

SANU V

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📍 Coimbatore , Tamil Nadu

in <https://www.linkedin.com/in/sanu-v-69a9541a6>



OBJECTIVE

A passionate and determined student to secure a responsible position in a reputed company to incorporate skill set and kickstart a career. Excited to gain more knowledge in the organization and to satisfy the company's goal while enhancing professional and personal growth.

EDUCATION

Bachelor of Commerce

Sri Krishna Arts and Science College
Score 82% (Upto Semester IV)

2019 – 2022
Coimbatore, India

Senior Secondary

St. Joseph's Girls Matric Higher Secondary School
Score 63%

2018 – 2019
Coimbatore, India

Higher Secondary

Sri.P.Mallaiyan Matric Higher Secondary School
Score 88%

2016 – 2017
Coimbatore, India

COURSES

Typewriting English (Junior Level)

Kalaimagal Commercial College
Pursuing

2020 – present
Coimbatore, India

Diploma in Computer Financial Accounting(DCFA)

CSS Computer Education
Score 95%

2019 – 2019
Coimbatore, India

PROFESSIONAL EXPERIENCE

Business Development Trainee

Intellipaath Software Solution Pvt LTD

Work on CRM, Course Pitching, Leads to Prospects conversion, Cross Selling & Up Selling,
Consistent work on Targets, Pre & Post sales support, Customer interaction

12/2021 – present
Bangalore, India

Human Resources Assistant Supervisor (Virtual)

Aashman Foundation

Talent Acquisition, Interviewing, On-boarding, Knowledge Transition, Social Launch,
Management Information System, Manpower & Resource handling, Supervising Interns

05/2021 – 01/2022
Haryana, India

HR Analyst Intern (Virtual)

ZOROZ

Market Analysis, Data Collection, Recruitment, Working on HR Metrics, Database
Management

07/2021 – 09/2021
Lucknow, India

Head of Human Resource (Virtual)

Learnovate E-commerce

Talent Acquisition, Interviewing, Job Description Preparation, Knowledge Transition,
Manpower Management, Interns On-boarding, Handling Team Leaders

05/2021 – 06/2021
Pune, India

Treasurer

Rotaract Club of Sri Krishna Arts and Science College

2020 – 2021
Coimbatore, India

YRC Vice Chairman

Sri Krishna Arts and Science College National Service Scheme

2020 – 2021
Coimbatore, India

CERTIFICATES

Tally ACE

"Certificate of Merit"

Issued by : Tally Education Pvt. Ltd

Credential ID : 904246506

The Fundamentals of Digital Marketing

Issued By : Google Digital Unlocked

Credential ID : 2QS TRA CM2

Communication Skills

Issued By : TCS iON

Credential ID : 9130669052451016

Leadership Talk Series: Learn from Leaders

"Certificate of Merit - All India Rank 16"

Issued By: MHRD's Institution

Innovation Council

Credential ID : GGI/MIC/2020/3153

Service Marketing: A Practical Approach

"Awarded Elite"

Issued by : NPTEL

Credential ID :

NPTEL21MG18S21341665

DCFA

"Awarded First Class Certificate"

Issued By : CSS Computer Education

Credential ID : 19A1871

ORGANISATIONS

National Service Scheme

Volunteer

Rotaract

Board Member

Coimbatore City Municipal Corporation

Swachh Bharat Mission

SKILLS

- Positive Attitude & Decision Making
- Analytical thinking & Conflict Resolution
- Adaptability & Ability to get along with people
- Leadership & Team Management skill

INTERESTED ACTIVITIES

Blood Organising | Classical Dance | Sketching & Pencil shading | Involvement in Plantation Activities

LANGUAGES

- English
- Tamil
- Malayalam
- Hindi

PERSONAL DETAILS

Date Of Birth

21.10.2001

Blood Group

B+ve

Nationality

Indian

Address

18/530/7 Dharmalingeshwar Kovil Street,
Marappalam, Madukkarai (Po), Coimbatore

Pin Code - 641105

Tamil Nadu | India