



City of Los Angeles

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City of Los Angeles Personnel Department

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SENIOR FORENSIC PRINT SPECIALIST

Class Code: 2201

Open Date: 09-07-18

(Exam Open to Current City Employees)

ANNUAL SALARY

\$87,883 to \$128,516

NOTES:

1. Annual salary is at the start of the pay range. The current salary is subject to change. Please confirm the starting salary with the hiring department before accepting a job offer.
2. Additional compensation may be available for certain assigned work hours.

DUTIES

A Senior Forensic Print Specialist provides supervision, training, and technical advice to latent print personnel; applies sound supervisory principles and techniques in building and maintaining an effective work force; fulfills equal employment opportunity and employee relations responsibilities; and performs related work.

REQUIREMENT/MINIMUM QUALIFICATION

Two years of full-time paid experience as a Forensic Print Specialist III or IV with the City of Los Angeles.

PROCESS NOTES

1. A valid California driver's license is required. Candidates will be disqualified and not eligible for hire if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
2. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.

SELECTIVE CERTIFICATION

In accordance with Charter Section 1010 (b) and Civil Service Rule 5.31, selective certification will be used for some positions that require special skills and/or training. Only persons possessing the ability to speak or write a language other than English at the time of filing may be considered for appointment to fill such positions.

WHERE TO APPLY

Applications WILL ONLY BE ACCEPTED ON-LINE. When you are viewing the online job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon. On-line job bulletins are also available at <https://www.governmentjobs.com/careers/lacity/promotionaljobs> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, SEPTEMBER 20, 2018.**

SELECTION PROCESS

Examination Weights: Essay **Advisory**
Interview **100%**

The Interview may evaluate the following competencies: judgment and decision making, supervision, and job knowledge including knowledge of: print identification principles and latent print collection techniques including investigative procedures used to identify location and to collect latent print evidence, techniques and their attributes used for lifting latent prints, knowledge of latent print testing strategies in order to advise staff, and safety equipment sufficient to advise staff on how to use them properly; police department and court procedures including evidence preparation and presentation methods sufficient to instruct staff and provide testimony in an effective and credible manner, and other necessary knowledge and abilities.

At the time of the interview, candidates will be required to respond to an advisory essay exercise related to the duties and responsibilities of a Senior Forensic Print Specialist. The advisory essay may evaluate analytical ability, attention to detail, and leadership, and other necessary knowledge, skills, and abilities. This material will not be separately scored, but will be provided to the interview board for discussion with each candidate and for consideration in the overall evaluation of the candidate's qualifications. Candidates who fail to complete the advisory essay will be disqualified. Candidates may anticipate that PCs (personal computers) will be made available to type their advisory essay responses.

Candidates will be notified later by e-mail of the date, time, and location of the interview, which will be held in Los Angeles. It is anticipated that the interviews will be held in late **OCTOBER 2018** through **NOVEMBER 2018**.

NOTES:

1. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Verification Form within 14 calendar days of the submittal of the City application. The Disability Verification Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
2. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
3. This examination is based on a content validation study.
4. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the final general average of each candidate.
5. A final average score of 70% is required to be placed on the eligible list.
6. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.