- Event Coordinator- **INTERNATIONAL MANAGEMENT DAY**
- Special Award for *Ethical Marketing* in **INTERNATIONAL MANAGAEMENT DAY**

PERSONAL ACHEIVEMENTS

- Won numerous solo singing competitions
- Won State Level Cultural Competitions

VOLUNTEERING

- Part of **CRY** organisation

INTERESTS

- Mindfulness
- Swimming
- Travelling adventures
- Singing and Cultural activities
- Writing

Personal Details

Date of Birth- 08-05-1998

Marital Status- Unmarried

Gender- Female

Knowledge of Languages- English, Tamil, Kannada, Hindi and French (Basics)

Nationality- Indian