



# City of Los Angeles

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City of Los Angeles Personnel Department

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## SENIOR HEAVY DUTY EQUIPMENT MECHANIC

Class Code: 3745

Open Date: 02-14-14

### **ANNUAL SALARY**

\$81,912 (flat rated)

The salary in the Department of Water and Power is \$76,504 to \$99,054. The salary range covers multiple pay grades within the class.

### **NOTE:**

For information regarding reciprocity between City of Los Angeles departments and LADWP, go to: [http://per.lacity.org/Reciprocity\\_CityDepts\\_and\\_DWP.pdf](http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf).

### **DUTIES**

A Senior Heavy Duty Equipment Mechanic supervises and works with a small group of employees doing journey-level work in the maintenance and repair of construction, road maintenance, or firefighting equipment.

### **REQUIREMENTS**

Two years of full-time paid journey level experience as a Heavy Duty Equipment Mechanic, or in class at that level in the maintenance and repair of construction, road maintenance or firefighting vehicles.

### **NOTES:**

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. A valid California driver's license is required. Applicants will be disqualified and not eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months.
3. Some positions may require a valid California Class A and/or Class B driver's license prior to appointment. Applicants for such positions will be disqualified and not eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months. For positions requiring a valid California Class A and/or Class B driver's license, applicants must submit a commercial driving history in accordance with the California Department of Motor Vehicles CVC Section 1808.1.

### **WHERE TO APPLY**

Applications will only be accepted online. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

### **NOTE:**

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

### **APPLICATION DEADLINE**

Applications must be received by **THURSDAY, FEBRUARY 27, 2014.**

## **SELECTION PROCESS**

**Examination Weights:** Written ..... **Qualifying**  
Interview ..... **100%**

The qualifying written test will consist of multiple-choice questions and may cover knowledge of: methods, tools and materials used in the maintenance, repair, and overhaul of construction, road maintenance, and firefighting equipment; use of test equipment and diagnostic methods; operation and components of transmission, suspension, electrical, mechanical, fuel, brake, and hydraulic systems; use of shop manuals, drawings, schematics, and blueprints; reading comprehension; basic mathematics and knowledge of the metric system and metric conversion charts; City personnel rules and practices, storekeeping procedures, record keeping and inventory control; safety rules and procedures; principles and techniques of supervision including equal employment opportunity; and other necessary knowledge, skills, and abilities.

Candidates will be notified by mail of the time and location of the written test, which will be administered in a single half-day session on **SATURDAY, APRIL 12, 2014**, in Los Angeles.

### **Passing Score for the Qualifying Written Test**

The passing score for the qualifying written test will be determined by Personnel Department staff after the close of the filing period. Consideration will be given to the number of candidates taking the test and the existing and anticipated number of vacancies, such that there are a sufficient number of eligibles on the list to satisfy current and future vacancies for the next two years. **Therefore, the passing score for the qualifying written test may be set either above or below 70%.**

Candidates must achieve a passing score on the qualifying written test, in order to be invited to the interview.

The examination score will consist entirely of an evaluation of professional and personal qualifications by interview. In the interview, emphasis will be placed on the candidate's experience, training and personal qualifications as they have provided the job knowledge to: supervise and work with a small group of employees engaged in journey-level work in the maintenance and repair of heavy duty equipment; use various equipment for the purpose of diagnosing faulty vehicle and equipment operation and completing needed repairs; apply safety rules and procedures; the ability to: schedule and determine work priorities; apply sound supervisory principles and practices, including equal employment opportunity; ensure safe working conditions; communicate orally in an effective manner including the ability to speak to groups; deal tactfully and effectively with others; and other necessary knowledge, skills and abilities.

### **NOTES:**

1. This examination is based on a validation study.
2. Based on the Federal Omnibus Transportation Employee Testing Act of 1994, you may be required to undergo mandatory drug and alcohol testing prior to and during employment in this class.
3. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at [http://per.lacity.org/exams/verify\\_disability.pdf](http://per.lacity.org/exams/verify_disability.pdf).
4. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
5. A final average score of 70% in the interview is required to be placed on the eligible list.
6. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
7. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the weighted test score of each candidate.

### **THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.