

AHAMED HASSAN HINAF



E - COMMERCE SALES EXECUTIVE

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OBJECTIVE

Seeking a entry-level position in key e- commerce sales executive to utilise the 1 years of progressively grown experience in handling e-commerce platforms and executing orders.

To endeavor in excellence for the benefit of the company entrusted to me. It has been a long standing desire of mine to seek a challenging career in the global market.

GOAL

To grow as dynamic professional with quality such as systematic, procedural, disciplined and professional knowledge

PROFESSIONAL EXPERIENCE

E - COMMERCE SALES EXECUTIVE

K.M.B.S PRIVATE LIMITED

FEBRUARY 2021 - PRESENT

CHENNAI, TAMIL NADU, IN

The E-commerce sales executive grows the e-commerce business by improving the customer experience, executing customer order fulfilment and maintaining the digital platform.

- > Coordinate order processing, delivery and returns of customer orders.
- > Coordinate with other teams on the execution of brand, marketing and e-commerce activities.
- > Ensure the fulfilment of customers' orders via store pick of delivery service.
- > Manage the operations for good service.
- > Manage the service quality and customer satisfaction.
- > Prepare insights report on the data-mining outcome.

SALES EXECUTIVE

UNITED AGENCIES

SEPTEMBER 2020 - JANUARY 2021

MADURAI, TAMIL NADU, IN.

Responsible for helping build up a business by identifying new business prospects and selling product to them. Maintain relationships with current clients and build and maintain relationships with new clients

- > Coordinating all administrative processes.
- > Managing Customers & Clients.
- > Resolving conflicts or other issues as they occur.
- > Manage Targets, logistics process and meetings
- > Ensure the sales complies with relevant laws and regulations



SKILLS

WORDPRESS CRM ● ● ● ● ○

MSOFFICE ● ● ● ● ○

UBERSUGGEST ● ● ● ○ ○

WEB DESIGN ● ● ● ○ ○

WINDOWS ● ● ● ○ ○

AMAZON SELLER ● ● ● ● ○

E-MAIL & BLOG ● ● ● ○ ○

HUBSPOT CRM ● ● ● ○ ○

FLIPKART SELLER ● ● ● ● ○



EDUCATION

FIRST CLASS WITH 70% **DIPLOMA IN CIVIL ENGINEERING**
2017 - 2020 MOHAMED SATHAK POLYTECHNIC COLLEGE

FIRST CLASS WITH 50.25% **SSLC**
2006 - 2017 MOHAMED SATHAK DASTAGIR MAT.HR.SEC.SCHOOL



CERTIFICATION

FIRST CLASS WITH 90% **DIGITAL MARKETING**
SEPTEMBER 2021 - TILL DIGITAL SCHOLAR (Chennai, Tamil Nadu)



PERSONAL DATA

DATE OF BIRTH : 23-02-2001

GENDER : MALE

LANGUAGES : ENGLISH & TAMIL

NATIONALITY : INDIAN

PASSPORT NO. : R3071411

P.P VALID TILL : 08/2027



DECLARATION

I hereby declare that all the above – furnished details are correct and true up to the best of my knowledge.

Yours faithfully,

(AHAMED HASSAN HINAF)