Office Relocation Planner: The Source for Planning, Managing and Executing Your Next Office Move - Today! (Paperback)
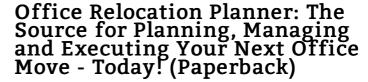
By Karen Warner

Vision Publications, United States, 2015. Paperback. Book Condition: New. 254 x 203 mm. Language: English . Brand New Book ***** Print on Demand *****.With the Office Relocation Planner, you can streamline your office move while saving both time and money.This comprehensive handbook guides you through every step of an office relocation. Experts have broken down the process into a logical series of manageable steps so your move won t overwhelm you or anyone in your office.Inside, find detailed tips and time savers that industry insiders rely on to deliver their moving projects on time and on budget. Office Relocation Planner simplifies all the key functions of your move, including: Facility Selection -- Strategies to help you find the ideal office and stay within your budget.Moving Companies -- Work with moving vendors to get the best service and value.Telecommunications -- In-depth, money saving strategies for relocating or purchasing a new phone system.Information Technology and Computer Systems -- Plan your network to maximize productivity. Includes critical advice to keep your network up and running during your move, allowing you to minimize downtime and protect your valuable data.Office Equipment -- Practical advice for moving your computers, printers and office equipment.Office Design and Furniture...

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Reviews

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