

Baskar S

I am a highly motivated individual with the desire to take on new challenges and my key attributes are exceptional interpersonal and communication skills, a strong work ethic, adaptability and a high attention to detail.

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📍 No: 383, Saraswathy Nagar 9th
Street.Tirumullaivoyal.Chennai-600062

📅 08 May, 1996

PROFESSIONAL EXPERIENCE

Accounts Executive SWOT Tax Consultant

04/2017 - 06/2018,

Achievements/Tasks

- Prepare & Maintain Books of Accounts in software
- Examine Books of Accounts Prepare Internal Audit Report
- Maintain Monthly & Annual accounts Compliances

Senior Accounts Executive SYNMAC CONSULTANTS PRIVATE LIMITED

07/2018 - 11/2019,

Achievements/Tasks

- Income Tax returns filing - Individuals/Company/Firm/LLP/Trust
- Monthly Tax Compliances - TDS/Pay roll//Advance Tax/GST
- Prepare, examine, and, analyze accounting records, Statutory Records to prepare Internal Audit Report and Financials
- Prepare detailed report on audit findings compliances
- GST Monthly & Annual Compliances & Return Filings

Deputy Manager Accounts & Finance STRATEGIC TAX SOLUTIONS LLP

01/2020 - Present, *Achievements/Tasks*

- Accounts finalization & Audit for Individuals, Firm, Trust, Companies
- Company Formations and Annual Statutory Compliances
- Prepare all Management statutory reports
- Registration/Formation of Firm/Trust/MSME/IE Code/FSSAI and Annual Compliances
- Review of MIS, CMA, Cash Flow & Fund Flow Statements
- Preparation and Review of various Business Financial Projections

EDUCATION

School -H.S.C Sri.C.P Jain HS School

04/2013 - 03/2014,

Courses

- 12th grade (H.S.C)-84%

Undergraduation DRBCCC Hindu College

04/2014 - 03/2017,

Courses

- Bachelor of Commerce
Bcom - 62%

Professional Qualification - (CMA FINAL) Institute of Cost Accountants of India

Courses

CMA INTER -56%

Pursuing CMA Final

SKILLS

Accuracy

Analytical Skills

Leadership Quality

Communication Skills

Time management

Team Player

ACHIEVEMENTS

Attended State level Seminars Participated

Inter College Competition's

Participated National Level Competitions held at Mumbai

Worked as a TeamLeader / Management Levels

PERSONAL PROJECTS

Poster Creation

Blog Creation

SOFTWARES

Tally ERP.9

MS Office

Quick Books

LANGUAGES

Tamil

Professional Working Proficiency

English

Full Professional Proficiency

CAPABILTIES

Completed 100 hours of Information Technology Training Conducted by ICAI

Completed Industry oriented Training Program (IOTP) Conducted by ICAI