

R GOPIKUMAR

HIG Phase-I, Shop No.2, 3rd Main Road, Nolambur Phase I, Mogappair West, CHENNAI 600 037

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PROFESSIONAL SUMMARY

An energetic Projects & Procurement Manager with 13+ years of experience in Procurement and Supply chain Management Professional Creating value in all Phases of Business Lifecycle starting from Sourcing, integrating partners Services into global Delivery Model by interfacing with partners & Customers handling internal & project procurement, Vendor management, contract negotiations, partner performance relationship during operations on an ongoing basis with leading MNC's across geographies

CORE COMPETENCIES

1. Sourcing	5. Procurement Operations	9. Vendor Management
2. Contract Management	6. Negotiations	10. Defective handling
3. Material Management	7. Inventory Management	11. Logistics Operations
4. Expediting	8. RFQ/RFP/RFI	12. Payment to supplier

WORK EXPERIENCE

Deputy manager - Projects & Procurement – ENMAS INDIA PRIVATE LIMITED (Mar'18 – Till Date)

- Spearheading efforts across managing the whole gamut of functions pertaining to Materials Management/Procurement & Supply Chain Management.
- Involved procurement activities which include Preparation of PTS, Floating enquiries to vendors, Vendor query solving, Techno-commercial negotiations, finalizing vendor, Preparation of purchase orders, Monitoring post purchase order activities, Invoice & QC inspections, Generating dispatch plan etc. Proven track record in delivering revenue objectives
- Participates in major Kick off meetings, technical meetings, Project Review Meetings between contractor and their suppliers to protect project schedule, quality and safety interests of Project.
- Planning and coordinating with engineering, procurement, and manufacturing and with contractor regarding progress of project as per Project Completion Time & Quality Standards.
- Preparing of Contract & Agreement, Creation and review of contract management process at regular intervals considering inputs from multiple stakeholders to achieve continuous process improvement.
- Procurement management, Vendor Development, Follow-up with vendors for submitting drawings and other technical details, Follow-up with vendor for speedy delivery of goods to site.
- Review & controlling of project activities such as floating enquiry, communication with the vendors regarding the technical & commercial clarifications.
- Possess Professional knowledge about the SD-Sales and Distribution in SAP and supporting of related documents in SAP.
- Tender bid evaluation, clarification, and submission of tenders for national & international projects.
- Coordinating a project with a team of around 200+ persons.
- Mobilize the team with required tools, accommodation & all necessary arrangement for new projects
- Implemented SAP- B1 and CMMS software at Head Office and Sitapuram site successfully.

Dealer Manager – TORQUEX.COM (Mar'16 – Jan'18)

- To plan meeting with the car dealers to discuss regarding marketing activities and pipeline sales plan.
- To get the physical stock and the stock in transit from the dealer.
- Get best discounts and negotiate for the deals for various clients from the dealers.
- Collaborating and meeting with other managers with the financial department is of much significance.
- Ensure that product receiving, and shipping/delivery schedules are followed accurately as per the deals made with the dealers.

Factory Manager – GREENBOX DIRECT (Sep'14 - Feb'16)

- To plan production activities, production meetings, machine maintaining schedules, worker schedules and budget maintenance schedules and quality of products.
- The whole industrial production has to be managed by me, taking care of all the features associated with a particular plant department. The safety measures are adhered in all process.
- If there are any quality related issues, the reasoning for the same is put forward as a report to the management and ensure that it is not repeated.
- Collaborating and meeting with other managers. Liaison with the financial department is of much significance.
- Ensuring that receiving and shipping schedules are followed accurately
- Conduct performance reviews of employees.
- See to it that the workers always abide by the safety rules associated with the industry.
- Organize the scheduled corporate meetings and training.

Maintenance Manager – NETHRAVATHI DISTILLERIES PVT LTD (May'12-Sep'14)

- Maintaining the production line
- Taking care of quality control in production line
- Coordination with HO and marketing
- Innovative ideas to increase productivity in Production line
- Usage of various methodologies to up-come day by day productivity obstacles
- Handling tie up operations, arranging and managing manpower, timely execution of stocks
- Arranging materials, tankers and handling excise

Production Manager – FARADAY INSTRUMENTS PVT LTD (Jul'10-Mar'12)

- Production management and Organizing Manpower
- Redesigning in the existing production process and the production method
- Worked on various the water and air treatment projects
- Executed many International Orders
- Created Drawings as per Customer requirements
- Handled customer requests including physically visiting customer plants and collaborating with production engineers to identify and solve issues
- Oversaw Raw Materials Inventory working with vendors to communicate quality and delivery issues.
- Produced short/long term production scheduling

Production IN-Charge – BEST STEEL INDUSTRIES LLC, SHARJAH (U.A.E) (Nov'09-May'10)

- Supervised the Activities in the fabrication shop. Established work priorities and schedules.
- Interpreting Fabrication Drawings from the detailed drawings
- Worked in the project of Dubai Metro (Metro Train)
- Worked on Various Projects in Dubai, Abu Dhabi, Ras Al Khaimah and Sharjah in installation of Elevators and Escalators
- Analyzing techniques of fabrication, erection and material requirements for production effectiveness.
- Used graphic instructions such as blueprints, schematic drawings and layouts.
- Performed inspection of escalators and elevators parts for operation.
- Inspected the installation, repair and operation of escalators and elevators.
- Developed, delivered, and implemented engineering solutions for major vertical transportation projects.
- Provided client-oriented solutions in design, modernization and maintenance of elevator and escalator equipments

Diploma Engineer Trainee – ESSAR CONSTRUCTIONS (I) LTD, GUJARAT (Jun'08-Aug'09)

- Supervised the Activities in the fabrication shop
- Interpreted the Fabrication Drawings from the detailed drawings
- Reviewed existing techniques of fabrication, erection and material requirements
- Developed new concept to maximize production effectiveness and minimize the time delay

SYSTEM EXPOSURE

- ERP Packages : SAP B1
- Computer Skills : MS Excel, Word & PowerPoint
- Design : AutoCAD and UNIGRAPHICS

DELIVERY EXCELLENCE

- Maintaining consistency in all sites. Achieved \$2.65M Purchase orders delivered successfully in 2019

EDUCATION

- Completed Diploma in Mechanical Engineering (2008) in Christ The King Polytechnic College, Tamil Nadu, India with 63.58%.
- Fulfilled my Higher Secondary Education Kendriya Vidyalaya no 2, Bangalore and passed with 59%.

PERSONAL PROFILE

- DOB : 07- Sep - 1985
- Gender : Male
- Marital Status : Married
- Nationality : Indian
- Passport No : S2953925, Expires on 18-June-2028
- PAN number : ANMPR8693M
- Languages Known : English, Hindi (Read, Write & Speak); Tamil, Telugu, Kannada (speak)

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Chennai

Date:

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