

Shilpa Georgina Selvaraj

To work for an organization which provides the best opportunity to improve my skills and knowledge to grow along with the organization. To explore new areas and work in a dynamic stable organization, and to gain new experience and to utilize my interpersonal skills to achieve these goals.

✉ georginaselvaraj@gmail.com

📍 23, Arokiya Madha Nagar, Litte Mount, Chennai, India

📞 +91-9566186102

📅 02 August, 1996

EDUCATION

MA English Literature

Sathyabama Institute of Science and Technology

08/2017 - 04/2019

Chennai, India

Courses

- Peer influence on adolescence

BA English Literature

Patrician College of Arts and Science

07/2014 - 04/2017

Chennai, India

WORK EXPERIENCE

Executive Language Editor

Straive - SPi Global

04/2021 - Present

Chennai, India

Straive (earlier known as SPi Global) is a market leading content technology enterprise that provides data services, subject matter expertise (SME) and technology solutions to multiple domains such as research content, e-Learning/EdTech and data/information providers.

Achievements/Tasks

- Proofreading documents that are assigned
- Paper Check Project: Evaluating, grading, and giving feedbacks for essays.

English Teacher

Velammal Bodhi Campus

06/2019 - 11/2020

Chennai, India

A part of Velammal Knowledge Trust.

Achievements/Tasks

- Won a trophy for chess in inter- department chess competition
- Hosted and gave voice-over for many school events conducted in school and virtual
- Organized communication training for teachers

Associate - Technical Support

Tech Mahindra - Telstra Client

11/2018 - 03/2019

Achievements/Tasks

- Was a top performer in the team in the month of February and March

INTERNSHIP

GT Aloha Vidhya Mandhir (10/2018)

SKILLS

Communication skill

Collaboration skill

Critical thinking

Leadership

People Management

Negotiation Skill

Problem Solving

Detail Oriented

Goal Driven

CONFERENCES AND WORKSHOPS

Modern Teaching Pedagogy (2017)

- Held in Sathyabama Institute of Science and Technology

Storytelling Workshop (2017)

- Held in Sathyabama Institute of Science and Technology

Attended various workshops conducted for teachers virtually during the pandemic. (2020)

CERTIFICATES

Aquatic Championship - TamilNadu State Aquatic Association (2010)

Won the third place in 50m Free Style

SDAT - Dolphin Swimming Academy - TamilNadu State Aquatic Association (2011)

Secured third place in 4x50m Madley Relay

Test in Spoken English - Shakespeare Institute of English Studies (2014)

Secured distinction

Certified as the best teacher of the department consecutively from August 2020 to October 2020 during Online Classes for the academic year 2020-21

LANGUAGES

English



Tamil



INTERESTS

Reading

Listening to music

Coin collecting

Singing