ORACLE®
Certified Associate
Oracle Database 10*g*
Administrator

EMC²
PROVEN
PROFESSIONAL

PRASANNA SONI – EMC Documentum Administrator / Architect

Summary

Around 11 years of experience in Enterprise Content Management technologies. Extensive experience in Documentum Content Server 7.1, 6.7, 6.5, 5.3 , Web publisher, WebTop, SCS, eDiscovery, Record Management , Email Management, Imaging, Content Management and BPM technologies in administration, solution designing, solution architecting, implementation and project management.
Good exposure of electronic & physical record management.
Self motivated and have organizational ability to effectively set priorities to achieve immediate and long-term goals and meet operational deadlines. Possess strong interpersonal abilities for working with various clients and team members in various domains. Possess the ability to work in a self-managed as well as team environment

- Good at Documentum Administration, solution architecture design, Requirement and Process Analysis, Process designing, Feasibility Studies and Gap Analysis, Product-Process Mapping
- Expert in Documentum Upgrade and its enterprise wide implementations
- Experience of working at customer locations in US and UK for setting Digital strategy for enterprise wide initiative

Roles & responsibilities

- As solution architect / Documentum Administrator :
  - Set up distributed architecture in EMC Documentum
  - Upgrade Documentum D6.7 to D7.1
  - Knowledge on xCP 2.1 and task space
  - eDiscovery of content on federated locations
  - Electronic & Physical Records Management
  - Email Management Consulting
  - Product Evaluation. Identify product map best suited to achieve business needs
  - Feasibility analysis for requirements
  - Help define client organization roadmap for implementation keeping future IT needs in perspective on ECM.

- Performed following activities in Enterprise Content Management for multiple domains:
  - Preparing High level and low level design documents
  - Preparation of System Architecture documents
  - Preparation of System specification Documents
  - Coordination with Clients on Project Planning & reaching Milestones
  - Worked as Documentum Developer / Tech Lead / Support Lead / administration / Solution Architect
  - Extensively Worked On Documentum upgrade from 5.3 → 6.5 → 6.7 → D7.1
  - Expert in setting and performing disaster recovery activity

Areas of Knowledge
Implement document eDiscovery using EMC documentum, Administration, Upgreade, providing solution on Enterprise Content Management, Email Management, Records management, Business Process Designer, Retention policy services and records Management.

Industries
BNFS, Healthcare, Media Entertainment, Hi-Tech, Retail, Automobile

Languages / tools
Documentum xCP platform, Content Server, Sharepoint, Taskspace, Web Publisher, WebTop, DA, SCS, RPS, FAST(FTI), My Documentum, MDD, BOCS, Process Builder, Forms Builder, Composer, Workflow Manager, DAB, DAI, PL SQL, DQL, API, DFC.

DBMS
Oracle 7.x/8.x, 10g,, 11i , MS-SQL Server 2005, , DB2, Sybase

Storage
NAS (isilon and VNX) and SAN storage.

Certifications/Trainings

- EMC Documentum certified professional / Oracle Certified / ITIL Certified / PMP Certified

Key Engagements

- Worked on setting up distributed EMC platform and Documentum administration on one of the largest courier company in US. For EMC its one of the Biggest repository having 25 TB files.
- Implementation of Web Content Management and Content management for Automobile industry.
- EMC Documentum and Records management implementation for insurance company & Bank (US)

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