

26.01.2022

KRA BRIEF OF SELF

SIR

1) I AM NAGARAJAN WORKING AS AN WORKS MANAGER FOR THE PLANT HAVING 23 VMCs&2 CNC LATHES,5CONVENTIONAL MILLING&DRILLING.

2) AS PER ORGANIZATIONAL SETUP THERE ARE, 2ASST MANAGERS FOR VMC&CNC&VTL,2-PRODUCTION ENGINEERS,6 SHIFT INCHARGES (3+3) ,4 LINE INSPECTORS,& 2 SETTER CUM OPERATOR.TWO ASST MANAGERS ARE REPORTING TO ME.

3)MY KEY RESPONSIBILITY AREAS ARE A)TURN OVER
B)MEETING ANNUAL/MONTHLY BUDGET.
C) PLANNING ,ORGANIZING &EXECUTING WITH COST SAVING&CONTROLLING WITH.OPTIMUM EFFIECIENCY,
D)CO- ORDINATING FOR DELIVERY COMITTMENTS,REJECTION REDUCTION,SYSTEMIMPLEMENTATION,
E)TRAINING,TEAM BUILDING
4)MEETING QUALITY OBJECTIVES,HANDLING CUSTOMER S&CUSTOMERCOMPLAINTS , CA/PA ANALYSIS,CONTINUAL IMPROVEMENTSTHROUGH **PDCA CYCLE**, METHODS IMPROVEMENTS, CYCLE TIME REDUCTION TO MEET THE CUSTOMER REQUIREMENTS.

5) DIRECTLY REPORTING TO DIRECTOR,

6)CURRENT LOCATION : CHENNAI

7)TOTAL EXPERIENCE : 31YEARS

REGARDS

R.NAGARAJAN

R. NAGARAJAN

“SRI RANGA” IST FLOOR,
PLOT NO 70,BAJANAI KOIL STREET
Menambedu , Ambattur,
Chennai – 600 053.
Mobile:09566237924,9003541947
E-Mail -nagaraajan_69@yahoo.co.in

To

Sub: Application for the post of
Ref:Your advertisement in

I understand, there is a vacancy exists in your esteemed organization for which I submit herewith my candidature.

As regards my qualification I am Diploma Holder in Mechanical Engineering passed out in the year 1990 through Sri Nallalagu Polytechnic, Chennai.

Now I am working in **M/s. VETA INDUSTRIES (INDIA)PVT LTD AND inM/S ABC ENGINEERS (BOTH COMPANY MANAGEMENT IS SAME)** , Chennai as **Works Manager**, my previous experience, I have worked as a **Quality / Production Planning control ,Assembly and finally as Service Engineer** in **M/s. KONE ELEVATORS INDIA PVT LTD.,** Chennai since 1994 and acquired many skills on the afore said areas especially Sheet Metal and Assembly area. Prior to this, after completion of Diploma Studies I started my career as a Trainee and as Quality Control Engineer in **M/s ELECON ENGINEERING COMPANY LTD** and **M/s. ENGINEERING EQUIPMENTS WORKS,** Chennai respectively.

Now, I am on the look out of career development and submit along with my brief Resume for your perusal and kind consideration.

Hope, the enclosed resume would meet your requirement in your esteemed Organization and I anticipate your kind reply.

Thanking you,

Yours faithfully,

R. NAGARAJAN.

RESUME

Name : **R. NAGARAJAN**

Father's Name : Late. S. Ranganathan

Date of Birth : 28/6/1969

Nationality : Indian

Languages Known : Tamil, Kannada, English
In Hindi Passed Rashtrabasha

CTC (cost to the company) Drawn 6.75 lacs+incentive

CTC Expected : NEGOTIABLE

Educational Qualification : S.S.L.C

Technical Qualification : Diploma in Mechanical Engg.
Elective: Machine Shop Technology
Passed with FIRST CLASS IN THE
YEAR-1990 -66%

Passport no : F96554676

Experience

Organization : **M/s Veta Industries (India) Pvt Ltd**, irrungattukottai- 602105
(07.08.2009 TOB TILL DATE) **AS WM CUM MR**

Experience : All same as m/s ABC Engineers(ABC ENGINEERS 21.01.2004
TO 06.08.2009

Organization : **M/s. ABC Engineers**

Designation **WORKS MANAGER CUM MR**

Company Profile : Manufacturer of Engineering Components for BRAK ES
INDIA,ILJIN AUTOMOTIVE,DYNAMATIC TECHNOLOGIES,METEXIM
SOURCING (P) LTD ,SAME DEUTZ ,M/s.Indimet (U.S) & M/.s Oliver (England)

Period : From 21.01.2004 to 04.08.2009.

Responsibilities

- Turn over target
- Production planning and control
- Managing all activities related to manpower management.
- Productivity Improvement.
- Total Quality / Zero Defect Products.
- Implementing Kaizen.
- Achieving Organization requirements.
- Maintaining the ISO systems
- Cost Control
- Value addition
- Cycle Time reduction
- Maintaining Customer / Supplier relation ship
- Inter personnel skills,

Organization : **M/s. KONE ELEVATORS INDIA PVT., LIMITED, (MNC)**

Designation : **Engineer- QUALITY / PRODUCTION/SERVICE**

Company Profile:: Manufacturers of Elevators & Escalators based at Chennai.

Period from : 26-12-1994.to 20.05.2003

Responsibilities

- Daily allotment of work to the operators respect to daily production plan
- Material planning and man power management.
- Meeting the requirements of assembly/ direct dispatches
- Ensuring perfect machine conditions in co-ordinations with maintenance

Machinery Knowledge

- Knowledge about Amadacoma Turret punch / Godrej Shearing & Bending Machine.
Undergone Program training on automation in amadacoma.

Achievements

- ★ ★ During the period 1999 - 2002, increased production volume to 30% viz. to the tune of Rs.4 lacs approx per year.
- ★ ★ Simplified material handling methods thereby ease of operation and increase in the output by 150%.
- ★ ★ Member of Quality Circle for reducing warranty cost on Gear Box used in Lifts and thereby drastic reduction in failure of gear box viz.. Rs.6 lacs per year and this extra-ordinary effort elevated me as Service Engineer to meet the customer requirements from time to time.
- ★ Value addition / Value Engineering
- ★ Cycle time analysis
- ★ Continuous flow manufacturing
- ★ Inventory Management

- ★ Two bin System
- ★ Ensuring Safety Standards prescribed.
- ★ Total Productivity Maintenance
- ★ Total Quality Management

Training Programmes

- Participated in VIBRATION TECHNOLOGY Seminar
- *Participated in Seminar on TQM, KANBAN (JIT), KAIZEN*
- Undergone Training program on Amadacoma Turret punch automation.
- Participated in SAFETY TRAINING PROGRAMME conducted by National Safety Council – Tamil Nadu
- Attended Training Programme on SUPERVISORY SKILLS.
- Attended INTERNAL AUDITING Training Programme

Organization : **M/s. ELECON ENGG. CO. LTD.,**
 Designation : **Quality Control - Engineer**
 Company Profile : Manufacturers of Bulk Material Handling Equipments to
 M/s. NLC, NMTPP & Durgapur Steel Plant.
 Period : 1-8-1991 to 13-7-1994

Responsibilities

- Inspection of raw materials, machined components and bought-outs to the needs of the specification of the customer/standards.
- Inspection of heavy structures at various stages.
- Preparation of records and documenting the same.
- Coordination with clients/inspection agencies.

Organization : **M/s. Engineering Equipment Works**
Designation : **Trainee**
Company Profile : Manufacturers of Tyre Manufacturing Machineries to
M/s.MRF, Ceat , JK and Bridgestone.
Period : 02.08.1990 to 15.07.1991.
Notice Period : 45 to 60 days

Regards

R.NAGARAJAN

