

# **CURRICULUMVITAE**

NAME: MANJULA NAIK

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## **CAREER OBJECTIVE**

- To obtain a position that will enable me utilize my strong organizations skills, educational background and ability work well with other people.
- Seeking sales & management position in reputed organization where I can use my sales management skill for the development organization well as my professional growth.

## **ACADEMICS**

Class/Course	Year of Passing	Name of the institute	Marks
PUC SCIENCE	2014	Karnataka Open University	67.67%
SSLC	2005	Karnataka Secondary educational board	54.72%

## **EXPERIENCE**

- ❖ Worked in Pantaloons Aditya Birla Fashion And Retail LTD

### **RESPONSIBILITY**

- ❖ Floor management.
- ❖ People Management.
- ❖ Planning for sales growth.
- ❖ Overall care of staff and their well Being.
- ❖ Train to Team Members.
- ❖ To handle problem and questions to customers.
- ❖ Backoffice Management

## **EXTRA ACTIVITIES**

- ❖ SOP
- ❖ Shrinkage Control
- ❖ Inventory

- ❖ Cash Counter Handling
- ❖ Displaying product as per customer requirements thereby gaining customer satisfaction

## SKILLS

- ❖ People Management, Customer Service, Hard Work

## STRENGTHS

- ❖ Good communication skill
- ❖ Can easily learn once train
- ❖ Hardworking and can do the task in minimum supervision.
- ❖ Ability to express ideas clearly and can easily get well with other people.
- ❖ Can work efficiently in group as well as an individual
- ❖ Good leadership skill
- ❖ Inventory Management

## HOBIES

Singing, Drawing, Watching motivation video, Rangoli

## PERSONAL INFORMATION

* Name	: Manjula Naik
* Father's Name	: Basavaraj
* Mother's Name	: Rajeshree
* Date Of Birth	: 16/07/1989
* Gender	: Female
* Religion	: Hindu
* Marital Status	: Single
* Nationality	: Indian
* Languages Known	: Kannada, English, Hindi

## DECLARATION

I hereby declare, that the information provided above is authentic to the best of my knowledge.

(Manjula)