

## **CURRICULUM VITAE**

**Ramya . J**

Graduate Architect with 5&1/2 Years EXPERIENCE

OLD NO: 67/A, NEW NO: 133 Railway Station Road,

Korattur, Chennai – 600 080 Tamil Nadu, India

Contact no: +91 88709 36842

Email: ar.ramya77@gmail.com



### **CAREER SUMMARY**

? To be a successful person wherever I am at by delivery best effort in job and punctual time, while keeping good and continuous trust from other. I'm Creative, Independent, and Resourceful in producing desired project to meet to specific needs. To learn as much as possible about architecture/Interior Designing by giving my best shot as an Architect to the firm I work for and face the hardship of thriving in the design field.

### **PERSONAL SUMMARY**

- ▣ A team player with excellent communication skills and academic qualifications, graduated with a degree in Architecture.
- ▣ Possessing a proven ability to ensure projected architectural designs are functional, safe and economical and meet the needs of the client.
- ▣ Good communication skills to keep in touch with clients to ensure that the project designs match their needs and able to get along with both work colleagues and seniors.

### **EDUCATION**

- **Bachelor in Architecture June, 2009 to 2014**

School Of Architecture, Meenakshi College of Engineering, Anna University, K K Nagar, Chennai, Tamil Nadu, India

- **12th Grade, Matric - 2009**

Leo Matriculation Higher Secondary School, Anna Nagar, Chennai, Tamil Nadu, India

- **10th Grade CBSE - 2007**

Vivekanandha Vidhyalaya Junior College, Korattur, Chennai, Tamil Nadu, India.

## **CAREER EXPERIENCE**

- ✓ **Feb 2015 to Till Now – Woods Worth Industries,  
Guindy Chennai , Tamil Nadu, India.**

### **Architect**

- Strong understanding and basic skills with various design tools including (Auto Cad, 3D max With Vray, Photoshop.)
- Involved in designing for various projects (Residential Interior Designing, Modular Kitchens, Wardrobes and Other Modular units, etc) and producing drawings to clients.
- Create CAD rendering to depict Floor Plans, Elevations, and Detailed Drawings.
- Provide technical measurements and 3D renderings, detailed layout of Cabinetry, appliances, Countertops, plumbing fixtures, Electrical & Lighting Etc.
- Assist with project team coordination for the floor plans, specifications, materials and suggesting finished and materials for the projects.
- Good knowledge of hardware products (Hafele, Hettich, Ebco, Sleek, Kessebohmer etc)
- Producing detailed descriptions, Bill of Quantities and producing drawings and specifications for construction teams.
- Identifying customer requirements and attending meetings.
- Taking site measurements & site visits regularly during execution.
- Handling various functions related to Vendor management including reviewing and coordinating with service providers, and negotiating and finalizing vendors etc.
- Placed Orders, Processed payments, and managed delivery and installations.
- Participated in various Exhibitions and Seminars to gain knowledge of new materials and products launched.

- ✓ **June 2014 to Dec 2014 – Accenze Project Management Private Limited., Anna Nagar west,  
Chennai, Tamil Nadu, India.**

### **Junior Architect**

- ▣ Involved in designing for various projects (Turnkey interiors for Corporate and IT offices)
- ▣ Producing drawings to clients
- ▣ Producing detailed descriptions and Bill of Quantities
- ▣ Producing drawings and specifications for construction teams
- ▣ Identifying customer requirements and attending meetings on site
- ▣ Client presentation
- ▣ Taking site measurements & site visits regularly during execution
- ▣ Negotiating and finalizing vendors and assisting them during executions.
- ▣ Involved in project management
- ▣ Negotiating and problem solving skills

## **INTERNSHIP EXPERIENCE**

▣ **June 2012 to June 2013 - Amar Architects (. and), Anna Nagar east, Chennai, Tamil Nadu, India**

### **Trainee**

- ▣ Involved in designing for various projects.(Restaurants, Boutiques, Residences, Retails Shops etc)
- ▣ Working closely with other professionals like surveyors and civil engineers
- ▣ Producing drawings and specifications
- ▣ Reporting to senior architects / project heads
- ▣ Identifying customer requirements and attending meetings on site
- ▣ Client presentation
- ▣ Selecting of materials required
- ▣ Taking measurements
- ▣ Site visits regularly during execution
- ▣ Attending seminars and exhibitions (Related to interior designing)

## **SOFTWARE SKILLS**

- ✓ AutoCAD 2D & 3D (Versions 2004 – 2014)
- ✓ 3D Max for Modeling & V Ray for Rendering
- ✓ Photoshop
- ✓ Ms Office

## **PERSONAL SKILLS AND COMPETENCIES**

- ✓ Have good design and technical Skills.
- ✓ Digital Drafting
- ✓ Flexible and willing to travel to sites
- ✓ Having ability to think in three dimension
- ✓ Quick learner
- ✓ Product development
- ✓ Able to work as a part of a team or individually
- ✓ Ability to prioritize and plan effectively
- ✓ Ability to withstand pressure team
- ✓ Able to communicate both verbally and in writing
- ✓ Able to resolve problems and issues.
- ✓ Ensuring confidentiality at all times.

**PERSONAL DETAILS**

Date of Birth	7 <sup>th</sup> July 1992
Mother Tongue	Telugu
Religion	Hindu
Nationality	Indian
Marital Status	Married
Languages	English, Telugu, Tamil

**PERSONAL INTEREST**

- ☐ Music
- ☐ Travelling
- ☐ DIY Art works

I HEREBY DECLARE THAT THE ABOVE FURNISHED INFORMATION IS TRUE TO MY KNOWLEDGE AND CONSCIOUSNESS

	Signature
THANK YOU	Ramya

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