

P.SHANMUGAMANIKANDAN

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Objective:

To grab an opportunity and set myself a goal where I can be innovative and attain a challenging position by exercising my interpersonal and professional skills to the fullest for the growth of the organization and mine as well.

Academic Profile:

Course	Name of Institution	Year of Passing	Percentage %
B.E [Computer Science]	J.J COLLEGE OF ENGINEERING AND TECHNOLOGY	2013	73%
HSC	JAYARANI MATRICULATION HIGHER SECONDARY SCHOOL	2009	82%
SSLC	JAYARANI MATRICULATION HIGHER SECONDARY SCHOOL	2007	70%

Technical skill:

Packages : Proficient with MS – Office, updated version of windows & Good keyboard skills.

PROFESSIONAL EXPERIENCE:

- I have 5 years of experience in US Healthcare and currently I am in the role of Group Coordinator –Provider Service (1 year).
- I have 1 year of experience in VEE TECHNOLOGY, Salem, 9 month of experience in AGS, Chennai and 3.4 year of experience in TECHNOSOFT, Chennai.

- VEE TECHNOLOGY, AGS & TECHNOSOFT is Medical billing company to the process of preparation and submission of Health Care Claims.
 - ✓ The main objective is to maximizing collections and timely reimbursement.
 - ✓ We possess an American neutralized accent and Follow up on the claims for collection of payments.
 - ✓ All issues are well analyzed before making the call.
 - ✓ We are team ensure that all information received via inbound or outbound calls are related to HIPPA & we will not disclose those information to anyone.

Role & Responsibility:

- Responsibilities include leading a team of 12 people for a very large client.
- Duties include making a work plan every day, running reports, creating spreadsheets, resolving issues brought forward by the team, answering question on an individual and team basis daily and weekly and ensured the smooth operation of our billing practice.
- Analyzed the individual performance of each team member and motivated him or her to perform even better.
- Organized training to improve the performance of the members who were lagging behind in terms of performance.
- Reported any problem or fault in the project to the project manager or team leader.
- Offered solutions to the top management regarding project-related queries.

Software Package:

- Well known knowledge in billing software like Tritech, Sequeal Med, Advance Claim & Jeffbar.

Achievements:

- Received Star Performer Award for showing 100% in Production & Quality in Vee Technology & AGS.
- Received Raising Star Performer Award for showing consistent improvement in Production & Quality in Technosoft.
- Received Star of the Month For Showing Good achievement in Production & Quality In Technosoft

Strengths:

- Positive approaches and thinking
- Strong , coordinating, planning and problem solving abilities
- Hard & Smart work.
- Very challenging and goal-oriented
- Able to handle any kind of situation.

Personal Information:

Father's Name : S.PREMKUMAR
Mother's Name : P.JOTHI
Date of Birth : 21.06.1992
Gender : MALE
Marital Status : SINGLE
Nationality : INDIAN
Languages Known : TAMIL& ENGLISH

Declaration:

I hereby declare that all the information mentioned above is true to the best of my knowledge.

Date: 12-10-2018

Place: Chennai

yours sincerely,
(P.SHANMUGAMANIKANDAN)