

Meeting Report

- **Meeting Title:** Week 9 Group Meeting
- **Date:** 3/6/2024
- **Time:** 5-5:30 PM
- **Location:** Google Meet
- **Attendees:** Taj Poulsen, Oliver Britos, Tyler Hilbig, Preston Little

Agenda

1. **Announcements:**
 - a. Milestone 4 is in 2 weeks
2. **Project Checklist:**
 - a. Assign tasks to each project member
3. **Accountability:**
 - a. Every member will report on the status of their work
4. **Objectives for Next Time:**
 - a. Work on Milestone 4 tasks
 - b. Have all code and documents prepared for submission before Friday at 9 PM

Minutes of the Meeting

Agenda Items

- **Summary of discussion:**
 - Oliver presented his progress on the GUI for milestone 4
 - Assigned tasks to each member of the group
- **Action items:**
 - Oliver will work on allowing users to view, inspect, and edit function commands
 - Preston will work on allowing users to view, add, modify, and delete function codes/data values and fix the truncation error
 - Taj will work on allowing users to save files through the app
 - Tyler will work on getting the output to update correctly

Next Meeting

- **Date:** 3/20/2024
- **Time:** 5 PM
- **Location:** Google Meet
- **Agenda:** Report on milestone 4 progress everyone has made. Discuss what we need to finish, or do, to have the milestone completed on time

Additional Notes

None