

Madhumitha Margaratte

IID derby street, 2nd floor,VGN southern county, potheri, kattankulathur po, Kanchipuram dist,603203

Phone No: 8610788975, Email: madhumithamargarate@gmail.com

OBJECTIVE

An able, enthusiastic, skilled, and reliable computer technician seeking a position that reflects my experience, skills, and personal attributes including dedication, meeting goals, creativity, and the ability to follow through.

EDUCATION

Bsc., Computer Technology
Maharaja Engineering college,
Avinashi, Coimbatore dist.

EXPERIENCE

Sept 2004 – Oct 2006
Reliance Communications(Franchisee- WWE)
Customer Care Executive
Tirupur, Tamil Nadu
Reason for leaving- Company closed.

Jan 2007 – sept 2009
Perot Systems
Account Receivable Executive
Chennai, Tamil Nadu
Reason for leaving- Employees laid off as dell bought the company.

Feb 2011 – Oct 2013
India Healthcare solutions
Team coordinator
Chennai, Tamil nadu.
Reason for leaving - Delivery

Sept 2014- October 2018
Jubilee Websites
Marketing and communications
Chennai, TamilNadu.
Reason for leaving: Company closed

Dec 2018- Jan 2020
Sutherland Global Services
Senior Consultant for Amazon UK
Chennai Tamil Nadu
Reason for leaving: Medical Emergency

ADDITIONAL SKILLS

- Computer Proficient.
- Strong Verbal & written Communication.
- Persuasive and problem solving.
- Excellent time management and organizational skills.
- Target driven.
- Keep it crisp and simple

AWARDS AND ACCOMPLISHMENTS

- I was awarded for best customer care in district level (Erode) in the year 2005 (Reliance Communications)
- I was awarded for best voice and accent in the year 2008(Perot systems-Soft skills)
- Trained colleagues on call etiquettes, soft skill training(India healthcare solutions)
- Acquired 8 years of professional experience in countable fields
- Possess good communication and interpersonal skills

HOBBIES

- Listening to music
- Painting, handcrafts
- Reading Books
- Tailoring

LANGUAGES KNOWN

Languages	Read	Write	Speak	Quality
Tamil	yes	yes	yes	Fluent
English	yes	yes	yes	Fluent
Malayalam	yes	yes	yes	Fluent
Hindi	yes	yes	yes	Better

PERSONAL DETAILS

NAME: C. Madhumitha Margaratte

SPOUSE NAME : Barclay Jayakaran

AGE: 38

GENDER: Female

MARITAL STATUS: Married

POSTAL ADDRESS

IID derby street, 2nd floor,VGN colony, potheri, kattakulathur po, Kanchipuram dist,603203

PHONE: 8610788975

EMAIL : madhumithamargarate@gmail.com

DECLARATION:

I am keen to continue my career and prepared to work hard in order to achieve my organization objectives and I hereby declare that the information furnished above is true to the best of my knowledge.

Thank you
C. Madhumitha.