



City of Los Angeles

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City of Los Angeles Personnel Department

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BUILDING REPAIRER

Class Code: 3333

Open Date: 12-19-14

(Exam Open to All, including Current City Employees)

ANNUAL SALARY

\$45,936 to \$57,085 and \$49,631 to \$61,679

The salary in the Department of Water and Power is \$66,461 to \$82,559 and \$68,298 TO \$ 68,298 to \$84,856.

Candidates from the eligible list are normally appointed to vacancies in the lower pay grade positions.

NOTES:

1. For information regarding reciprocity between City of Los Angeles departments and LADWP, go to: http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf.
2. The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Building Repairer does a variety of maintenance, modification and repair and some new construction work on buildings, residences, sports fields, bleachers, signs, fences, and other structures and maintains and repairs equipment used in such structures and performs related work.

REQUIREMENTS

Three years of full-time paid experience in one or more of the following building trades: carpentry, plumbing, roofing, plastering, cabinet making, painting, masonry, cement finishing, electrical, and/or pipefitting.

NOTES:

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. Some positions may require a valid California driver's license prior to appointment. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
3. Some positions may require a valid California Class A or B driver's license and medical certificate prior to appointment. Candidates must submit a commercial driving history in accordance with the California Department of Motor Vehicles CVC Section 1801.1. Candidates for such positions may not be eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months.
4. A valid Type 1 California Fire Extinguisher Certificate of Registration may be required for some positions prior to appointment.
5. In accordance with Section 608 of the Clean Air Act, an Environmental Protection Agency approved Technician Certificate may be required for some positions prior to appointment.

WHERE TO APPLY

Applications will only be accepted online. When you are viewing the online job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon. Online job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm> for Open Competitive Examinations and at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by **FRIDAY, JANUARY 2, 2015.**

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

In accordance with Civil Service Rule 4.2, all applicants who apply may not be tested in this examination. To meet anticipated hiring needs, only a limited number of qualified applicants will be invited to participate in the written test in the following order: 1) Los Angeles City Promotional applicants who meet the minimum requirements. You must have received a regular appointment to a City position or be on a reserve list to apply for this examination as a promotional candidate; 2) Applicants currently employed by the City of Los Angeles on a part-time or exempt basis who meet the minimum requirements; 3) Remaining applicants who meet the minimum requirements in sufficient numbers to meet hiring needs in the order that applications were received. Applications submitted during the filing period will be kept on file for two years from December 19, 2014 in the event that additional applicants need to be tested to meet hiring needs.

SELECTION PROCESS

Examination Weight: Written Test100%

The examination will consist entirely of a multiple-choice written test. In the written test, candidates may be examined for knowledge of: roofing, plastering, painting, glazing, tile, flooring, plumbing, paving, and concrete installation, repair, and/or replacement methods; the types, sizes, grades, uses, applications, and/or characteristics of: lumber, adhesives, grouting, mortar, putty, sealing compounds, ceramic tiles, roofing tiles, flooring tiles, linoleum, interior and exterior paints, protective coatings, sealers, thinners, stains, plaster, asphalt, concrete, cement, blocks, brick, and stucco; locks and latch assemblies; electrical repair methods sufficient to identify sources of problems and make minor electrical repairs; gasoline powered engines sufficient to detect operating problems and make minor adjustments and repairs; demolition methods such as saw cutting, jack hammering, and cutting with torches; safe working practices, including appropriate personal protective gear, ladder safety, lifting practices, and safety precautions while working with shop and portable power tools, cement mixers, concrete cutting saws, power rollers and tampers, and fence installation equipment; proper ventilation methods when using toxic materials; electrical hazards; shoring and trenching requirements sufficient to identify and report hazards; proper methods for moving, using, storing, and transporting compressed gases in cylinders such as oxygen, acetylene, and compressed air; fire prevention equipment and dry chemical fire extinguishing agents; safe driving practices; the ability to: safely use tools, machinery, and equipment generally used in building repair work; understand, read, and follow oral and written instructions; accurately read blue prints, sketches, plans, and drawings; communicate effectively with others both orally and in writing; and other necessary knowledge, skills, and abilities.

Candidates will be notified later by e-mail of the time and location of the written test, which will be held in a single half-day session on **SATURDAY, FEBRUARY 21, 2015** in Los Angeles.

NOTES:

1. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
2. Candidates filing on a promotional basis will have seniority credits added to their examination grade at the rate of 0.25 of a point for each year of continuous classified City service.
3. The promotional list will ordinarily be used ahead of the open competitive list. However, if open competitive candidates receive a higher score, without military credits, than the highest available promotional candidate, after adding 0.25 of a point seniority credit for each year of service, the Civil Service Commission, upon request of the appointing authority, may approve certification of such open competitive candidates ahead of the promotional candidates.
4. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
5. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
6. A final average score of 70% is required to be placed on the eligible list.
7. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

Notice:

If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.

THIS EXAMINATION IS TO BE GIVEN BOTH ON AN INTERDEPARTMENTAL PROMOTIONAL AND AN OPEN COMPETITIVE BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.

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