

RANJITHA.A.R

ACADEMIC CONSULTANT

EXECUTIVE SUMMARY

I am an Academic Consultant with strong interpersonal skills, highly optimistic and motivated to help acquire clients and maintain clients in long-term.

PERSONAL SKILLS

- Excellent communication skills, fluent in 2 languages (English, Tamil)
- Strong interpersonal skills
- Time management
- Adaptive

CONTACT DETAILS

- Mobile Phone: 9176525523
- Email Address: applerulesme@gmail.com
- Home Address: Renuka Apartments, Choolaimedu, Chennai-600 094.

WORK EXPERIENCE

Academic Consultant

Edwise International PVT, Ltd. | May 2019-present

- Taking care of entire educational migration process
- Providing necessary information to clients in order to make their scholastic decisions
- Gathering and analyzing the information need to be shared to clients

Analyst

WIPRO | March 2014-June 2016

- Account Maintenance for existing Wealth clients for the Barclays Stock Brokers Ltd in different Barclays system
- Cash and Stock movements from client as per the UK regulatory FSA policy
- Ensured Productivity and Accuracy of Financial Reports

ACADEMIC PROFILE

SRM University

MBA(Finance & Marketing) | Graduated June 2013

- Certified in Business Communication from British Council
- Involved in various social awareness programmes.
- Graduated with distinction, with a CGPA of 8.1
- Certified as GNIIT graduate by NIIT
- Did Two internships in HCL and Repco Bank

MOP Vaishnav

B.Com(Marketing Managment) | June 2011

- Graduated with 71%
- Worked as an event manager in department activities.
- Been recognized as member in SIFE
- Certified as technology specialist by Microsoft