

**STATE OF VERMONT****SUPERIOR COURT****DIVISION****Unit****Case No.** \_\_\_\_\_**APPLICATION TO WAIVE FILING FEES AND SERVICE COSTS**

Case Name \_\_\_\_\_

Name (First &amp; Last) \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Mailing Address: (if different from street address) \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Total Number Living in Household** (spouse, partner & dependents) \_\_\_\_\_**Employment**Are you employed?  Yes  No If Yes, list Employers' Name & Address

Employer Name \_\_\_\_\_

Employer Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_**Public Assistance:**

Do you receive any kind of Public Assistance?

 Yes  No

Type of Assistance: \_\_\_\_\_ Monthly Amount \$ \_\_\_\_\_

**IF YOU RECEIVE ANY PUBLIC ASSISTANCE, SKIP TO SIGNATURE SECTION**

<b>Income</b>	<b>Expenses</b>
Enter your <b>monthly</b> household expenses	
<b>Your Current Monthly Income</b>	
Gross Income from Wages \$ _____	Rent or Mortgage Payment \$ _____
Unemployment Compensation \$ _____	Electric Service \$ _____
Child Support \$ _____	Phone \$ _____
Other Income \$ _____ <i>(including Disability Insurance &amp; Social Security)</i>	Fuel (heat and/or gas) \$ _____
Self-Employment/Business Income \$ _____ <i>(other than wages)</i>	Food \$ _____
<b>Total Monthly Income</b> \$ _____	Clothing \$ _____
<b>Total Income in the past 12 months</b> \$ _____	Medical \$ _____
	Child Support \$ _____
	Auto Loan Payment \$ _____
	Property Taxes \$ _____
	Insurance (health, auto, etc.) \$ _____
	Other Expenses \$ _____
	<b>Total Expenses</b> \$ _____

**Other Assets**

I have additional assets:  Yes  No      *If Yes, describe them below*

Vehicles	Make, Model, Year	Fair Market Value (FMV)	Amount Owed	Net Value
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Real Property	Description	FMV	Mortgage	Net Value
		\$	\$	\$
		\$	\$	\$
Cash Assets				
Cash on Hand	\$			
Checking Account	\$			
Savings Accounts	\$			
<b>Total Cash Assets</b>	\$			
<b>Other Assets</b> <i>(examples - tools, equipment, recreational vehicles, electronics, stocks, bonds, etc.)</i>	Description	FMV	Use additional sheets as necessary	

**Additional Information**

These are additional reasons why I cannot afford the fees:

I request the Court waive filing fees and/or pay service fees in this case because of my low income.

I declare that the above statement is true and accurate to the best of my knowledge and belief. I understand that if the above statement is false, I will be subject to the penalty of perjury, or other sanctions in the discretion of the court.

Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

## Determination of Financial Eligibility

The Application is **DENIED**

The gross income of the applicant is greater than 150% of the poverty line, AND the applicant does not receive public assistance. The applicant is able to pay the filing fee and costs of service without expending income or liquid resources necessary for the maintenance of the applicant and all dependents.

**YOU MUST PAY \$\_\_\_\_\_ TO THE COURT CLERK WITHIN 30 DAYS OR THE CASE WILL BE DISMISSED.**

The Application is **GRANTED**

- Applicant receives public assistance OR
- The gross income of the applicant is at or below 150% of the poverty income guidelines. OR
- Applicant is unable to pay the entire filing fee or costs of service without expending income or liquid resources necessary for the maintenance of the applicant and all dependents.

**THE FILING FEES AND COSTS OF SERVICE ARE WAIVED.**

Date

Signature of Clerk or Designee

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**Notice of Right to Appeal:** You have the right to **appeal** this order to the Judge of this Court. Your appeal must be filed in writing with the Clerk of this Court within 7 days of the date of this Order.