

# **RESUME**

**C.Nithya**

Vellalar Street,North manadu,  
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## **Objective:**

To be associated with a progressive organization that gives me the scope to apply my knowledge and skills towards the growth of the organization.

## **Educational Qualification:**

<b>COURSE</b>	<b>INSTITUTION</b>	<b>YEAR OF PASSING</b>	<b>PERCENTAGE ( % )</b>
<b>S.S.L.C</b>	S.M.R.V Higher Secondary School, Vadasery, Nagercoil	2010	82.6%
<b>H.S.C</b>	S.M.R.V Higher Secondary School, Vadasery, Nagercoil	2013	62.17%
<b>B.B.A</b>	Govindammal Aditanar College for Women, Tiruchendur	2016	68%

## **Technical Qualification**

➤ MS – Office, Tally ERP 9 with GST, VB 6.0, SQL server. HTML, A – CAD, ADDP.

### **➤ On The Job Training:**

➤ Attended State level seminars on “Enhancing Intrapersonal and Interpersonal Skills” conducted at Aditanar College of Art and Science, Tiruchendur.

### Technical Skills:

- Clerical work
- Computer skill

### Personal Profile:

Father Name	:	S.Chandrasekaran
Mother Name	:	S. Thanammal
Date of birth	:	04.11.1995
Age	:	25 Years
Gender	:	Female
Religion	:	Hindu
Marital Status	:	Unmarried
Nationality	:	Indian
Languages known	:	English, Tamil

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### Declaration

I hereby declare that the particulars furnished above by me are true to the best of my knowledge.

Yours Faithfully,

Place: Manadu

Date:10-8-2020

**(C.NITHYA)**