

Cover Sheet for the Submission of an MSc Dissertation

- 1. Dissertations, program listings and log books are to be submitted to the Course Administration Office by 2:00pm on the day of the deadline.
- 2. A cover sheet must be attached to the front of each copy of your dissertation when you submit it to the Course Administration Office.
- 3. If you are submitting program listings in a separate folder, use a separate cover sheet for each folder. Additional copies of this form are available from the Course Administration Office.
- 4. Make sure that each copy of your dissertation, program listings (if separate) and log book are clearly labelled with your name and dissertation title.
- 5. Fill in both sections on each form that you use.
- 6. Make sure that both parts of each form you use are *date stamped* and *signed*, and that the bottom section of each form is returned to you. It is your responsibility to ensure that you get a signed and stamped receipt back for each folder submitted. Without this there is no proof of submission.

This section to be both *date stamped* and *signed* by Course Administration Staff and retained with the project.

Signature of Course Admin Staff: