

Shobana B

No 18/39, Lal Mohammed Street
Chepuak, Chennai-5
shobana.baskar999@gmail.com
Contact no : 7338999878

CAREER OBJECTIVE

Seeking a challenging career opportunity in a reputed company where I can enrich my knowledge through learning and to utilize my technical skills and behavioral skills for development of the organization and to enrich my knowledge as well.

ACADEMICS

- 2017-2020 : Justice Basheer Ahamed Syeed College for Women.
B.Com (Bachelor of Commerce)
66% (Upto 4th semester)
- 2016-2017 : C.S.I. Mohanan Girls Higher-Secondary School, State Board
HSC
89%
- 2014-2015 : C.S.I. Mohanan Girls Higher Secondary School, State Board
SSLC
88%

PERSIONAL QUALITIES

- Self motivating person
- Effective Leadership.
- Excellent time management skills.
- Tolerant and flexible with different situations.
- Verbal communication skills, decision making, critical thinking and planning.

TECHNICAL SKILLS

- ACCOUNTING SOFTWARE : Tally ERP 9.5
- COMPUTER SKILL : MS OFFICE

EXTRA CURRICULAR ACTIVITIES:

- Participated in National Service Scheme (NSS) Yuva Shakthi Youth Welfare Association
- Participated in outreach programme (Helping Hands at SEVALAYA)

HOBBIES AND INTEREST

- COOKING
- DRAWING
- EMBROIDING

PERSIONAL DETAILS

NAME	:	B.SHOBANA
FATHER NAME	:	E.BASKER
DATE OF BIRTH	:	31.08.1999
GENDER	:	FEMALE
MARITAL STATUS	:	SINGLE
NATIONALITY	:	INDIAN
LANGUAGES KNOWN	:	TAMIL , ENGLISH

DECLARATION

I hereby declare that all the information mentioned above is true to the best of my knowledge and belief.

Date:

yours obediently,

Place: Chennai

B.SHOBANA