

## **RESUME**

**AKASH SUDHAKAR**

Contact no : 9655292687

Email id : naiduakash96@gmail.com

### **CAREER OBJECTIVE**

To gain experience in the field of accounting and also utilize my skills in order to increase productivity of organization and individual growth.

### **KEY SKILLS**

- Good communication and presentation skill
- Ecommerce management
- Management accounting and income tax
- Financial analysis & reporting of account

### **ACADIMIC PROFILE**

<b><u>STANDARD</u></b>	<b><u>BOARD/UNIVERSITY</u></b>	<b><u>YEAR</u></b>	<b><u>PERCENTAGE</u></b>
<b><u>MBA</u> (Marketing Management)</b>	<b>Madras University</b>	<b>2020 - 2021</b>	<b>-</b>
<b>B.COM (CS)</b>	<b>Guru Nanak College Chennai</b>	<b>2015 - 2018</b>	<b>61%</b>
<b>HSC</b>	<b>Dr.V.G.N Matric Hr Sec School Arakkonam</b>	<b>2014 - 2015</b>	<b>65%</b>
<b>SSLC</b>	<b>Dr.V.G.N Matric Hr Sec School Arakkonam</b>	<b>2013 - 2014</b>	<b>72%</b>

### **IT SKILLS**

- Completed certificate course in Tally
- Proficient in using MS Office and Internet Browsing
- Creating financial reports in Excel
- Web and social skill.

## **ACADAMIC PROJECT**

ORGANISATION: TTK HEALTHCARE LIMITED

DURATION: 1 MONTH

ABOUT THE COMPANY: TTK Healthcare has an All-India sales and distribution network for marketing Company also specializes in sales and distribution in India as a joint venture partner.

## **TRAINING**

- Involved in “Institutional Training” in TTK healthcare limited to analyze the overall performance of the company for the past three accounting year and
- analyze the performance of the company by using the financial tool Ratio Analysis
- Trained on aspects such as expense management, ledger entry, payment follow ups, preparing P/L statements, and taxation
- To know about the management and administration various departments and structure of the company and evaluate the company strength and weakness

## **WORK EXPERIENCE**

### **AARTHI SCANS AND LABS PVT LTD**

- Worked as MARKETING PRO at AARTHI SCANS AND LABS at the duration of May 2018 to June 2019, VadaPalani, Chennai.
- Commissioning or undertaking relevant market research
- Providing clients with information about new promotional opportunities and current PR campaigns progress
- Dealing with enquiries from the public, the press and related organization.

### **NEON LABORATORIES PVT LTD**

- Worked as PROFESSIONAL SERVICES EXECUTIVE at July 2019 to Oct 2019, Nungambakkam, Chennai.
- To visiting hospital especially anesthesia doctors to promote our products like mask, ventilator circuit cannula with injection port & wings
- Finally sending EOD sales quotation price list to hospital management.

## **CONDUENT BUSINESS PROCESS SOLUTION**

- Worked as MEDICAL INSURANCE NON-VOICE PROCESS at Nov 2019 to Oct 2021, White Field, Bangalore.
- Ensure data on files received from the client have geographic information as well.
- Manage and coordinate billing for patients.
- Administer and active company-wide database of patient and insurance information.
- Oversee the distribution of bills to patients and insurance companies.
- Ensured accuracy and data security of patient information and billing codes.
- Tracked submitted claims, including instituting traces as necessary.
- Developed expertise in all commercial, private and managed care insurance programs, including Medicare and Medicaid.

## **HOBBIES**

- Swimming
- Sports and gaming

## **PERSONAL INFORMATION**

Father's Name : Sudhakar  
Mother's Name : Amudha  
Date of Birth : 20 April 1996  
Nationality : Indian  
Marital Status : Single  
Languages Known: English, Tamil, Telugu

## **DECLARATION**

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief.

(AAKASH.S)