

## MONTHLY CONGREGATION ACCOUNTS REPORT

**Instructions:** Before the second Service Meeting of each month, this report should be prepared by the accounts servant and a copy supplied to the coordinator of the body of elders, who will review the announcement on page 2. The accounts servant should file the original report in the current file with the corresponding *Accounts Sheet* (S-26).

Congregation: \_\_\_\_\_ Month/Year: \_\_\_\_\_

### CONGREGATION FINANCIAL REPORT

Congregation Funds at  
Beginning of Month

This figure is brought forward from "Congregation Funds at End of Month" (Figure (e)) on preceding month's Congregation Financial Report.

→ P \_\_\_\_\_ (a)

#### CONGREGATION RECEIPTS:

_____	P _____
_____	_____
_____	_____
_____	_____

Total Receipts

P \_\_\_\_\_ (b)

#### CONGREGATION EXPENDITURES:

_____	P _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Expenditures

P \_\_\_\_\_ (c)

Surplus (Deficit) [(b) - (c)]

P \_\_\_\_\_ (d)

Congregation Funds at End of Month [(a) + (d)] (Carry forward to next month.)

P \_\_\_\_\_ (e)

#### CONGREGATION FUNDS RESERVED FOR SPECIAL PURPOSES:

_____	P _____
_____	_____
_____	_____

Total Congregation Funds Reserved for Special Purposes

P \_\_\_\_\_ (f)

Funds Available to Cover Congregation Expenses [(e) - (f)]

P \_\_\_\_\_ (g)