

RESUME

Email:ravinamandhani@gmail.com **Contact No:** 9822697942

Personal Details:

Name : Ravina Dilip Mandhani
Age : 23
Date of birth. : 15th April 1995
Gender : Female
Nationality : Indian
Languages known : English, Hindi, Marathi.
Hobby :Listening to different genre of music and traveling to various music festivals.

Work Experience:

Working with Indigo Airlines (Pune,India) as Customer service Executive , for currently 3 years.

Educational Qualification:

Graduate in BBA from Ness Wadia College of Commerce, Pune.

Extra Educational Qualification:

Diploma in Aviation, Hospitality, Travel and Customer Service from Frankfinn Institute of Airhostess Training.

Key Skills:

- *Pleasant Attitude*
- *Event Management*
- *Problem Solving Skills*
- *Polite and Professional*
- *Good Public Interaction*
- *Calm and Confident.*
- *Hard worker*

Certifications:

- Office Automation (MS Office).

Academic Profile:

Name of degree	Board/university	Year of passing	Percentage scored
SSC (10 th)	Pune	2010-2011	80%
HSC(12 th)	Maharashtra	2012-2013	60%
BBA	Pune University	2013-2017	65%

Declaration: I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Ravina Dilip Mandhani