

# VIMAL RAJ C

## Accounting

📞 : 7448330097, ✉ : vimalraj201299@gmail.com  
📍 : 1417,Thilagar Street, Pappanchatram, Tamil nadu , Chennai - 600 123.

Birth Date: 06/22/1999  
Gender : Male  
Marital Status : Single  
Nationality : India

### EMPLOYMENT HISTORY

#### Process Assistant - Amazon.in

Chennai, Tamilnadu March 2021 - December 2021  
Process Assistant :

- Ensure successful area performance through tracking and reporting metrics
- Independently assess all aspects of associate work performance and provide timely and detailed feedback
- Participate in Operational Excellence initiatives
- Maintain a full understanding of workflow and daily production goals
- Ensure work areas remain clean and are properly equipped
- Identify and address safety hazards within the work area, and participate in safety initiatives
- Coach associates on ways to work safely at all times
- Ensure all job injuries are reported timely in accordance with established policies and procedures
- Provide vacation coverage for Area Managers

### EDUCATION

#### Government Higher Secondary School - Senior Secondary School Certificate (SSCE) (Secondary Education)

Chennai, Tamilnadu. June 2014 - July 2016

#### Alpha Collage Of Arts And Science - BBA (Business Administration)

Chennai, Tamilnadu. July 2016 - April 2019

### SKILLS

Excel



Word



Quick Learner



Adaptivity



Team Leadership



---

## HOBBIES

---

Football, Games, Painting,

---

## REFEREES

---

Available on Request