

STEPHEN.A

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OBJECTIVE:

To secure a challenging position where I can effectively contribute my skills, and Innovative ideas to gain knowledge in the work-oriented environment.

SOFTWARE EXPERTISE:

- Oracle Sql /plsql
- titan, Edealer, Stars
- Ms Office. Excel (Vlookup,bivot table)

EXPERIENCE SUMMARY:

- An astute professional with 1 year experience in trade. Worked as a maker in Tata consultancy services for the Client Citi bank and worked for exporter (seller). Good domain knowledge in banking industry, specialization in trade finance.
- And 2years experience in transaction processing. Worked as a specialist in Hexaware technologies for the client Citi bank.

PROFESSIONAL EXPERIENCE:

Citi bank – Trade finance

- My role is to perform as a maker in Exports Payments. We make the transaction from buyer to Seller (beneficiary) directly also debit the bank commissions and other shipping charges accordingly from the customer, And to fulfil the customer requirement like satisfaction & crediting the funds on time.
- Making the Bill closure against foreign inward remittance certificate.
- Handling Invoice reduction and Write-off as per RBI guidelines
- Handling Tenor extension as per the customer request with RBI guidelines.

Citi bank –Transaction processing

- Handling transaction Processing
- Sanction Check-OFAC processing
- Processing the statements that are received in the format of MT940, MT950, Swift and ODE (Online Data Entry).
- Processing of the statements received on daily basis in MCP (Multi Currency Processor) . Trained in handling 113 Currencies and expertized in handling 16 Core currencies.
- Handling cheque operation.
- Handling the error payments

EDUCATION

BE. Electrical Electronics engineering -2017 passed out

Thiruvalluvar College of engineering and technology, vandavasi.

Higher secondary school –April 2013 passed out

ICI, Government Boys Higher Secondary School, Tenkasi.

PERSONAL DETAILS:

Fathers name : Anthony samy.T

Date of birth : 29-11-1995

Languages known : Tamil, Malayalam, English

Residence Address : Thiruvalluvar street perungalathur, Chennai.

Permanent address : Thatco nagar,puliyarai, Tenkasi district.

Declaration:

I hereby declare that all the above particulars furnished by me are true to the best Of my knowledge and belief.

**YOURS,
Stephen .A**