



City of Los Angeles

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City of Los Angeles Personnel Department

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PRINCIPAL ENVIRONMENTAL ENGINEER

Class Code: 7875

Open Date: 07-25-14

ANNUAL SALARY

\$127,347 to \$158,207

NOTE:

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Principal Environmental Engineer serves as the administrative and technical head of one of several Divisions of the Bureau of Sanitation and may present the Director of the Bureau of Sanitation in meetings with elected or appointed officials, regulatory agencies, citizens groups, or employee labor unions; applies sound management and supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity responsibilities.

REQUIREMENTS

1. Two years of full-time paid environmental engineering experience in a class at the level of Senior Environmental Engineer, **and**
2. Registration as a Professional Engineer with the California State Board of Registration of Professional Engineers.

NOTES:

1. In addition to the regular City application form, each applicant is required to complete the Principal Environmental Engineer Qualifications Questionnaire at the time of filing. The Principal Environmental Engineer Qualifications Questionnaire is located within the Supplemental Questions Section of the City application. Applicants who fail to complete the Qualifications Questionnaire will not be considered further in this examination, and their application will not be processed.
2. Applicants who lack six months or less of the above required experience may file for this examination; however, they cannot be appointed until the full experience requirement is met.
3. Applicants must submit proof of registration as a Professional Engineer at the time of filing. Applicants may attach a copy of the registration to the online application at the time of filing or will have seven (7) days from the online submission date to submit a copy of this registration to: Personnel Department, 700 E. Temple Street, Room 100, Los Angeles, CA 90012. Applicants who fail to submit this document within the time required will not be considered candidates in this examination and their application will not be processed.
4. Some positions may require a valid California driver's license. Applicants will be disqualified and not eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months.

WHERE TO APPLY

Applications will only be accepted on-line. When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon. On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications and Qualifications Questionnaires must be received by **THURSDAY, AUGUST 7, 2014.**

SELECTION PROCESS

Examination Weight: Interview 100%

The examination will consist entirely of an evaluation of training and experience, wherein candidates will be evaluated on their knowledge, experience, and professional background. Emphasis may be placed on the nature and adequacy of the candidate's experience and training in the administrative, planning, and engineering direction of a large organizational unit including the knowledge of: Federal, State, and local codes, regulations, and rules relating to air quality and to collection, treatment, and disposal/reuse of liquid and solid wastes and environmental protection; sanitary engineering sufficient to understand the operation of wastewater and other waste treatment processes, interpret results of laboratory analyses, and identify and suggest solutions to special problems; engineering economics and finance sufficient for estimating costs of projects, preparing cost/benefit analyses, and comparing types of financing for projects; design of new facilities or alterations of existing facilities; pertinent City and Personnel Department rules, policies, disciplinary procedures, MOU provisions as they relate to subordinate personnel, and Equal Employment Opportunity (EEO); management techniques and fundamental principles and practices of supervision, such as directing, assigning, motivating, training, counseling, disciplining, commending, delegating, reviewing, and evaluating the work of subordinate supervisors; safety principles and practices; and the ability to direct and coordinate the work of groups of employees; review estimates of time and cost of various jobs prepared by subordinates; use information received from subordinates' reports and other reports of trouble to assign priorities to various jobs; make presentations to government agencies, professional organizations, or community groups; communicate, both orally and in writing, in a clear, concise, and effective manner; and other skills, knowledge, and abilities.

The Qualifications Questionnaire will not be separately scored, but will be considered by the interview board in evaluating each candidate's qualifications. Candidates may expect the interview panel members to discuss this information during the interview. Qualifications Questionnaires submitted by candidates on the day of the interview will not be accepted for presentation to the interview board.

Candidates will be notified by mail of the time, date, and place of the interviews which will be held in Los Angeles. It is anticipated that the interviews will begin during the period of **NOVEMBER 24, 2014 to DECEMBER 5, 2014**.

NOTES:

1. This examination is based on a validation study.
2. Appointment to this position is subject to a one-year probationary period as provided by Section 1011 of the Los Angeles City Charter.
3. Promotional candidates will accrue seniority credit at the rate of 0.10 of a point for each year of service in a class which provides qualifying experience for this position. A maximum of one point will be added to the score of those candidates.
4. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
5. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
6. A final average score of 70% is needed in order to be placed on the eligible list.
7. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

NOTICE:

If you receive and accept an offer of employment to a regular position with the City of Los Angeles, your employee benefit coverage (including health and dental coverage as well as life insurance) will commence approximately six weeks after your original regular appointment. Not all positions in the City receive benefit coverage; you should inquire regarding the availability of employee benefits prior to accepting a position.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.