

## **CURRICULUM VITAE**

**G.M.Raghavendra Reddy**

**Mobile No: +91 9840481339**

**Email: reddyraghu.n@gmail.com**

### **OBJECTIVE**

Seeking a position to utilize my skills and abilities in the Construction Industry, a job where growth prospects are unlimited and individuality is recognized by work, and to achieve professional satisfaction by meeting higher responsibilities and involving in competent work areas

### **SUMMARY**

- Excellent problem solving and communication skills
- Work Flexibility and can quickly adapt to changing environments professionally and personally.
- 14 yrs. hands on experience in Execution, planning, Project management Costing & Billing currently working as Manager Planning at Megha Engineering & Infrastructures Limited.

### **EDUCATION**

- **B.E(Civil Engineering)** Vishweshwaraya technological university, Karnataka in 2007 with 65%
- Pursued Extensive training at **CIDARC** in Bangalore
- Extensive training in **NAC** National Academy of construction Hyderabad. Training includes classes from **NICMAR** Faculties, extensive civil exposure to latest aspects and case studies.

### **SKILL SET**

- Execution, Project Planning, Rate Analysis, Cost monitoring & MIS
- MS Office, MS Projects – L2 Level, ERP(Oracle 11i) Project Management, Project Costing, Project Billing & L&T EIP

### **EXPERIENCE**

**Present Megha Engineering & Infrastructures Limited (08, 2021 to Present)**

**Name of project: Establishment of Govt Medical College at Pidugurula**

**Project Details: Medical College & Hospital - 349 Cr.**

**Roles: planning & QS**

- Preparing work program and tracking, Monthly Planning, Monthly Progress reports, Productivity reports as per the job progress,
- Monitoring cost comparison, Preparing work order statement and rate analysis, Deviation statements.
- Vendor / Subcontractor management
- Monitoring all Site execution activities, preparing , DPR, monthly reports for Management
- Resource allocation and work force allocation. Monitoring the resources utilization and arranging the needs as per the requirement.
- Client correspondence regarding the work permits and approvals and submitting the deviation statements and getting approved
- Site safety and quality maintenances.
- To ensure closing of at least 95% Non-Conformities raised during the audit / assessment

**Tata Projects Limited C&E (06 ,2019 to 09,2020)**

**Name of project: Civil, Electrical, AC, Steel Doors and associated works for Augmentation of Solid Motor Production Facilities (ASMP) Project**

**Project Details: Industrial – 240.22Cr.**

**Roles: planning & MIS**

- Preparing work program and tracking, Monthly Planning, Monthly Progress reports, Productivity reports as per the job progress,
- Monitoring cost, Preparing CTC and analysis
- Vendor / Subcontractor management
- Monitoring all Site execution activities, preparing , DPR, monthly reports and preparing data for PRM's
- Resource allocation and work force allocation. Monitoring the resources utilization and arranging the needs as per the requirement.
- Client correspondence regarding the work permits and review of project progress
- Compilation of Monthly progress report to management
- Site safety and quality maintenances.
- To ensure closing of at least 95% Non-Conformities raised during the audit / assessment

**L&T ECC BF&IC**

**Name of project: APTIDCO HOUSING PROJECT TADEPALLIGUDEM WEST GODAVARI. (06, 2017 to 05, 2019)**

**Project Details: Affordable Mass housing APTIDCO GF+3 320 Cr.**

**Roles Involved: Project Management, Execution, Billing & Costing**

- Carrying out all Execution activities, Resource allocation and monitoring the progress
- Hands on experience of execution of towers. From basement to terrace with mivan shuttering,
- Monitoring all Site execution activities, preparing , DPR,
- Scheduling the daily activities for execution and tracking the progress
- Resource allocation and manpower allocation
- Client correspondence regarding the work permits and review of project progress
- Compilation of Monthly progress report to management
- Site Subcontractors billing
- Site safety and quality maintenances.

**L&T ECC BF&IC**

**Name of project: Prestige Bella Vista PORUR Chennai. (10, 2011 to 06, 2017)**

**Project Details: High rise residential apartments 2 basements +GF+16floors total 33 towers and club house**

**Roles Involved: Execution, Project Management, Billing & Costing**

- Carrying out all billing activities both client billing and sub-contractor billing.
- Hands on experience of execution of 5 towers. From basement to terrace with mivan shuttering,
- Monitoring all Site execution activities, preparing , DPR, work program and preparing data for PRM's

- Preparing Job cost report & Balance ETC as per the job progress.
- Preparing of reconciliation statements for cement steel and Sub contractor paid quantities and quantities billed to client.
- Resource mobilization and manpower allocation as per the
- Client correspondence regarding the work permits and review of project progress
- Compilation of Monthly progress report to management & Client
- Site Subcontractors billing
- Site safety and quality maintenances.

**L&T ECC BF&IC**

**Name of project: UTCL construction of cement plant (07, 2011 to 10, 2011)**

**Roles Involved:**

**In charge for CPP Thermal Power plant carrying all execution and planning activities.**

- Carrying out all Site activities, preparing DPR.
- Planning the daily activities for execution and tracking the progress
- Resource allocation and manpower allocation
- Estimating the quantities and BBS
- Preparing the subcontractor bills

**Organization: Ramky Infrastructure Limited (Nov 2008 to May 2011)**

**Role** : Planning Engineer for Planning and ERP

**Project** : Head office working as an Engineer planning and ERP in CPC (Corporate Planning Cell)

**Roles Involved:** Carrying out all planning activities, preparing and reviewing MIS, DPR, Schedules and preparing data for MRM's

- Compilation of weekly progress report (Projected Vs. Achieved).for assigned Projects or Zones
- Collection of invoiced, WIP and certified amounts from assigned Projects or Zones and Analysis  
Sub-contractors reconciliation for assigned Projects or Zones
- Working on the budgets and schedules of projects by ERP software and Along with MS Project. from assigned Projects or Zones
- Documentation/Filing of planning documents
- Monitoring and Follow up Indents/Capex Approval forms as Project needs for assigned Projects or Zones
- Uploading the Budgets in ERP after checking the budget.
- Imparting the training on ERP to site persons and top management, solving issues pertaining to ERP
- To ensure closing of at least 95% Non-Conformities raised during the audit / assessment.

## **Planning Engineer Gujarat and Rajasthan (July 2008 to Nov 2008)**

**Organization:** Ramky Infrastructure Limited

**Project** : Pipeline Projects

**Client** : **RWS**

- Preparation of Project MIS & MRM Data
- Quantity reconciliation for the project. Subcontractors billing
- Preparation and Tracking of Construction schedule.
- Issuance of Sub Contractors Work orders and Sub Contractors Measurements / Billing in ERP
- Preparation of Project PEP's and sending the same to RPC.
- Preparation of Client Bills based on actual measurements and reconciliation with approved drawings.
- Subcontractor Work Orders, Bills, Material and Quantity Reconciliation.
- Rising of Procurement Indents considering the lead time and follow-up until delivery.
- To ensure closing of atleast 95% Non-Conformities raised during the audit / assessment.

## **As a GET-cum-Project coordinator, (July 2007 to June 2008)**

**Organization:** Ramky Infrastructure Limited

**Project** : Daspara Pumping Station. Kolkata.

**Client** : Kolkata Municipal Corporation limited.

**Project Details:** Construction of Daspara 3.0 MGD underground reservoir cum booster pumping station. All the foundations are Pile foundation (450 dia piles 80, 500 dia piles 264) and major concrete structures.

- Daily, Weekly, Monthly Progress Report to R.O and H.O.
- Construction Schedule Execution of earth Work Piling Job, RCC Structures and Civil Structure.
- Surveying for giving levels excavation and foundation structures.
- Executing the major concreting works like pile cap, retaining wall and slab
- Preparing the logbook for equipment hired and calculating the efficiency
- Entry of Progress of site in legacy & ERP.
- Preparing work orders for subcontractors negotiating with the rates.
- Checking periodic measurement at the end of month to bill subcontractor and validate the bill for further processing. .
- Assigning resources to project.
- Assisting the store persons to work on ERP Indents, Purchase orders, Goods receipt notes and Material issue notes in –ERP-SITE SOLUTIONS (Developed by Price Water Coopers).

## PERSONAL DETAILS

- Full Name : G.M. Raghavendra Reddy
- Father Name : G. K.Mukunda Reddy
- Date of Birth : 15th January 1986
- Nationality : Indian
- Religion : Hindu
- Marital Status : Married
- Languages Known : English, Hindi, Kannada, Telugu and Tamil.
- Mother tongue : Kannada
- Passport No : Z3117470
- Hobbies : Reading, Listening Music, Chatting with friends
- Permanent Address: G.M. Raghavendra Reddy  
S/O G. K.Mukunda Reddy  
“Venkatadri” 2nd main 2nd cross  
S.B.layout Vidyanagar Extension  
CHITRADURGA District  
KARNATAKA STATE 577502.

## DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge

(G.M.Raghavendra Reddy)