

PayWare Connect User Guide

<https://corporateportal.vfipayna.com/>

Payware Connect can be used to check the status of a Credit/Debit transaction for a store and is also used in the installation of pin pads

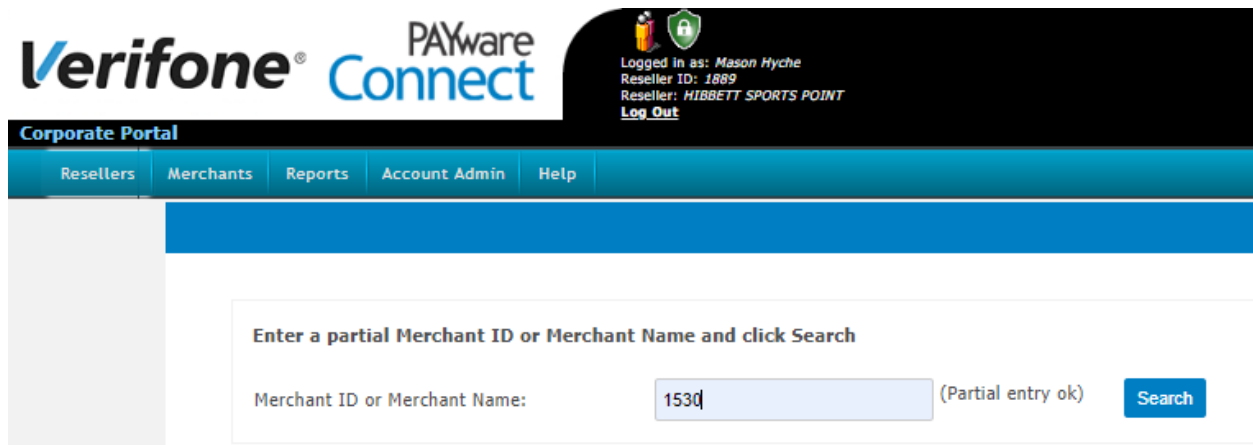
- Checking a transaction for a store – First, login into payware with your given credentials. The Reseller ID is 1889 for all users.

The screenshot shows the login interface of the Verifone PAYware Connect Corporate Portal. The header includes the Verifone and PAYware Connect logos, a 'Corporate Portal' label, and a 'Not Logged In.' status. The main content area features a 'Login Credentials' form with fields for Reseller ID (1889), User ID (mahyche), and Password. A 'Login' button and a 'Forgot Password' link are also present.

- Then press the “Account Admin” tab and select “Merchant Console Access”



- Enter the Store number in the search bar and press search.



Verifone® PAYware Connect

Logged in as: *Mason Hyché*
 Reseller ID: 1889
 Reseller: HIBBETT SPORTS POINT
[Log Out](#)

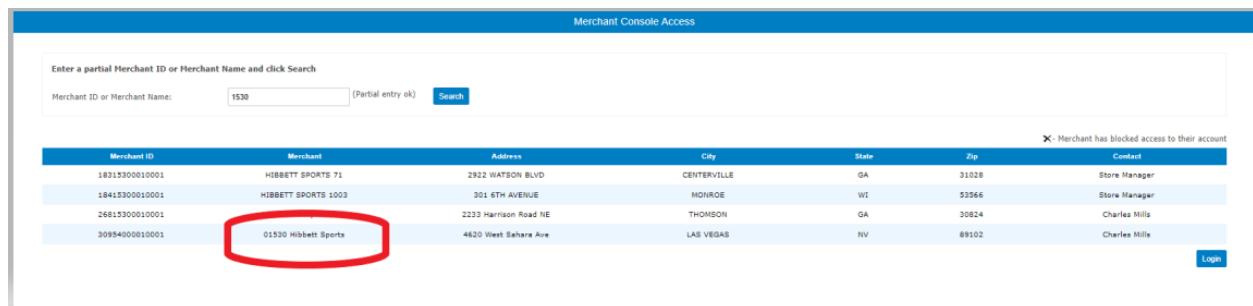
Corporate Portal

Resellers Merchants Reports Account Admin Help

Enter a partial Merchant ID or Merchant Name and click Search

Merchant ID or Merchant Name: (Partial entry ok) [Search](#)

- Select the store from the list and press login.



Merchant Console Access

Enter a partial Merchant ID or Merchant Name and click Search

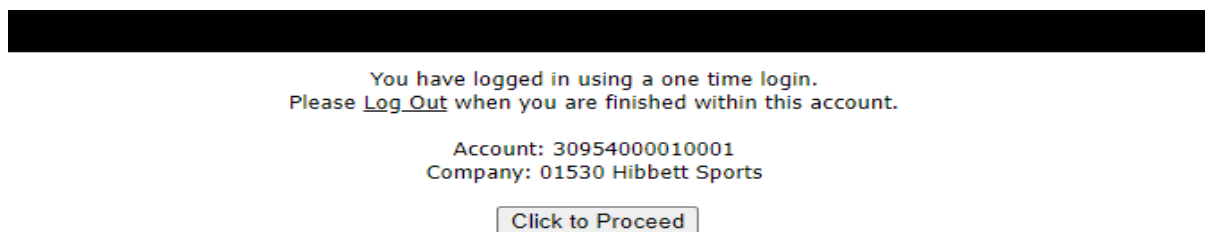
Merchant ID or Merchant Name: (Partial entry ok) [Search](#)

✕ Merchant has blocked access to their account

Merchant ID	Merchant	Address	City	State	Zip	Contact
18215300010001	HIBBETT SPORTS 71	2922 WATSON BLVD	CENTERVILLE	GA	31028	Store Manager
18415300010001	HIBBETT SPORTS 1003	351 6TH AVENUE	MONROE	WI	53566	Store Manager
26815300010001		2233 Harrison Road NE	THOMSON	GA	30824	Charles Mills
30954000010001	01530 Hibbett Sports	4620 West Sahara Ave	LAS VEGAS	NV	89102	Charles Mills

[Login](#)

- Click to Proceed.



You have logged in using a one time login.
 Please [Log Out](#) when you are finished within this account.

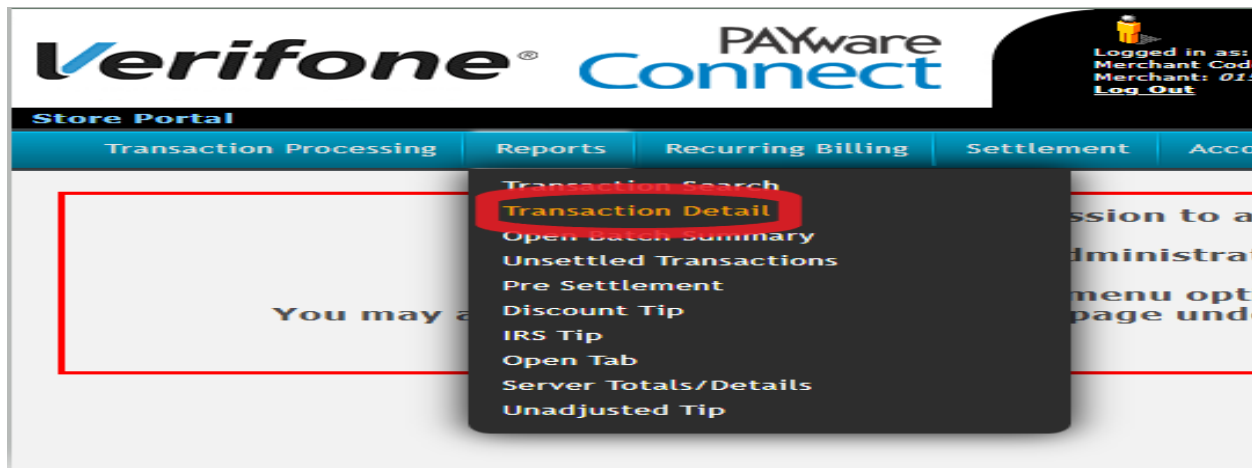
Account: 30954000010001
 Company: 01530 Hibbett Sports

[Click to Proceed](#)

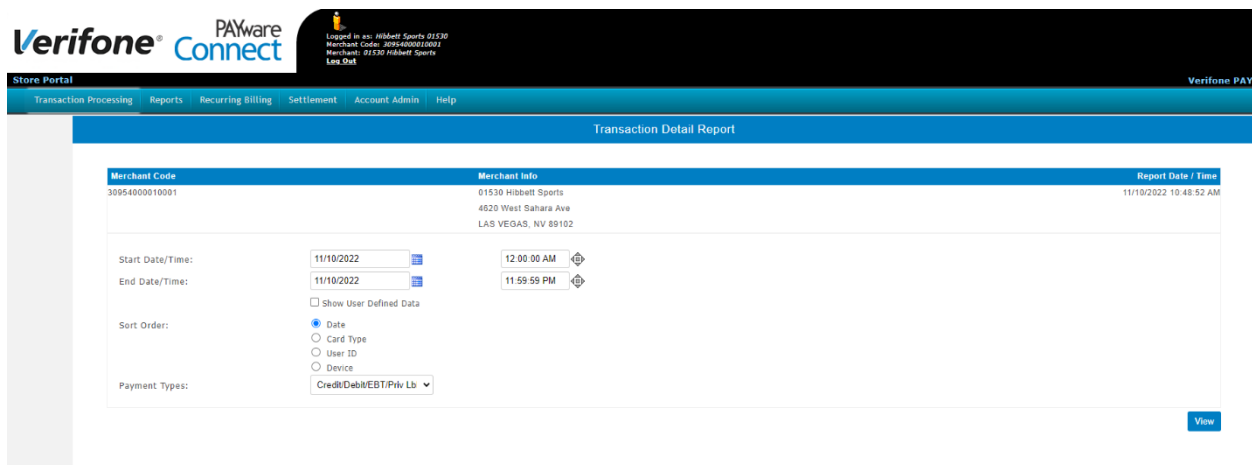
Notice: Due to enhanced security within PAYware Connect, your browsers navigation buttons will no longer display the previous or next page you were viewing. Please use the PAYware Connect menu options to navigate the web site.

Should you encounter "Webpage has expired" please use your browsers refresh button to retrieve the page from the PAYware Connect solution. In order to avoid this issue, please use the PAYware Connect navigation buttons and menus.

- Click the reports Tab and press Transaction detail.



- Select the date or range of dates you wish to view and press the view button.



- This report will tell you the current state of the sale and dollar amount etc. (Also Displays card info *Censored). States may include: Settled, Void, canceled, etc.

Print Time: Nov 10 2022 7:50AM (Pacific)

Start Date: 11/9/2022
End Date: 11/9/2022 11:59:59 PM

Transaction Detail Report

01530 Hibbett Sports
Merchant ID: 30954000010001
4620 West Sahara Ave
LAS VEGAS, NV 89102

Trans Time	Invoice	Trans ID	Account Number	Cmd	Cardholder	Status Code	User ID	Trans Amount
23 transactions on 2022.11.09 totaling: \$3,582.31								
10:53:16	17461	8818760554	DEBIT	SALE		Settled	MANAGER	\$106.18
11:10:45	17462	8818952215	DEBIT	SALE		Settled	MANAGER	\$390.16
11:23:13	4431	8819091306	DEBIT	SALE		Settled	MANAGER	\$601.39
11:29:25	4432	8819158720	DEBIT	SALE		Settled	MANAGER	\$292.62
11:47:30	4433	8819352171	DEBIT	SALE		Settled	MANAGER	\$14.08
11:55:46	17464	8819439887	DEBIT	SALE		Settled	MANAGER	\$131.14
12:17:45	17465	8819673440	MC	SALE		Settled	MANAGER	\$97.54
12:29:50	17466	8819801951	DEBIT	SALE		Settled	MANAGER	\$65.03
13:46:20	17475	8820584201	DEBIT	SALE		Settled	MANAGER	\$168.57
14:05:10	17480	8820774515	MC	SALE		Settled	MANAGER	\$5.41
14:33:19	17481	8821069145	DEBIT	SALE		Settled	MANAGER	\$140.85
14:45:27	17483	8821200061	DEBIT	SALE		Settled	MANAGER	\$357.63
14:48:25	17485	8821232354	VISA	SALE		Settled	MANAGER	\$54.19
14:55:23	4435	8821308530	DEBIT	SALE		Settled	MANAGER	\$341.38
15:13:30	17491	8821507618	VISA	CREDIT		Settled	MANAGER	(\$26.21)
15:51:46	17494	8821928690	DEBIT	SALE		Settled	MANAGER	\$157.12
16:00:13	17495	8822018498	DEBIT	SALE		Settled	MANAGER	\$86.65
16:30:28	17496	8822329393	DEBIT	SALE		Settled	MANAGER	\$124.63
16:53:18	17501	8822546550	DEBIT	SALE		Settled	MANAGER	\$163.42

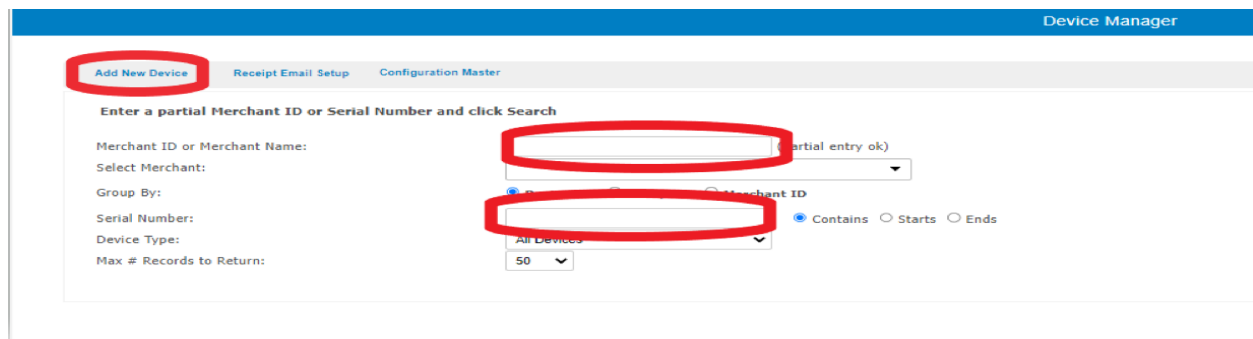
Verifone Device Setup in PayWare

Here you can look up, add, or edit Verifone devices and view info on a particular device's latest card sale.

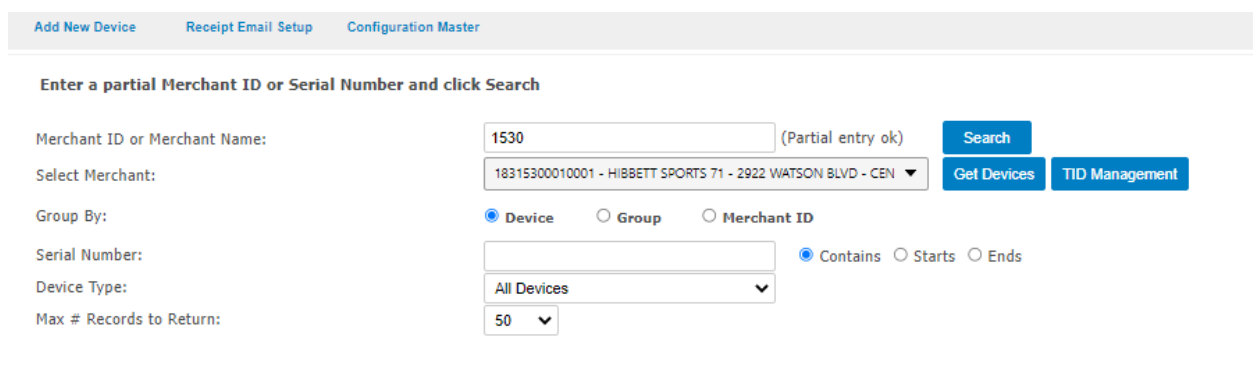
- From the Account Admin tab select Device master.



- From here you can add a new device and assign it to a store, search by store to view the their devices, or search for a device via serial number.



- When searching by store enter the store number in the merchant ID section and press search. The select the store from the list and press get devices



- This screen lists all the Verifone Devices that are assigned to that store

Device Manager

Add New Device Receipt Email Setup Configuration Master

Enter a partial Merchant ID or Serial Number and click Search

Merchant ID or Merchant Name: (Partial entry ok)

Select Merchant: [Get Devices](#) [TID Management](#)

Group By: ☒ Device ☐ Group ☐ Merchant ID

Serial Number:

Device Type: ☒ Contains ☐ Starts ☐ Ends


Max # Records to Return:

M400 Count: 3

Merchant ID	Group	Term Name	PWC_PC TID	Serial Number	Device Key	RSV	P2PE
18315300010001		804-806-276	0006	804806276	*****AgRW	✓	
18315300010001		804-806-278	0002	804806278	*****qJFM	✓	
18315300010001		805-152-067	0005	805152067	*****mayx	✓	

- From here you can select a device by clicking on the serial number to view information on the pinpad. Including the activation date, merchant ID, and most recent transaction.

SERIAL NUMBER: 804806276
Client ID: 18315300010001



Merchant ID: 18315300010001
Model: M400
Group Name:
Terminal Name: 804-806-276
Serial Number: 804806276
Activation Date: 12/7/2021
Vericenter Resync: ✗
Admin Resync: ✗
VeriShield: ✓
Last Transaction: Nov 9 2022 3:59PM
VS Transaction ID: 638036243852
Result Code: 100
Description: Success

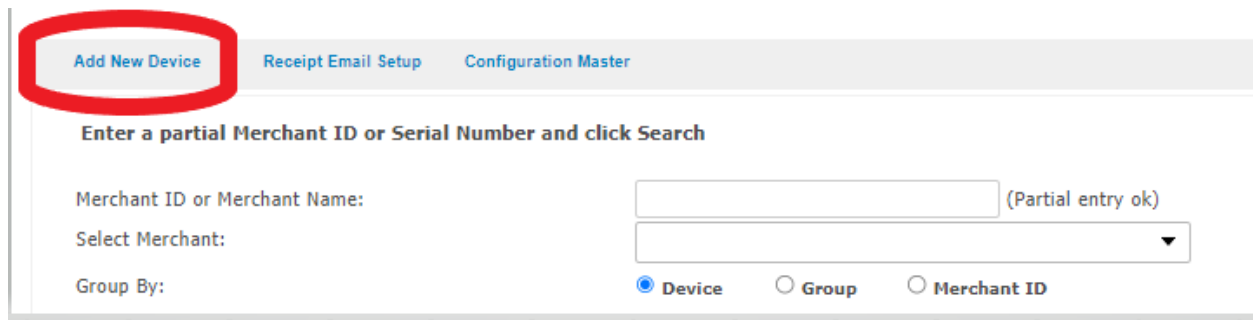
[Edit](#) [Delete](#) [Copy](#) [Reset](#) [Move](#)

*The reset button can also be pressed here to reset the device keys if they are having authorization issues when performing card sales. Just be sure to clear it on the pinpad as well. (See pinpad Troubleshooting Guide for more information).

Adding a Device in PayWare Connect

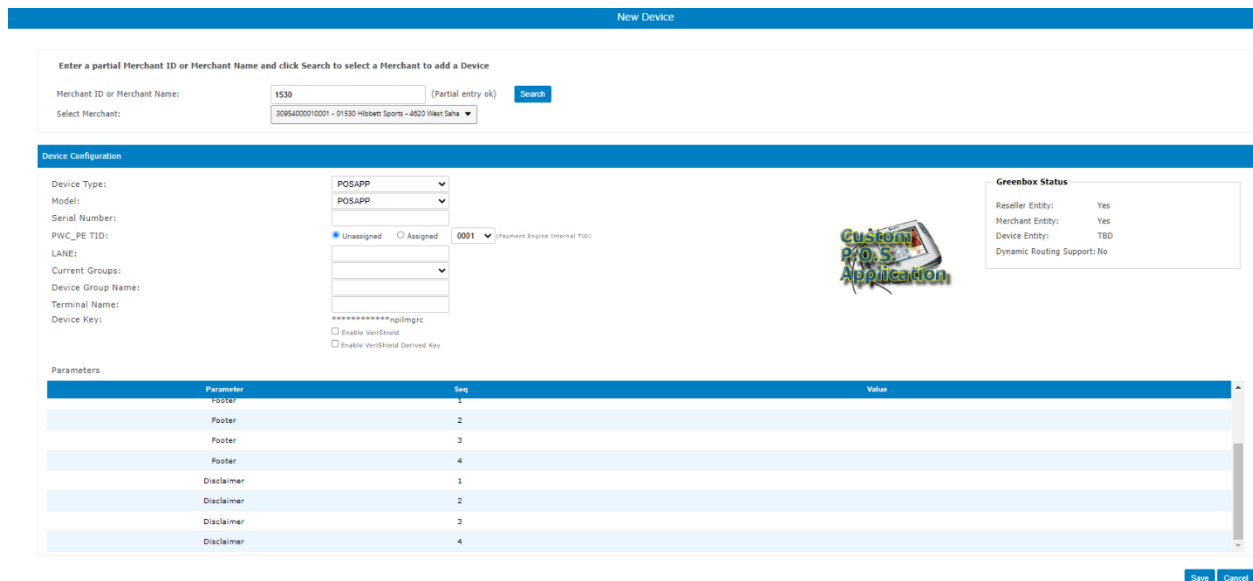
This is for installing a new device or when a device needs to be removed and re-added to PWC.

- To add a new device select Device management from the account admin tab and press the add device button.



The screenshot shows the top navigation bar of the PayWare Connect interface. The 'Add New Device' button is highlighted with a red circle. Other buttons in the bar include 'Receipt Email Setup' and 'Configuration Master'. Below the navigation bar, there is a search section with the text 'Enter a partial Merchant ID or Serial Number and click Search'. It includes input fields for 'Merchant ID or Merchant Name:', 'Select Merchant:', and 'Group By:' with radio buttons for 'Device', 'Group', and 'Merchant ID'.

- Search for the desired store that the device needs to be added to and press the search button. This will pull up the device configuration screen.



The screenshot shows the 'New Device' configuration screen. At the top, there is a search bar with the text 'Enter a partial Merchant ID or Merchant Name and click Search to select a Merchant to add a Device'. Below the search bar, there is a table with columns 'Parameter' and 'Seq'. The table contains several rows of parameters, including 'Footer' and 'Disclaimer'. To the right of the table, there is a 'Greenbox Status' section with a table of status information. At the bottom right, there are 'Save' and 'Cancel' buttons.

Parameter	Seq	Value
Footer	2	
Footer	3	
Footer	4	
Disclaimer	1	
Disclaimer	2	
Disclaimer	3	
Disclaimer	4	

Greenbox Status	
Reseller Entity:	Yes
Merchant Entity:	Yes
Device Entity:	TBD
Dynamic Routing Support:	No

- Change the following option to match an M400 pinpad. (Currently, the only VeriFone devices deployed to stores. Press Save.

Device Configuration

Device Type:

Model:

Serial Number:

PWC_PE TID:

LANE:

Current Groups:

Device Group Name:

Terminal Name:

Device Key:

Payment Terminal ▼

M400 ▼

800-000-000

Unassigned
Assigned

0004 ▼

(Paym

▼

800-000-000

*****npilmgrc

☒ Enable VeriShield

☒ Enable VeriShield Derived Key

Parameters

*To Remove a device simply search in the device management for either the store or serial number. Select the serial number and press the delete button. The pinpad can then be added to another store if needed.

SERIAL NUMBER: 804212192

Client ID: 30954000010001



Merchant ID:	30954000010001
Model:	M400
Group Name:	
Terminal Name:	804-212-192
Serial Number:	804212192
Activation Date:	5/16/2022
Vericenter Resync:	✗
Admin Resync:	✗
VeriShield ✔	
Last Transaction:	Nov 9 2022 8:23PM
VS Transaction ID:	638036402239
Result Code:	100
Description:	Success

Delete

Copy

Reset

Move