

Name: K.Srinivasan,

No: 181 "C" block, Nattan thottam,

Mylapore Chennai – 600004.

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OBJECTIVE:

To Succeed in an environment of growth and excellence and earn a job which provide me job satisfaction and self-development and help me achieve personal as well as organizational goals.

EDUCATIONAL QUALIFICATION:

- Bachelor of Commerce (Corporate Secretaryship)

ACADEMIC PROFILE:

Course	Institution	Board	Aggregate	Year of Passing
B.Com(Corporate Secretaryship)	Gurunanak College	Autonomous	77%	2018
XII Std	Santhome Higher Secondary school	State board	73%	2015
X Std	Santhome higher secondary school	State board	80%	2013

HOBBIES:

- Hearing Music
- Singing
- Dancing

TECHNICAL SKILLS:

- Typewriting in English (Lower)

COMPUTER SKILLS:

- MS Office (Excel) Programming in c,

OPERATING SYSTEM

- Windows 10, Windows 7, Windows xp.

STRENGTH AND SKILLS:

- Positive Thinking
- Self-Motivation
- Team Work
- Caring
- Supportive
- Adaptability

EDUCATIONAL PROJECTS AND TRAININGS:

- Attended **Goods Service Tax (GST)** program me conducted by the foundation.
- Attended Finance department programme conducted at gurunanak college.
- Attended intenship project in **ARJUN GROUP OF COMPANIES.**

EXTRA-CURRICULAR ACTIVITIES:

- Medals and certificate placed (**athletes**) in inner level school competition.
- Participated story telling competition conducted in our school junior and Senior level.

PERSONALITY TRAITS:

- Sincere and dedicated to any assignments taken up.
- Ability to work as a team and as well as individually.

PERSONAL PROFILE

Name : K. Srinivasan
Father's Name : M. Kandhan
Date of Birth : 08-07-1996
Gender : Male
Marital Status : Single
Religion : Hindu
Nationality : Indian
Languages Known : Tamil & English

DECLARATION

I declare that the details furnished above are true to the best of my knowledge and belief.

Date :

Place: Chennai

(K.Srinivasan)