

## RESUME

No.1, parthasarathy

**Sakthivel .B**

nagar6th st,

**Mobile: +91-9688451696**

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**Email:**

Chennai

### **Career Objective:**

Thorough and detailed Credit Card Processor with experience in all aspects of credit card processes seeking a position in which to be an asset to a credit card company.

### **Core Qualification:**

- Well-rounded experience with managing credit and loans.
- Sound knowledge of analyzing and evaluating financial information.
- Profound knowledge of cash flow procedures and structures.
- Strong ability to establish and maintain solid client relations.

### **Professional Experience:**

**Sales Officer**

**31/01/2019 – Till date**

**Axis Securities**

**Chennai**

- Process credit card applications for new customers setting credit limits and terms of service according to customer credit and background.
- Perform sales calls to potential credit card customers encouraging them to sign up for our service.
- Admirable experience in credit card and banking segment.
- Ability to take decision independently upholding set rules and regulations.

**Branch Acquisition Manager**

**29/11/2017 - 15/01/2018**

**Creditcard Processor**

**Indusind Bank Ltd**

**Chennai.**

- Visit local stores and businesses to convince them to use our services for their credit card transactions.
- Assist customers in signing up for a paperless account having invoices sent through

email and paid online whenever possible.

- Great sales and customer service skills in person or over the phone.
- Proficient in computer programs related to credit card processing and invoicing
- Exemplary work ethic and self-motivation needed for a job done completely and done well.

**Educational Qualification:**

1. **M.Tech (ECE)** : 2012 - 2014  
Dr.SJS.Paul Engineering College : **6.8 CGPA**  
Villiyannur,Pondicherry.
2. **B.E (ECE)** : 2009 - 2012  
Mahabarathi Engineering College : **6.39 CGPA**  
Chinnasalem,Villupuram.

**Personal Profile:**

Date of Birth : 27-2-1989  
Age : 29 yrs  
Sex : Male  
Father name : Mr.Balu.E  
Nationality : Indian  
Languages known : Tamil, English  
Permanent Address : 38,Vengatamapettai Road,  
Kachirapalayam, Chinnasalem (T.k.),  
Villupuram Dt, Pin Code-606207.

**Declaration:**

I hereby solemnly declared that above details are true and reliable. If I am selected in your company I ensure that I will perform my duties to the entire satisfaction of my seniors. So, kindly consider my Application favourably.

Thanking You.

**Date:**

**SIGNATURE**

**Place:**

[SAKTHIVEL.B]