# JOSHUA PAUL RAJ ANTHONYRAJ

Chennai, Tamil Nadu joshua.paul.antony@gmail.com 8056135082

#### Personal Details

Date of Birth: 1993-06-04

**Highest Career Level:** 5+ years experience

Industry: Business Operations, Call Center, KPO, Research, Analytics, Quality Assurance

Total years of experience: 7

#### Work Experience

#### **Subject Matter Expert (SME)**

Ntt Data Global Delivery Services Pvt.Ltd - Chennai, Tamil Nadu January 2019 to Present

- Training team members, setting strategy and monitoring progress towards goals
- · Organizing team initiatives
- · Creating an inspiring team environment with an open communication culture.
- Providing recommendations for procedural improvements
- Providing input into and/or create and execute user documentation and training material

#### **Senior Client Partner**

Access Healthcare Services Pvt Ltd - Chennai, Tamil Nadu January 2017 to December 2018

- AR Followups.
- Denial Management
- Insurance Verification
- Credit Balance.
- · Worked in Both professional and hospital billing

#### **Senior AR Caller**

Visionary RCM Infotech - Chennai, Tamil Nadu January 2016 to December 2016

- AR Followups.
- Denial Management

#### **Senior AR Executive**

Omega Healthcare - Chennai, Tamil Nadu July 2014 to December 2015

- · AR Followups.
- Denial Management

# Education

# **Bachelor's in Computer science**

Sakthi Mariamman Engineering College - Chennai, Tamil Nadu July 2010 to April 2014

# Skills / IT Skills

 Proficient in the use of Microsoft Office, Good analytical and presentation skills, Excelled in end to end Medical billing revenue cycle management, worked in both hospital and professional billing

# Languages

- Tamil Expert
- English Fluent

# Certifications and Licenses

# **Diploma in Computer Application**

April 2008 to Present