



City of Los Angeles

A great place for a career

City of Los Angeles Personnel Department

per.lacity.org

TREE SURGEON

Class Code: 3114

Open Date: 04-11-14

ANNUAL SALARY

\$49,548 to \$61,554

The salary range for positions in the Department of Water and Power is \$67,818 to \$84,250.

NOTE:

For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf.

DUTIES

A Tree Surgeon climbs, prunes, trims, treats, sprays, plants, fertilizes, transplants and removes trees along City streets and highways, in City parks, over private property and on public grounds to eliminate hazardous conditions, prevent interference with traffic, traffic signals and overhead lines and equipment, and to preserve and maintain the trees.

REQUIREMENTS

1. One year of full-time paid experience with the City of Los Angeles as a Tree Surgeon Assistant or in a class at least at that level performing tree trimming or treatment work; **or**
2. One year of full-time paid experience as a tree surgeon, which includes climbing trees using spurs, climbers, ropes and safety belts and using power saws, aerial lifts, power winches, booms or similar equipment.

NOTES:

1. A valid California Class B driver's license with medical certificate is required for all positions. Some positions may require the license prior to appointment, while other positions require that the license be obtained prior to completion of the six-month probation period. Applicants for such positions may not be eligible for appointment to these positions if their record within the past 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation such as driving under the influence.
2. Possession of a current International Society of Arboriculture (ISA) Tree Worker Certificate is highly desirable but not required.
3. Achievement of a qualifying score on the optional written test for high voltage line clearance work is required if you wish to be considered for such positions with the Department of Water and Power.

SELECTIVE CERTIFICATION:

In accordance with Charter Section 1010 (b) and Civil Service Rule 5.31, selective certification will be used for some positions in the Department of Water and Power that require special skills and/or training for high voltage line clearance work. Eligibles will be considered in the order of standing on the eligible list to fill such positions. Only those persons who meet the additional requirements stated below may be considered for appointment to fill such positions by the Department of Water and Power:

1. Achievement of a qualifying score on the high voltage line clearance multiple-choice written test; and
2. Proof of experience as a "Qualified Line Clearance Tree Trimmer," as defined by the California Electrical Safety Orders, Section 2700: "a minimum of 18 months related training and on-the-job experience and is familiar with the special techniques and hazards involved in line clearance tree trimming operations."
3. Applicants who wish to be considered for positions involving high voltage line clearance work will have 7 calendar days from the on-line application submission date to submit a copy of their proof of work experience. Applicants who fail to submit this document within the time required will not be considered further for positions involving high voltage line clearance work and will not be scheduled for the optional high voltage line clearance multiple-choice written test. A copy of the proof of work experience may be attached to the on-line application at the time of filing or delivered to the Personnel Department at 700 East Temple Street, Room 100, Los Angeles, CA 90012.

WHERE TO APPLY

Applications will only be accepted online. **When you are viewing the online job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** Online job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm> for Open Competitive Examinations and at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

APPLICATION DEADLINE

This examination may close without prior notice at any time after a sufficient number of applications have been received. For administrative purposes, filing may close periodically and reopen the following day.

In accordance with Civil Service Rule 4.2, all applicants who apply may not be tested in this examination. To meet anticipated hiring needs, only a limited number of qualified applicants will be invited to participate in the written test in the following order: 1) Los Angeles City Promotional applicants who meet the minimum requirements. You must have received a regular appointment to a City position or be on a reserve list to apply for this examination as a promotional candidate; 2) Applicants currently employed by the City of Los Angeles on a part-time or exempt basis who meet the minimum requirements; 3) Remaining applicants who meet the minimum requirements in sufficient numbers to meet hiring needs in the order that applications were received. Applications submitted during the filing period will be kept on file for two years from April 11, 2014 in the event that additional applicants need to be tested to meet hiring needs.

SELECTION PROCESS

Examination Weight: Performance Test. 100%

In the performance test, candidates will be required to demonstrate, while on the ground, the ability to tie various knots and hitches. If candidates are unable to tie the required knots and hitches properly in two attempts, they will not be permitted to continue and will have failed the performance test. This is done for the candidate's personal safety. Candidates who tie the knots properly will be required to enter the tree and demonstrate working methods, as well as demonstrating other knots used in tree work. Candidates are required to wear boots proper for climbing a rope. No other shoes will be allowed. Candidates who cannot make this climb satisfactorily in two attempts will have failed the performance test.

Candidates will be notified later by mail of the time and location of the performance test, which will be held in Los Angeles. It is anticipated that the performance test will begin in **JUNE, 2014**.

NOTES:

1. A harness will be provided by the City. However, candidates who wish to do so may bring their own harness, provided it is an approved tree climbing saddle.
2. If you wish to be considered for positions involving high voltage line clearance work, you must take and pass the qualifying high voltage line clearance multiple-choice written test. If you do not wish to be considered for those positions, you do not have to take the high voltage line clearance test.
3. The optional high voltage line clearance multiple-choice written test will consist of a single half-day session in Los Angeles. Candidates will be notified later by mail of the date, time, and location of the optional high voltage line clearance multiple-choice written test.

NOTES:

1. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the optional written test will not be subject to candidate inspection.
2. The promotional list will ordinarily be used ahead of the open competitive list. However, if open competitive candidates receive a higher score, without military credits, than the highest available promotional candidate, after adding 0.25 of a point seniority credit for each year of continuous classified service, the Civil Service Commission, upon request of the appointing authority may approve certification of such open competitive candidates ahead of the promotional candidates.
3. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
4. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
5. A final average score of 70% is required to be placed on the eligible list.
6. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
7. Based on the Federal Omnibus Transportation Employee Testing Act of 1994, you may be required to undergo mandatory drug and alcohol testing prior to and during employment in this class.
8. You may be required to pass an annual or periodic work fitness evaluation to determine your eligibility for continued employment.
9. You may take this examination only once every 180 days. Your name may be removed from the employment list after 180 days.

Notice:

If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.

THIS EXAMINATION IS TO BE GIVEN BOTH ON AN INTERDEPARTMENTAL PROMOTIONAL AND OPEN COMPETITIVE BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.

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