Keyboarding Course, Lesson 1-25 [With CDROM] (College Keyboarding) PDF
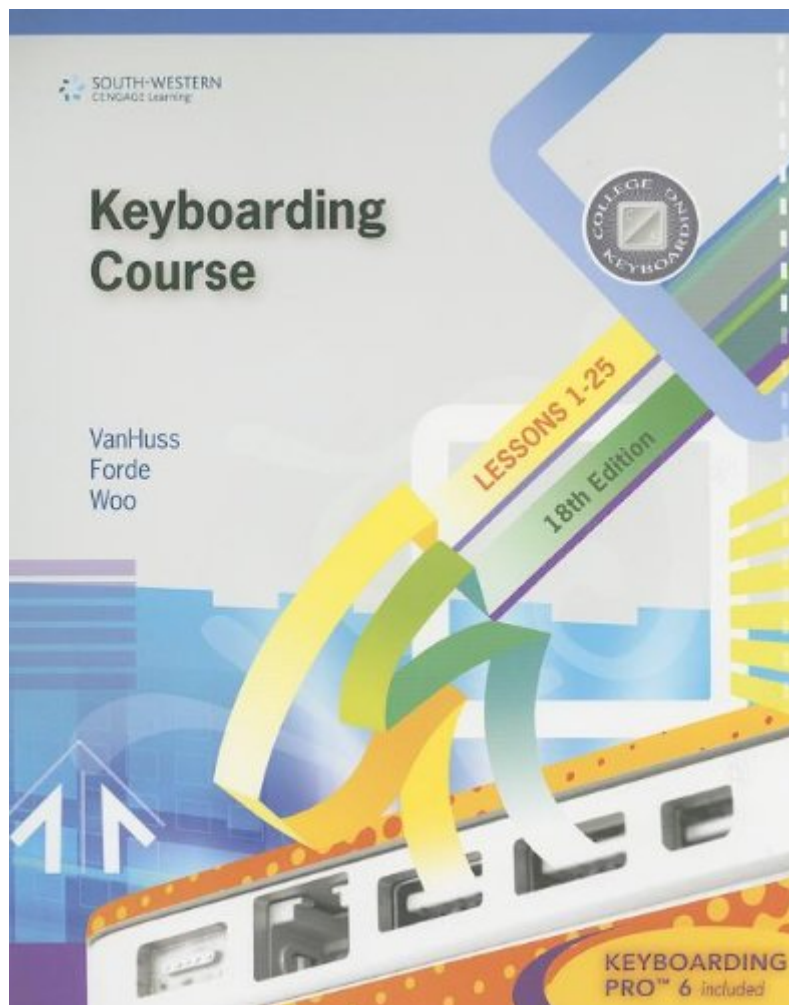

Keyboarding Course, Lesson 1-25 [With CDROM] (College Keyboarding) by Susie H. VanHuss, Connie M. Forde, Donna L. Woo ISBN 1111426465

The Eighteenth Edition of KEYBOARDING COURSE, LESSONS 1-25 is packaged with the market-leading KEYBOARDING PRO 6 software to help readers develop fundamental skills by mastering the alphabetic keyboard, top-row numbers, symbols, and the numeric keypad. South-Western College Keyboarding offers a proven, time-tested approach that enables readers to develop a strong foundation in basic keyboarding. Each lesson is clearly focused, well structured, and designed to provide step-by-step training and reinforcement to allow readers to quickly build their skills and confidence.

Keyboarding Course, Lesson 1-25 [With CDROM] (College Keyboarding) Review

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