



# City of Los Angeles

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City of Los Angeles Personnel Department

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## SENIOR PARK RANGER

**Class Code: 1967**

**Open Date: 09-18-15**

**(Exam Open to Current City Employees)**

### **ANNUAL SALARY**

\$61,512 to \$82,872 and \$68,027 to \$91,725

### **NOTE:**

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

### **DUTIES**

A Senior Park Ranger assigns, reviews and evaluates the work of Park Rangers and other employees engaged in the Park Ranger and park security programs; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity and employee relations responsibilities.

### **REQUIREMENTS**

Two years of full-time paid experience in a class at the level of Park Ranger, which provides experience in the protection of a park or recreational facility, or in a park performing related interpretative activities.

### **NOTES:**

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. A valid California driver's license is required. Applicants will be disqualified and not eligible for hire if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
3. Some positions may require possession of a California Basic P.O.S.T. certificate.
4. A Standard First Aid and CPR or EMT-1 certificate is desired, but not required.

### **WHERE TO APPLY**

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

### **APPLICATION DEADLINE**

Application must be received by **THURSDAY, OCTOBER 1, 2015.**

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**NOTE:**

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

**SELECTION PROCESS**

<b>Examination Weights:</b>	<b>Essay</b> .....	<b>Advisory</b>
	<b>Multiple-Choice Test</b> .....	<b>50%</b>
	<b>Interview</b> .....	<b>50%</b>

The multiple choice test will examine candidates on their: knowledge of interpretive programming, law enforcement, emergency preparedness, and arithmetic; supervisory knowledge and judgment, which may include knowledge and application of supervisory practices, principles, and procedures including equal employment opportunity, effective scheduling and assigning methods, discipline, performance evaluation, grievance handling, and the Memorandum of Understanding as it pertains to subordinate personnel; and other necessary knowledge, skills, and abilities.

On the same day as the written test, candidates will be required to prepare a written response to one or more essay topics related to the responsibilities of a Senior Park Ranger which will not be scored separately but will be submitted to the interview board for its discussion and evaluation.

In the interview, emphasis will be placed upon the adequacy of the candidate’s experience, training, and qualifications as they provide the ability to supervise, solve problems, and communicate effectively both orally and in writing.

Candidates will be notified later by e-mail of the time and location of the written test, which will be administered in a single, half-day session on **SATURDAY, NOVEMBER 14, 2015** in Los Angeles. Candidates must pass the multiple-choice test and complete advisory essay in order to be scheduled for an interview.

**NOTES:**

- 1. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
- 2. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
- 3. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at [http://per.lacity.org/exams/verify\\_disability.pdf](http://per.lacity.org/exams/verify_disability.pdf).
- 4. Unless otherwise stated, a minimum score of 65% in a weighted written test, including seniority credit added to your examination grade at the rate of 0.25 of a point for each year of continuous classified City service, is necessary in order to be called for subsequent portions of the examination.
- 5. A final average score of 70% is required to be placed on the eligible list.
- 6. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

**THIS EXAMINATION IS TO BE GIVEN ONLY  
ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, sexual identity, sexual expression, disability, creed, color, ancestry, medical condition (cancer), and Acquired Immune Deficiency Syndrome.