

# **RESUME**

## **S.Mital**

No. 10,anna salai,  
1st cross street,  
Erukancherry,  
Chennai-600118  
Mobile No- +91-8838343638  
Email id: [mital1464@gmail.com](mailto:mital1464@gmail.com)

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### **Career Objective:**

Seeking a career with a dynamic environment where I can learn new things and get a chance to realize my potential.

### **Education Qualification:**

Course	University/board	Completed In	Result
M.COM (Accounting & financial management )	M.S.UNIVERSITY	2014	61.50%
B.COM	M.S.UNIVERSITY	2012	63.67%
H.S.C.	G.H.S.E.B.	2009	80.57%
S.S.C.	G.S.E.B.	2007	67.23%

### **Personal Skills:**

- ❖ Comprehensive problem solving ability.
- ❖ Excellent verbal and written communication skills.
- ❖ Willingness to learn.

### **Computer Skills:**

- ❖ Tally, ERP 9
- ❖ Basic Computer
- ❖ M.S. Office.

**Work experience:**

Institution : Aditya Birla Minacs Worldwide Ltd., Vadodara  
Designation : Customer Support Associate at Mutual Fund  
Period : 07/05/2014 to 20/05/2015

**Personal Profile:**

Date of Birth : 28<sup>th</sup>, August, 1992  
Marital Status : married  
Language known : English, Hindi, Gujarati.  
Hobbies : Learning

**Declaration:**

I hereby declare that the above written particulars are true to the best of my Knowledge and belief.

**Regards,**

**S.Mital**