



City of Los Angeles

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City of Los Angeles Personnel Department

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PRINCIPAL CONSTRUCTION INSPECTOR

Class Code: 7297

Open Date: 05-01-15

(Exam Open to Current City Employees)

ANNUAL SALARY

\$83,228 to \$121,710

NOTE:

The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.

DUTIES

A Principal Construction Inspector plans, organizes and directs the work of inspectors assigned to inspect the construction of a wide variety of public works, utilities, and improvement projects in an assigned district or a proprietary department to ensure compliance with plans, specifications, contract provisions, City policies, legal requirements and good construction practices; applies sound supervisory principles and techniques in building and maintaining an effective work force; and fulfills equal employment opportunity responsibilities.

REQUIREMENT

Two years of full-time paid experience at the level of Senior Construction Inspector in either building or construction inspection or in the supervision of field inspection of public works type projects.

NOTES:

1. Public works type improvements include, but are not limited to: paving; street lighting; storm drains; sanitary sewers; wharves; water mains; public buildings and facilities; reinforced concrete; structural steel or masonry structures; traffic signals; water and sewage treatment facilities; and harbor and airport facilities.
2. Applicants who lack six months or less of the required experience may file for this examination. However, they cannot be appointed until the full experience requirement is met.
3. Some positions may require a valid California driver's license. Candidates may not be eligible for appointment to these positions if their record within the last 36 months reflects three or more moving violations and/or at-fault accidents, or a conviction of a major moving violation (such as DUI).

WHERE TO APPLY

Applications will only be accepted on-line. **When you are viewing the on-line job bulletin of your choice, simply scroll to the top of the page and select the "Apply" icon.** On-line job bulletins are available at <http://agency.governmentjobs.com/lacity/default.cfm?promotionaljobs=1> for Promotional Examinations.

NOTE:

Applicants are urged to apply early to ensure you have time to resolve any technical issues you may encounter.

APPLICATION DEADLINE

Applications must be received by THURSDAY, MAY 14, 2015.

SELECTION PROCESS

Examination Weights:	Essay	Advisory
	Interview	100%

The examination will consist entirely of an evaluation of professional and personal qualifications by interview. In the interview, emphasis will be placed on the candidate's experience and training as it relates to the knowledge of: construction inspection techniques and processes for streets, sewers, storm drains, concrete structures, buildings, tunnels, bridges, street lighting, traffic signals, and grading and earthmoving operations; construction methods and practices for streets, sewers, storm drains, concrete structures, buildings, tunnels, bridges, landscaping, street lighting, traffic signals, and grading and earthmoving operations; mathematics, including arithmetic, algebra, and geometry; surveying principles and practices as related to construction; the strengths and properties of construction materials, including concrete, soils, wood, plastics, bituminous products, masonry, clay products, steel, and other metals; concrete technology, including aggregates, cement types and uses, batching procedures, and sampling and testing; asphalt technology, including aggregates, asphalt cement types and uses, pavement mixes, batching procedures, and sampling and testing; steel and other metal fabrication including welding processes, and sampling and testing; soils engineering practices and soil testing procedures as applied to foundation, embankments, fills, and excavations; testing procedures as related to construction materials; construction operations which may cause excess noise, dust, pollution and hazards, and may affect public safety; procedures used to resolve traffic and pedestrian problems during construction projects; Cal/OSHA requirements affecting inspector and contractor; the City's and Department's EEO; supervisory practices relating to reviewing and evaluating subordinates' performance and capabilities, establishing priorities, scheduling and assigning work; the ability to: interpret plans and specifications for construction projects; lead and motivate subordinate staff; communicate orally in a clear and concise manner on a one-to-one or one-to-group basis for the purpose of providing information, explaining procedures, or conducting meetings; communicate orally in a persuasive, tactful and effective manner when answering complaints and inquiries from property owners, contractors, the City Council, or the Board of Public Works; deal tactfully and convincingly with others when coordinating contract work involving the City and other agencies; communicate in writing in a clear, logical, and effective manner, using proper grammar and syntax, when preparing letters, memorandums, and progress reports on construction projects, and reports to the Board of Public Works and the City Council; and other necessary skills, knowledge, and abilities.

At the time of the interview, candidates will be required to prepare some written material related to the duties and responsibilities of a Principal Construction Inspector. This essay material will not be separately scored, but will be presented to the interview board for discussion with the candidate and for consideration in the overall evaluation of the candidate. Candidates who fail to complete the advisory essay may be disqualified. Candidates may anticipate that PCs (personal computers) will be made available to type their advisory essay responses.

Candidates will be notified by e-mail of the time and location of the interview, which will be held in Los Angeles. It is anticipated that the interviews will begin during the period of **JUNE 29, 2015 to JULY 10, 2015**.

NOTES:

1. This examination is based on a validation study.
2. The incumbents of some positions in this class may be required to pass an annual or periodic work fitness evaluation to determine their eligibility for continued employment in this class.
3. As a covered entity under the Fair Employment and Housing Act and Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To request a disability accommodation, please complete the Disability Accommodation Form within 14 calendar days of the submittal of the City application. The Disability Accommodation Form can be obtained at http://per.lacity.org/exams/verify_disability.pdf.
4. Applications are accepted subject to review to ensure that minimum qualifications are met. Candidates may be disqualified at any time if it is determined that they do not possess the minimum qualifications stated on this bulletin.
5. Seniority credit at the rate of 0.25 of a point for each year of continuous service will be added to the weighted test score of each candidate.
6. A final average score of 70% is required to be placed on the eligible list.
7. You must have received a regular appointment to a City position or be on a reserve list to file on a promotional basis.

THIS EXAMINATION IS TO BE GIVEN ONLY ON AN INTERDEPARTMENTAL PROMOTIONAL BASIS

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, gender identity, gender expression, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome.