



City of Los Angeles

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City of Los Angeles Personnel Department

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TRAFFIC MARKING AND SIGN SUPERINTENDENT

Class Code: 3430

Open Date: 02-27-15

(Exam Open to Current City Employees)

ANNUAL SALARY

\$56,695 to \$74,165; \$71,326 to \$88,593; and \$81,891 to \$101,748

NOTE:

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Traffic Marking and Sign Superintendent assigns, reviews, evaluates, plans, organizes and directs the work of employees in the Field Operations & Maintenance Division in the Department of Transportation, engaged in painting, plasticizing, maintaining, installing, or removing traffic and parking control markings on streets and curbs or installing, maintaining, or removing traffic and parking control signs; applies sound supervisory principles and techniques in building and maintaining an effective work force; fulfills equal employment opportunity responsibilities; and does related work.

REQUIREMENT

Two years of full-time paid experience with the City of Los Angeles as a Traffic Painter and Sign Poster or in a class which is at that level and provides experience in the installation, maintenance, removal, or manufacture of traffic markings, signs, or parking control devices.

NOTE:

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. A valid California driver's license is required. Applicants will be disqualified and not eligible for hire if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are encouraged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, MARCH 12, 2015.**

SELECTION PROCESS

Examination Weight: Essay **Advisory**
Interview **100%**

The examination will consist entirely of an evaluation of professional and personal qualifications by interview. In the interview, emphasis may be placed on the candidate's experience, training and background as they demonstrate the knowledge of: safety principles, practices and regulations including, traffic control and Cal/OSHA requirements for industrial and construction work in heavy traffic conditions, and air and noise pollution; methods, procedures, materials, tools and equipment used in the installation, maintenance, and repair of non-electric traffic signs, marking of streets and curbs, and painting of traffic signs; pertinent Department of Transportation policies and procedures relating to channels of communication, record-keeping, work orders and release of information; fundamental principles and practices of supervision including directing, assigning, motivating, counseling, disciplining, commending and evaluating the work of subordinates; pertinent City and Personnel Department rules, policies and procedures including Equal Employment Opportunity (EEO) and Memoranda of Understanding (MOUs); and the ability to coordinate the work of employees engaged in traffic marking and sign work; establish and maintain a positive work environment to enhance employee morale and productivity; efficiently inspect and correct on-going field and shop work activities for conformance with rules, regulations, safety practices and efficiency of operations; use street maps, striping plan and work orders to estimate traffic flow, plan and check crew work, and locate work sites; read, interpret and apply technical materials such as pertinent laws, rules and regulations; use technology including, computer software, telephone, e-mail and the internet to provide and obtain information; communicate, both orally and in writing, in a clear, concise and effective manner sufficient to explain and obtain information; deal tactfully and effectively with subordinates, supervisors, the public and others; and other necessary skills, knowledge and abilities.

At the time of the interview, candidates will be required to prepare some written material related to the duties and responsibilities of a Traffic Marking and Sign Superintendent. This material will not be separately scored, but will be presented to the interview board for discussion with the candidate and for consideration in the overall evaluation of the candidate. Candidates who fail to complete the advisory essay may be disqualified. Candidates may anticipate that PC's (personal computers) will be made available to type their advisory essay responses.

Candidates will be notified by e-mail of the date, time, and location of the interview, which will be held in Los Angeles. It is anticipated that interviews will begin during the period of **MAY 4, 2015 through MAY 15, 2015**.

NOTES:

1. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
2. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
3. A final average score of 70% is required to be placed on the eligible list.
4. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
5. Seniority credit at the rate of 0.25 of a point for each year of continuous City service will be added to the weighted test score of each candidate.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.