

# Manitoba Genealogical Society Inc.

## Executive Meeting, Tuesday December 4, 2018

**Present:** Jayne Paradis, Jim Oke, Gayle Mager, Rick Walker, Mona Phillip

**Regrets:**

### **1. Call to Order:**

The meeting was called to order by the President at 6:00 p.m.

### **2. Adoption of the Agenda**

**Motion: That the agenda be approved as presented**

**Moved: Gayle Mager      Second: Mona Phillip**

**CARRIED**

### **3. Approval of the Minutes of November 6, 2018:**

There was one correction to the name of the VP of Finance. The name should be changed from Jim McKerchar to Gayle Mager.

**Motion:**

**That the minutes of the previous meeting be approved as presented.**

**Moved: Gayle Mager      Second: Mona Phillip**

**CARRIED**

### **4. Business Arising:**

#### a) VP Communications / Vacant Position

R. Walker will work with the Membership Chair to put out a message to all members looking for a volunteer to take over this position. He will also ask David Farmer to put an ad in the next issue of Generations.

**b) Research Thursdays**

Research Thursdays will start in January 2019.

**c) Insurance/Inventory**

Rick provided up to date inventory of furniture and materials at the MGS. Gayle to provide the inventory for computer equipment. Gayle will then contact the current insurance provider to determine if policy needs to be updated. Rick to take pictures of furniture/computers/equipment at MGS for inventory purposes in the event of a claim.

**d) 150 Anniversary**

Gayle indicated that a domain has been set up for the conference. Four speakers have been confirmed and a Facebook page and Instagram account have been set up.

December 14, 2018 there will be a call for papers.

**5. Executive Reports**

**a) President**

Jayne indicated that Sunday January 8, 2019 will be the first Sunday after the closure.

**b) VP Finance**

Gayle provided a written report for Executive (see attached).

**Motion:**

**That six cheques totalling \$3,946.33 be approved by the Executive and paid.**

**Moved: Jim Oke**

**Second: Jayne Paradis**

**CARRIED**

**d) VP Admin**

Rick provided a written report (see attached).

**6) New Business**

a) Jayne brought forward information on the need to renew the lease on the space. A letter had been sent to the Society outlining the possible terms for a new lease. After considerable discussion the Executive agreed that we should renew the lease for another three years.

**Motion:**

**That the MGS accept the new terms of the lease as outlined in the letter from the owner (MPN) for a three year period from July 15, 2019 – July 14, 2022.**

**Moved: Gayle Mager**

**Second: Jim Oke**

**CARRIED**

**7) Date of Next Meeting**

*The next Executive Meeting will be January 15, 2018 at the MGS office at 6 p.m.*

**8) Adjournment**

Meeting adjourned at 8:00 p.m. by Jayne Paradis.