



Priya Kumari

Targeting roles in **Project Management, Control & Coordination / Operations Management** with an organization of repute in the **Construction / Power** industry.
Preferred Location: Asansol

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Profile Summary

- **B. Tech in Electrical Engineering**, offering 10 **years** of experience in **supervising, & executing power & electrical projects**
- Rich exposure in building strategies to fit organizational vision, focus teams on **achievement of key objectives/ milestones** and proactive leadership for goal set and achievement of vision for **project success**
- Excellence in:
 - Preparation of **Management Information System reports**
 - Preparation of **L2 Schedule, Project Implementation & Control Tools**
 - Preparation of **Quality Reports**
- Expertise in preparing **Project Cost Estimate** & monthly **Job Cost Reports** to check whether the **original cost estimate of the project is in line with the expenditure** as per the project plans, and **rectifying the same during deviations**
- Worked on **digitalization of the project data** and offered inputs for the development of the digital applications - to mention the available project resources, volume of work completed/ pending, and provide the estimated completion time based on the inputs
- Coordinated in **CSR activities in three states of Eastern India**, including **development of schools & other social infrastructure** in rural areas, **organized blood donation camps, tree plantation drives** and so on
- Continuously awarded as **Top Performer** (Company Appraisal process)
- An effective **communicator** with excellent **relationship building & interpersonal skills** coupled with strong **analytical, problem-solving and organizational capabilities**



Core Competencies

Project Management

Vendor / Manpower Management

Client Relationship Management

Timely collection from clients

Site Planning / Progress Monitoring

Operations Management

Liaison & Coordination

Maintain profitable project cash flow

Resource Planning

Audits & Inspections

Documentation & Reporting

Profitable Project Sales



Education Timeline

2004

High School from Matri
Mandir Girls High School
(JAC) with 79.4%

2006

Intermediate from Deoghar College,
Deoghar (JAC) with 72.8%

2011

B.Tech (Electrical) from
B. I. T. Sindri (VBU,
Hazaribag) with 87.9%

Notable Accomplishments Across The Career

As Assistant Manager – Project Controller:

- Worked as an Execution Progress Expeditor for West Bengal and Jharkhand projects under DDUGJY Schemes.
- Conducted detailed analysis & reviewed the JCR for Projects, found the loopholes for cost drains & margin drop, and rectified the same
- Monitored the cash flow by collecting all due outstanding timely
- Close monitoring the overhead on job and if required modify it immediately for maintaining the job margin.

As Senior Engineer – Operations:

- Acted as a Project Coordinator (from initial site mobilization to commissioning), for projects such as PGCIL Dharamjaygarh (Value - Rs.188 Cr.), PGCIL Pandiabil 220 KV Substations Package (Value - Rs. 69 Cr.), PGCIL Baripada Package (Value 116 Crs) and so on
- Reduced the Cash Conversion Cycle by 14 days by streamlining the invoicing & taxation procedures, and ensuring submission of bank guarantees
- Maintained data base for the projects

Organizational Experience

L&T Constructions

Aug'11-Present

Growth Path / Deputations:

<i>Aug'11-May'13</i>	<i>Junior Engineer – Operations, Chennai.</i>
<i>Jun'13-Nov'17</i>	<i>Senior Engineer – Project Management, Kolkata</i>
<i>Dec'17-Present</i>	<i>Assistant Manager– Planning Manager, Jharkhand all projects</i>

Key Result Areas:

- Monitoring physical progress of work on sites and ensuring the monthly targets are achieved by analysing the regular progress reports
- Advising the Site Execution Team on required corrective actions during deviation from the targets
- Coordinating between the client, Internal Engineering Design Team, project site & vendors for electrical drawings and taking design approvals from the client
- Ensuring the supply of materials is on time as per the clients' requirements
- Supervising the supply chain & procurement, and preparing the job cost reports
- Working towards cost reduction during the projects' execution
- Managing the cash flows and the progress of the projects
- Administering the inspection of the electrical & mechanical equipment in liaison with third party inspection agency and/ or the client
- Streamlining the invoice, taxation, insurance and ensuring the submission of bank guarantees in coordination with the client & the organization's Indirect Taxation Department
- Conducting internal audits at the project sites to assess compliance of the quality norms of the organization

Personal Details

Date of Birth: 05.10.1989

Languages Known: English, Hindi and Bengali

Present Address: BB 9/3, 5A Road, Riverside Township, Burnpur, Asansol. West Bengal - 713325.

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