

S.AJEETH

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Tamilnadu

PROFESSIONAL EXPERIENCE

Company

Firstsource Pvt Ltd, Chennai

Designation

Customer support associate(2019 to 2021)

Job Description

Our firm provides business process management in the banking and financial services, customer services and healthcare sectors. My job role involves fixing the issues of accounts of US client such as purchase order acknowledgment, Invoices using the client account number with the salesforce and Corex tool (GHX portal)

PROFESSIONAL ACHIEVEMENTS

Client Appreciation for handling all production deployments and change activities.

Appreciation from Management for supporting in all critical situation.

Got promoted from H2 to H1 grade

OBJECTIVE

To secure a challenging position in the corporate world that utilizes my technical knowledge and interpersonal skills.

EDUCATION

2019	ASAN MEMORIAL College of arts and science B.com(GENERAL) 70%
2016	GURUNANAK Matric. Hr.Sec.School, Velachery H S C(XII) (COMMERCE) 75%
2014	GURUNANAK Matric. Hr.Sec.School, Velachery S S L C (X) 73%

SKILLS

Operating system: Windows 7,10 Pro, Mac OS

Software : MS – Office ,Tally

PERSONAL DETAILS

Date of Birth : 06-08-1998

Marital Status : Unmarried

Nationality : Indian

Father's Name : G. SAMBATH

Language Known : English,Tamil

Hobbies : Reading,Playing,cricket

DECLARATION

I hereby affirm that, the above information furnished by me is true to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.