ARIF BASHA B

CONTACT

Address:
No. 188, SM Nagar,
Assanellikupam, Nemili,
Arakkonam, Pin code - 631051

Phone: +91-8610548654
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PERSONAL DETAILS:

Date of birth : 12 April 1996
Gender : Male
Marital Status : Unmarried
Father's name : H. Babuji
Nationality : Indian

PERSONAL TRAITS:

- Quick Learner
- Team Player
- Adaptable
- Positive Thinker

TECHNICAL SKILLS

MS-Office - (Excel, Word, Power Point, Outlook)
Typewriting - (English)

LANGUAGES

English, Hindi, Tamil

HOBBIES

- Outdoor Activities
- Travel
- Listening song
- Photography

OBJECTIVE :

To obtain a challenging position and to work in an environment that gives me an opportunity to use my knowledge and skills ensuring personal growth Along with the company.

KEY SKILL

- Leadership quality
- Smart Working Ability
- Perform on multitask project
- Teamwork
- Good Co-ordination
- Well versed with MS office
- Dedicated and Hardworking
- Self-confidence
- Strong Determination
- Positive Thinking and Honest
- Flexible
- Database Management

WORK EXPERIENCE :

Research Executive Zinnov | Draup Business Solution, Arakkonam, Tamilnadu. From July 2018 to Present

Designation : Research Executive (July 2018 – Till)

- Lead a team of more than a 40+ Research Executives
- Managed 60+ weekend Interns Training and updation process
- Working as the Research Analysis for the Draup Sales Enablement product
- Key Research focus areas: Engineering and IT Globalization, Engineering Services and IT Services
- Outsourcing and Engineering
- Collaborate with the Product team on new feature additions, feature enhancements on the product
- Create complete business intelligence of companies - Outsourcing deals & partners
- Generate Insights/Trends across Multi – Verticals
- Worked on Engineering and IT Service Providers for Outsourcing practice across multiple verticals
- Conducted global research to gather data from primary and secondary sources
- Actively engaged in screening and interviewing candidates

Project Leader ISOFT DATA SOLUTIONS., Avadi, Chennai, Tamil Nadu. From June 2016 to June 2018.

Designation : Team Leader (June 2016 to June 2018)

- Software and Process development for Outsourced projects
- Web based research and controlling the routine activities in operations
- Verification and linkage
- Data Cleansing and Verification
- Web based research and profile building
- Web Mining/ Data Mining
- Data Conversion / Data Entry / Data Processing
- Document Management - Imaging, OCR, Indexing, Data Entry, Submission, Archiving Content Development

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TECHNICAL COMPETENCIES

- VISTA
- Windows XP,
- Windows 7,8,9,10

Programming Languages

- HTML
- My SQL
- Visual Basic

CERTIFICATES :

I have participated in "One Day National Level Webinar" on "BIG DATA ANALYTICS"
HCL: Attended the HCL Workshop on Advance Networking & Ethical Hacking

ACADEMIC QUALIFICATION:	(%)	YOP
BSc Computer Science		
C. ABDUL HAKEEM COLLEGE OF ARTS & SCIENCE, MELVISHARAM	**67.19%**	**2016**
Higher Secondary		
GOVERNMENT HIGHER SECONDARY SCHOOL, Nemili.	**50.00%**	**2013**
SSLC		
GOVERNMENT HIGHER SECONDARY SCHOOL, Nemili.	**65.20%**	**2011**

PERSONAL INVOLVEMENTS:

- Actively engaged in screening and interviewing candidates
- Conducting the games and fun activities in office
- Volunterly Involve to learn the new things

Personal Skills:

Confident in my work, comprehensive problem-solving abilities, thinking creatively, excellent verbal and written communication skills, ability to deal with people diplomatically, willingness to learn facilitator.

DECLARATION:

I hereby declare that the details furnished above are true to the best of my knowledge.

**Place	:**
**Date	:**				(**B. Arif Basha**)