

CURRICULUM VITAE

NETHRAVATHI.P.R

Byatarayanapura

Amruthalli, Near 18th Cross.

Bangalore - 560001

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OBJECTIVE:

To peruse a challenging career opportunity to contribute effectively and sincerely for the growth of the organization and an opportunity to utilize my skills grow professionally.

EDUCATIONAL QUALIFICATION:

| Exam | Institution | Board/University | Year | Percentage |
|-------|--|---|---------|------------|
| SSLC | Noble English Medium Scholl Bellary | Karnataka Secondary Education Examination Board | 2008 | 55% |
| PUC | Smt.A.S.M. PU College For Women, Bellary | Karnataka Board of Pre University Education | 2010 | 57.66% |
| B.Com | Bapuji First Grade College Challakere | Davangere University | 2020-21 | 70% |

KEY STRENGTHS

- Can work effectively in team, as well as individually.
- Ability to work as an active team member and positive attitude .
- Effective time management and hard working
- Flexible and adaptable at work
- Willing to learn new things

TECHINICAL SKILLS

- Basic
- Tally
- C C+

WORK EXPERIENCE

➤ **2 Years Experience in Tata sky As a Tele Caller in Bellary.**

-:Work Details:-

- 1 year Worked for Inbound Calls and Was Promoted,
- 1Year Worked For Outbound Calls.

➤ **1 Year Experience As a Assistant Accountant in Swaraj Tractor Show Room Challakere.**

-:Work Details:-

- Invoice and Balance Sheet.
- Maintaining Ledger Book.
- Maintaining Cash Book, & Cheque Book. &
- E-Mailing, & Billing.

LANGUAGES KNOWN

| LANGUAGES | READ | WRITE | SPEAK |
|-----------|------|-------|-------|
| English | Yes | Yes | Yes |
| Kannada | Yes | Yes | Yes |
| Hindi | Yes | Yes | Yes |
| Telugu | Yes | Yes | Yes |
| Tamil | Yes | Yes | Yes |

PERSONAL DETAILS:

Father's Name : P.R.Ramesh
Husband Name : Balakrishna.B.A
Date of Birth : 21/05/1989
Gender : Female
Marital Status : Married
Nationality : Indian

DECLARATION:

I hereby declare that all the furnished above information are true to the best of my knowledge and belief.

Thanking you,,

Place: Bangalore

Date:

NETHRAVATHI.P.R