

Nisha Padmavathy

HR Generalist

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A detail-oriented individual aiming to leverage academic experience and a proven knowledge of benefits/ compensation, employees relations, and statutory compliance to successfully fill the HR Operations role and can be relied upon to help the company achieve its goals.

Work History

2021-03 - Current

HR Generalist

Vivek Private Limited Home Serve , Chennai , Tamil Nadu

- Serve as a link between management and employees by handling questions, interpreting and administering contracts, and helping resolve work-related problems.
- Developed comprehensive interviewing guides to improve candidate quality by evaluating both analytical and interpersonal attributes.
- Recruited and hired 30 key leadership positions to strengthen the management team within a period of one month of starting the job.
- Tracked and reported metrics to identify trends and establish goals to meet business needs.
- Launched staff engagement, gender diversity, and cultural programs in addition to a robust reporting tool that increased operational quality.
- Assisted with marketing strategy creation and advertising initiatives to better promote the facility to public.
- Establish and implement departmental policies, goals, objectives, and procedures, conferring with board members, organization officials, and staff members as necessary.
- Promoted positive customer experience through day-to-day supervision.
- Implemented long-term growth initiatives by developing Cost and Focus strategies.
- Assisted the company obtain to "Great Place to Work Certificate"

Skills

Benefits and compensation management

Strategy creation & execution

Social Media Marketing

Organizational and multitasking skills

Excellent written and verbal communication skills

Microsoft Office skills

HRM knowledge and expertise

Analytical and Problem solving

Leadership Skills

Education

2016-05 - 2021-04	BA LLB: Law <i>SRM University - Kattankulathur, TN</i>
2015-04 - 2016-05	High School Diploma <i>SBOA - Anna Nagar, TN</i>

Languages

English	<div><div></div></div> Excellent
French	<div><div></div></div> Good
Tamil	<div><div></div></div> Very Good

Accomplishments

- Awarded "Employee of the month" for the months of July, August, November in 2021
- Recommended better marketing strategies to management, which were implemented and resulted in a 45% increase in revenue.
- Closed major contracts and worked closely with the Vice President on a successful project of the company in 2021.

Certifications

2021-02	Human Resource Management: HR for People Managers Specialization
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