

Janavi Iyer A.R

B. Com (General)

Email: arjanavisabari@gmail.com

Mobile: +91 82485 53964

Objective:

Seeking a challenging position in an organization where my extensive knowledge will be fully utilized and further developed through professionalism and hard work.

Educational Qualification:

Course	Name of the Institution	Course completion Year
B. Com (General)	SDNB Vaishnav College for Women, Chennai	2021
12 th Grade	Kings Matriculation Higher Secondary School, Chennai	2018
10 th Grade	Kings Matriculation Higher Secondary School, Chennai	2016

Technical Skills:

- ✦ Associated Company Secretary (ACS) - Pursuing
- ✦ Tally ERP 9
- ✦ Microsoft Word, Excel & PowerPoint

Strengths:

- ✦ Team Player with dedication & hard work
- ✦ Friendly and engaging personality
- ✦ Flexible & Multi-tasker

Areas Of Interest:

- ✦ Statistics & Business Management

Languages Known:

- ✦ Tamil - Read, Write & Speak
- ✦ English - Read, Write & Speak
- ✦ Sanskrit - Read & Write
- ✦ Malayalam - Speak

Personal Profile:

- ✦ Date of Birth - 06 January 2001
- ✦ Gender - Female
- ✦ Mother Tongue - Tamil
- ✦ Marital Status - Married
- ✦ Nationality - Indian
- ✦ Religion - Hindu

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- ✦ Hobbies - Playing badminton, volley ball and listening music
 - ✦ Address - 15 D Sowcar Street Elango Nagar Menambedu Ambattur
Chennai 53
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Declaration:

Hereby I, Janavi Iyer A.R declare that the details furnished above are true to the best of my knowledge.

Place: Chennai

Date: 01.09.2021

(Janavi Iyer A.R)