



PAUL M HERMAN

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Professional Summary

An organized, detail-oriented, and conscientious self-starter, able to strategize and prioritize effectively to accomplish multiple tasks and stay calm under pressure, while being an experienced supervisor and trainer; able to explain information clearly, recognize excellence in individuals, and inspire team members to achieve their potential while working toward common goals and grow within an organization.

Work History

Store Manager

Walgreens Boots Alliance

Mar 2014 - Current

Longwood, FL

- Worked with over 100 Assistant Store Manager Trainees and Shift Leads to achieve new leadership for company.
- Analyzed department documents for appropriate distribution and filing.
- Obtained documents, clearances, certificates and approvals from local, state and federal agencies.
- Managed high volume pharmacy
- Increased store income by \$300,000 YoY
- Increased store level engagement and performance.
- Analyze business statements to create effective business plans to improve store performance and customer experience.
- Payroll management, scheduling, cash management, merchandising, time management.
- Managed both hourly and overtime exempt employees, between 25 - 50 employees at one time.

Assistant Store Manager/Executive Asst. Manager

Walgreens Boots Alliance

May 2010 - Mar 2014

Orlando, FL

Drug Store Management Trainee

Walgreens Boots Alliance

Apr 2003 - May 2010

Orlando, FL

- Various other positions within the company since 2003: Service Clerk, Photo/Head Photo Specialist

Education

Full Stack Coding Boot Camp

University of Central Florida

2018

Sanford, FL

Bachelor of Science: Information Technology

University of Phoenix

2016

Orlando, FL

Emphasis in Networking
Coursework in Professional Prospecting Skills
Coursework in Speech and Communication, Sociology and Psychology
Associate's Degree: General Studies, Information Technology
Coursework includes Business Management, Finance and Accounting

Certified Pharmacy Technician

Pharmacy Technician Certification Board

2012 (Current and Active)

Registered Pharmacy Technician

Florida Department of Health

2010 (Current and Active)

Volunteer Organizations

- Nathaniel's Hope
- American Heart Association
- Red Nose Day
- American Diabetes Association
- City of Longwood
- GR8TODON8 Organ Donation
- Cystic Fibrosis Foundation

Skills

- Budgeting and finance
- Project Management
- Project Leadership
- Self-motivated
- Strong verbal communication
- Conflict resolution
- Extremely organized
- Team leadership
- Process implementation
- Staff development
- Large computer networks
- Retail pharmacy operations knowledge
- Pharmacy automation
- Typing speed 100 WPM
- Regional level facilitation, coaching and training
- Peer development
- Networking within communities for community events, brand awareness, and volunteering
- Knowledgeable with Adobe Creative Suite (Photoshop, Premiere, Indesign)
- Knowledgeable with Macintosh and Windows based systems
- Proficient with Microsoft Word, PowerPoint, Excel and Access
- HTML5, JavaScript, JQuery, Bootstrap, AJAX, Firebase, PHP, SQL