

# DHIVYA.S

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## Professional Objective

A cheerful personality with positive approach in life, an engineering graduate with 8.5 years of experience in EMS sector is looking for challenging position in a reputable organization to expand my knowledge and develop my intellectual skills at work. To be successful through hard work and utmost dedication

Secure a responsible career opportunity to test my abilities and utilize my training and skills, while making a significant contribution to the success of the Company.

## Professional Experience

### Excellence Mobile Tech India Pvt Ltd. - Ekkaduthangal

Quality Management – TP & LCD production- Moto, Techain, Lenovo. DOA Project - Jio 5<sup>th</sup> Apr 2017 – 29<sup>th</sup> Oct 2018

- ✚ Supervising the manufacturing process, ensuring quality work is done in a safe, efficient manner.
- ✚ Document preparation of SOP, Flow Chart for various functional sections.
- ✚ Maintain a data base of all quality report, statistics and other documents for future use and reference.
- ✚ Monitored product quality target levels to ensure compliance with customer expectations.
- ✚ To prepare and implement Quality Assurance Procedures.
- ✚ Regularly review standards and policies.
- ✚ Assure the reliability and consistency of production by checking process and final output.
- ✚ Facilitate proactive solutions by collecting and analyzing quality data.
- ✚ Oversee the consistency of production through a constant check of process and output.
- ✚ To monitor shop floor activities in line with SOPs.
- ✚ To plan and organize annual training plan with Training coordinator on technical aspects.
- ✚ To coordinate with Regulatory department for various documentation job.
- ✚ Documentation of temperature and humidity records etc.
- ✚ Maintained internal corrective action system.
- ✚ Identifying, documenting, and reporting unsafe practices.
- ✚ Obtaining any materials and equipment required.

Project Manager - L4 Service - Xiaomi

11<sup>th</sup> May 2016 – 1<sup>st</sup> Apr 2017

- ✚ Ensure safe work environment.
- ✚ Effective controlling and maintaining of material flow in lines through KPMT.
- ✚ Optimizing the process flow and eliminating the non-value activities.
- ✚ Develop Production Management Activities to ensure smooth manufacturing process.
- ✚ Execute and deliver daily & weekly production schedules based on business demands.
- ✚ Presenting daily production report in production meeting to management team.
- ✚ Accountable for quality of the products by resolving issues and periodically conducting Quality meetings.
- ✚ Start-up meeting with team leaders and team to discuss day key points and previous day issues.
- ✚ Leading and monitoring a team.
- ✚ Audi tee in 6S to maintain and improving shop floor.
- ✚ Performing timely co-ordination with inter function team to ensure smooth production.
- ✚ Responsible for shop floor discipline and enforcement of company rules.
- ✚ Conducting meeting with Business Customers on Productivity and Quality of the product.

## **Tvs Electronics Ltd. -Kattupakkam**

Service Engineer

1<sup>st</sup> Oct 2014 – 30<sup>th</sup> Apr 2016

- ✚ Repair and refurbish Nokia higher mobile phones.
- ✚ Good Team player and work under pressure situation to achieve the given assignments.
- ✚ Solving the field failures by quick diagnosing.
- ✚ Implementing processes to increase quality, production and output.
- ✚ Conducting technical training to the new comers.
- ✚ Given Quality output with zero customer complaint .
- ✚ Provided technical solutions for zero bounce back.
- ✚ Comply with ESD and safety directives.
- ✚ Strong in Hardware Assembling & Trouble shooting.

## **Nokia India Pvt Ltd. -Sriperumbudur**

Debug Technician

21<sup>st</sup> Oct 2009 –14<sup>th</sup> May 2014

- ✚ Prepared PPT on Troubleshooting manuals for all major circuitry in mobile phones.
- ✚ Preparation of Documents and Reports for NPI & LV.
- ✚ Member of Core Team which is an emergency team responsible to analyze critical issues in short duration of time and take preventive actions immediately.
- ✚ Providing technical support to the testing team during new product testing and verifying before releasing it for mass production (LV & NPI).
- ✚ Making Failure Analysis Report for Failure Categories.
- ✚ Participating in Kaizen & 7QC Projects to improve the process.
- ✚ Lead and participating in productivity improvement activity like Kaizen and 5S.
- ✚ Preparing Failure Analysis Reports to highlight issues to Top level management.
- ✚ Troubleshooting Hardware Level Issues on PCB & PWBA.
- ✚ Diagnosing RF Sections and BB Sections
- ✚ To trace the defect On Multilayer PCB and its internal electronic assemblies using schematics & Layouts (4 ,6 ,8 Layer PCBs )
- ✚ Controlling the Manufacturing Failure Rate (MFR), Work in progress (WIP), field failure rate (FFR) and Scrap.
- ✚ Eliminating the Surface Mounting process problems by giving online feedback.
- ✚ Involved in Training activities & trained more than 50 Technicians.
- ✚ Work with Test Technician, Production Technicians regarding testing process and procedures.
- ✚ Continuously look for ways to improve the repair methods in difficult troubleshooting.
- ✚ WIP inventory Control
- ✚ Capable of handling rework with fine tech and inspection equipment X-Ray.

### Professional Qualifications

Qualification	Board	Institution	Year	Class	Percentage
DEGREE (B.E , ECE)	CEG	ANNA UNIVERSITY (Guindy)	April 2015	First Class	73.01%
DIPLOMA (E.E.E)	DOTE	JAYA POLYTECHNIC COLLEGE	April-2009	First Class With Honours	95.79%
SSLC	Matriculation	ALAGAPPA MATRICULATION HR. SEC. SCHOOL	March-2006	First Class	75.63%

### Technical Skills

Knowledge of Other Software : MS PowerPoint, MS Word, MS Excel

### Rewards & Recognition

Nokia awarded Certificate for Outstanding Trainer for fresher's to increase their competency.

### Declaration

I strongly believe that **"It's not the hour that is put into work; it's the work that is done in an hour"**. If it's me to do, it's done. I used to learn from my mistakes.

I hereby declare that the above said information is true to the best of my knowledge & assure I will work hard towards the visionary concept of the organization.

Thanking you,

Place:

Date:

Yours faithfully

**DHIVYA.S**