



City of Los Angeles

A great place for a career

City of Los Angeles Personnel Department

per.lacity.org

LINE MAINTENANCE ASSISTANT

Class Code: 3882

Open Date: 06-19-15

(Exam Open to Current City Employees)

ANNUAL SALARY

\$67,985 to \$84,480

NOTES:

1. For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf.
2. The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Line Maintenance Assistant assists journey-level workers in the maintenance, repair, and modification of overhead electric power transmission lines and street lighting circuits and equipment. A Line Maintenance Assistant is required to climb wood poles and metal towers and work on or near energized equipment.

REQUIREMENT

One year of full-time paid experience with the City of Los Angeles in a class at the level of Electrical Craft Helper assisting with street light or power transmission and/or distribution work.

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. A valid California class A or B driver's license and medical certificate will be required prior to appointment. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI). Candidates must submit a commercial driving history in accordance with the California Department of Motor Vehicles CVC Section 1808.1.
3. A valid pole climbing proficiency certificate issued by an accredited lineman's college or by the Department of Water and Power, Power System Safety and Training Section, received within the last two years, will be required prior to completion of probation.

WHERE TO APPLY

Applications will only be accepted on-line. When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon. On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, JULY 2, 2015**.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

SELECTION PROCESS

Examination Weight: Written Test100%

This examination will consist entirely of a multiple-choice written test. In the written test candidates may be examined for the knowledge of: fundamentals of electricity, such as voltage, overhead/underground line construction work and circuit diagrams sufficient to safely perform maintenance and repair activities on power lines or street lighting systems; potential hazards relating to electrical systems, and driving and operating equipment; safety practices including the proper use of safety gear and equipment, such as belts and hooks, sufficient to perform work assignments in a safe manner; first aid, sufficient to treat minor wounds and abrasions; and the ability to read and comprehend road maps, construction blue prints and related documents; plan and organize work schedules, sufficient to meet daily work demands; demonstrate skill in climbing power transmission/distribution towers and poles using climbing and safety equipment, such as belts and hooks, sufficient to safely perform daily line work and maintenance; use various hand tools, such as pliers, channellocks, lamp base extractors, and voltmeters in order to perform daily work assignments; communicate with co-workers using hand signals sufficient to relay instructions and commands to and from remote areas; follow written and verbal instructions sufficient to perform assigned tasks; write in and maintain drivers' logs, timesheets and maintenance forms, sufficient to document daily tasks; deal with the public in an effective and tactful manner; and other necessary skills, knowledge, and abilities.

Candidates will be notified later by e-mail of the time and location of the written test, which will be administered in a single half-day session on **SATURDAY, AUGUST 15, 2015**, in Los Angeles.

NOTES:

1. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
2. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
3. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
4. A final average score of 70% is required to be placed on the eligible list.
5. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
6. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the weighted test score of each candidate.
7. In accordance with Civil Service Rule, Sec. 4.24, review periods may be combined. Candidates in the examination process may file protests as provided in Sec. 4.20, 4.22 and 4.23 as applicable and within the required time frame; however, the Personnel Department may respond to and resolve protests prior to the establishment of the eligible list.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.