



# Vaishali Singh

## Business Analyst

**Solutions-driven business analyst** with experience leading cross-functional teams in the development, documentation and delivery of process innovations driving the attainment of critical business goals. Strong experience with fact-finding research, communicating with various clients and gathering requirements from an E2E perspective.



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## SKILLS

Data gathering and Business Requirements Analysis

E2E requirements analysis for systems including Enterprise Applications, SAP, SFDC

Business Process Improvement

Use Cases and user stories, wireframes

Use case documentation

SQL Python

Risk Analysis and Decision Making

Critical & Analytical Thinking

Qualitative Research

## LANGUAGES

English  
Full Professional Proficiency

Hindi  
Native or Bilingual Proficiency

## INTERESTS

Table Tennis(Played National tournament)

Music

## WORK EXPERIENCE

### Associate Business Systems Analyst Wolters Kluwer ELM Solutions Pvt. Ltd

09/2019 - Present

Chennai, India

#### Achievements/Tasks

- Work as E2E BA to gather business, technical requirements and specifications for multiple systems in a project. Understand the End-End context of the project and capture impacts across all systems. Data retrieval and analysis with BI tool-Tableau.
- Survey clients to ascertain requirements and expectations for enterprise products, handled one-on-one functional/non functional requirement discussions with business in North America, Europe.
- Work with subject matter experts from cross-functional teams(SAP, SFDC, Enterprise Apps) to effectively solution the business requirements for low level analysis.
- Responsible for end to end deliverables such as E2E business requirement documents, traceability matrix, use case documents, Non-Functional Requirements etc.

## CERTIFICATES & TRAININGS

Coursera-Programming for Everybody(Getting started with Python)

University of Michigan

Introduction to SQL (06/2020)

Pluralsight

Amazon Web Services (AWS) Fundamentals for System Administrators (10/2020)

Pluralsight

Introduction to the BABOK® Guide and Business Analysis Key Terms (11/2019)

Pluralsight

Completed 25 other PluralSight training courses related to Business Analysis to upscale required skills. (05/2020 - Present)

## EDUCATION

### Integrated M.Tech(Software Engineering) Vellore Institute of Technology, Vellore

05/2014 - 05/2019

9.1 CGPA, Vellore, Tamil Nadu

#### Project

- You Search, We Analyze-Natural Language Processing: Language identification, translation and analysis of text to extract entities, keywords, concepts, polarity of each aspect and graphical data visualization using IBM Watson. Programming language used-Python

## ACHIEVEMENTS

Global Innovation Award (12/2020 - 12/2020)

GIA Award for an enterprise level application. Received Monetary award for working as the Business Analyst for the project towards enhancing the application during pandemic with critical use cases.

Achieved Merit Scholarship award-VIT Vellore (05/2014 - 05/2019)

Participated in the TCS hackathon 2016 and got selected in the top 8 teams

Board member at Toastmasters International VIT (Treasurer) (11/2017 - 07/2018)