

RESUME

M.Priyanka

Mr.B.Hariharan
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CAREER OBJECTIVE:

To play a stimulating role in a competitive environment on challenging assignments that would provide me the best opportunities to improve my skills and be a part of a team to achieve towards the growth of the organization.

BASIC ACADEMIC CREDENTIALS:

Course	University /Board	Institute	Year of passing	Percentage
B.Com(Computer Application)	Periyar University	Sri Sakthikailass College	2014-2017	74%
Higher Secondary	State Board	Holy flower Matriculation Higher Secondary School	2013-2014	65%
SSLC	State Board	Vinayaka vidyala Matriculation Higher Secondary School	2011-2012	55%

FIELD OF INTEREST:

- MS office

INPLANT TRAINING:

- GTT (Global Talent Training) in Salem Sri Sakthikailass College.

TECHNICAL SKILLS:

- Microsoft Office.
- Tally ERP 9

STRENGTHS:

- Good communication with a leadership skills.
- Effective planning & Optimistic.
- Enthusiastic in team work.
- Punctual and sincere.
- Hard working, Adaptability, Learning Attitude, Developing Rapport.
- Problem identification & solving ability.

PERSONAL DETAILS:

- Father's Name : S.Mani
- Status : Married
- Husband Name : B.Hariharan
- Date Of Birth : 06-07-1996
- Language Known : English ,Tamili(Read ,Speak and Write) Hindi (speak)
- Nationality/Religion : Indian / Hindu
- Hobbies : Reading books
- Experience : 1 Year as a communication Trainer in Salem
2 Years of Experience as DEO in a College Chennai

DECLARATION:

I do hereby declare that the above information is true to the best of my knowledge.

Place: Chennai

Date:

Signature

(M.PRIYANKA)