Rena Tan

LinkedIn
Personal Portfolio

San Francisco
(415) 489-8463
hello.rtan@gmail.com

PROJECTS: San Francisco Crime Map, Rickshaw Totes, Smiles Ad Page and Zodiac

TECHNOLOGY: JavaScript, HTML5, CSS3, Bootstrap4, QGIS, LeafletJS, OpenStreetMap, ES5/ES6, GIT/Github, Quality Testing, VueJS, AngularJS, Canva, Balsamiq, SFOpenData, JSON, jQuery, AJAX, MySQL, Tableau, SharePoint, Machine Learning, Adobe Photoshop, APIs, PowerPoint and Concur.

Facebook - Geospatial Data Specialist   SEPT 2017 - PRESENT

Spatial Computing, Project World A.I. (contingent)

- Utilized internal tools to edit and validate quality 2D-geographic model on OpenStreetMap. Queried, inspected, education-timeline GIS data and communicated detailed analysis to support decision making.
- Conducted analysis of machine learning results to improve training materials, provided peer feedback to improve vector maps and team efficiency.
- Tested functionality of UI tools and provided results of GIS web/A.I. applications to Project Manager.
- Developed stable processes for human validation related to OpenStreetMap data production and map data and style QA. Identify gaps in implementation and relation to test applications and track recommendations.

Codify Academy - Teacher Aide | Student Mentor   JUN 2017 - SEPT 2017

- Freelance projects, developed user-friendly sites, social media links/widgets and managed site content.
- Student mentorship with emphasis on bug fixes, code reviews and responsive web design.

Wells Fargo - System Application Specialist   JAN 2016 - FEB 2017

Technology & Operations

- Applied infosec policies, tested security controls, educated and reacted on security policies. Documented case studies and provided updates to management and end-users.
- Managed department SharePoint site and various databases related to new software and system installs for onboarding contractors and employees.
- Streamlined and improved installation, updated processes for shared devices, reconciled monthly Concur expenses and coordinated virtual support resources for remote offices.

Bank of America - Operations | SharePoint Specialist   AUG 2014 - AUG 2015

Model Risk Management

- Managed department SharePoint site for regulatory audits. Organized exam booklets for Federal Reserve Bank and Office of the Comptroller of Currency, liaised with key administrators for exam audits.
- Collaborated with Disaster Recovery Department to preserve assets, back-up procedures, information security and control structures.

San Francisco State University, Bachelor of Science
Business Administration, Market Research
International Business, Asia/Pacific Rim Studies

Udemy, 2017 - 2018
AngularJS | VueJS | MySQL

Codify Academy, 2017
Certification: Front-end Developer

Galvanize, 2016
Zero-to-Web Design

Hackbright Academy, 2015
Certification: Introduction to Programming

Languages
Mandarin & Cantonese
(speaking)