



# EVALUATION REPORT

TO : Executive Unit Head  
END USER : Grant Gasson  
SUBMISSION DATE : 08 May 2020  
PAGES : 5  
ENQUIRY NUMBER : ECDC/Q-RFQ/ELN/179/052020

## PROVISION OF CIBECS SOFTWARE LICENSE FOR THE PERIOD OF THREE YEARS RENEWAL.

### 1. PURPOSE

To obtain approval for the award of the provision of cibecs laptop backup software license for a period of three (3) years license to Datacentrix at a cost of **R 216 685.30 including VAT**

### 2. SCOPE OF SERVICES

Provision of cibecs Laptop backup software license renewal for the period of three (3) years.

### 3. METHOD OF PROCUREMENT

- a) The procurement process followed was that of a targeted approach.
- b) The request for quotation was issued to six (6) service providers on the 22 May 2020
  - I. ICT Choice
  - II. Why System IT
  - III. Datacentrix
  - IV. System five
  - V. Dimension Data
  - VI. Leishan IT Consultancy
- c) The request for quotation closed on the 29 May 2020.

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#### 4. SUMMARY OF TENDERED PRICES

The quotations received were as follows:

Item No.	Bidder Name	Bid Amount as per the Form of Offer
1.	Why System IT	R 216 637.00
2.	Datacentrix	R 216 685.30
3.	System Five SA	R 220 725.00
4.	Leishan IT Consultancy CC	R 222 122.50
5.	ICT Choice	R 226 909.56

#### 4.1 Abuse of the Supply Chain Management system

It was reported on the 03 June 2020 that none of the bidders that submitted bids were listed on the National Treasury register for defaulters or restricted suppliers as per CSD.

#### 5. EVALUATION

These quotations were subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017 as applicable to Provincial Government Business Enterprises as listed under Schedule 3(D) of the Public Finance Management Act and the ECDC Procurement Policy as amended from time to time.

##### Evaluation Criteria

All submitted quotations were to be evaluated as follows:

<b>Pre-Qualification</b>	Service Providers are to meet all the Mandatory Requirements in order to be evaluated further. Failure to submit the Mandatory Requirements as required will result in the bid being disqualified.
<b>Stage 1</b>	<b>Preferential Procurement points:</b> Price and B-BBEE Points will be calculated in accordance with the preference point system, 80/20.

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## 5.1 Prequalification Stage

Description	Mandatory Requirement for Award	Disqualification if not submitted with Bid or Bidder is found to be Non-Compliant at the Time of Bid Close
<p>1. <b>Bidders must be registered on the National Treasury Central Supplier Database (CSD).</b> The following information will be verified on the National Treasury Central Supplier Database:</p> <ul style="list-style-type: none"> <li>• Business Registration including details of directorship and membership,</li> <li>• ID Number,</li> <li>• Government Employee</li> <li>• Tender Defaulting and Restriction Status. Should the Tender be a restricted supplier or a defaulting supplier they will be disqualified</li> </ul> <p><b><u>Onus on the Service Provider</u></b></p> <p>Onus is on the Service Provider to make sure that all these are active and compliant on the CSD at the time of bid closing and tender award. ECDC will verify if the Service Provider has been registered on CSD. Service Provider to submit CSD Number as required in the Cover Page. <b>It is the responsibility of the Service Provider to ensure that the correct CSD Number is provided.</b></p> <p>If Service Provider is not registered on CSD they will not be considered for evaluation.</p> <p><b><u>Directors in the Service of State</u></b></p> <p>No quotations/bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state or close corporations with members in the service of the state.</p> <p><b><u>JV's and Consortium</u></b></p> <p>Where the Bidder is a JV/Consortium, each firm must be registered on the CSD.</p>	Yes	Yes
<p>2. <b>Annexure A – Supplier Information (SBD 1) Completed and signed by the delegated authority</b></p>	Yes	Yes
<p>3. <b>Annexure B: Contract Form for Rendering Services (Completed and Signed by Delegated Authority. Attach Delegation of authority)</b></p>	Yes	Yes
<p>4. <b>Priced quotation signed on company letterhead</b></p>	Yes	Yes

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5.	<b>Annexure C – (SBD 4): Declaration of interest (bidder); (Signed and Completed by delegated authority)</b>	Yes	Yes
6.	<b>Annexure D– (SBD 8): Declaration of bidders past supply chain management practices; (Signed and Completed by delegated authority)</b>	Yes	Yes
7.	<b>Annexure E – (SBD 9): Certificate of independent Bid determination (Signed and Completed by delegated authority)</b>	Yes	Yes
8.	<b>Tax Compliance Requirements:</b> <ul style="list-style-type: none"> <li>Bidders must ensure compliance with their tax obligations.</li> <li>In Bids where Consortia/Joint venture/Sub-Contractors are involved, each party must submit a separate proof of Tax Compliance Status.</li> <li>The bidders' Tax status will be verified on the CSD prior to the bid award and where the preferred bidders is not compliant, <b>5 working days</b> will be granted for remedy, failing which the bidder will be disqualified.</li> </ul>	Yes	No
9.	<b>Annexure F Preference points claim in terms of the Procurement Regulation 2017</b>  Original and valid B-BBEE Status Level Verification Certificates or certified copies thereof from an accredited verification agency or a BBEE Affidavit commissioned and signed by a Commissioner of Oath. <b>Failure to submit either the original or a certified copy of the original will result in awarding of 0 (zero) points preference points under BBEE. (A copy of a certified copy will not be accepted.)</b>	No	No

A compliance check was performed on the 03 June 2020 and the results were confirmed on the 08 June 2020 against the mandatory tender returnable by QEC.

#### **Results:**

**Out of five (5) Service Providers** that submitted quotations all Service Providers met the Mandatory Requirements and was evaluated further for Preference Procurement Points.

### **5.2 Evaluation of Preference Procurement Points – Stage 1**

Preference points were awarded for Price and the B-BBEE Status Level of Contribution using 80/20 preference point system to the one (1) bidders that met compliance.


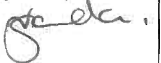
- A maximum of 80 points was allocated for price.
- Twenty (20) points were awarded for B-BBEE Status Level of Contribution.
- The results are as follows:

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Details			Points			Award
Company	Price	B-BBEE Score	Price	B-BBEE	Total Points	
Why System IT	R 216 637.00	2	80	18	98	2
Datacentrix	R 216 685.30	1	79.98	20	99.98	1
System Five SA	R 220 725.00	2	78.49	18	96.49	4
Leishan IT Consultancy CC	R 222 1223.50	1	77.97	20	97.97	3
ICT Choice	R 226 909.56	1	76.21	20	96.21	5

## 6. RECOMMENDATION

As per the preference points above it is recommended that the Executive Manager approves the award for the Provision of cibecs software license for the period of three years renewal to **Datacentrix with amount of R 216 685.30 including VAT**, who scored the highest preference points of **99.98**.

	Procurement	Reviewed by	QEC Chairperson	Head of Supply chain	End User	Approved
Name	Z Madzidzela	S Vanda	Prakash Odhav	B Ntlama	Grant Gasson	L. Govender
Title	Procurement Unit	Procurement	Manager: ICT Infrastructure, Corporate Services	Head Of Supply Chain	IT Administrator	Senior Manager: Strategy, Corporate Planning & Reporting, office of the CEO
Date	11/06/2020	11/06/2020				
Signature						

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