



# SIVAKANNAN

## ACCOUNTS EXECUTIVE

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📍 126, Nagappan Street,  
Tiruchy Road,  
Ramanathapuram,  
Coimbatore - 641045

## Work Experience

### Accounts Executive

CA. R. Sugumaran B.com., FCA  
August 2018 - present

- Income Reconciliation and Filing
- GST Monthly & Annual Filing

### Accounts Executive

Vitae International Accounting  
Service Private Limited  
May 2021 - present

- Tax Preparation for US

### Team Leader

Vision Global  
Apr 2017 - Apr 2018

## Technical Skill

- Microsoft office,
- Microsoft Excel
- Tally

## Education

### Master of Commerce

SNR sons college  
(autonomous)  
Coimbatore | 2016 - 2018

### Bachelor of Commerce

SNR sons college  
(autonomous)  
Coimbatore | 2013 - 2016

## Certificate

- 2 Years COP Career-oriented program from SNR institute In the year 2013-2015 on Tax Procedure and Practice. (Certificate and diploma course).
- PGDCA (Career Oriented program) from SNR Institute in the year 2016-2017 on Network Security (Certificate and diploma course).

## **EXTRA CURRICULAR ACTIVITIES:**

- Active Member of NSS in College.
- Participated in and organized a blood donation camp.
- Online course in introduction to research in NPTEL

## **Personal Profile**

- Date Of Birth: 22nd June 1995
- Father's Name: Mr. L. Sivakumar
- Mother's Name: Mrs. S. Saraswathi
- Languages Known: English, Tamil.
- LinkedIn:  
<https://www.linkedin.com/in/sivakannan-sivakumar/>

## **Declaration**

The information furnished above is correct to the best of my knowledge.

**Date :**

**Signature :**