

STATE OF VERMONT**SUPERIOR COURT****Unit****DIVISION****Case No.** _____**APPLICATION TO WAIVE FILING FEES AND SERVICE COSTS**

Case Name _____

Name: (First & Last) _____

Street Address: _____

City/State/Zip: _____

Mailing Address: (if different from street address) _____

Email Address: _____

Telephone Number: _____

Total Number Living in Household (spouse, partner & dependents) _____**Employment**Are you employed? Yes No If Yes, list Employers' Name & Address

Employer Name _____

Employer Address _____

_____**Public Assistance:**Do you receive Public Assistance (including TANF/Reach UP; SSI, General Assistance)? Yes No

Type of Assistance: _____ Monthly Amount \$ _____

IF YOU RECEIVE PUBLIC ASSISTANCE, SKIP TO SIGNATURE SECTION

Income	Expenses
Enter your monthly household expenses	
Your Current Monthly Income	
Gross Income from Wages \$ _____	Rent or Mortgage Payment \$ _____
Unemployment Compensation \$ _____	Electric Service \$ _____
Child Support \$ _____	Phone \$ _____
Other Income \$ _____ <i>(including Disability Insurance & Social Security)</i>	Fuel (heat and/or gas) \$ _____
Self-Employment/Business Income \$ _____ <i>(other than wages)</i>	Food \$ _____
Total Monthly Income \$ _____	Clothing \$ _____
Total Income in the past 12 months \$ _____	Medical \$ _____
	Child Support \$ _____
	Auto Loan Payment \$ _____
	Property Taxes \$ _____
	Insurance (health, auto, etc.) \$ _____
	Other Expenses \$ _____
	Total Expenses \$ _____

Other Assets

I have additional assets: Yes No *If Yes, describe them below*

Vehicles	Make, Model, Year	Fair Market Value (FMV)	Amount Owed	Net Value
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Real Property	Description	FMV	Mortgage	Net Value
	\$	\$	\$	\$
	\$	\$	\$	\$
Cash Assets				
	Cash on Hand	\$		
	Checking Account	\$		
	Savings Accounts	\$		
	Total Cash Assets	\$		
Other Assets <i>(examples - tools, equipment, recreational vehicles, electronics, stocks, bonds, etc.)</i>	Description	FMV	Use additional sheets as necessary	

Additional Information

These are additional reasons why I cannot afford the fees:

I request the Court waive filing fees and/or pay service fees in this case because of my low income.

I declare that the above statement is true and accurate to the best of my knowledge and belief. I understand that if the above statement is false, I will be subject to the penalty of perjury, or other sanctions in the discretion of the court.

Date

Applicant Signature

Printed Name

Determination of Financial Eligibility

The Application is **DENIED**

The gross income of the applicant is greater than 150% of the poverty line, AND the applicant does not receive public assistance. The applicant is able to pay the filing fee and costs of service without expending income or liquid resources necessary for the maintenance of the applicant and all dependents.

YOU MUST PAY \$_____ TO THE COURT CLERK WITHIN 30 DAYS OR THE CASE WILL BE DISMISSED.

The Application is **GRANTED**

- Applicant receives public assistance OR
- The gross income of the applicant is at or below 150% of the poverty income guidelines. OR
- Applicant is unable to pay the entire filing fee or costs of service without expending income or liquid resources necessary for the maintenance of the applicant and all dependents.

THE FILING FEES AND COSTS OF SERVICE ARE WAIVED.

Date

Signature of Clerk or Designee

Notice of Right to Appeal: You have the right to **appeal** this order to the Judge of this Court. Your appeal must be filed in writing with the Clerk of this Court within 7 days of the date of this Order.