



# City of Los Angeles

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City of Los Angeles Personnel Department

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## STEAM PLANT OPERATING SUPERVISOR

**Class Code: 5625**

**Open Date: 12-11-15**

**(Exam Open to Current City Employees)**

### **ANNUAL SALARY**

\$120,039 to \$133,026

### **NOTES:**

1. For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to [http://per.lacity.org/Reciprocity\\_CityDepts\\_and\\_DWP.pdf](http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf).
2. The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.
3. Candidates from the eligible list are normally appointed to vacancies in the lower pay grade positions.

### **DUTIES**

A Steam Plant Operating Supervisor supervises all phases of steam-electric generating plant control, operation, and running maintenance activities performed by operating personnel on a designated shift; applies sound supervisory principles and techniques in building and maintaining an effective work force, and fulfills equal employment opportunity responsibilities.

### **REQUIREMENT**

Three years of full-time paid experience as a Steam Plant Operator with the City of Los Angeles.

### **NOTES:**

1. A valid unlimited steam engineer's license issued by the Los Angeles City Department of Building and Safety is required prior to appointment.
2. Applicants who lack six months of the above experience may file for the examination. However, they cannot be appointed until the full experience requirement is met.
3. Candidates must have a minimum of one year experience as a Steam Plant Operator 'A' (Control Operator) with the City of Los Angeles in order to be appointed to this position.
4. Steam Plant Operating Supervisors must be available to work weekends, holidays, night, and morning shifts on a rotating basis.

### **WHERE TO APPLY**

Applications will only be accepted on-line. When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon. On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

## **NOTES:**

1. Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.
2. All application materials must be complete at the time of filing for you to be considered a candidate in this examination.

## **APPLICATION DEADLINE**

Applications must be received by **THURSDAY, DECEMBER 24, 2015.**

## **SELECTION PROCESS**

<b>Examination Weights:</b>	<b>Written Test</b> .....	<b>50%</b>
	<b>Interview</b> .....	<b>50%</b>

The written test will consist of multiple-choice questions in which candidates may be examined for knowledge of: principles, practices, and procedures of steam-electric generating plant operations and auxiliary equipment used in steam generation; pneumatic, electronic, distributed controls, and alarms to affect fuel/air emissions; equipment used in steam generation; mechanical principles; electrical system related to steam plant operation; steam electric generating station administration; environmental concerns; regulatory agencies and their authority as they relate to steam plants; regulatory procedures; wastewater responsibilities; steam plant safety practices, procedures, and principles; first aid/CPR techniques and protective gear; cleaning hazardous material; memoranda of understanding (MOUs) as applicable to subordinate personnel; the ability to: comprehend complex technical material; read and interpret DWP schematic electrical diagrams, piping diagrams, prints, graphs, logic prints and diagrams; and other necessary skills, knowledge, and abilities.

In the interview, emphasis will be placed on the adequacy of the candidate's experience, training, and personal qualifications as they have provided the background necessary to effectively direct the work of employees operating a steam-electric generating plant; knowledge of principles, practices, and procedures of steam-electric generating plant operations, and auxiliary equipment; steam-electric generating station administration, including communication systems, DWP's System Operating Procedures; DWP's Administrative Procedures; technical roles and responsibilities; steam plant working groups; regulatory agencies, and their authority as they relate to steam plants; regulatory procedures; steam plant safety practices, procedures, and principles; memoranda of understanding (MOUs) applicable to subordinate personnel; the ability to: make decisions, and recommendations; apply supervisory principles, practices, and techniques, including Equal Employment Opportunity principles; effectively analyze and solve problems; communicate effectively and persuasively; deal tactfully and effectively with employees and the public; and other necessary skills, knowledge, and abilities.

The multiple-choice written test will be held in a single half-day session on **SATURDAY, FEBRUARY 27, 2016**, in Los Angeles. Candidates will be notified later by e-mail of the time and location of the written test.

## **NOTES:**

1. The examination is based on a validation study.
2. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at [http://per.lacity.org/exams/verify\\_disability.pdf](http://per.lacity.org/exams/verify_disability.pdf).
3. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
4. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
5. A final average score of 70% is required to be placed on the eligible list.
6. Unless otherwise stated, in promotional examinations a minimum score of 65.00% in a weighted written test, including seniority credits added to your examination grade at the rate of 0.25 of a point for each year of continuous classified City service, is necessary in order to be called for subsequent portions of the examination.

## **THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS**

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.

**Class Code 5625** ..... **12-11-15**