



MAITRI PANDYA

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DOB : 2-3-1999

OBJECTIVE

To gain long term employment with a company that is on or looking to be on the cutting edge, a company that puts value on people and the products they are promoting. Honest and Ethical, I am looking to call this company my family.

EDUCATION

B.P.T.I.

2017

Diploma in Civil engineering
Grades - **9.3 SPI**

G.M.I.T.

2020

Bachelors in Civil Engineering
Grades - **9.55 SPI**

EXPERIENCE

MAHAVEER CONSTRUCTION

October 2018 - March 2020

Junior Engineer & Business development Manager

Role:-

Work as junior engineer for planning and supervision of the property and land development also develop the business by closing new deals on lead generation for Construction through our company

TRUE SPACE

July 2021 - November 2021

Marketing Manager

Role:-

Work as a presales Executive acknowledge the client about the property and invite them for visiting the site , Followup through out and Try for more deal closures.

FINEOTERIC REALTY

December 2021 - Till Date

MIS & Telcaller Manager (T.L.)

Role:-

Work as MIS for whole Team RM & callers and keep records of all the leads generated through portal, Handle all portals and analyze the lead quality and get the best done.

Summarize the Lead visit deal counts and strategize to improvize the Success numbers.

Lead the caller team and guide them for Marketing of the projects. Also Help out sales team to do more deal closures by constant client followup.

Work as marketing executive side by and generate more site visits for more deal closures.

Generate Home loan lead at the same time with the current client base.

PROJECTS

PROJECTS I'VE WORKED TILL NOW

Almost all projects in Borivali east/west Kandivali east/west Malad east/west with focus. Also have knowledge about Projects from dahisar to Andheri location.

Worked with following developers as mentioned Below:- Shapoorji Palonji,Wadhava,Lodha, Kalpataru,Mahaveer,Gurukrupa,Shirke,Triumph, Godrej,PCPL, Modispaces,Chaitanya,Crescent,Dynamics,Dimple,Hiranandani,Ruparel,Siddha,Sunrise,K.Hemani

SKILLS

Team Management,Marketing,Sales,Lead Generation,Reporting , analysis and Plan Strategies,Good at real estate portal marketing and knowledge of how to expand more on SOCIAL MEDIA platforms,Communication,Computer Skills ,Hardworking & Dedicated,

LANGUAGE

English, Hindi, Gujarati

INTERESTS

Singing, Drawing, Traveling