



City of Los Angeles

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City of Los Angeles Personnel Department

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CHIEF HARBOR ENGINEER

Class Code: 9286

Open Date: 11-20-15

(Exam Open to Current City Employees)

ANNUAL SALARY

\$145,867 to \$196,585

NOTE:

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Chief Harbor Engineer directs and administers either the Engineering or Construction Division in the engineering planning, design, project management, survey, construction inspection, contract administration, and materials testing activities relating to marine terminal and other facilities which may be constructed and maintained by the Los Angeles Harbor Department; manages and oversees the Department's Capital Improvement and Maintenance Improvement budget; formulates and manages written design procedures and guidelines to ensure that the latest local, state, and federal requirements are maintained; represents the Department at port associations and public meetings, both locally and nationally, community meetings, and other functions where the Port needs to be represented; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity responsibilities.

REQUIREMENT

Two years of full-time paid professional engineering experience as a Harbor Engineer with the City of Los Angeles.

NOTES:

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. Some positions may require a valid California driver's license. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

APPLICATION DEADLINE

Applications must be received by **THURSDAY, DECEMBER 3, 2015**.

SELECTION PROCESS

Examination Weight: Essay **Advisory**
Interview **100%**

The examination will consist entirely of an evaluation of professional and personal qualifications by interview. In the interview, emphasis may be placed on an evaluation of the nature and adequacy of the candidate's experience, training, and professional development as they have provided the background needed to carry out the duties of a Chief Harbor Engineer, including the knowledge of: engineering principles and practices as applied to the design, construction and operation of a large harbor and marine terminal facility; construction materials and practices sufficient to direct the preparation of engineering plans and specifications; sources of engineering information as related to harbor and marine terminal facilities; Federal, State, and City laws and regulations applicable to the design, construction, and operating functions of the Harbor Department; legal requirements of contracts, leases, and permits applicable to the Harbor activities; safety principles and practices sufficient to ensure the safety of staff and the public; fundamental principles and practices of supervision, including directing, assigning, motivating, training, counseling, disciplining, commending, and evaluating the work of subordinates through subordinate supervisors; pertinent City and Personnel Department rules, policies, and procedures, including Equal Employment Opportunity (EEO) and Memoranda of Understanding (MOUs); and the ability to plan, assign, coordinate and direct through subordinate supervisors the work of one or more groups of engineering employees and coordinate their work with the overall program of the Harbor Department; independently handle engineering and administrative matters of considerable complexity sufficient to evaluate technical proposals in relation to soundness of engineering features, economic feasibility, and conformance to Harbor Department policies and accepted practices; communicate, both orally and in writing in a clear, concise, and effective manner; deal tactfully and effectively with government officials, outside companies, Harbor Department management, and others; and other necessary skills, knowledge, and abilities.

Immediately preceding the interview, candidates will be required to prepare some written material related to the duties of a Chief Harbor Engineer. This essay material will not be separately scored, but will be presented to the interview board for consideration in the overall evaluation of the candidate's qualifications. Candidates may expect the interviewers to discuss their response with them during the interview. Candidates who fail to complete the advisory essay may be disqualified. Candidates may anticipate that PCs (personal computers) will be made available to type their advisory essay responses.

Candidates will be notified by e-mail of the time, date, and place of the interviews which will be held in Los Angeles. It is anticipated that the interviews will begin during the period of **JANUARY 25, 2016 TO FEBRUARY 5, 2016**.

NOTES:

1. Appointment to this position is subject to a one-year probationary period as provided by Section 1011 of the Los Angeles City Charter.
2. Candidates will accrue seniority credit at the rate of 0.10 of a point for each year of service in those classes which provide qualifying experience for this position. A maximum of one point will be added to the score of the candidates.
3. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
4. A final score of 70% is required to be placed on the eligible list.
5. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
6. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
7. In accordance with Civil Service Rule, Sec. 4.24, review periods may be combined. Candidates in the examination process may file protests as provided in Sec. 4.20, 4.22 and 4.23 as applicable and within the required time frame; however, the Personnel Department may respond to and resolve protests prior to the establishment of the eligible list.
8. If in accordance with the Rule of Three Whole Scores all applicants are eligible for appointment consideration, the examination will consist entirely of an evaluation of the candidates' City applications by Personnel Department staff to ensure that the minimum qualifications have been met.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.