

RESUME

NIVETHA.K

123/61,KANNAIYA STREET,
AMINJIKARAI,
CHENNAI-600029.

PHONE NUMBER: 6379753144
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OBJECTIVES:

To continuously enhance my knowledge, skills and Experience by getting involved in challenging work environment and utilize them for personal and organizational growth to the best of my ability.

SKILL SET:

- Good communication and presentation skills.
- Basic knowledge in networking.
- Organisational skill.
- Time management and hardworking.

COMPUTER SKILL:

- Programming Language : C,C++,JAVA
- Operating System : Windows 7,Windows 10
- Web Designing : ASP.NET,VB
- Microsoft Office : MS Excel,Word,Power Point

EDUCATIONAL QUALIFICATION:

EDUCATION	INSTITUTION	PASSING YEAR	MARKS OBTAINED (%)
B.SC.,COMPUTER SCIENCE	SRI JAYENDRA SARASWATHI MAHA VIDYALAYA COLLEGE OF ARTS & SCIENCE, COIMBATORE	2020	78%
HSC	CCMA GOVT GIRLS HIGHER SECONDARY SCHOOL, RAJA STREET,COIMBATORE	2017	61%
SSLC	CCMA GOVT GIRLS HIGHER SECONDARY SCHOOL,RAJA STREET,COIMBATORE	2015	80%

ACADEMIC ACHIEVEMENT:

- School class leader in my higher secondary level.
- Participated in dance competition.
- Class representative in college.

PERSONAL PROFILE:

FATHER NAME : KATHIRVEL.P
DATE OF BIRTH : 29/APR/2000
LANGUAGE KNOWN : TAMIL,ENGLISH
NATIONALITY : INDIAN
MOTHER TONGUE : TAMIL
HOBBIES : HEARING MUSIC, DANCING,
READING BOOKS AND STORIES.

EXPERIENCE :

COMPANY : BIOLINE LABORATORY
JOB LOCATION : RS PURAM,COIMBATORE-641001
DESIGNATION : DATA ENTRY
DATE FROM-TO : 08.02.2020-30.11.2020

DECLARATION

I hereby declare that the above information given by me are true.

YOURS FAITHFULLY

PLACE: CHENNAI

K.NIVETHA

