



City of Los Angeles

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City of Los Angeles Personnel Department

per.lacity.org

ELECTRICAL REPAIR SUPERVISOR

Class Code: 3855

Open Date: 06-06-14

ANNUAL SALARY

\$96,277 to \$119,621

NOTE:

For information regarding reciprocity between the City of Los Angeles departments and LADWP, go to http://per.lacity.org/Reciprocity_CityDepts_and_DWP.pdf.

DUTIES

An Electrical Repair Supervisor assigns, reviews and evaluates the work of a group of Electrical Repairers and helps engaged in a variety of skilled electrical rewinding, repairing, rebuilding, assembling, troubleshooting, maintenance and rigging work in a shop and in the field; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity responsibilities.

REQUIREMENT

Four years of full-time paid experience as a journey-level electrical repairer.

NOTES:

1. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
2. A valid California driver's license is required. Applicants will be disqualified and not eligible for hire if within the past 36 months they were convicted of a major moving violation, such as driving under the influence of alcohol and/or drugs, and may be disqualified if there are three or more moving violations and/or at-fault accidents within the past 36 months.

SELECTIVE CERTIFICATION

In accordance with Charter Section 1010(b) and Civil Service Commission Rule 5.31, selective certification will be used for certain positions that require special skills and/or training. Only persons possessing the following may be considered for appointment to fill such positions:

- A Crane/Derrick Surveyor license issued by the State of California's Division of Occupational Safety and Health
- Crane Certifier Accreditation Unit.

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are also available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by **THURSDAY, JUNE 19, 2014.**

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

SELECTION PROCESS

Examination Weight: Interview100%

The examination will consist entirely of an evaluation by interview. In the interview, emphasis may be placed on the adequacy of the candidate's experience, training, and personal qualifications as they demonstrate the knowledge of: tools, equipment and practices used in shop and field repair, overhaul, rebuilding and modification of a variety of electrical hydraulic, steam, cranes, elevators, and building maintenance; inspection and testing procedures to determine the extent of wear and damage to a variety of equipment; electrical and mechanical features of equipment used in water and power utilities; performance characteristic of tools, equipment and facilities used in field and shop work; rigging practices in the lifting and moving of heavy equipment, apparatus, and materials; policies and procedures of the Department of Water and Power relating to electrical repair work; safety principles and practices in the shop and field including Cal/OSHA requirements and Department of Water and Power safety rules; fundamental principles and practices of supervision; City and Personnel Department rules, policies and procedures, including Equal Employment Opportunity; Memoranda of Understanding (MOU) as they relate to subordinate employees; and the ability to utilize computers; interpret and prepare engineering, working, and shop drawings and specifications; make decisions regarding quality assurance and recommend acceptance on contracts; direct and coordinate the work of groups of employees engaged in a variety of electrical repair activities; communicate and deal tactfully and effectively with others; and other necessary skills, knowledge, and abilities.

Candidates will be notified later of the date, time and location of the interviews, which will be held in Los Angeles. It is anticipated that interviews will begin during the period of **AUGUST 11, 2014 to AUGUST 22, 2014.**

NOTES:

1. This examination is based on a validation study.
2. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
3. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the weighted test score of each candidate.
4. A final average score of 70% is required to be placed on the eligible list.
5. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.
6. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.