

Manage User Accounts

Manage Conference Rooms

Make a Reservation

Manage Conference Rooms

Make meeting spaces unavailable for booking and edit each room’s A/V equipment inventory.



Building	Room Number	Status	
			EDIT
Shakespeare	1	<div><div></div> Available</div>	EDIT
Jefferson	8	<div><div></div> Available</div>	EDIT
Washington		<div><div></div> Available</div>	EDIT
Lincoln		<div><div></div> Available</div>	EDIT
Kennedy		<div><div></div> Available</div>	EDIT
Madison		<div><div></div> Available</div>	EDIT
Kennedy		<div><div></div> Unavailable</div>	
Clinton		<div><div></div> Unavailable</div>	EDIT



Manage User Accounts

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Account Management

Set user roles and add, edit, or delete accounts.



ADD A NEW USER



User Name	Email	Role	
Tommy Bowerman	tommy@email.com	Administrator	EDIT
Amy Sadler	amy@email.com	Requestor	EDIT
Neha Sohail	neha@email.com	Reservation Manager	EDIT



Manage User Accounts

Manage Conference
Rooms

Make a Reservation

Create a New User Account

Full Name

Tommy Bowerman

Email Address

tommy@email.com

User Role

Administrator



Password

Cancel

Confirm



Manage User Accounts

Manage Conference
Rooms

Make a Reservation

Need a Confernce Room?

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

Make a Reservation

Choose a Building

▼

Choose a Date

▼

Start Time

▼

End Time

▼

Find a Room

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Your Upcoming Events

Manage User Accounts

Manage Conference
Rooms

Make a Reservation

Need a Conference Room?

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Make a Reservation

Building 2



April 18, 2018



9:00 AM



9:30



Find a Room

3 ROOMS AVAILABLE

Room Name

Building Name

Mac Mini

Conference Phone 23

Reserve

Room Name

Building Name

Mac Mini

Conference Phone 23

Reserve

Room Name

Building Name

Mac Mini

Conference Phone 23

Reserve



Welcome to the ODOS Reservation System!

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Make a Reservation

Choose a Building

▼

Choose a Date

▼

Start Time

▼

End Time

▼

Find a Room



Manage User Accounts

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Rooms

Make a Reservation

Edit Account Details



Delete Account

Full Name

Tommy Bowerman

Email Address

tommy@email.com

User Role

Administrator



Password

Cancel

Save Changes



Manage User Accounts

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Rooms

Make a Reservation

A/V Equipment Availability

- | | | | |
|---|--|--|--------------------------------------|
| <input type="checkbox"/> Conference Phone | <input type="checkbox"/> 72" Monitor | <input type="checkbox"/> 72" Monitor | <input type="checkbox"/> 72" Monitor |
| <input type="checkbox"/> Data Projector | <input checked="" type="checkbox"/> Conference Phone | <input checked="" type="checkbox"/> Conference Phone | |
| <input type="checkbox"/> Conference Phone | <input type="checkbox"/> Conference Phone | <input type="checkbox"/> Conference Phone | |

Cancel [Save Changes](#)

Welcome to the ODOS Reservation Portal!

 Username

Admin

 Password

LOGIN

Manage User Accounts

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Make a Reservation

Welcome to the ODOS Reservation System!

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Finalize Your Meeting Details

Add a Title for Your Event

APRIL 12, 2017 9:00 - 9:30 AM

Gunston Building, Room 8

Available A/V Equipment: HDMI, MacMini, Data Projector, Conference Phone

CANCEL

CONFIRM

Welcome to the ODOS Reservation Portal!



Username



Password

LOGIN



Need a Conference Room?

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Make a Reservation

Choose a Building

▼

Choose a Date

▼

Start Time

▼

End Time

▼

Find a Room



Need a Conference Room?

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Make a Reservation

Building 2



April 16, 2018



9:00 AM



9:30 AM



Find a Room

AVAILABLE ROOMS

Room Name

Building Name

Mac Mini

Conference Phone
23

Reserve

Room Name

Building Name

Mac Mini

Conference Phone
23

Reserve

Room Name

Building Name

Mac Mini

Conference Phone
23

Reserve



Need a Conference Room?

Find the right space for your upcoming meeting. Each room has access to audio and visual equipment so check for the availability of these items when you make your reservation.

In order to make the best use of space for everyone, meeting rooms are available for a maximum of three hours.

Make a Reservation

Choose a Building

▼

Choose a Date

▼

Start Time

▼

End Time

▼

Find a Room

LINCOLN ROOM

Wednesday, September 14, 2018

12:05 PM

 Meeting In Progress

NOW

Meeting Title, Last Name (1200 - 1300)

1300 - 1330

Strategy Session, Thompson

1400 - 1500

Meeting Title, Last Name

1500 - 1600

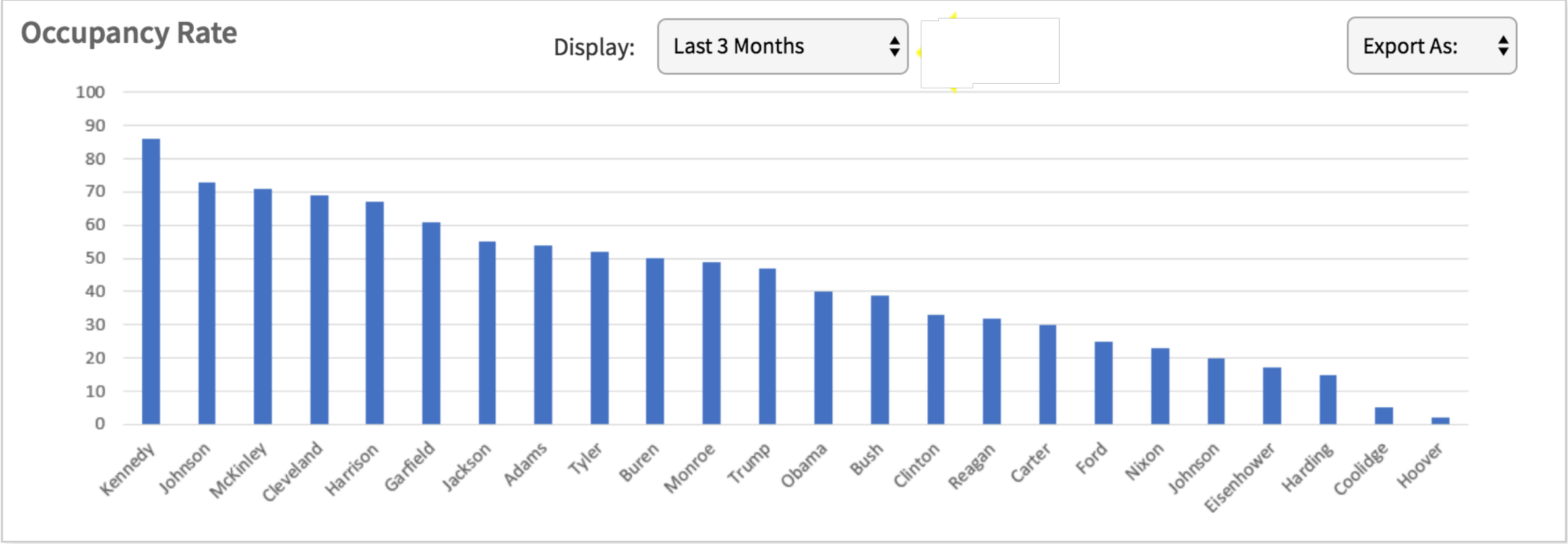
Strategy Session, Thompson



Reporting Dashboard

Make a Reservation

Generate Occupancy Reports



- Main Campus Conference Rooms

+
- Mosaic Conference Rooms

+
- Degas Conference Rooms

+



Reporting Dashboard

Make a Reservation

Find the right room for your meeting.

Need A/V equipment? Each room has its own audio and visual equipment so check for the availability of these items when you make your reservation.

Choose a Building



Choose a Date



Start Time



End Time



Find a Room

In order to make the best use of space for everyone, meeting length is limited to 3 hours.

Your Upcoming Events

Meeting Title



Building, Room

15:30 - 17:00

APRIL 27, 2017

Meeting Title



Building, Room

15:30 - 17:00

APRIL 27, 2017


ODOS Conference Room Reservation System



ODOS Admin

Standalone message


Standalone message



Error!

You did something wrong!

Message in a card with action




Warning!

Your probably shouldn't do that!

Message in a card content

Card Title

Card Subtitle




Error!

You did something wrong!

card content

Toggle visibility



Hide me!

You can toggle my visibility & add a class!

