

# STEPHEN.S

Customer service support.  
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#19 krishna nagar, chinna radio station, podanur.

## CAREER OBJECTIVE:

To obtain a qualified position in your company that indulges professional growth as well as challenging and rewarding environment which provides thrust, resources stimulation and offering varied responsibilities that could broaden my technical experience and in return will bring satisfaction to the company.

Fully utilize my skills, education and abilities in order to secure a challenging and result oriented position in a well reputed organization.

## STRENGTH:

Commitment, Leadership Capabilities, Analytical Skills, Positive Emotions, An Eye for Details, Handwork and patience.

## ACADEMIC QUALIFICATION:

- **SSLC:** sv arriivalaya high school, coimbatore(with 81%) 2016.
- **HSC:** Nirmala matha convent matriculation higher sec school(with 81%) 2018.
- Bachelor of commerce with accounting & finance. (

Bachelor of commerce with accounting & finance from Rathinam College of Arts & Science (with 76%), Coimbatore, Tamil Nadu.

## CAREER SUMMARY:

**Organization: siva cables and wireless communication      september 2019 - january 2022**

- Preparing the bills for the customers and giving customer support
- Customer support by online and tele calling also ,
- Work has an customer service executive support for 3 years in a company and good at everything

## TECHNICAL QUALIFICATIONS:

- Operating & installing All Windows.
- ADOBE PHOTOSHOP
- Microsoft Office (MS Word, MS Excel, MS Power Point)
- Enterprise system
- Phoneskills

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**PERSONAL PROFILE:**

Date of birth	: 07/01/2001
Nationality	: Indian
Sex & Age	: Male (21Yrs)
Marital Status	: Single
Linguistic Skills	: Fluent in English, Tamil, hindi(speak and understand) & Malayalam(understand).
Personal Traits	: Honest, Diligent, Hardworking, Sincere & innovative

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**Declaration:**

I hereby assure you, that all the above-mentioned information is true to my knowledge and I will discharge my duties to the best of my ability and would certify prove worthy for your selection.

Signature

Date: 20.02.2022  
Place: coimbatore

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