

K.A. ASHWIN

NO: 3 10th cross streets,
Perumal nagar,
Old pallavaram,
Chennai-600117,
Tamilnadu.
Email: ashwinmarine8@gmail.com
Contact no: +91 9043684467

CAREER OBJECTIVE:

To excel in the field of shipping and logistics to achieve personal growth and contribute proactively for development of the Organization.

EDUCATION QUALIFICATION:

COURSE	YEAR	NAME OF INSTITUTE / AFFILIATED UNIVERSITY
MBA-Shipping and Logistics Management	2011-2013	AMET UNIVERSITY
B.sc (Computer Science)	2008-2011	Hindustan College of Arts & Science / Madras University
H.S.C	2007	Vels matriculation higher secondary school / State board
S.S.L.C	2005	Prince matriculation higher secondary school / Matriculation

ADDITIONAL COURSE:

Post Graduate Diploma in Material Management - Annamalai University- 2016

WORK EXPERIENCE:

Senior Executive Logistics in Johnson Controls India Pvt Ltd. From Sep-2019 to July-2021

Job Description:

- Handling Sea, Air, Road and Courier Shipments.
- Shipping instruction release to Factories.
- Coordinate with Factory on shipping documents validating the documents creating final shipping docs to Customer and send original docs by courier to Customer.
- Negotiate spot quote rates with Forwarders and Liners look for opportunities to save the cost.
- Working with Factory and Forwarder on cargo collection date and vessel sailing schedule details with Forwarders and Carriers.
- Working with different Forwarders and Carriers on spot quote rates and send the details to Sales and Operation for approval on quote before proceedings.
- Inform Sales and Customer on Vessel ETD and ETA. If there is any vessel delay coordinate with Forwarders and Liners make sure to reach the best sailing ETA as mentioned earlier. Inform Sales and Customer regularly on ATD and ATA.
- Working with Warehouse and Factory on Cargo readiness date, Cargo packing, placing the crane and Fork Lift etc. Inform Forwarder to place the Truck and book vessel schedule as per the cargo readiness date.
- Road Shipments Coordinating with Truck Driver to place the Required Truck (20 Feet, 40 Feet Trailer Open or Closed) on time in the Warehouse for loading the cargo.
- Inform the Truck Driver on Site details, contact person name and phone number to unload the cargo. Also inform Truck Driver to get DN signed from Customer and share the same to us before we issue PO to the Forwarder.
- Inform prior Sales and Customer on Truck arrival date to the site so that they can arrange the Crane and Fork Lift for unloading.
- Issuing DN (Delivery Note) and GRN (Goods Receipt Note) in the System ERP- Iscala.
- Moving the cargo from Dubai Free Zone Ceva Warehouse.
- Issuing Freight PO to the Forwarders on checking of Proforma Invoice send by Forwarders with our global contract rates and spot quote rates.
- Coordinating with Forwarder and Issue Documents for Makasa Purpose Custom duty exception for GES Countries.
- Send original shipping docs to LC Team and non-LC docs to Customer.
- Make sure to meet all Trade Compliance requirements in Documents.
- Issuing COO in Trade site with the exact HS Code and Country of Origin.
- Issuing Insurance certificate in Contractor Insurance portal site for CIF shipments and damage cargoes. Coordinating with Insurance Agent and Factory for the claim.
- Creating GRN (Goods Receipt Note) number to the Forwarder Invoice in Maple and Iscala applications.
- Updating shipment tracker and send to Operation Managers every week.

- Monthly Freight Savings report send to Management on provision freight price and actual freight price accrued.
- Updating Sales and Operation on vessel details, ETD and ETA of the cargo.
- Active participant in monthly Operation meeting and giving ideas on process improvement and Cost Saving. Working with IT team and internal team on implementing the ideas in ERP systems.
- Submitting Freight PO and Spot quote rates to management periodically for Audit Purpose.
- Working with Factory and Operation to consolidate the cargoes and reduce the Container requirement.

Logistics Operation Analyst in Olam International Pvt Ltd. From Feb-2014 to May-2019.

Job Description:

- Logistics Coordination with International, domestic clients and customers by mails and phone calls.
- Generating Sales and Purchase Contracts in system with appropriate Inco terms, Payment terms, POL, POD, and General Conditions (etc) with the Trade confirmation mail received from the Traders.
- Analyzing the Suppliers for Procurement of goods and creating Purchase orders.
- Warehouse reconciliation activity on matching the Origin stock and our OPS system stock any mismatch analyzes and update the reason for mismatch in stock qty to Audit Team in Corporate format.
- Raising Purchase and Sales Invoice in OPS Application.
- Sending Shipment Advice to the Buyer on notifying the shipment.
- Booking with the Liner for Transportation of cargoes in Containers.
- Sending instruction to Liners on COD, Switch BL and export of DIT cargoes (etc).
- Went Singapore Transition and successfully downloaded 3 activities Invoice Processing, Payment Processing and Shipment Dox Creation.
- Payment processing for Liner, Agent, Controller (etc.) by validating their invoice copy with our reference number and amount, on matching of data's will generate payment request in ECM application and will send to concern Approver as per the invoice value, on receiving approval will forward the documents to Treasury department for payment.
- Sending debit note to buyer for delay in opening of LC (Carrying charge) and sending debit note to buyer for delay in receiving payment (Interest charge).
- Appointing and coordinating with Controller for checking on Landed weight. Performing weight reconciliation and send the report to concern origin on every fortnight.
- Appointing and coordinating with Controller for checking on quality claim received from Buyer.
- Compare each service provider's rates, volume handled, their performance and send the reports to the Manager every week.
- Raising invoices, credit entries and debit entries in ERP system OPS and ECM.
- During month close validating and checking all the invoices are posted successfully in the finance system.

- Creating Cash inflow and Cash out flow report and send to the Traders weekly.
- Handling Export Documentation activity creating Nonnegotiable documents as per LC and SI received for respective Payment terms.
- Sending SI to origin immediately after receiving LC.
- Sending Switch BL to concern Liner as per LC and SI received.
- Sending weekly and monthly report to the Managers of achieved sales targets, consistence performance, deliverable and services offered by various Liners, Freight Forwarders, Suppliers, Buyers, Controllers of Origins and Markets.

INTERNSHIP:

Name of the company internship performed is “SKYLINE SHIPPING & LOGISTICS PVT LTD”

Project title “A STUDY OF FREIGHT FORWARDERS, CLEARANCE AND TRANSPORTATION PROCESS IN SKYLINE SHIPPING & LOGISTICS PVT LTD”

SKILLS STRENGTH AND ASSESTS:

- Confident enough to face challenges with positive attitude.
- Quick learner and having interest to learn many new things.
- Good at time management and planning.
- Ability to contribute best to a group by manipulating a friendly environment.

IT SKILLS:

- Good experience in ERP Systems OPS, Iscala, Citrix and Database management.
- Excellent in MS Office, Outlook and Email functions.

EXTRA CURRICULAR ACTIVITIES:

- Playing Cricket and Listening Songs.

PERSONAL PROFILE:

Father Name	-	Mr. K. Arunachalam
Gender / Status	-	Male / Single
Date of Birth	-	8-Feb-1990
Languages Known	-	Tamil, English
Nationality	-	Indian
Religion	-	Hindu

Declaration:

I hereby declare that above information is correct to the best of my knowledge and belief.

Place : CHENNAI

YOURS SINCERELY

Date :

K.A. ASHWIN