

Resume

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CAREER OBJECTIVES

Seeking challenging assignments in the domain of Account, Finance, Banking, Auditing & Taxation with growth oriented organization where I can utilize my professional knowledge by seeking opportunities for professional growth and advancement and to contribute towards organization's goals

WORKING EXPOSURE

As an Article Assistant in B P Jayarama Iyer & Con (April 2018 – July 2021)

Responsibilities: Efficiently worked as Audit Assistant, and worked as an effective team member for handling the Statutory Audits & Tax Audit assignments

Highlights:

Statutory Audits

- Preparation and Analysis of Draft Financial Statements including notes to accounts
- Ensuring compliances of TDS, applicable accounting standards
- Inventory valuation as per Accounting Standard 2
- Depreciation Computation as per Accounting Standard.
- Scrutiny of ledgers, debtors & creditors reconciliation, verification of BRS and Bank/ Cash Balance and GST Reconciliation.
- Physical Verification of Fixed Assets & Closing Stock

Bank Audits

- Responsible for developing and maintaining the auditing plan of the bank
- Make documentation of audit papers
- Compilation of various forms at zonal level
- Preparation of **Long Form Audit Report (LFAR)**

Tax Audits

- Preparation of Form **3CA, 3CB** and **3CD**
- Compliance with TDS Provisions
- Compliance with various sections of Income Tax Act mentioned in Form3CD

Other Ancillary Activities

- Responsible for book keeping, file & documents maintenance, maintenance of accounts, finalization of books for audit
- Preparation of Income computations of various assesses and filing of income tax returns.
- Planning and execution of various statutory audit procedures including vouching of income and expense items, obtaining debtors, creditors and bank balance confirmation, various logic tests, etc.

Worked as a Finance Intern in Revoh Innovation Private Limited (IITM Incubated Company) (Dec 2021 – Jan 2022)

- Preparation of Accounts and Budgets.
- Assisting in Pitch Deck and Valuation of the Company.
- Reviewing and Implementing Internal Control policies.

Founded an Online E – Commerce Grocery Platform – Savithri Maligai.(Founded in Aug 2021)

ACADEMIC QUALIFICATIONS

Qualification	Institution	Year of Passing	% Marks
C.A – FINAL(Group 1)	ICAI	Dec 2022 (2 nd attempt)	54.75 %
C.A – FINAL(Group 2)	ICAI	July 2021 (1 st attempt)	50.00 %
C.A. – IPCC(Group 1)	ICAI	Nov 2017	50.00 %
C.A. – IPCC(Group 2)	ICAI	May 2019	59.00 %
C.A. – CPT	ICAI	Jun 2016	61.00 %
B.COM (Accounting and finance)	Ramakrishna mission Vivekananda College	2015-2018	70.00 %
XII	State Board	2014-2015	91.47 %
X	C.B.S.E Board	2012-2013	92.22 %

ACHIEVEMENTS

- Got appreciation from seniors and from clients during Article training
- Got Black belt in Karate
- Headed NSS Team in College.

COMPUTER LITERACY

- Successfully completed 100 hours of Information Technology Training in accordance with the requirements of “The Institute of Chartered Accountants of India.”
- Comfortable in working with various Windows based packages like MS Office and **Accounting packages** like Tally.

PERSONAL DETAILS

Father’s Name : Durai Raj R

Date of Birth : 08-12-1997

Nationality : Indian

Language Known : English and Tamil

Address : 2/17, Sankara Kripa Flats, Subbarayan Nagar 1st street, Kodambakkam, Chennai -24