



City of Los Angeles

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City of Los Angeles Personnel Department

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PLUMBER

Class Code: 3443

Open Date: 09-11-15

(Exam Open to All, including Current City Employees)

ANNUAL SALARY

\$90,118 (flat-rated)

The salary in the Department of Water and Power is \$ 95,275 to \$100,098 (flat-rated)

NOTES:

1. For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to: http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf.
2. The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Plumber does skilled work in the layout, installation, repair, and maintenance of sanitary and industrial plumbing systems, process piping, and fuel dispensing systems, including air, gas, water, industrial waste, gasoline, oil pipelines, and irrigation systems.

REQUIREMENTS

1. Completion of a recognized five-year apprenticeship as a plumber; or
2. A valid journey-level plumber license issued by the Los Angeles City Department of Building and Safety; or
3. Six years of full-time paid experience as a helper to a Plumber with the City of Los Angeles.

Completion of a plumbing program at an accredited institution may be substituted for each year of experience lacking up to a maximum of two years. Education information must be included in the education section of the application.

NOTES:

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. Some positions may require a valid California driver's license prior to appointment. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).
3. Applicants filing under Requirement #1 must submit proof of completion of a recognized apprenticeship program indicated in Requirement #1. Applicants must attach a copy of the proof of completion to the online application at the time of filing. The requested document(s) must be attached to the online application BEFORE the application is submitted. If the document(s) is attached AFTER the online application has been submitted, it will not be available to the City and applicants WILL NOT be credited with having submitted the documents. Applicants who fail to submit the document(s) at the time of filing by attaching it to the online application will not be considered further in this examination.
4. Applicants filing under Requirement #2 must submit the license number issued by the City to their application at the time of filing.
5. Applicants filing under Requirement #1 or Requirement #3 must possess a valid journeyman plumber's license issued by the City of Los Angeles Department of Building and Safety prior to appointment.
6. Applicants filing under Requirement #3 must submit a City of Los Angeles "Verification of Work Experience" (VWE) form which may be obtained on-line at <http://per.lacity.org/exams/vwe-sup.pdf> or at the Personnel Department office located at 700 E. Temple Street, Room 100, Los Angeles, CA 90012.
7. Applicants will have 7 calendar days from the on-line submission date to submit a copy of their VWE. Candidates who fail to submit these documents within the time required will not be considered further in this examination and their applications will not be processed.

SELECTIVE CERTIFICATION

In accordance with Charter Section 1010 (b) and Civil Service Rule 5.31, selective certification will be used for some positions that require the following certificates. Only persons submitting a copy of the following certificates by the close of the filing period may be considered for appointment to fill such positions.

1. A valid Environmental Protection Agency approved Technician Certificate, in accordance with Section 608 of the Clean Air Act, may be required for some positions prior to appointment.
2. A valid state certified Crane Operator Certification, may be required upon completion of probation.
3. A valid Certificate for Backflow Prevention Device Tester issued by the Los Angeles County Health Department, this certificate may be required for some positions prior to appointment.
4. A valid Chief's Regulation 4 Tester Certification for Class I, II, III, and/or Auto Sprinklers issued by the Los Angeles Fire Department, may be required for some positions prior to appointment.

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm> for Open Competitive Examinations and at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

APPLICATION DEADLINE

Applications must be received by THURSDAY, SEPTEMBER 24, 2015.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

In accordance with Civil Service Rule 4.2, all applicants who apply may not be tested in this examination. To meet anticipated hiring needs, only a limited number of qualified applicants will be invited to participate in the written test in the following order: 1) Los Angeles City Promotional applicants who meet the minimum requirements. You must have received a regular appointment to a City position or be on a reserve list to apply for this examination as a promotional candidate; 2) Applicants currently employed by the City of Los Angeles on a part-time or exempt basis who meet the minimum requirements; 3) Remaining applicants who meet the minimum requirements in sufficient numbers to meet hiring needs in the order that applications were received. Applications submitted during the filing period will be kept on file for two years from September 11, 2015 in the event that additional applicants need to be tested to meet hiring needs.

SELECTION PROCESS

Examination Weight: Written Test100%

The examination will consist entirely of a multiple-choice written test. In the multiple-choice written test, the following competencies may be evaluated: reading comprehension; mathematics; judgment and decision making; safety focus; interpersonal skills; and job knowledge.

Candidates will be notified later by e-mail of the time and location of the written test which will be administered in a single half-day session on **SATURDAY, NOVEMBER 21, 2015**, in Los Angeles.

Additional information can be obtained by going to <http://per.lacity.org/eeo/JobAnalyses.htm> and clicking on Competencies under Plumber.

NOTES:

1. This examination is based on a validation study, and as provided by Civil Service Commission Rule 4.20, the written test will not be subject to candidate inspection.
2. The promotional list will ordinarily be used ahead of the open competitive list. However, if open competitive candidates receive higher scores, without military credits, than the highest available promotional candidate, after adding 0.25 of a point seniority credit for each year of service, the Civil Service Commission, upon request of the appointing authority, may approve certification of such open competitive candidates ahead of the promotional candidates.
3. The incumbents of some positions in this class may be required to pass an annual or periodic work fitness evaluation to determine their eligibility for continued employment in this class.
4. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
5. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
6. A final average score of 70% is required to be placed on the eligible list.
7. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
8. Based on City policy, before being hired in this position, you may be required to undergo a drug and alcohol-screening test.
9. In conjunction with Civil Service Rules, applicants who are current eligible City employees or are on a reserve list will be considered Promotional candidates while all other applicants will be considered Open candidates.
10. In accordance with Civil Service Rule, Sec. 4.24, review periods may be combined. Candidates in the examination process may file protests as provided in Sec. 4.20, 4.22, 4.23 as applicable and within the required time frame; however, the Personnel Department may respond to and resolve protests prior to the establishment of the eligible list.

NOTICE:

If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.

THIS EXAMINATION IS TO BE GIVEN BOTH ON AN INTERDEPARTMENTAL PROMOTIONAL AND AN OPEN COMPETITIVE BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.