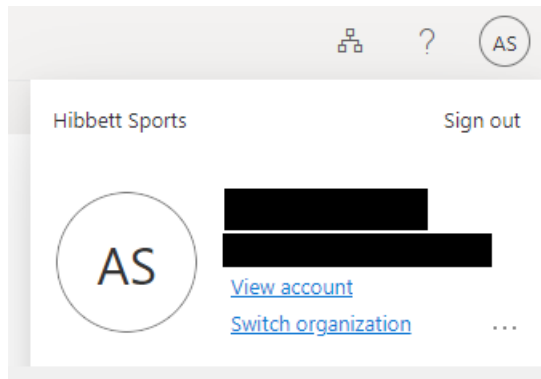# How to change your Microsoft Authenticator App from getting a Code via Text message to approving the access within the Authenticator App

Step 1:

On your computer, go to https://myapps.microsoft.com/ and login

Step 2

On the top right, click on your initials within a circle and click on "View Account"

Step 3

On the next page, click on "Update Info" under the Security Info section

Security info

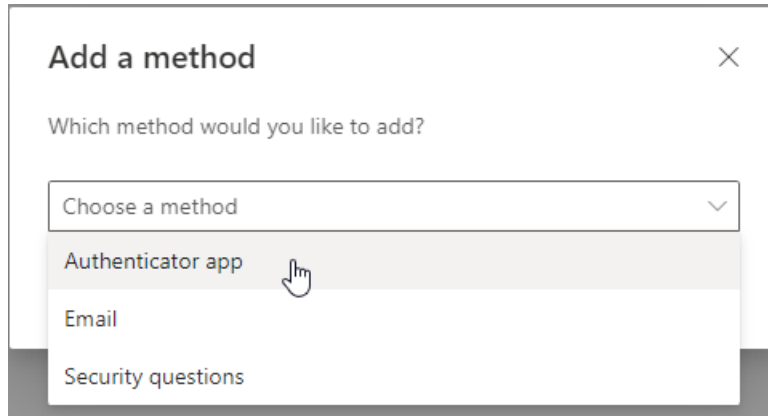Keep your verification methods and security info up to date.

UPDATE INFO >

Step 4

Click Add sign-in method and choose "Authenticator app" from the Drag-Down menu

Click "**ADD**"

Click "**Next**"

Click "**Next**"

Microsoft Authenticator   ✕

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".

Can't scan image?

Back   **Next**

Step 5

Open the Authenticator on your phone and click on the + Sign to add a new account. Choose "Work or school account". Add the Pop-Up, choose "Scan QR code"

Now scan the QR code you got in Step 4 on your computer and click "**Next**" on your computer. It should change to the output below.

Microsoft Authenticator   ✕

Let's try it out

Approve the notification we're sending to your app.

Back   Next

Step 6

You will get a pop-up on your Phone screen, from the authenticator app, if you approve the access. Please click "Approve"

Step 7

On your computer the utput will change to the screen below

Microsoft Authenticator ✕

✓ Notification approved

Back   **Next**

Click "Next"

You are all set up and ready to go