



City of Los Angeles

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City of Los Angeles Personnel Department

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CHIEF ENVIRONMENTAL COMPLIANCE INSPECTOR

Class Code: 4289

Open Date: 06-19-15

(Exam Open to All Current City Employees)

ANNUAL SALARY

\$85,148 to \$124,465; \$100,203 to \$146,514

NOTES:

1. Candidates from the eligible list are normally appointed only to vacancies in the lower pay grade positions.
2. The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Chief Environmental Compliance Inspector plans, organizes, directs or assists in directing the City-wide inspection and investigation of the disposal of pollutants into the sanitary sewers or storm drain systems as part of the wastewater, pretreatment and stormwater programs; inspects waste hauler facilities, multifamily and commercial premises for compliance with City ordinances; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity responsibilities.

REQUIREMENT

One year of full-time paid experience as a Senior Environmental Compliance Inspector for the City of Los Angeles.

NOTES:

1. Applicants who lack six months of the above required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. Upon appointment, a Chief Environmental Compliance Inspector may be required to furnish an automobile, properly insured, for use in City service. Mileage will be paid on the basis of established rates.
3. Some positions may require a valid California driver's license. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, JULY 2, 2015.**

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

SELECTION PROCESS

Examination Weight: Essay **Advisory**
Interview **100%**

The examination will consist entirely of an evaluation of professional and personal qualifications by interview. In the interview, emphasis may be placed on the candidate's experience, training, and background as they demonstrate the ability to direct or assist in directing the City-wide inspection and investigation of disposal of toxic, hazardous and other wastes, and the knowledge of: Federal, State, and local laws, rules, regulations, ordinances and codes related to industrial waste inspection and environmental protection laws, including procedures for locating specific laws; types of toxic, hazardous, and other wastes and stormwater runoff produced by various industries, including legal requirements applicable to the methods and requirements for their handling and storage; equipment, materials, and methods used for pretreatment of industrial wastes and stormwater control measures; testing and sampling, including EPA approved procedures, equipment used and interpretation of test results; common pollutants, problems, and solutions commonly found in the publicly owned wastewater systems, stormwater systems, sewers, and storm drains, including skill in noticing details related to illegal dumping; procedures and requirements for issuing waste disposal permits and issuing notices of violation; City practices and procedures for transmitting information, including channels of communication and conditions of a situation that require a management level decision; safety principles, practices, and regulations, including those applicable to working in hazardous or unpleasant conditions; fundamental principles and practices of supervision, including directing, assigning, motivating, training, counseling, disciplining, commending, and delegating, reviewing, and evaluating the work of subordinates; pertinent City and Personnel Department rules, policies, and procedures, including Equal Employment Opportunity and Memoranda of Understanding of subordinates personnel; and the ability to direct and coordinate the work of groups of employees engaged in a variety of City-wide inspections and investigation of the disposal of pollutants into the sanitary sewers or storm drain systems; read and interpret technical material, including technical reports and laws, rules, and regulations; plan, set priorities and organize materials sufficient to complete inspections; use a personal computer sufficient to enter and retrieve data related to inspections; communicate both orally and in writing in a clear, concise and effective manner deal; tactfully and effectively with other City employees, representatives of commercial and industrial firms, and the general public; and other necessary skills, knowledge and abilities.

Prior to the interview, candidates will be required to prepare some written material topic related to the duties and responsibilities of a Chief Environmental Compliance Inspector. This material will not be separately scored, but will be presented to the interview board for discussion with each candidate and for consideration in the overall evaluation of the candidate. Candidates who fail to complete the advisory essay may be disqualified. Candidates may anticipate that PCs (personal computers) will be made available to type their responses.

Candidates will be notified later by e-mail of the time and location of interview which will be held in Los Angeles. It is anticipated that interviews will begin during the period of **AUGUST 24, 2015 THROUGH SEPTEMBER 04, 2015.**

NOTES:

1. This examination is based on a validation study.
2. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
3. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
4. A final average score of 70% is required to be placed on the eligible list.
5. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
6. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the weighted test score of each candidate.
7. If in accordance with the Rule of Three Whole Scores all applicants are eligible for appointment consideration, the examination will consist entirely of an evaluation of the candidates' City employment application by Personnel Department staff to ensure that minimum requirements are met.
8. In accordance with Civil Service Rule, Sec. 4.24, review periods may be combined. Candidates in the examination process may file protests as provided in Sec. 4.20, 4.22 and 4.23 as applicable and within the required time frame; however, the Personnel Department may respond to and resolve protests prior to the establishment of the eligible list.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.