

# RESUME

**K.AGILA**

D/o.N.Kumaresan  
No:1171/22,PJN Street,  
Amburpet,  
Vaniyambadi TK- 635751,  
THIRUPATTUR Dist. Tamil Nadu.  
E-mail:agilavnb@gmail.com  
Phone No:9952520795

## **PROFESSIONAL OBJECTIVE:**

To learn and deliver my duties for effective functioning in organization and to reach responsible position in future and work for the betterment of company in any circumstances.

## **PERSONAL MISSION:**

- To utilize the maximum of all the opportunities that come may my way and to set a challenge and positive to every task under take.

## **ACADEMIC DETAILS:**

COURSE	INSTITUTION	EXAMINATION AUTHORITY	MONTH & YEAR OF PASSING	MARKS %
MBA (BAF)	Bharathiayar University, Coimbatore	Bharathiayar University	2018	58 %
B.Com	MarudharKesari Jain College for Women, Vaniymbadi	Thiruvalluvar University	2015	73 %
HSC	Hindu Higher Secondary School, Vaniyamabdi	State Board	2012	84%
S.S.L.C	Hindu Higher Secondary School, Vaniyamabdi	State Board	2010	58%

## **TECHNICAL KNOWLEDGE**

- Completed in Tally ERP.9
- Completed in English Typewriting junior Level Examination
- MS office Word Excel

## **EXTRA CURRICULAR ACTIVITIES**

- I win the speech Competition in School Win 2<sup>nd</sup> price
- National level Workshop @ Chennai Loyola College
- Participate National level Seminar
- Participate to bank Training Programme
- Dance ,speech ,participate and win certificates
- Participate to YRC,RRC National Level Meeting

## **WORK EXPERIENCE**

- 3 Years Working in Assistant Accountant@ SA ASSOCIATES VANIYAMBADI
- 3 Years Working at Departmental Store Cash Handling and Supervising
- Working Knowledge in Tally
- Working Knowledge in MS Office

## **TAILS:**

Name : **K.AGILA**

Father's Name : N.Kumaresan

Date of Birth : 07.05.1994

Gender : Female

Nationality : Indian

Language Known : English, Tamil

Address : No:1171/22,PJNStreet,Amburpet,  
Vaniyambadi TK- 635751,Thirupattur Dist. Tamil Nadu.

## **DECLARATION :**

I do hereby that the particulars of information and facts stated here in above are true and complete to the best of my knowledge and belief

Place:

Yourstruly,

Date:

**(K.AGILA)**