



City of Los Angeles

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City of Los Angeles Personnel Department

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FIRE INSPECTOR

Class Code: 2128

Open Date: 10-10-14

ANNUAL SALARY

\$96,632 to \$107,824 and \$102,082 to \$113,858

REQUIREMENTS

1. Four years of full-time paid experience as a uniformed member of the City of Los Angeles Fire Department by June 13, 2015. Under the policy of rounding experience to the nearest full month, continuous service beginning on or before June 27, 2011 meets the requirement. Candidates cannot be appointed until the full experience requirement is met.
2. Completion of 15 semester or 24 quarter units in Fire Science/Fire Protection Administration at a recognized college or university may be substituted for a maximum of six months of the required experience.
3. State Fire Marshall Inspector 1A, 1B, 1C and 1D certification must be obtained within six months of appointment.

NOTES:

1. A valid California driver's license is required.
2. **Special Instructions:** "A" shift, "B" shift, and "C" shift personnel and candidates on special duty assignments ("D" shift) must indicate their Shift Assignment as the on-line instructions specify.
3. Candidates must list their school name and location, course titles with the number of semester or quarter units, and completion dates in the Education section of the on-line application.
4. Only Fire Department experience should be listed in the employment history part of the on-line application and should include the date of original appointment as a Firefighter and the date of each transfer to another bureau or type of assignment that lasted three months or more.
5. As a condition of employment, all sworn members of the LAFD are required to maintain a valid EMT-B Certification.

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, OCTOBER 30, 2014.**

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

SELECTION PROCESS

Examination Weights: Multiple-Choice	50%
Essay	Advisory
Interview	50%

In the written test, which will consist of multiple-choice questions, candidates may be examined for knowledge of the most current laws, ordinances, and codes pertaining to the duties of a Fire Inspector, including: Title 19, Title 23 and Title 24 of the California Code of Regulations, the 2014 Los Angeles City Fire Code, and Los Angeles City Building Code of the Los Angeles Municipal Code; knowledge of rules, regulations, procedures, and policies, including: the Los Angeles City Fire Department (LAFD) Rules and Regulations and General Orders, LAFD Manual of Operations, LAFD Bulletins Manual, LAFD Driver's Training Manual, LAFD Accident Prevention and Safety Program, LAFD Discrimination Prevention Policy Handbook, LAFD Community Relations Guide, LAFD radio operation and communication procedures, and LAFD brush clearance compliance; knowledge of the structure and organization of the City and Fire Prevention Bureau of the LAFD, and other County, State, and National departments and agencies with functions related to fire prevention activities; the ability to: read and comprehend building plans and other technical materials; use arithmetic and geometry; and other necessary knowledge, skills, and abilities.

At the time of the multiple-choice test, candidates will be required to prepare some written material (advisory essay) on a topic related to the duties of a Fire Inspector. This material will not be separately scored, but will be presented to the interview board for discussion with the candidate, and for consideration in some of the areas covered in the interview, as described in the next paragraph.

In the interview, candidates will be evaluated on: knowledge of the LAFD Incident Command System (ICS) sufficient to carry out assigned duties in the event of an emergency; the ability to: analyze those situations that pose fire and life safety threats, exercise appropriate judgment in enforcing applicable codes; plan, organize, interact effectively with coworkers and the public in order to exchange ideas and information relating to fire hazards and/or prevention; and communicate orally and in writing; computer skills; and other necessary knowledge, skills, and abilities.

The written test will be held in a single half-day session and is scheduled for **SATURDAY, DECEMBER 13, 2014** in Los Angeles.

NOTES:

1. This examination is based on a content validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
2. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
3. Written test booklets and answer keys will not be made available for candidates to take home.
4. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
5. Seniority credit at the rate of 0.25 of a point for each year of continuous service as a uniformed member of the Los Angeles Fire Department prior to January 1, 2015 will be added to the weighted test score of each candidate in determining whether the required minimum score of 65% on the multiple-choice test is met and in determining final standing in the examination.
6. A final average score of 70% is required to be placed on the eligible list.
7. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

THIS EXAMINATION IS TO BE GIVEN ONLY ON A DEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), and Acquired Immune Deficiency Syndrome.