

Dr. Mrinalini RR
#5, 5th cross, 2nd stage, Michaelpalya,
Indiranagar, Bangalore-560075
Mobile: +91-9886 014 620 - - E-mail: mrinalini17@gmail.com

Objective:

8 years of total experience as a dentist and healthcare documentation specialist. Looking forward to take up a challenging job to utilize my skills and proficiency for the growth of the organization.

Professional Summary:

As A Dentist:

- Performed various dental procedures such as minor extractions, composite restorations, crown preparations, dentures, scaling, pediatric dental care and providing preventative oral hygiene measures.
- Able to communicate and coordinate with patients and create a friendly environment to undergo dental procedures.
- Participated in specific dental care promotions & prevention programmes conducted by M.S. Ramaiah Dental College, Bangalore.
- Assisted specialists during procedures such as impactions, flap surgeries, and other dental surgical procedures.
- Maintaining extreme hygiene & supporting environment at work.

As A Healthcare Documentation Specialist:

- Protos Infoscript – May 2008-October 2008 – HDS and medical faculty.
- CBAY Systems India Pvt Ltd – November 2008- March 2011- Quality Analyst.
- MModal Global Services Pvt Ltd – August 2012- March 2014- Quality Analyst.
- Home transcription – May 2014 till date - Quality Analyst.

Providing excellent quality and accuracy of medical records within the stipulated period of time. Possessing good communication skills, command over English and medical terminologies, with problem solving skills and grasping power.

Academics & Certifications:

- Medical Transcription Certification Course – E-Shadows Infotech Pvt Ltd (2008).
- BDS - M.S. Ramaiah Dental College, Rajiv Gandhi University of Health Sciences, Bangalore (2007 Passout) – A Gold Medalist in Prosthodontics from the College.

- Pre-University (College Topper) – MLACW, Bangalore – State Board (2002 Passout).
- SSLC (School Topper) – Nirmala Rani High School, Bangalore – State Board (2000 Passout).

Personal Information:

Name : Dr. Mrinalini RR
Date of Birth : 17th June 1984
Marital Status : Married
Husband's Name : Neelakandan VC
Languages Known : English, Hindi, Kannada, Tamil, & Telugu.
Interests & Hobbies: Music, Traveling, Carom, Cricket.

Declaration:

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the particulars mentioned.

Place: Bangalore
Date :

Dr. Mrinalini RR
Reg No : 21,061-A