

EXERCISE: AI DOCUMENT SUMMARISER

Step 1: Detect New File in Google Drive

Use the Google Drive node to monitor a selected folder. When a new file is uploaded, the workflow is triggered.

Step 2: Extract File Content

Fetch the file content so it can be used for summarization. If the file is in Google Docs format, ensure it's converted to plain text.

Step 3: Summarize Content Using AI

Send the document's content to an OpenAI model. Use a simple prompt like "Summarize this document in a few sentences."

This keeps the summary concise and readable.

Step 4: Save Summary to Google Sheets

Store the summary, along with important metadata (such as file name, creation date, and Google Drive link), in a Google Sheet.