

# Central Ducted Split Heat Pump Upgrade

## Photo Report

**Installer:**

Test Tech  
Rocky Installations  
River rock st, Richland, WA  
5550005555  
test@rmail.com

**Installation Date:** August 16, 2023

**Installation Address:** Test Street, Richland, North Carolina 99254

### Building Number

A photo of the building showing the building number.



Timestamp: August 16, 2023 at 02:44 PM PDT

Geolocation: [46.2670,-119.3569](#)

### About the Report:

This report is intended to document:

1. The critical tests for evaluating the ductwork in a home to determine what, if any, duct repairs or upgrades are needed so that the upgrade to a heat pump yields the expected efficiency benefits.
2. The home's heating and cooling loads.
3. The heat pump equipment selection.
4. The heat pump installation.

A successful central ducted split heat pump installation starts with well-sealed, insulated, and correctly sized ductwork, and careful equipment planning and selection. Proper installation and commissioning are paramount to ensuring maximum equipment efficiency and a long troublefree equipment life. The photo requirements in this document record the key steps to ensure success. It is strongly recommended a printed copy of this report be attached to the air handler as a record to help future home energy raters and HVAC techs.

## About Atmospherically Vented Water Heaters

If there are atmospherically vented appliances inside the home after the heat pump installation, a combustion safety test should have been performed to test for backdrafting. Please refer to the combustion safety documentation report if such a test was performed at this house.

## Acronyms

ODU – Outdoor Unit

IDU – Outdoor Unit

## Pre-Upgrade Tests

### Ductwork – Photo

Photo of existing ductwork condition



Timestamp: August 16, 2023 at 02:45 PM PDT

Geolocation: [46.2669,-119.3572](#)

**Ductwork Comments:** Ductwork Comment - Added

### Static Pressure Test Results

Total external static pressure measurement: This measurement is akin to taking the blood pressure of a person. Having high blood pressure is an indicator of poor health. The same is true for a HVAC system. For an HVAC system, having a total external static pressure value of 0.5 i.w.c or less is good. The ducts can be repaired or upgraded to bring a high value down to a healthy value.

### Pre-Upgrade Static Pressure Test – Photo

Photo of the manometer readout or screenshot from digital instrument app

*Missing Photo*

## Airflow Test Results

In order for a heat pump to efficiently and effectively deliver the conditioned air to the house, the ducts need to be able to move enough air. This test uses the home's existing air handler to measure how much air the ducts can move. If they cannot move enough air, the ducts will need to be repaired or upgraded so that they can move enough air.

### Pre-Upgrade Airflow Test Setup – Photo

Photo of the airflow test setup

*Missing Photo*

### Pre-Upgrade Airflow Results – Photo

Photo of the manometer CFM or upload a screenshot of the instrument app

*Missing Photo*

## Duck Leakage Test Results

Leaky ducts mean the conditioned air doesn't make it to the rooms where the conditioned air is needed. The worse kind of duct leakage is leakage to outside because that means the air you paid to condition is leaking outside the house. The duct leakage test measures how leaky the ducts are. Newly constructed homes have a duct leakage limit of 4 CFM25 per 100 ft<sup>2</sup> of conditioned floor area. In existing construction it is highly recommended that action be taken to reduce duct leakage if the duct leakage test finds the leakage rate to be greater than 12 CFM25 per 100 ft<sup>2</sup> of conditioned floor area.

**Type Of Duct Leakage Test Performed:** Total Leakage

**CFM25 =**24

**Conditioned Floor Area (ft<sup>2</sup>) =** 1200

**Duct CFM25 per 100 per ft<sup>2</sup> =** 2.00

## Planning

### Proposed ODU Install Location – Photo

Photo of proposed ODU install location

*Missing Photo*

**ODU Mounting Style:** Ground Stand

**Overhead Snow & Ice Protection:** Awning/Cover

## Manual J

Please see the PDF containing the Manual J report attached.

**Manual J Notes or Comments:** Notes on Manual-J

## Equipment Selection

The selected heat pump's extended heating and cooling performance tables are shown below. These tables were used in concert with the ASHRAE heating and cooling design conditions, and Manual J load calculations to select the best equipment to fit the home's heating and cooling needs.

### MFG's Heating Performance Table – Photo

The selected heat pump's extended heating performance table

*Missing Photo*

**Aux Heat Lockout Above This Temperature (°F):** 35

**Compressor Lockout Below This Temperature (°F):** 42

**Dual Fuel Switch Over Temperature (°F):** 35

### MFG's cooling performance table – Photo

The selected heat pump's extended cooling performance table

*Missing Photo*

**Ductwork Concluding Comments:** comments on the pre-installation**Installation****ODU Nameplate – Photo**

*Missing Photo*

**IDU Nameplate – Photo**

*Missing Photo*

**ODU Circuit Breaker – Photo**

*Missing Photo*

**IDU Circuit Breaker – Photo**

*Missing Photo*

**Installation Tests****Nitrogen Pressure Test Setup – Photo**

The test is conducted at 500 PSI or the manufacturer's recommended test pressure.

*Missing Photo*

**Nitrogen Pressure Decay Test Results – Photo**

A passing temperature-compensated nitrogen pressure decay test will show zero or almost zero pressure decay after 10 minutes. This means the system's connections have been tested to withstand the maximum operating pressures and there are no leaks in the system.

*Missing Photo*

## Vacuum Decay Test Setup – Photo

A good vacuum decay test setup will have the micron gauge located as close to the equipment as possible. It will have an isolation valve in the setup so that the vacuum pump and vacuum hose can be isolated from the system during the decay measurement period.

*Missing Photo*

## Vacuum Decay Test Results – Photo

A passing vacuum decay test is one where the system's vacuum does not rise above 500 microns in 10 minutes with the vacuum pump and vacuum hose isolated from the system. This indicates the system contains no moisture and is leak free.

*Missing Photo*

## Refrigerant Adjustments

### Refrigerant Adjustments (if applicable) – Photo

Photo of scale readout and calculations for refrigerant charge adjustment

*Missing Photo*

### Additional Refrigerant Added

Feet of line set beyond factory charge = 12

Ounce of refrigerant per foot of line set = 12

Ounces of additional refrigerant = 144

## Notes About Refrigerant Quantity Adjustments Or Weigh In: Test comments

### Line Set Protection – Photo

The line set and line set to wall penetration should be protected from damage by UV, rain, and pests.

*Missing Photo*

## Plenum Connections – Photo

The supply and return plenum connections to the air handler cabinet should be sealed, insulated, and have a vapor barrier.

*Missing Photo*

## Post-Installation

### Post-Install Airflow Test Setup – Photo

*Missing Photo*

### Post-Install Airflow Test Results – Photo

Generally, a heat pump should move approximately 400 CFM per ton of heating/cooling capacity +/- 15%.

*Missing Photo*

### Post-Install Static Pressure Test Setup – Photo

*Missing Photo*

### Post-Install Static Pressure Test Results – Photo

Generally, an efficiently running system will have a total external static pressure of 0.5 i.w.c or less.

i.w.c stands of inches of water column which is the standard unit of measurement for this test.

*Missing Photo*

### Thermostat Setting – Photo

Photo of thermostat setting for auxiliary heat lockout or dual fuel switch over temperature.

*Missing Photo*

## Post-Installation Notes About Thermostat Settings: Test comments




# PDF of Manual J - File: Form-101-Example-1-GFAC.pdf

## THE HVAC DESIGN REVIEW FORM: Example 1:

**Load Calculation:** Manual J  
**Equipment Selection:** Furnace and Air Conditioner

This example illustrates a permit application packet when the HVAC Contractor used the full Manual J procedure, and when the installed equipment is a gas furnace and an air conditioner. The circled numbers on HVAC Systems Design Review Form correspond to the description in the instructions and to the locations where the information can be found on the submitted attachments.



**Residential Plans Examiner Review Form**  
**for HVAC System Design (Loads, Equipment, Ducts)**

County, Town, Municipality, Jurisdiction  
 Header Information

Form  
 RPER 1.01  
 8 Mar 10

Contractor <u>ABC Heating and Air Conditioning Company</u>	REQUIRED ATTACHMENTS <sup>1</sup>	ATTACHED
Mechanical License # <u>MCL# 123456789</u>	Manual J1 Form (and supporting worksheets):	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Building Plan # <u>Model P987654321, dated 1 June 2010</u>	or MJ1AE Form <sup>2</sup> (and supporting worksheets):	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Home Address (Street or Lot#, Block, Subdivision) <u>123 Elm Street, Ames, Iowa</u>	OEM performance data (heating, cooling, blower):	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Manual D Friction Rate Worksheet:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Duct distribution system sketch:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**HVAC LOAD CALCULATION (IRC M1401.3)**

<p><b>Design Conditions</b></p> <p><b>Winter Design Conditions</b></p> <p>Outdoor temperature (1) <u>-6</u> °F</p> <p>Indoor temperature (2) <u>70</u> °F</p> <p>Total heat loss (13) <u>59,326</u> Btu</p> <p><b>Summer Design Conditions</b></p> <p>Outdoor temperature (3) <u>90</u> °F</p> <p>Indoor temperature (4) <u>75</u> °F</p> <p>Grains difference (5) <u>38</u> Gr @ <u>50</u> % Rh</p> <p>Sensible heat gain (15) <u>23,807</u> Btu</p> <p>Latent heat gain (16) <u>4,771</u> Btu</p> <p>Total heat gain (17) <u>28,578</u> Btu</p>	<p><b>Building Construction Information</b></p> <p><b>Building</b></p> <p>Orientation (Front door) (7) <u>North</u></p> <p>North, East, West, South, Northeast, Northwest, Southeast, Southwest</p> <p>Number of bedrooms (8) <u>3</u></p> <p>Conditioned floor area (9) <u>1,792</u> Sq Ft</p> <p>Number of occupant (10) <u>4</u></p> <p><b>Windows</b></p> <p>Eave overhang depth (11) <u>2</u> Ft</p> <p>Internal shades (12) <u>Blinds, light, 45 Angle</u></p> <p>Blinds, drapes, etc</p> <p>Number of skylights (13) <u>2</u></p>
---	--

**HVAC EQUIPMENT SELECTION (IRC M1401.3)**

<p><b>Heating Equipment Data</b></p> <p>Equipment type (18) <u>Gas Furnace</u></p> <p>Furnace, Heat pump, Boiler, etc</p> <p>Model (19) <u>XYZ 080-14</u></p> <p>Heating output capacity (20) <u>64,000</u> Btu</p> <p>Heat pumps - capacity at winter design outdoor conditions</p> <p>Auxiliary heat output capacity (21) <u>N/A</u> Btu</p>	<p><b>Cooling Equipment Data</b></p> <p>Equipment type (22) <u>Air Conditioner</u></p> <p>Air Conditioner, Heat pump, etc</p> <p>Model (23) <u>XYZ 030 Condenser 030 Coil</u></p> <p>Sensible cooling capacity (24) <u>21,400</u> Btu</p> <p>Latent cooling capacity (25) <u>7,900</u> Btu</p> <p>Total cooling capacity (26) <u>29,300</u> Btu</p>	<p><b>Blower Data</b></p> <p>Heat (27) <u>1,185</u> CFM</p> <p>Cool (28) <u>1,000</u> CFM</p>
--	---	---

**HVAC DUCT DISTRIBUTION SYSTEM DESIGN (IRC M1601.1)**

<p>Design airflow (29) <u>1,117</u> CFM</p> <p>External Static Pressure (ESP) (30) <u>0.75</u> IWC</p> <p>Component Pressure Losses (31) <u>0.40</u> IWC</p> <p>Available Static Pressure (ASP) (32) <u>0.35</u> IWC</p> <p>ASP = ESP - CPL</p>	<p>Longest supply duct (33) <u>278</u> Ft</p> <p>Longest return duct (34) <u>110</u> Ft</p> <p>Total Effective Length (TEL) (35) <u>388</u> Ft</p> <p>Friction Rate (36) <u>0.09</u> IWC</p> <p>Friction Rate = (ASP x 100) ÷ TEL</p>	<p>Duct Materials Used (circle)</p> <p>Trunk Duct: Duct board, Flex, Sheet metal, Lined sheet metal, Other (specify) <u>Sheet metal (insulated) (37)</u></p> <p>Branch Duct: Duct board, Flex, Sheet metal, Lined sheet metal, Other (specify) <u>Flex duct (insulated R-38) (38)</u></p>
---	---	---

I declare the load calculation, equipment selection, and duct system design were rigorously performed based on the building plan listed above, I understand the claims made on these forms will be subject to review and verification.

Contractor's Printed Name Bartholomew J. Simpson Date 1 April 2010

Contractor's Signature *Bartholomew J. Simpson*

Reserved for use by County, Town, Municipality, or Authority having jurisdiction.

<sup>1</sup> The AHJ shall have the discretion to accept Required Attachments printed from approved ACCA software vendors, see list on page 2 of instructions.

<sup>2</sup> If abridged version of Manual J is used for load calculation, then verify residence meets requirements, see Abridged Edition Checklist on page 13 of instructions.

Figure 1: Sample Completed HVAC System Design Review Form – Manual J/Gas Furnace & A/C

**Part I: Manual J – Forms used for Load Calculations**

Worksheet A Location and Design Conditions			
State: Iowa	City: Ames	Elevation = 955 Ft	Latitude = 42 Degrees North
Indoor Conditions, Heating: DB = 70 °F (2) 20%		Indoor Conditions, Cooling: DB = 75 °F (4) RH = 50% (6)	
Table 1 Conditions 99% DB = -6 °F (1) 1% DB = 90 °F (3)		Grains Difference = 38 (5) Daily Range = Medium	
Design Temperature Differences		HTD = 70 - (-6) = 76 °F	CTD = 90 - 75 = 15 °F

**Form J1**

1 Name of Room		Smith Residence		Entire House										
2 Running Feet of Exposed Wall				2 x (56 + 32) = 176										
3 Ceiling Height (Ft) and Gross Wall Area (SqFt)				8 & 10		1,408 + 696 = 2,104								
4 Room Dimensions (Ft) and Floor Plan Area (SqFt)		66 x 32		(9)		1,792								
5 Ceiling Slope (Deg.) and Gross Ceiling Area (SqFt)				0		1,792								
Type of Exposure	Const. Number	Panel Faces	HTM		Area or Length	Btuh			Area or Length	Btuh				
			Htg.	Clg.		Heating	S-Clg.	L-Clg.		Heating	S-Clg.	L-Clg.		
6a	Windows and Glass Doors	a	Unit A = 1G	N	37.24	11.09	43.75	1,629	485					
		b	Unit A = 1G	E / W	37.24	37.10	43.75	1,629	1,623					
		c	Unit B = 1G	N	33.44	11.16	14.00	468	166					
		d	Unit B = 1G	S	33.44	15.81	28.00	936	443					
		e	Unit C = 1G	W	41.04	39.63	58.00	2,380	2,299					
		f	Unit D = 1G	S	41.04	17.30	47.13	1,934	815					
		g	Unit E = 1G	N	31.92	12.58	10.31	329	130					
		h	Unit E = 1G	S	31.92	22.88	10.31	329	236					
		i												
		j												
6b	Skylights	a	Unit 1 = 8G	N	98.42	100.75	8.00	787	806					
		b	Unit 2 = 8G	S	68.97	92.94	32.00	2,207	2,974					
		c												
7	Wood and Metal Doors	a	11N		26.60	9.1	21.0	559	191					
		b	11N		26.60	9.1	21.0	559	191					
		c												
8	Above Grade Walls and Partitions	a	14A-8		6.92	1.16	1,207	8,347	1,395					
		b	15A-4sffc wall		10.41	2.10	600	6,246	1,257					
		c	15A-4sffc part		0.90	0.18	96	87	17					
		d												
		e												
9	Below Grade Walls	a	15A-4sffc-4		6.00		284	1,705						
		b	15A-4ffc-8		4.71		224	1,055						
		c												
10	Ceilings	a	16B-30ad		2.43	1.60	1,752	4,261	2,803					
		b												
		c												
11	Floors	a	19B-osp		2.43	0.48	736	1,788	352					
		b	22B-5ph		44.76		64	2,865						
		c	21A-32		1.52		544	827						
		d												
12	Infiltration	Heating Load (Btuh)			0.408		11,237							
		Sensible Load (Btuh)		Effect ACH	0.194	WAR	1.00		1,054					
		Latent Load (Btuh)								1,651				
13	Internal	a Occupants at 230 and 200 Btuh (10)			4		920	800						
		b Scenario Number			1			2,400						
		c Default Adjustments			None									
		d Custom Appliances			NA									
		e Plants			None									
14	Subtotals	Sum lines 5 through 12					52,164	20,548	2,451					
15	Duct Loads	EHLF & ESGF		0.049	0.026		2,561	530						
		ELG							565					
16	Ventilation Loads	Vent Cfm	70	E Cfm	70		1,987	459	1,755					
17	Winter Humidification Load	Gal / Day	7.1				2,614							
18	Piping Load													
19	Blower Heat							1,707						
20	AED Excursion & Latent Moisture Migration Load						(14)	(15)	(16)					
21	Total Load	Sum Lines 13 Through 19					59,326	23,807	4,771					

Figure 2: J1 Worksheets A and Form J1

**Part II: Manual S – Equipment Expanded Performance Data**

**XYZ Furnace Company**

MODEL	060 - 14	19 080 - 14	080 - 16
TYPE	Downflow / Horizontal	Downflow / Horizontal	Downflow / Horizontal
<b>RATINGS</b>			
Input BTUH	60,000	80,000	80,000
Capacity BTUH (ICS)	48,000	20 64,000	64,000
AFUE	80.0	80.0	80.0
Temp. rise (Min.-Max.) °F.	30 - 60	35 - 65	35 - 65

Figure 3: Furnace Performance Data

Based on the heating output and temperature rise (TR) limitations the airflow should be about 1,185 CFM, based on:  
 $CFM = 64,000 \div (50^{\circ}F \times 1.1 \times 1.0) = 1,185 CFM$

$CFM = Btu \div (TR \times 1.1 \times ACF)$  where:

CFM: Cubic Feet per Minute, the volume of air moving through the equipment Btu/h: The heating capacity of the furnace or other heat source. The XYZ 80-14 has an output capacity of 64,000 Btu.

1.08: A physics constant that converts pounds of air to a volume of air.

ACF: Altitude Correction Factor, for homes at elevations above 1,000 feet. Ames Iowa elevation is 955 ft. therefore, the AC is 1.0.

For the air conditioner, below, the outdoor design temperature for this example is 90°F, this designer interpolated the value between the 85°F and the 95°F cooling performance values. In these situations, one could verify the math, or “eyeball” the listed capacity and ensure it falls within the other two capacities listed. Verifying the math may be of value however, the important element to verify is that the cooling equipment does not exceed the capacity limitations.

The Latent capacity was determined by subtracting the Sensible capacity from the Total capacity (29,300 – 21,400 = 7,900).

Note the air flow required to deliver the capacities stated (1,000 CFM).

XYZ Performance Data						
Model 030 HP (Fan Coil FC030) @ 1,000 CFM						
OD Dry Bulb (F)	Indoor Entering Wet Bulb (F)	Total Capacity	Sensible Capacity at Entering Dry Bulb Temperature (F)			
			72	75	78	80
85	59	28,400	22,600	25,300	27,800	29,400
	63	29,900	18,800	21,600		
	67	32,100	15,100	17,900		
	71	34,700	11,400	14,200		
95	59	27,300	22,200	24,900		
	63	28,700	18,500	21,200		
	67	30,800	14,700	17,500	20,400	22,200
	71	33,300	11,000	13,700	16,600	18,500
105	59	26,200	21,900	24,500	27,100	27,200
	63	27,600	18,100	20,900	23,600	25,400
	67	29,700	14,300	17,200	20,000	21,800
	71	32,100	10,600	13,300	16,200	18,100

OD Dry Bulb – Outdoor Dry Bulb, the outdoor temperature.

Correction Factors for other Airflows			
	Airflow	Total Capacity	Sensible Capacity
Low	875	0.98	0.93
High	1125	1.02	1.06

Multiply rated capacity data by factor.

Figure 4: Air Conditioner’s Expanded Performance Data

**Part III: Manual D Duct Sizing**

The XYZ FR 08-14 blower assembly can deliver approximately 1,117 CFM on Med-Lo fan speed and 1,000 CFM on Low fan speed. 1,117 CFM is an acceptable amount of airflow for the furnace (this equates to a 53°F TR), and 1,000 CFM is the volume of air necessary for the cooling system. For more explanation, see the discussion about “Adjusting Design Airflow” (page 7) in “Understanding and Using the HVAC System Design Review Form.”

XYZ Furnace Company Blower Data										
Air Delivery – CFM (with filter)										
Unit Size	Return Air Entry	Fan Speed	External Static Pressure (inches water column) <b>0.75</b>							
			0.1	0.2	0.3	0.4	0.5	0.6	0.7	0.8
FR 060-14	1 side or bottom	High	1100	1065	1005	945	900	805	730	610
		Med-Low	890	865	810	765	705	620	540	475
		Low	745	710	670	625	565	505	425	360
FR 080-14	1 side or bottom	High	1740	1705	1660	1615	1570	1500	1425	1355
		Med-High	1500	1470	1445	1410	1375	1330	<b>1280</b>	<b>1210</b>
		Med-Low	1340	1315	1300	1270	1235	1200	1140	1095
		Low	1195	1175	1165	1130	1100	1070	<b>1030</b>	<b>975</b>
FR 080-16	1 side or bottom	High	2250	2175	2090	2020	1930	1855	1760	1670
		Med-High	2020	1950	1900	1840	1790	1710	1640	1545
		Med-Low	1725	1690	1660	1630	1575	1520	1460	1370
		Low	1490	1480	1460	1440	1380	1340	1295	1230

‡ • Airflow shown is for bottom only return-air supply with factory supplied 1-in. washable filter (0.05 IWC).

Figure 5: Blower Performance Data

### Friction Rate Worksheet

**Step 1) Manufacturer's Blower Data** 30 29

External static pressure (ESP) = 0.75 IWC Cfm = 1,185

**Step 2) Component Pressure Losses (CPL)**

Direct expansion refrigerant coil	<u>0.18</u>
Electric resistance heating coil	_____
Hot water coil	_____
Heat exchanger	_____
Low efficiency filter	_____
High or mid-efficiency filter	<u>0.13</u>
Electronic filter	_____
Humidifier	_____
Supply outlet	<u>0.03</u>
Return grille	<u>0.03</u>
Balancing damper	<u>0.03</u>
UV lights or other device	_____

Total component losses (CPL) 31 0.40 IWC

**Step 3) Available Static Pressure (ASP)** 32

ASP = (ESP - CPL) = ( 0.75 - 0.40 ) = 0.35 IWC

**Step 4) Total Effective Length (TEL)** 33 34 35

Supply-side TEL + Return-side TEL = ( 278 + 110 ) = 388 Feet

**Step 5) Friction Rate Design Value (FR)** 36

FR value from friction rate chart = 0.09 IWC/100

$$FR = \frac{ASP \times 100}{TEL}$$

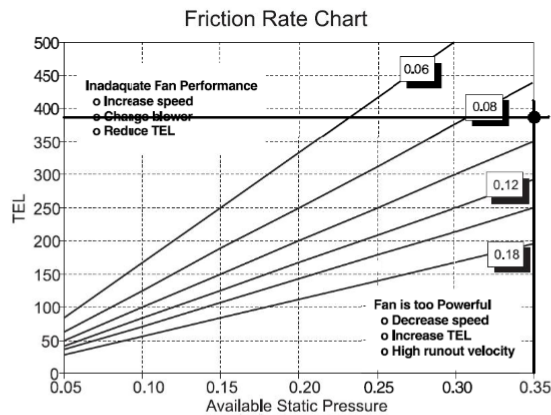


Figure 6: Example Friction Rate Worksheet

### Duct Sketch

