

Form Insights Tracker

Form Insights Tracker Documentation

Welcome to the documentation for the Form Insights Tracker plugin! This document will guide you through the process of activating the plugin in your WordPress admin dashboard and how to use it to track and analyze your Contact Form 7 submissions.

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Activation

To activate the Form Insights Tracker plugin, follow these steps:

1. Log in to your WordPress admin dashboard.
2. Navigate to the "Plugins" menu.
3. Click on "Add New".
4. Search for "Form Insights Tracker".
5. Click on "Install Now" and then "Activate" to activate the plugin.

Once activated, you will see a new submenu called "Reports" under the "Contact" menu in your WordPress admin dashboard.

Usage

Viewing Reports

To view performance reports for your Contact Form 7 forms, follow these steps:

1. Log in to your WordPress admin dashboard.
2. Navigate to the "Contact" menu.
3. Click on "Reports".

S.No	Form Name	Total Submissions	Last Record Added At
1	Demo Request Form	0	N/A
2	Contact Form	0	N/A

You will see a table displaying performance data for each Contact Form 7 form on your site, including the total number of submissions and the date and time of the last submission.

Understanding Performance Data

The performance data displayed in the reports includes:

- **Form Name:** The title of the Contact Form 7 form.
- **Total Submissions:** The total number of submissions received for the form.
- **Last Record Added At:** The date and time of the last submission for the form.

Use this data to monitor the performance of your forms and identify areas for improvement.

Tracking Multiple Forms

The Form Insights Tracker plugin allows you to track performance data for multiple Contact Form 7 forms simultaneously. Simply install and activate the plugin, and it will automatically start tracking performance data for all Contact Form 7 forms on your WordPress site