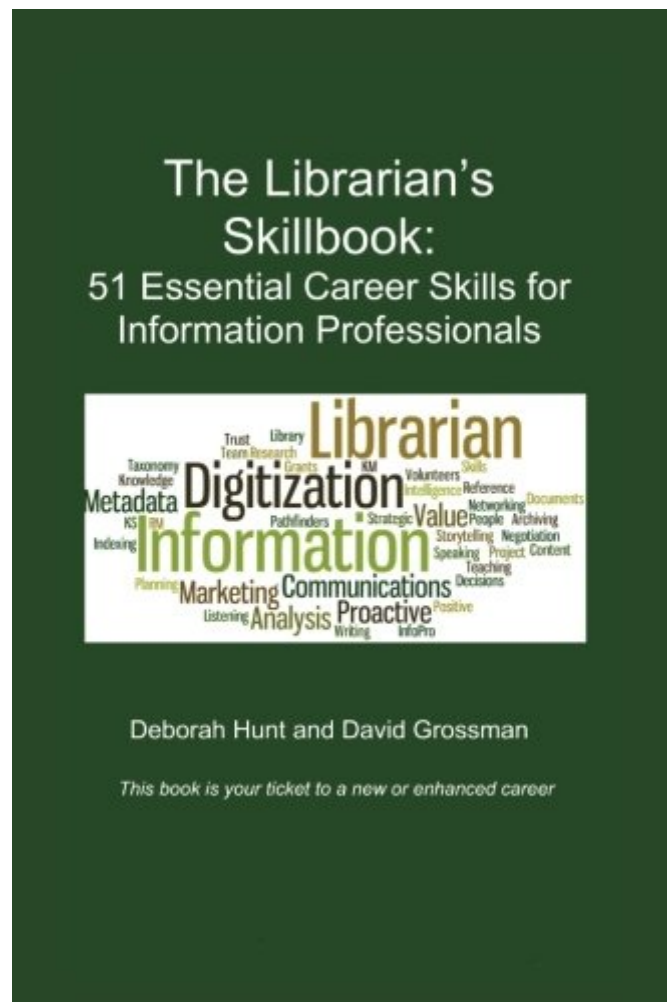


The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals PDF



The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals by Deborah Hunt, David Grossman ISBN 0989513319

Having the right skillset is essential for successful growth and advancement at every stage in your career. Regardless of your current level of experience and expertise, *The Librarian's Skillbook*, which reveals the 51 hottest, most sought after library/information skills in today's workplace, is your personal ticket to a new or enhanced career.

Once you have selected the most important skills you need to advance your career, The Librarian's Skillbook unveils six surefire strategies for acquiring new skills or leveraging your existing skillset to obtain a promotion, find and procure your dream job or embark upon a whole new career.

The Librarian's Skillbook also helps librarians, information professionals and other knowledge workers devise a customized plan to acquire the skills they need to move their careers to the next level and beyond.

The skills presented in The Librarian's Skillbook are divided into six broad categories:

1. Computer/Technical Skills
2. Beyond Reference Skills
3. Business and Management Skills
4. Interpersonal Skills
5. Attitude Skills
6. Intangible Skills

To help the reader follow through the process of developing new skills, The Librarian's Skillbook also includes a "Further Reading" section and a "Bibliography" which list additional resources where readers can learn more about each skill. The text also includes "This Skill in Action", presenting readers with a mini case study for most skills to help them visualize how that skill may be typically applied in the workplace.

The Librarian's Skillbook is a road map for acquiring skills that make librarians and information professionals essential to their organizations. Readers may elect to pick and choose among the list of 51 skills to pursue those skills they deem most useful to advance their own careers. The Librarian's Skillbook is a must read for those students, librarians and information professionals who want to become more employable or improve their prospects for advancement.

The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals Review

This The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals book is not really ordinary book, you have it then the world is in your hands. The benefit you get by reading this book is actually information inside this reserve incredible fresh, you will get information which is getting deeper an individual read a lot of information you will get. This kind of The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals without we recognize teach the one who looking at it become critical in imagining and analyzing. Don't be worry The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals can bring any time you are and not make your tote space or bookshelves' grow to be full because you can have it inside your lovely laptop even cell phone. This The Librarian's Skillbook: 51 Essential Career Skills for Information Professionals having great arrangement in word and layout, so you will not really feel uninterested in reading.