









































LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : **4144** Name : **AVILA, DIANA**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 15.0
Special Holiday : 0.0	Day-Off : 0.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official









Authorized Official





Authorized Official







LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : **3002**                      Name : **BILLONES, SARAH MAE**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 12.0
Special Holiday : 0.0	Day-Off : 3.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official

LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : 4259                      Name : **BONIFACIO, JEFFREY**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 15.0
Special Holiday : 0.0	Day-Off : 0.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official





Authorized Official

LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

**Daily Time Record for the period of 01/10/2025 to 15/10/2025**

Name : **BUNDALIAN, MARK JAYSON**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Authorized Official



Authorized Official



LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : 4152                      Name : CAGATIN, DAISY

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 13.0
Special Holiday : 0.0	Day-Off : 2.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official



LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : **4264** Name : **CARINO, JONATHAN**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 15.0
Special Holiday : 0.0	Day-Off : 0.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official









Authorized Official



Authorized Official





















LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : 4206 Name : DENOSO, BRYAN

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 13.0
Special Holiday : 0.0	Day-Off : 2.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

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Employee's Signature

Authorized Official















Authorized Official















Authorized Official





























Authorized Official





Authorized Official



















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Authorized Official









Authorized Official







LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

Employee No. : 4132 Name : QUIATCHON, JESSA

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 13.0
Special Holiday : 0.0	Day-Off : 2.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official





Authorized Official

Authorized Official



















LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

Note : \*\*\* All the computations below are in hours and minutes format.

### Daily Time Record for the period of 01/10/2025 to 15/10/2025

Employee No.: **4175** Name: **SORIANO, BUDDY FERRARI**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF		
LOW :	0.00	0.00	0.00	0.00	0.00	0.00	Day Work :	0.0
OT :	0.00	0.00	0.00	0.00	0.00	0.00	Special Holiday :	0.0
ND :	0.00	0.00	0.00	0.00	0.00	0.00	Legal Holiday :	0.0
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00	Leave :	0.0
								UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official







LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

**Daily Time Record for the period of 01/10/2025 to 15/10/2025**

Name : **TENORIO, MA.CRISELDA**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

<b>Day Work : 0.0</b>	<b>Absences : 13.0</b>
<b>Special Holiday : 0.0</b>	<b>Day-Off : 2.0</b>
<b>Legal Holiday : 0.0</b>	<b>LATES : 0</b>
<b>Leave : 0.0</b>	<b>UT : 0</b>

Employee's Signature

Authorized Official

LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

### Daily Time Record for the period of 01/10/2025 to 15/10/2025

Employee No. : 4317                      Name : **TOBIAS, CRISELVA**

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 13.0
Special Holiday : 0.0	Day-Off : 2.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official





Authorized Official













LOW - Length Of Work    WD - Whole Day  
OT - Over Time            HD - Half Day  
UT - Under Time          HDL - Half Day  
LT - Lates                 Leave  
ND - Night Differential

### Daily Time Record for the period of 01/10/2025 to 15/10/2025

Employee No. : 4320                      Name : VIJUAN, ARAMY

[illegible]

	REG	OFF	SHP	LHP	SHP/OFF	LHP/OFF
LOW :	0.00	0.00	0.00	0.00	0.00	0.00
OT :	0.00	0.00	0.00	0.00	0.00	0.00
ND :	0.00	0.00	0.00	0.00	0.00	0.00
OT ND :	0.00	0.00	0.00	0.00	0.00	0.00

Day Work : 0.0	Absences : 15.0
Special Holiday : 0.0	Day-Off : 0.0
Legal Holiday : 0.0	LATES : 0
Leave : 0.0	UT : 0

I certify that the entries on this record, which were made by myself daily at the time of arrival at and departure from office are true and correct.

Employee's Signature

Authorized Official

Authorized Official



Authorized Official