

# RESUME

**NAME : Vignesh.T**

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**PH NO : 9597198533**

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## CAREER OBJECTIVE:

To associate myself with a company where there is ample growth and development to prove my skills and abilities. Comfortable in varied working environment both as a team member and as an individual, result oriented, innovative, meet the challenges of the company.

## ACADEMIC PROFILE:

COURSE	INSTITUTION	% OF MARKS	YEAR OF PASSING
Bsc - (CS)	SNR sons Arts and Science College	53	2015
HSC	Elsi Mat & Hr.Sec. School	53.3	2012
SSLC	Angappa Mat & Hr.Sec. School	52.8	2010

## Work Experience:

**Aspire Solutions and Services : Operation Executive (March 2016 to Till Date)**

### Job Role:

- Allocate the received volumes to Field Executives
- Check for quality and errors on Written Templates
- Train and Allocate work to new Executives
- Work along with other team members to complete Urgent cases as per client requirement.

## **Integra Global Solutions : Client service Executive (June 2015 to March 2016)**

### **Job Role:**

- Download files from CRM and work on allocated files
- Check for quality and errors on worked files and files of other team members
- Educate new joiners with process details
- Work along with other team members to complete daily targets and complete daily files
- Report to Team leader on process improvement/issues/other

### **PERSONAL INFORMATION:**

Date of Birth	-	04 – 04 -1994
Sex	-	Male
Nationality	-	Indian
Mother tongue	-	Kannada
Languages known	-	English(R/W/S), Tamil(R/W/S), Kannada(S).
Residential address	-	68/8 Maniam Kaliappa Street,K.K.Pudur,Coimbatore-641038

### **DECLARATION:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place : Coimbatore

Vignesh T