

## CURRICULUM VITAE

**MR. NIKHIL RAJENDRA WAYKAR**  
4/403, Sunflower bldg., A wing,  
AND forever city, Near Agasan fatak,  
Diva-Agasan rd., Diva East-400612.

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### Objective:-

To work in an organization that helps me to achieve my goals and allow me to build a stable career.

### Academic Profile:-

DEGREE	YEAR OF PASSING	PERCENTAGE	INSTITUTION	UNIVERSITY
B. Pharmacy	2013	67.91%	Sharadchandra Pawar College of Pharmacy, Otur	University of Pune, Maharashtra
H.S.C	2009	61.17%	GRPS College of Arts, Science & Commerce, Narayangaon	University of Pune, Maharashtra
S.S.C.	2007	84.61%	New English School, Hiware Khurd	University of Pune, Maharashtra

### Project:-

Title: Anthelmintic Activity of Calophyllum Inophyllum Plant.

### Computer Literacy:-

- ❖ Computer knowledge including windows, MS word, MS excel MS power point & internet.

### Work Experience:-

- ❖ Total 8+ years of working experience in **Prince Aly Khan hospital**
- ❖ Prince Any Khan hospital :-
  - July 2021 – till date :- Executive Pharmacist
  - June 2017 – June 2021 :- Senior Pharmacist
  - Sep 2013 – May 2017 :- Pharmacist

### Responsibilities as Pharmacist:-

- Issue in patient medicine according to hospital indents.
- Sale OTC and prescription medicine to customer and counsel them about their use.
- To ensure the medicine detail from IPD are intact packs and have not been opened or use partially prior to this written.
- Handling range of products including surgical equipment, chemotherapy drug, parental, antibiotic, nutraceutical, Cardio-diabetic drug, Narcotic drugs and cosmetics.

- The proper storage of drug as per drug storage condition and maintains separate arrangement of LASA-high alert and narcotic drug.
- To maintain day-to-day record of narcotic drug, freeze temperature, room temperature high value medicine and tracking sheet.
- Handel inward-outward flow of cash.
- Perform monthly stock audits.

#### **Responsibilities as Senior Pharmacist:-**

- To ensure double-checking of medicine to avoid dispensing error and high alert medicine packed in high alert bag.
- Dispense the medicine by FEFO method.
- Handling the enquiries from nursing station, RMO and doctors.
- Procurement of medicine from outside chemist in case of non-availability medicine in the pharmacy.
- Physical stock verification of medicines based on ABC analysis.

#### **Responsibilities as Executive Pharmacist:-**

- Receive goods, invoice from suppliers and making the GRN, and update their GRN number.
- Daily raising orders and send requisitions to purchase department.
- Persuade all requirement Of ICCU, wards, emergency, and OT & other departments for medicines through a proper indent.
- Ensure that the entire department through an efficient ordering system maintains optimum stock level.
- Provide a direction on short term & long movement of product.
- Ordered a bounce item and keep them in proper quantity.
- MIS: Sending the monthly sale report of IP & OP pharmacy.

#### **Personal Strength:-**

- Good communication skill and command on English, Hindi, Marathi language.
- Good Practical skill.
- Self Confidence.
- Dedicated and Hardworking, Have patience.
- Punctual and sincere.

#### **Personal Details:**

- Date of Birth : 18<sup>th</sup> July, 1991
- Gender : Male
- Marital Status : Single
- Nationality : Indian
- Languages Known : English, , Hindi, Marathi
- Hobbies : Playing Cricket, Listening Music.

**Declaration:**

The information furnished above is correct and true to the best of my knowledge.

Date:

Place: Mumbai

Yours Faithfully,

Mr. Nikhil Waykar