

# Paul Robert Enano

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## OBJECTIVE

- A professional Computer Technician manages to deal with Hardware and Software Configuration and Networking Skills as a part of the requirements for the National Certificate that focuses on Computer System Servicing (CSS NCII).

## PERSONAL INFORMATION

Age : 20  
Birthday : March 7, 2003  
Birthplace : Calumpit, Bulacan  
Height : 5'8"  
Weight : 58kg  
Civil Status : Single  
Citizenship : Filipino

## EDUCATIONAL BACKGROUND

### Primary

- Pungo Elementary School
- Pungo, Calumpit, Bulacan
- 2008-2015

### Secondary

- Dampol 2<sup>nd</sup> A National Highschool
- Dampol 2<sup>nd</sup> A, Pulilan, Bulacan
- 2015-2019

### Upper Secondary

- AMA Basic Education of Apalit
- Sulipan, Apalit, Pampanga
- 2019-2021

### Tertiary

- La Consolacion University Philippines
- Bulihan, Malolos, Bulacan
- 2021-2022
  
- Bulacan State University
- Guinhawa, Malolos, Bulacan
- 2022-present

## **SKILLS**

### **Technical Skills**

- Proficient in utilizing Microsoft Office Suite for enhanced productivity and effective documentation.
- Knowledgeable in Adobe Illustrator, demonstrating expertise in graphic design and creative visual communication.
- Competent in utilizing Filmora for video editing and production, ensuring high-quality multimedia content.
- Profound understanding of programming languages, including C++ and Java, with the ability to develop efficient and robust software solutions.
- Adept at working with web technologies, with a brief background in HTML, CSS, and JavaScript.
- Expertise in hardware configuration, demonstrating the ability to optimize and troubleshoot computer systems for peak performance.
- Skilled in software configuration, ensuring seamless integration and functionality of various applications.

### **Soft Skills**

- Effective Communication
- Team Collaboration
- Problem-Solving
- Adaptability
- Leadership
- Time Management
- Critical Thinking
- Conflict Resolution
- Customer Service
- Initiative

## **HONORS/AWARDS**

### **Professional Experience:**

- News Writer
- Periods: 2014-2015, 2016-2017
- Responsibilities: Contributed as a News Writer for Ang Magsasaka, covering a range of topics and providing timely and accurate news content.
- Editorial Writer
- Period: Period: 2017-2019
- Responsibilities: Progressed to the role of Editorial Writer, demonstrating a commitment to thoughtful analysis and commentary on various subjects.
- Head of Editorial Writer
- Period: 2018-2019

- Responsibilities: Assumed leadership as the Head of Editorial Writer, overseeing and coordinating the editorial team's efforts in producing high-quality content.

**Awards and Achievements:**

- Collaborative Publishing Eddis Level (2018)
- Achievement: Secured 5th place in Collaborative Publishing Eddis Level competition.
- Editorial Writing Eddis Level (2019)
- Achievement: Earned 5th place in the Editorial Writing Eddis Level competition.
- Best Work Immersion Trainee (2021)
- Recognition: Acknowledged as the Best Work Immersion Trainee for exceptional performance.
- Dean's Lister (Gold) - LCUP (2022)
- Recognition: Attained the Dean's Lister (Gold) status at La Consolacion University Philippines for outstanding academic achievement.
- Photography Challenge - LCUP (2021)
- Achievement: Secured 1st place in the Photography Challenge competition at LCUP.

**Academic Achievements:**

- Consistent Honor Student
- Period: Since junior high to present
- Recognition: Demonstrated consistent academic excellence, maintaining honor student status throughout junior high and beyond.
- Science Quiz Bee (2016)
- Achievement: Achieved 2nd place in the Science Quiz Bee competition.
- News Writing School Level (2016)
- Achievement: Clinched 1st place in the News Writing School Level competition.

**Leadership and Extracurricular Activities:**

- Event Hosting: Demonstrated strong communication skills by hosting various events at LCUP.
- Araling Panlipunan Club: Served as the Grade 10 Representative at the Araling Panlipunan Club in 2019.

**Special Recognitions:**

- Conduct Awardee (2019)
- Recognition: Received the Conduct Award in recognition of exemplary behavior and adherence to ethical standards.

- Subject Excellence Awards (2019)
- Awards: Recognized as the Best in TLE and Best in Filipino in 2019.

**CHARACTER REFERENCE**

- Jerico David Glodo
- AMA Basic Education of Apalit Inquiries, Investigations and Immersions Teacher
- 09058003548
  
- Nicole Kyle Lupo
- AMA Basic Education of Apalit Philosophy Teacher
- 09942348992

*I affirm that the information provided above is accurate and truthful to the best of my knowledge and belief.*

  
**PAUL ROBERT ENANO**

Applicant