

# RESUME

**M. REVATHI**

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revathivicky183@gmail.com

**Mob: 9025512101**

**Email:**

## Career Objective:

- To build upon my present knowledge and to contribute towards the growth of the organisation and society with my skills, leading towards my growth and development.

## Educational Qualifications:

Course	Name of School/College	Board of Examination / University	Year of Passing	Marks
B.Com (CA)	GTN Arts College, Dindigul	MK University	2019	7.5 CGPA
HSC	St. Josephs Girls Hr. Sec. School, Dindigul	State Board	2016	86.3%
SSLC	St. Josephs Girls Hr. Sec. School, Dindigul	State Board	2014	79.2 %

## Course skills:

- Financial Accounting
- Business Application Programming
- Business Statistics and Law
- Cost Accounting
- Database Application
- Labour Law and Income tax Law
- Export Import Procedures and Documentation

## Computer Skills:

- Office Package: Microsoft Word, Microsoft Excel, Microsoft PowerPoint.
- Typing lower (English & Tamil - Junior)

**Personal details:**

- As a self-motivated ambitious individual with strong career objective supported with high initiative levels, I prefer a career instead of a job. A career where I can utilize my communicative, reasoning, problem solving & persuasive abilities to the maximum for the mutual benefits of the both, the organization & myself.

**Personal details:**

- Father Name : P. Murugesan
- Date of Birth : 15-07-1998
- Gender : Female
- Marital status : Married
- Nationality : Indian
- Languages known : English & Tamil

**Declaration:**

I hereby declare that the above stated details are true and fair to my knowledge

Place: Chennai

Signature

Date:17.11.2017

(M. REVATHI)