

## Contactați

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## Aptitudini principale

API Documentation

Technical Recruiting

Talent Management

# Mircea-Robert Dragomir

Technical Writer

Zona metropolitană București

## Experiență

### GENOS

Technical Writer

mai 2023 - noiembrie 2023 (7 luni)

Bucharest, Romania

As a Technical Writer for LMS365, the main responsibilities included but not limited to:

Be part of the core team and closely collaborate with Dev and QA teams to gather all necessary information for new features and improvements;

Keep existing documentation up to date with all changes regarding new or improved functionalities;

Assist in defining new labels and information texts for the UI;

Preparing release notes for both the core product and mobile app;

Finding new ways of improving the documentation platform.

### Upstack.co

Matching Manager

octombrie 2021 - februarie 2023 (1 an 5 luni)

Bucharest, Romania

As a Matching Manager, ensuring clients receive the best developers for their existing or upcoming projects was the primary focus.

Main responsibilities included and were not limited to:

Ensuring that developers in our community are active and engaged;

Updating profiles of the developers to match their current experience and skill set;

Creating or updating Job Descriptions for our clients for the available roles they provide;

Selecting developers with the appropriate skills and present them available opportunities;

Preparing interviews between developers and clients;

Collecting and sharing feedback within the community.

## FintechOS

### Technical Writer

ianuarie 2021 - martie 2022 (1 an 3 luni)

Bucharest, Romania

Ensuring documentation pages for the provided fintech solutions are always up to date

Main responsibilities included:

Synchronizing with Dev and QA teams to gather necessary data on features and ideas;

Writing and maintaining an organized structure of Release Notes for all large releases, as well as patches and other fixes;

Testing under-development features to better understand capabilities and better describe in documentation pages;

Writing and maintaining FAQ and Troubleshooting pages;

Writing periodical newsletters;

Actively involved in the SDLC of the developed product, participating in all Agile ceremonies held by the project teams.

## UiPath

### Technical Writer

decembrie 2017 - octombrie 2020 (2 ani 11 luni)

Bucharest, Romania

Writing Release Notes, general descriptions, troubleshooting, and more for UiPath software products, such as: Robot, UiPath Assistant, activities packages, Driver.

Maintaining close collaboration with QA and DEV teams to properly develop troubleshooting guides.

Updating all product versions according to updates.

Actively involved in the Daily meetings of the developed and testing teams, participating in all Agile ceremonies held by the project teams.

## Softpedia

3 ani 10 luni

### Content Writer

aprilie 2017 - decembrie 2017 (9 luni)

Bucuresti

Writing news articles and software product reviews.

Main responsibilities included:

Performing basic manual testing of features and functions of various Windows software applications, ranging from command line utilities to enterprise-level products;

Writing unbiased reviews for the tested products and publish them on the public software marketplace;

Re-testing updated applications and updating reviews accordingly

### News Editor

iunie 2016 - aprilie 2017 (11 luni)

Bucuresti

Writing and publishing news articles about newest Microsoft Windows releases and features.

Main responsibilities included:

Staying informed on the latest news, trends, and releases around Microsoft Windows and related applications;

Writing news articles for Microsoft Windows related applications;

Testing Microsoft Windows 10's latest releases and features and writing news articles about them;

Writing compatibility guides, troubleshooting guides, tips and tricks for Windows software applications

### Content Writer

martie 2014 - iunie 2016 (2 ani 4 luni)

Bucuresti

Writing news articles and software product reviews.

Main responsibilities included:

Performing basic manual testing of features and functions of various Windows software applications, ranging from command line utilities to enterprise-level products;

Writing unbiased reviews for the tested products and publish them on the public software marketplace;

Re-testing updated applications and updating reviews accordingly;

Maintaining close-collaboration with partnering software companies;

Creating and managing software application sales, special offers, promotions

### Electronic Arts (EA)

## Manual QA Tester

mai 2011 - mai 2012 (1 an 1 lună)

Bucharest, Romania

Manual QA Tester for some of the popular upcoming releases at the time from EA Games, including but not limited to Need for Speed, Fifa, Battlefield, and StarWars: The Old Republic

Conducting various test cases depending on development stages;

Performing tests on different platforms, such as PC, XBox, PlayStation, Nintendo Wii;

Writing concise tickets for encountered issues to include details such as description, repro rate, other specific details, steps to reproduce, expected and actual results;

Assisting in various multiplayer test scenarios;

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## Studii

Liceul Teoretic "Carol I"

· (2006 - 2010)