

Ref. HR/Offer/51045/20

Date: 01 December 2020

Mr. Sathishkumar M
Chennai

Sub: **Job Offer Letter**

Dear **Mr. Sathish,**

This is with reference to the recent interview we had with you and your desire to seek employment in our organization.

We are pleased to inform you that we have provisionally selected you for the position of **Field Sales Executive** based at **Chennai** and offer you the same for a total emolument of **Rs.268740/-** CTC per annum. If you finally join us after the completion of all formalities, you will be placed on probation for a period of six months from the date of your joining.

The detailed appointment letter will be issued to you in due course, after the receipt of acceptance of this offer from you and completion of other joining formalities.

Please sign the duplicate copy of this letter (attached) as a token of your acceptance of this offer and return it to our office.

As discussed, you will join us at the earliest, and not later than **01 December 2020**.

NOTE: You are hereby requested to kindly submit your required documents with the Company as per the attached checklist within 10 days from date of joining, fail to supply adequate documents to satisfy employment term will attract direct termination from services.

For Calibehr Business Support Services Pvt. Ltd.



Sandeep Todkar
Senior Manager – Operations



**Narayan
Bhargava
Group**

Calibehr Business Support Services Pvt. Ltd
Corporate Off: T-161, 7th Floor, Tower No. 10, ITC Park,
CBD Belapur, Navi Mumbai, Maharashtra 400614.
T: 022-6139 1444
CIN: U72300MH2006PTC162775

Regd Off: Abel Industrial Estate Pvt. Ltd.,
Off Saki Vihar Road, Opp. John Baker,
Andheri (East), Mumbai - 400072.
T: 022-4270 2222
W: www.calibehr.com

Ref: HR/Offer/51045/20 dated 01 December 2020

Salary Offer - Mr. Sathishkumar M		
	Per Annum	Per Month
Gross	238560	19880
Basic	152712	12726
HRA	76356	6363
Monthly Bonus	9492	791
Company's Contribution		
PF Employer	19848	1654
ESIC Employer	7452	621
GPA / GMC	2880	240
CTC	268740	22395
Employee's Contribution		
PF Employee	18324	1527
ESIC Employee	1728	144
P Tax	2508	209
Net Take Home Salary	216000	18000
Variable Pay	36000	3000
Total CTC	304740	25395
Total Net Take Home	252000	21000

Bonus and Gratuity will be paid as per the law.


