

# Manitoba Genealogical Society Inc.

## Executive Meeting, Thursday September 6, 2018

**Present:** Jayne Paradis, Jim Oke, Janice Butcher, Gayle Mager, Rick Walker, Mona Phillip

**Regrets:**

### **1. Call to Order:**

The meeting was called to order by the President at 6:00 p.m.

### **2. Adoption of the Agenda**

The following items were added to the agenda.

1. 150 Anniversary proposal
2. VP Finance Resignation
3. Need for Planning meeting

Motion:

That the agenda as amended be approved.

Moved: Janice Butcher          Second: Jim Oke

CARRIED

### **3. Approval of the Minutes of June 19, 2018:**

Motion:

That the minutes of the previous meeting be approved as presented.

Moved: Gayle Mager          Second: Jim Oke

CARRIED

### **4. Business Arising:**

a) The President spoke briefly about the need for a formal Gift giving policy for outgoing volunteers. After some discussion it was agreed that the Secretary would draft a Volunteer Recognition Policy for consideration at the next Executive meeting.

b) The President informed the Board that Jim McKerchar has contacted the President to say that he is unable to continue as Treasurer due to his work commitments. The President thanked him for his willingness to sit.

c) The VP of IT presented a written proposal for an idea to help the Society celebrate Manitoba's 150 Anniversary in 2020. The proposal was presented to the Executive and there was favourable support for the concept of an MGS Conference.

Motion:

Having reviewed the proposal presented, the Executive approves, in principle, the proposal as presented and asks that the VP of IT continue to work on developing the details of the proposal and present more information at the next meeting.

Moved: Jim Oke      Second: Mona Phillip

CARRIED

In addition, it was suggested that the members of MGS be surveyed in the December issue of generations about other potential ideas to help celebrate Manitoba's 150 Anniversary through the MGS. This will be further discussed at the next meeting.

## **5. Reports:**

### **President- Jayne Paradis**

The President provided information from Virginia Braid about the MGS office for the Board's review.

The Wednesday Night Library will close on December 12 and reopen on March 20, 2019.

The resource Library's last day of operation will be December 13 and will reopen on January 8, 2019. The Southeast and Winnipeg Branch will reopen on January 7, 2019.

Sunday openings will be from 12 noon – 4 p.m. from October 14 – December 13, 2018.

It was proposed that the Volunteer Luncheon be held on Saturday December 15, 2018 at 11:30 a.m. The Wednesday group will be in charge of general arrangements. This was supported by the Executive.

The President indicated that the MGS has received the requested grant from Sport, Culture & Heritage from the Provincial heritage Agencies Grant program for the 2018-2019 fiscal year.

### **VP of Communications – Janice Butcher**

The VP of Communications provided a written report outlining some of the tasks that her committee has completed since the last Executive meeting; as well as some of the upcoming events/programs related to history and genealogy that are being undertaken by the MGS and wider community in Winnipeg and Manitoba.

It was noted that there are lots of programs in the province but there is a greater need to promote these programs and events to MGS and branch members. It was suggested that the VP of Communications connect with the Publicity Chair and look at promoting events offered by the MGs as well as its branches through social media and other means.

The Executive discussed the idea of establishing a new newsletter for MGS and it was agreed that input from the members was needed before undertaking this new task. This will be discussed further at the next meeting.

#### **VP of IT – Gayle Mager**

The VP of It provided a written report from Gord McBean on the work progress related to MANI. While there have been some delays in the amount and timing of work being done, it was noted that progress is being made on a number of fronts to improve the information available from MANI by the students involved. The Executive thanks Gord and the students for their continued efforts on this important project.

#### **VP of Finance – Jim McKerchar**

As was noted earlier in the meeting, Jim McKerchar had to step down from the position of VOP Finance due to work commitments.

Motion:

The current signing authority was reviewed in light of changes to the Executive.

Motion:

That Jim McKerchar's name be removed from the signing authority for the organization due to his resignation.

Move: Jim Oke                      Second: Rick Walker

CARRIED

#### **6. New Business:**

a) Policy of gift giving for outgoing Executive members

This item was dealt with under Business arising from the previous meeting.

b) Open House

The President note that as part of Culture Days, the MGS offices will be open on Saturday from 10 a.m. – 4 p.m. New posters have been developed/ printed and are being distributed. The Executive wishes to thank Darryl Dumanski for her work in pulling this together.

The VP of Communications indicated that her team would handling the various activities outlined on the posters that day.

c) VP Finance position and VP Administration position

The President spoke to two possible volunteers who have agreed to put their names forward to fill these two important Executive vacancies. A motion of approval will be drafted shortly and sent out to the Executive and Council for approval electronically.

**7. Date of Next Meeting (s)**

It was agreed that the date of the next Executive meeting would be October 9, 2018 and that a Council meeting will be held on Saturday October 13, 2018 from 10 a.m. till 12 noon.

**8. Adjournment:**

Motion:

That the Executive meeting be adjourned.

Moved: Gayle Mager

***The next Executive meeting will be October 9, 2018 at 6:00 p.m. at the Manitoba Genealogical Society office.***