

RESUME

SIVAKUMAR.N

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CAREER OBJECTIVES

Looking for a position as a SAP MM Consultant to contribute my skills and knowledge for the growth of the organization. I have an overall experience of 3+Yrs. in Purchasing Department from Automobile industry and been trained on SAP MM in Institute

MM Expertise:

- In-depth knowledge of configuration and customizing procedures for SAP R/3Material Management Module.
- Creation of Master data's for Material master, Vendor master and Purchasing Info Records
- Special procurement's such as subcontracting and Consignment.
- Various types of Purchase Order.
- Configuration of Release Procedures of PR and PO.
- Customization of Price Determination Process.
- Customization of Stock Transport Orders.
- Split Valuation

IT SKILLS

- Applications: SAP R/3 ECC 6.5
- SAP Material Management (MM)

ACADEMIC RECORDS

COURSE	INSTITUTION	BOARD/ UNIVERSITY	YEAR OF PASSING	%OF MARKS
DME	S.S.M Polytechnic college, Komarapalayam.	DOTe	2012-2015	70%
SSLC	Government higher secondary school, Komarapalayam.	STATEBOARD	2012	65%

TECHNICAL QUALIFICATION

- Auto CAD
- MS Office, MS Excel

PROFESSIONAL EXPERIENCE

- DELPHI TVS DIESEL SYSTEM LTD, Chennai

Designation: CNC Machine Operator

Duration: May 2015 to May 2016

- ALLSEC TECHNOLOGIES, Chennai

Designation: Customer care executive (Kannada) technical.

Duration: Aug 2016 to Nov 2016

- FORD INDIA PVT LTD, Chennai

Designation: Trainee Car sub assembly and main assembly line (Trim, Chassis, final)

Duration: Nov 2016 to Apr 2018

- PRECISION AUTOMOTIVE PVT LTD, Chennai

Designation: Purchase assistant

Duration: Apr 2018 to Nov 2021

Roles & Responsibilities

- Sourcing, negotiating and buying of goods, materials and services to ensure that company operational needs are met, taking into account, price, quality and delivery and to ensure continuity of supply.
- Quote & Budget preparation as per requirement
- Request quotes and compare prices.
- Track orders and ensure timely delivery
- Review quality of purchased products
- Maintain internal database regarding purchase
- Research potential vendors
- Create and maintain good relationships with vendors and suppliers
- Contributor for cost reduction initiatives and process improvement

PERSONAL SKILLS

- Self confident and positive thinking
- Expertise in managing work appropriately
- Excellent time management and punctuality
- Team working skills with the maintenance of good co-worker relationship
- Possess good presentation skills and handle meetings and conference

PERSONAL INFORMATION

Name : N.Sivakumar

Father's Name : R.Nataraj

Father's occupation : Weaving

Date of Birth : 02.05.1996

Gender : Male

Nationality : Indian

Languages Known : Tamil, English and Kannada.

Hobbies : Playing Games, Reading Books and listening music.

Blood Group : O+ve

DECLARATION

I hereby declare all the details above are true to the best of my knowledge.

Place:

Date:

(N.Sivakumar)