



# City of Los Angeles

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City of Los Angeles Personnel Department

[per.lacity.org](http://per.lacity.org)

## ELECTRICIAN

**Class Code: 3863**

**Open Date: 06-13-14**

### **ANNUAL SALARY**

\$79,719 (flat-rated)

The salary in the Department of Water and Power is \$76,504 to \$95,045.

Higher salaries are paid for night work.

### **NOTE:**

For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to [http://per.lacity.org/Reciprocity\\_CityDepts\\_and\\_DWP.pdf](http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf).

### **DUTIES**

An Electrician does skilled electrical work in the installation, maintenance, and repair of wiring, conduits, and electric installations in public buildings and facilities and on adjacent grounds; and, troubleshoots electrical circuits.

### **REQUIREMENTS**

1. Completion of a recognized apprenticeship as a general electrician; or
2. Seven years of full-time paid experience performing electrical wiring work on buildings and facilities.

### **NOTES:**

1. Applicants who lack six months or less of the above required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. Applicants filing under Requirement #1 must submit an apprenticeship certificate within seven calendar days of filing their applications. Applicants who fail to submit these documents within the time required will not be considered further in this examination and their applications will not be processed. Applicants may attach the document to their on-line application at the time of filing, or will have seven calendar days from the submittal of their on-line application to submit the document to Personnel Department building, 700 E. Temple Street, Room 100, Los Angeles, CA 90012.
3. Completion of an electrician program at an accredited institution may be substituted for each year of experience lacking up to a maximum of two years. Applicants must submit a certificate of electrical program completion within seven calendar days for each program they claim as qualifying. Applicants who fail to submit these documents within the time required will not be able to substitute the electrician program for the experience lacking. Applicants may attach the document to their on-line application at the time of filing, or will have seven calendar days from the submittal of their on-line application to submit the document to the Personnel Department Building, 700 E. Temple Street, Room 100, Los Angeles, CA 90012.

### **WHERE TO APPLY**

Applications will only be accepted online. **When you are viewing the online job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** Online job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm> for Open Competitive Examinations and at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

### **NOTES:**

1. Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.
2. All application documents must be completed at the time of filing for you to be considered in this examination.

### **APPLICATION DEADLINE**

**Applications must be received by THURSDAY, JUNE 26, 2014.**

In accordance with Civil Service Rule 4.2, all applicants who apply may not be tested in this examination. To meet anticipated hiring needs, only a limited number of qualified applicants will be invited to participate in the written test in the following order: 1) Los Angeles City Promotional applicants who meet the minimum requirements. You must have received a regular appointment to a City position or be on a reserve list to apply for this examination as a promotional candidate; 2) Applicants currently employed by the City of Los Angeles on a part-time or exempt basis who meet the minimum requirements; 3) Remaining applicants who meet the minimum requirements in sufficient numbers to meet hiring needs in the order that applications were received. Applications submitted during the filing period will be kept on file for two years from June 13, 2014 in the event that additional applicants need to be tested to meet hiring needs.

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

## **SELECTION PROCESS**

**Examination Weight: Written Test . . . . . 100%**

The examination will consist entirely of a written test comprised of multiple-choice questions, in which candidates may be examined for knowledge of: techniques, methods, procedures, and materials pertaining to the installation, maintenance and repair of electrical conduits, wiring, circuits, transformers, motors, control and sensor devices; proper use of tools and equipment; electrical terminology; electrical theory and principles; National, State and local electrical codes; safety principles and practices, including the use of personal safety equipment and CAL/OSHA; regulations of the California vehicle code; proper handling of hazardous materials; the ability to: cut, bend, fit and install electrical raceways; analyze and determine the causes of electrical system failures or malfunctions; identify and properly use hand tools and electronic devices safely; select, use, and interpret readings from instruments and gauges in order to properly test electrical systems, equipment, or devices; use algebra to solve electrical formulas; read, interpret, and revise schematic and wiring diagrams, building plans, and electrical drawings; interact effectively with others; write reports; read maps and other necessary skills, knowledge, and abilities.

Candidates will be notified by mail of the time and place of the written test, which will be administered in a single half-day session held on **SATURDAY, AUGUST 23, 2014**, in Los Angeles.

## **APPOINTMENT**

To be considered for appointment to some positions in this class you may be required by the appointing department to:

1. Based on the Federal Omnibus Transportation Employee Testing Act of 1994, you may undergo mandatory drug and alcohol testing prior to and during employment in this class.
2. Possess an Environmental Protection Agency approved Technician Certificate.
3. Pass an annual or periodic work fitness evaluation to determine your eligibility for continued employment.
4. Possess a Valid Class B driver's license or a California driver's license and medical certificate approved by the State of California, Department of Motor Vehicles. Applicants for such positions must submit a commercial driving history in accordance with the California Department of Motor Vehicles CVC Section 1808.1. Applicants will be disqualified and not eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months.

## **NOTES:**

1. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
2. A final average score of 70% is required to be placed on the eligible list.
3. The promotional list will be used ahead of the open competitive list. However, if open competitive candidates receive a higher score, without military credits, than the highest available promotional candidate, after adding 0.25 of a point seniority credit for each year of continuous classified service, the Civil Service Commission, upon request of the appointing authority, may approve certification of such open candidates ahead of the promotional candidates.
4. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
5. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at [http://per.lacity.org/exams/verify\\_disability.pdf](http://per.lacity.org/exams/verify_disability.pdf).
6. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
7. Based on City policy, before being hired in this position, you may be required to undergo a drug and alcohol screening test.

### Notice:

*If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.*

## **THIS EXAMINATION IS TO BE GIVEN BOTH ON AN INTERDEPARTMENTAL PROMOTIONAL AND AN OPEN COMPETITIVE BASIS**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.