

RESUME

SATHIYA.P

NO 9 INDIRA NAGAR

MOSQUE STREET KOVILPATHAGAI

AVADI CHENNAI-62

Mobile : (+91) 8056247772

Email ID : sathiyapalani2k@gmail.com

CAREER OBJECTIVE

To work with commitment and passion, by using my skills to the best of my ability and creatively, thereby achieving growth to the Institution and me as well.

EDUCATIONAL QUALIFICATION

➤ **SSLC(2015-2016)** - Vijayanta Higher Secondary School
Scored 405 out of 500 **(81%)**

ACHIEVEMENTS

Collected funds and participated in Cancer aid society

Participated in Parle Golu Galatta Contest 2013

Participated in drawing competition at the independence day celebration 2014

➤ **HSC(2017-2018)** -Vijayanta Higher Secondary School
Scored 1105 out of 1200 **(92.08%)**

ACHIEVEMENTS

Centum in accounts and was school topper.

Received cash award for excelling in studies and for being topper

Received achievement prize for first in accountancy

Received second prize for commerce

Received achievement prize for topper in English

➤ **B.Com Corporate Secretaryship , (2018- 2021)**- Loyola College Chennai (Autonomous)
Secured a total of 8.08 CGPA out of 10 CGPA **(80.8%)**

ACHIEVEMENTS

Participated in online quiz completion conducted by various college during pandemic

SKILLS

MS-Office Word, Excel, Power Point

Blogger, articles related to mobiles specifications - <https://mobinfom.blogspot.com>

Creative thinking

Knowledge of Accounts

Tally Basic (payroll)

Drawings

Done python coding for beginners conducted by Coursera

PERSONAL PROFILE

Father's Name : Palani.P

Mother's Name : Meena.P

Date of Birth : 28/07/2000

Marital Status : Single

Languages Known : English, Tamil and Basic Hindi

DECLARATION

I hereby state that the above mentioned information are true and correct to the best of my knowledge.

Thanking You,

Date:

Yours faithfully,