

## REMILDA J

B.com (CS), CA (Inter)



jremilda@gmail.com



+91 9092160572



Chennai

## SKILL

Problem Solving

Adaptability

Collaboration

Strong Work Ethic

Time Management

Positive Thinking

Desire To Learn

## EDUCATION

CA /Inter

ICAI, Chennai, 2016

B. Com /CS

Stella Maris College,  
Chennai ,2014

HSC

Govt Girls Hr Sec School,  
Chennai ,2010

SSLC

Oxford Matric Hr  
Sec School,  
Chennai ,2008

## OBJECTIVE

An independent and self-motivated CA Inter qualified with experience in Accounting, Taxation, Finance and Audit, to engage in a career that will allow for progress through exposure to new ideas for professional growth, as well as the growth of the company.

## WORK EXPERIENCE

### ARTICLE ASSISTANT

*R. KRISHNASAMI & CO (Feb 2014 – 2017)*

- Proficient Knowledge in Financial Reporting and Accounting.
- Performed general vouching, general ledgers scrutiny, conducting P&L and balance sheet examination
- Prepared & submitted returns on Income Tax.
- Assisted in conducting various internal and statutory audits.
- Preparation of Financial statements for Audits
- Recording of Journal entries
- Responsible for month, quarter & year end book closure
- Prepared corporate and personal tax returns
- Prepared Tax Audit Reports and Auditor's report for companies

### ACCOUNTS AND AUDIT EXECUTIVE

*CASHBOX CAPITAL(Nov 2020 to Present)*

- GST Registration and Monthly GST Filing
- IT Filing
- Staff incentive and Salary Calculation
- Quality Check
- Raising invoice

## TECHNICAL SKILLSET

- Tally
- MS Word & Excel

## ACHIEVEMENT

- Distinction in Accounting and Advanced Accounting papers in CA Inter.

## PERSONAL DETAILS

- NAME : REMILDA J
- FATHER'S NAME : JAYARAJ S
- DATE OF BIRTH : 17.09.1992
- HOBBIES : Watching Motivational videos and speech
- LANGUAGES KNOWN : English & Tamil
- INTEREST : Drawing & Painting

## DECLARATION

- I hereby declare that the details furnished above are true to the best of my knowledge and belief.