

BANDLA.VENKATESWARLU

Mobile: +91-7337214708,

Mail Id:venkateshcwcnsl@gmail.com

Objective

Quest to work in a real professional atmosphere that enables me to scope up with the emerging as well as the latest technology and which gives me the scope of widening the spectrum of my knowledge.

WORKING EXPERIENCE:

- Working as -**Import Billing- Executive** in **Continental Ware Housing(Nhava Seva)Ltd A DP WORLD Company**. Chennai from **3th FEB 2016** onwards.

ROLES & RESPONSIBILITIES:

- Generating customer invoices.
- Having knowledge of Import&Export container freight station documentation.
- Import&Export Assessment & Issuing Gate Pass according to the mode of Delivery
- Handle customer complaints regarding invoices.
- Accepting Container Placement requests from CHAs/Importers and subsequently coordinating for placement of containers for Customs Examination.
- Replying mails received for Import CFS charges/ Container Status and other Import related queries.
- Coordination with CFS CUSTOMS.
- Handled both Yard and Import activities in CFS.
- Verification of all customs documentation and providing loaded delivery to the importer.
- Man power handling done for De- stuffing and LCL process.
- Continuous Tracking with liners for the release of **DELIVERY ORDERS**.
- Procedures followed for calculating ground rent for every TEUS inside the yard.
- Arrangement of Heavy vehicles from the contractors.
- Regular tracking of container status
- Follow up of Gate in and Gate out process in and around yard
- Experienced well in CHA customer and situation handling

Professional Summary

- Having **6+**Years of experience.
- In depth exposure in reports/invoice generation.
- Hands on experience in customer and telecommunication.
- Having good organizational, analytical skills and self-motivated towards gaining professional skills.
- Ability to work in group as well as independently.
- Hard working and task accomplishing.

EDUCATIONAL QUALIFICATION:

- **B.tech (I.T)** from Priyadarshini College of engg, Sullurpeta to **Jntu anantapur university** in 2012.
- **Intermediate** from RATNAM Jr College NELLORE, Board Of Intermediate Education, **A.P** in 2008
- **S.S.C** From Z.P.H HIGH school to Board of Secondary Education in 2005.

Personal Information

Name : BANDLA.VENKATESWARLU
Date of Birth : 02.01.1990
Gender : Male
Nationality : Indian
Religion : Hindu
Marital status : Married
Languages : Telugu, English, Tamil,

PERMANENT ADRESS: S/O Ramanaiah ,kotha palem village,T.P gudur (md) Nellore dist-Andhra Pradesh-524002

WORD ABOUT MY COMPETENCE:

A professional attitude in my approach towards work and a goal set for standardized way of working. Hope our relationship would definitely be a learning journey for me, with a tunnel vision of Growth of the Company, and Subsequently my growth.

Declaration:

I hereby declare that the above information furnished by me is true and correct.

Date: 24/03/2021
Place: Kotha Palem

Thanking you

(B.Venkatesh)