



# SATHISH KUMAR.V

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No : 1/219, Nehru street, Sholavaram, Chennai 600067

## Skills

\* Team Handling \* Developing Company \* Decisions Making in problematic Situations \* Handling Excell sheets

## Reference

Mohammad Tayyub - "Jana Small Finance Bank"

Jana Center Head  
mohammed.y01@janabank.com  
7824052512

## Languages

\* Tamil \* English \* Malayalam

## Personal Details

Date of Birth : 30/10/1993

Marital Status : Single

Nationality : Indian

## Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization. To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges. I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting. Multi-faceted, efficient, and reliable administrative professional with 10+ years of experience supporting executives, sales personnel, and managers to improve internal operations for small businesses To utilize my technical skills and provide a professional service to customers by applying and honing my knowledge and working in a challenging and motivating working environment.

## Experience

<b>Green Build Shelter Solutions</b>	01/09/2014
Marketing and Purchase	-
Worked as Business Development Executive and Purchase Department	30/10/2015
<b>Just Dial Limited</b>	16/02/2016
Business Development Executive	-
Signed a contract with shop proprietors and introducing new clients to the company	30/11/2016
<b>Rajalakshmi cars (Maruti Suzuki)</b>	05/01/17 -
Service Marketing	07/11/17
Introducing new customers to service station, converting new customers to service for bodyshop and Handling customers queries through call and meeting customers lively.	
<b>Jana small finance bank</b>	02/09/2019
Area manager	-
Giving new loans to customers and collecting Regular EMI and Handling team members	10/03/2022

## Education

<b>Indian Virtual University</b>	2014 - 2017
BBA	
First class	