



City of Los Angeles

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City of Los Angeles Personnel Department

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BUILDING INSPECTOR

Class Code: 4211

Open Date: 08-28-15

Revised: 09-01-15

(Exam Open to All, including Current City Employees)

ANNUAL SALARY

\$76,420 to \$85,169

NOTE:

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Building Inspector inspects commercial and apartment buildings, their appendages, and sites for conformance to building, grading, and zoning laws and regulations and approved plans, specifications, and standards; and assists in training other inspectional employees as required.

REQUIREMENTS

1. Four years of full-time paid experience as a building, construction, housing or combined inspector, engaged in a variety of building structural construction work for or on behalf of a governmental agency; **or**
2. Four years of full-time paid experience as a licensed general or masonry contractor engaged in a variety of building structural construction work; **or**
3. Two years of full-time paid experience in carpentry or masonry work following the completion of a recognized apprenticeship program; **or**
4. Eight years of full-time paid experience in carpentry or masonry work; **or**
5. One year of full-time paid experience as an Assistant Inspector III with the City of Los Angeles.

NOTES:

1. Applicants filing under Requirement #3 must submit proof of completion of a recognized apprenticeship program indicated in Requirement #3. Applicants must attach a copy of the proof of completion to the online application at the time of filing. The requested document(s) must be attached to the online application BEFORE the application is submitted. If the document(s) is attached AFTER the online application has been submitted, it will not be available to the City and applicants WILL NOT be credited with having submitted the document(s). Applicants who fail to submit the document(s) at the time of filing by attaching it to the online application will not be considered further in this examination.
2. A valid California driver's license is required. Applicants will be disqualified and not eligible for hire if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
3. Upon appointment, a Building Inspector will be required to furnish an automobile, properly insured, for use in City service. Mileage will be paid according to established rates.
4. A valid certification from the International Code Council (ICC) per Article 5.13 of MOU #5 and Assembly Bill AB717 is required within two years from the date of appointment to the class.

WHERE TO APPLY

Applications will only be accepted online. **When you are viewing the online job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** Online job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm> for Open Competitive Examinations and at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by THURSDAY, SEPTEMBER 10, 2015.

In accordance with Civil Service Rule 4.2, all applicants who apply may not be tested in this examination. To meet anticipated hiring needs, only a limited number of qualified applicants will be invited to participate in the written test in the following order: 1) Los Angeles City Promotional applicants who meet the minimum requirements. You must have received a regular appointment to a City position or be on a reserve list to apply for this examination as a promotional candidate; 2) Applicants currently employed by the City of Los Angeles on a part-time or exempt basis who meet the minimum requirements; 3) Remaining applicants who meet the minimum requirements in sufficient numbers to meet hiring needs in the order that applications were received. Applications submitted during the filing period will be kept on file for two years from August 28, 2015 in the event that additional applicants need to be tested to meet hiring needs.

SELECTION PROCESS

Examination Weight: Written Test100%

The written test will be composed entirely of multiple-choice questions. In the written test, candidates may be examined on the following competencies: reading comprehension; judgment and decision making; safety focus; job knowledge; customer service.

The Building Inspector and the Building Mechanical Inspector written tests may contain common test questions and will be administered concurrently.

Additional information can be obtained by going to <http://per.lacity.org/eeo/JobAnalyses.htm> and clicking on Competencies under Building Inspector.

Candidates will be notified later by e-mail of the time and location of the written multiple-choice test which will be administered in a single half-day session on **SATURDAY, OCTOBER 24, 2015**, in Los Angeles. Additional test dates may be added as needed.

NOTES:

1. This examination is based on a validation study, and as provided by Civil Service Rule 4.20, the written test will not be subject to candidate inspection.
2. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf
3. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
4. The promotional list will ordinarily be used ahead of the open competitive list. However, if open competitive candidates receive a higher score, without military credits, than the highest available promotional candidate, after adding 0.25 of a point seniority credit for each year of service, the Civil Service Commission, upon request of the appointing authority, may approve certification of such open competitive candidates ahead of the promotional candidates.
5. A final average score of 70% is needed in order to be placed on the eligible list.
6. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
7. In accordance with Civil Service Rule, Sec. 4.24, review periods may be combined. Candidates in the examination process may file protests as provided in Sec. 4.20, 4.22 and 4.23 as applicable and within the required time frame; however, the Personnel Department may respond to and resolve protests prior to the establishment of the eligible list.

Notice:

If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.

**THIS EXAMINATION IS TO BE GIVEN BOTH ON AN
INTERDEPARTMENTAL PROMOTIONAL AND AN OPEN COMPETITIVE BASIS**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.